

TRUMBULL PUBLIC SCHOOLS
BOARD OF EDUCATION
POLICY MANUAL

SECTION: **3000**
CATEGORY: **Business & Non-
Instructional Operations**
POLICY CODE: **3516/Security and Safety**

SECURITY AND SAFETY

Policy Statement

The Board of Education recognizes that District employees, students, visitors, and others present on District property are entitled to work and study under safe and secure conditions. Every reasonable precaution will be taken to protect their security and their property.

These precautions may include, but are not limited to, school or law enforcement officials searching lockers and other school property available for use by students for the presence of weapons, contraband, or the fruits of a crime in accordance with the statutory provisions related to (1) the search being justified at its inception; and (2) the search as actually conducted being reasonably related in scope to the circumstances which justified the interference in the first place.

Although each building administrator is responsible for building security, he/she should work cooperatively with school personnel, students, the School Resource Officer (SRO) where applicable, and the parent community to make certain the environment is secure at all times. Staff and students should be encouraged to report anything of an unusual nature to the school administration.

The Board shall develop and implement a school security and safety plan for each school in the District. Each plan shall be based on the school security and safety plan standards developed by the Connecticut Department of Emergency Services and Public Protection. The Board shall annually review and update, if necessary, such plans.

Each District school shall have a school security and safety committee under the jurisdiction of the Board. Such committee shall be responsible for assisting in the development of the security and safety plan for the school, and for administering the plan. Membership shall consist of a local police officer, a local first responder, a teacher at the school, an administrator at the school, a mental health professional (guidance counselor, social worker, school psychologist, school nurse, or child mental health specialist), a parent/guardian of a student enrolled in the school, and any other person the Board finds necessary. Any parent/guardian serving on the committee shall not have access to any information about disturbing or threatening student behavior reported to the committee, as such access might compromise student confidentiality.

The Board shall annually submit each school's security and safety plan to the Connecticut Department of Emergency Services and Public Protection, with the required documentation, in the manner requested.

The Board recognizes that its responsibility for the safety of students extends to possible natural and man-made disasters and that such emergencies are best met by planning and preparedness.

Emergency preparedness training shall be consistent with the school security and safety plan developed and implemented by the Board for each school in the District.

Consistent with the standards of the Connecticut Department of Emergency Services and Public Protection, each school's security and safety plan shall be an all-hazards approach to emergencies at public schools and shall include, but not be limited to:

- (1) involvement of local officials, including the First Selectman, the Superintendent of Schools, law enforcement, fire, public health, emergency management, and emergency medical services, in the plan's development;
- (2) a command center organization structure based on the federal National Incident Management System and a description of the responsibilities of such command center organization;
- (3) a requirement that a school security and safety committee be established at the school;
- (4) crisis management procedures;
- (5) a requirement that local law enforcement and other local public safety officials evaluate, score, and provide feedback on fire drills and crisis response drills;
- (6) a requirement that the Board of Education annually submit reports to the Department of Emergency Services and Public Protection regarding such fire drills and crisis response drills;
- (7) procedures for managing various types of emergencies;
- (8) a requirement that the Board of Education conduct a security and vulnerability assessment for the school every two years;
- (9) a requirement that the Safe School Climate Committee of the school collect and evaluate information related to instances of disturbing or threatening behavior that may not meet the statutory definition of bullying and report such information, as necessary, to the District's Safe School Climate Coordinator and the school's security and safety committee; and
- (10) a requirement that the school provide an orientation pertaining to the school's security and safety plan to each employee, and provide violence prevention training as prescribed in the school's security and safety plan.

When determined necessary, the District will utilize qualified school security consultants operating in Connecticut. Such consultants used will be listed on the registry maintained by the Department of Emergency Services and Public Protection and published on its website.

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Adopted: 1/9/1990

Revised: 7/25/1995, 11/14/2005,
11/21/2017, 1/14/2020

References

- Connecticut Public Act 94-115, “An Act Concerning School Searches”
- Connecticut Public Act 13-3, “An Act Concerning Gun Violence Prevention and Children’s Safety”
- Connecticut Public Act 19-52, “An Act Concerning School Security”

- Connecticut General Statutes §§ 10-220f, 10-222k, 10-222m, 10-222n, 10-231

- Trumbull Board of Education Policy Code 5131: Student Standard of Conduct
- Trumbull Board of Education Policy Code 6114.1: Fire Safety & Crisis Response