

TRUMBULL PUBLIC SCHOOLS
BOARD OF EDUCATION
POLICY MANUAL

P3293.1/Authorization of Signature

SECTION: 3000
CATEGORY: Business & Non-
Instructional Operations
POLICY CODE: P3293.1/Authorization of
Signature

AUTHORIZATION OF SIGNATURE

Policy Statement

The Superintendent and/or the Business Administrator, individually or jointly as may be required, are hereby authorized to execute agreements, to apply for grants or to sign other documents as may be necessary in the normal course of the school system's business, (including documents that support the adopted budget or that implement the Board's established policies or programs). In exercising these responsibilities, the Superintendent and Business Administrator shall adhere to the purchasing policies of the Town of Trumbull. This authorization does not extend to those agreements or other documents which require specific, formal approval of the Board of Education and/or the signature of the Board Chairman or other officer of the Board of Education.

All changes in signatories will be approved by the Board of Education.

To comply with regulations of the State Department of Education, the Board of Education will annually renew this authority, designating by name the individuals holding the positions of Superintendent and Business Manager Administrator who are so authorized.

Adopted: 2/22/22