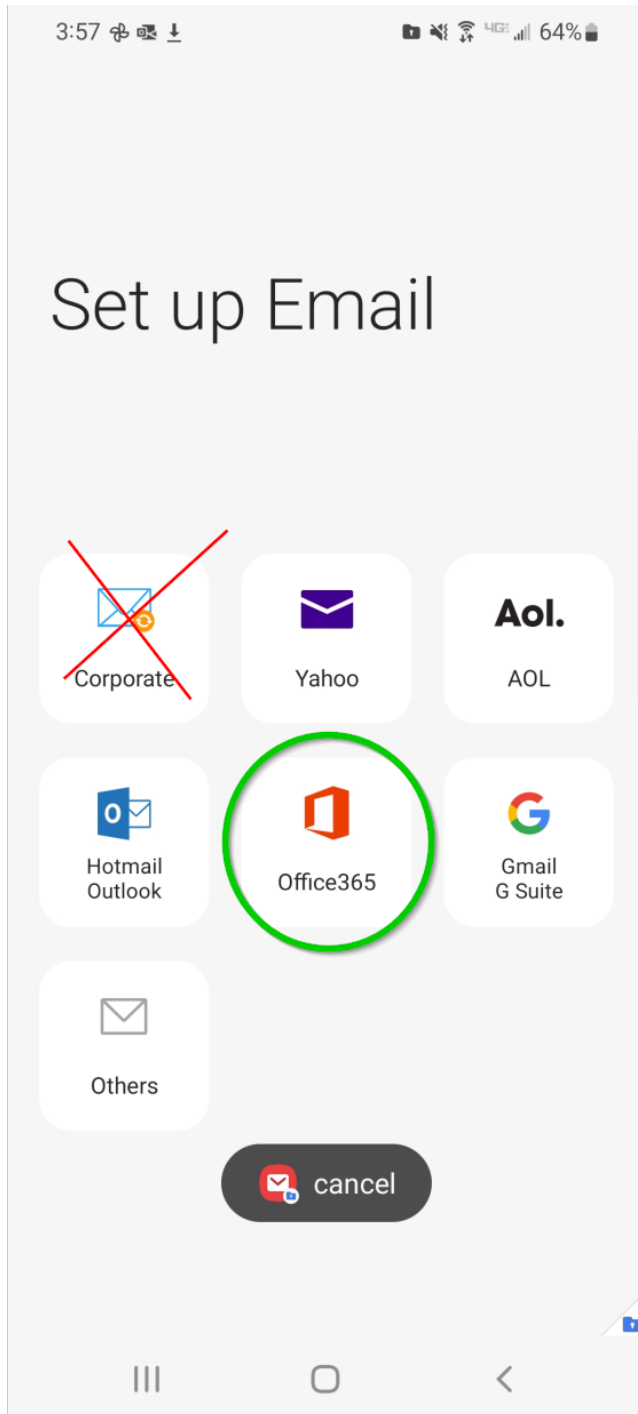
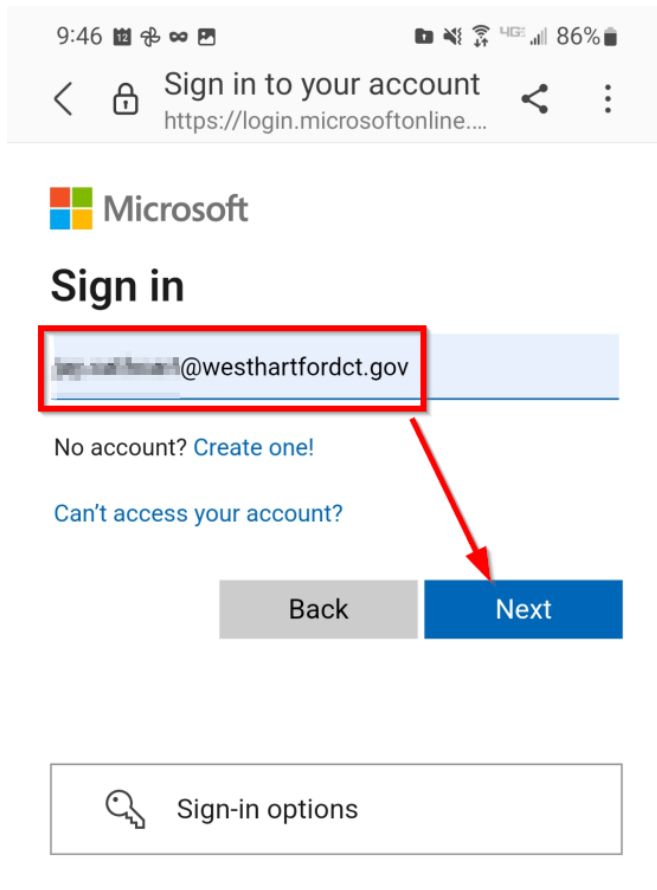







# Adding your West Hartford Microsoft 365 mailbox to Samsung Mail




1. Instead of choosing the “Corporate” option as in the past, choose the “Office365” option.




## 2. Enter your West Hartford email address and hit Next



9:46      86%


<  Sign in to your account    
https://login.microsoftonline...

 Microsoft

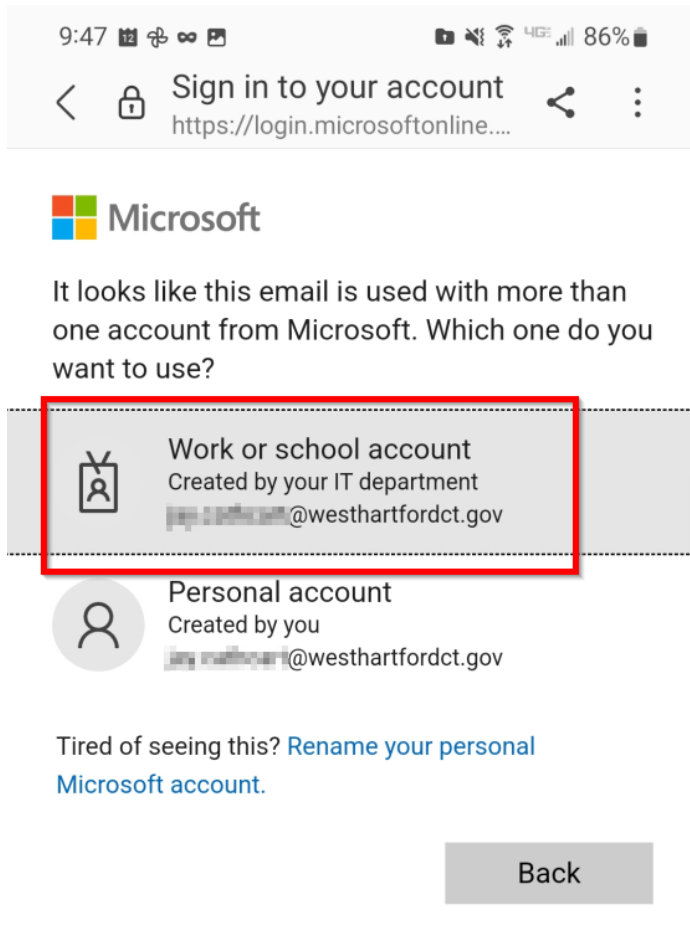
### Sign in

No account? [Create one!](#)

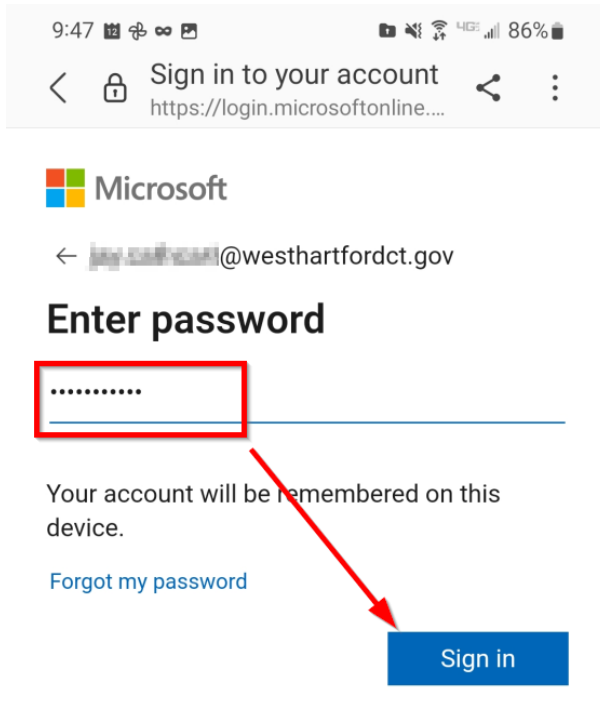
Can't access your account?

 Sign-in options

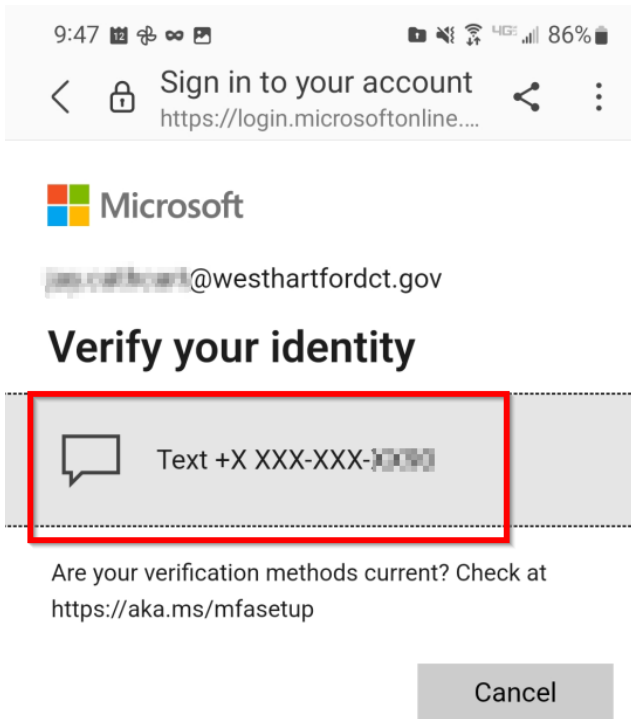
3. When prompted to choose an account type, pick “Work or school account”



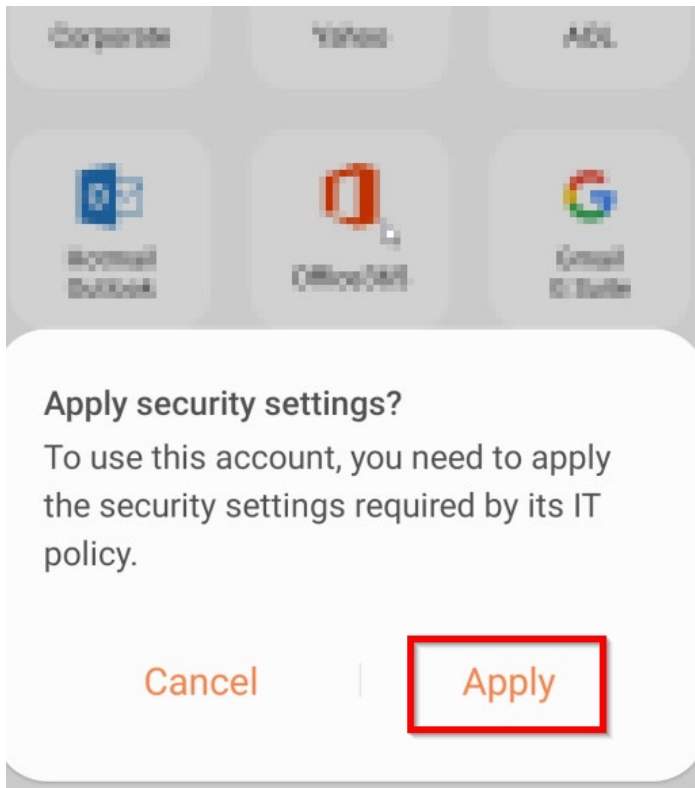
#### 4. Enter your West Hartford password



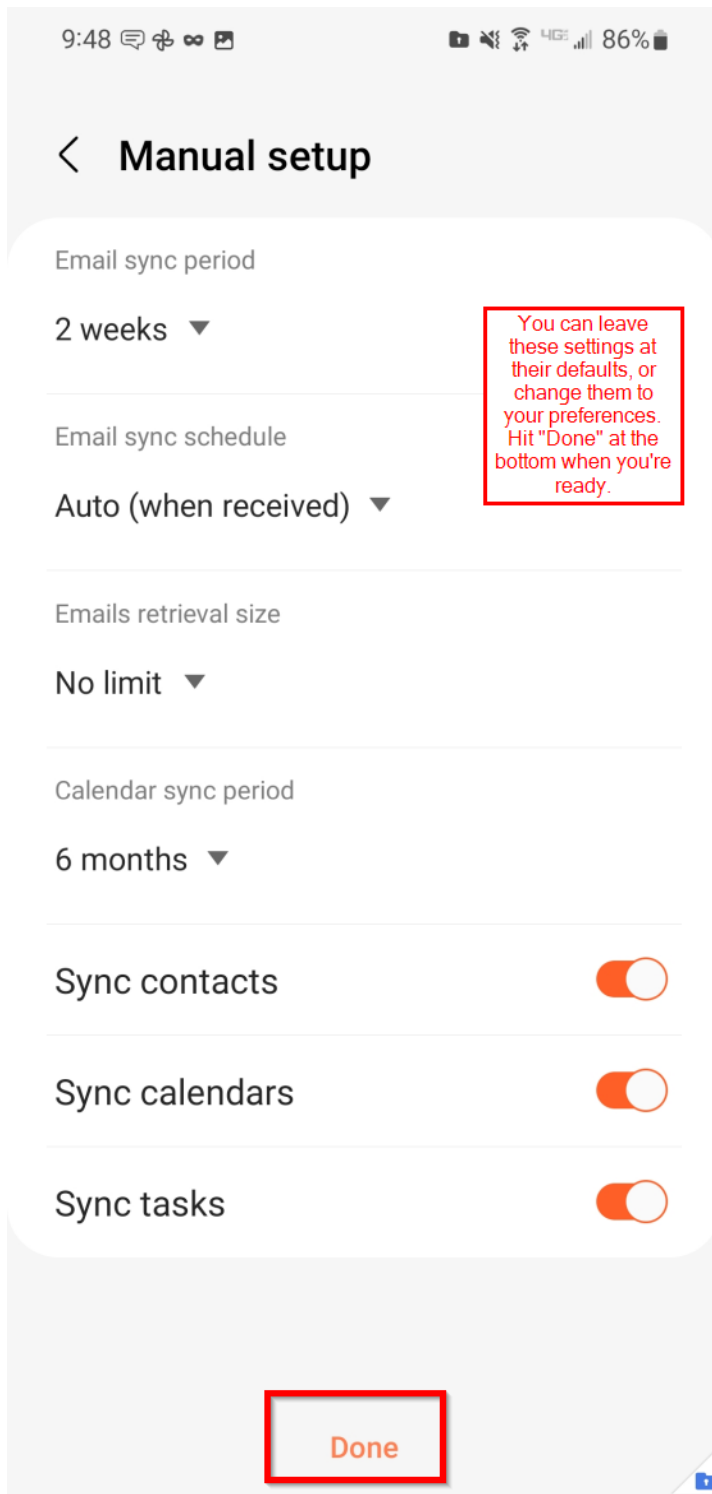
5. If prompted, choose a multi-factor authentication method and complete the MFA challenge



6. When prompted, agree to apply the required security settings

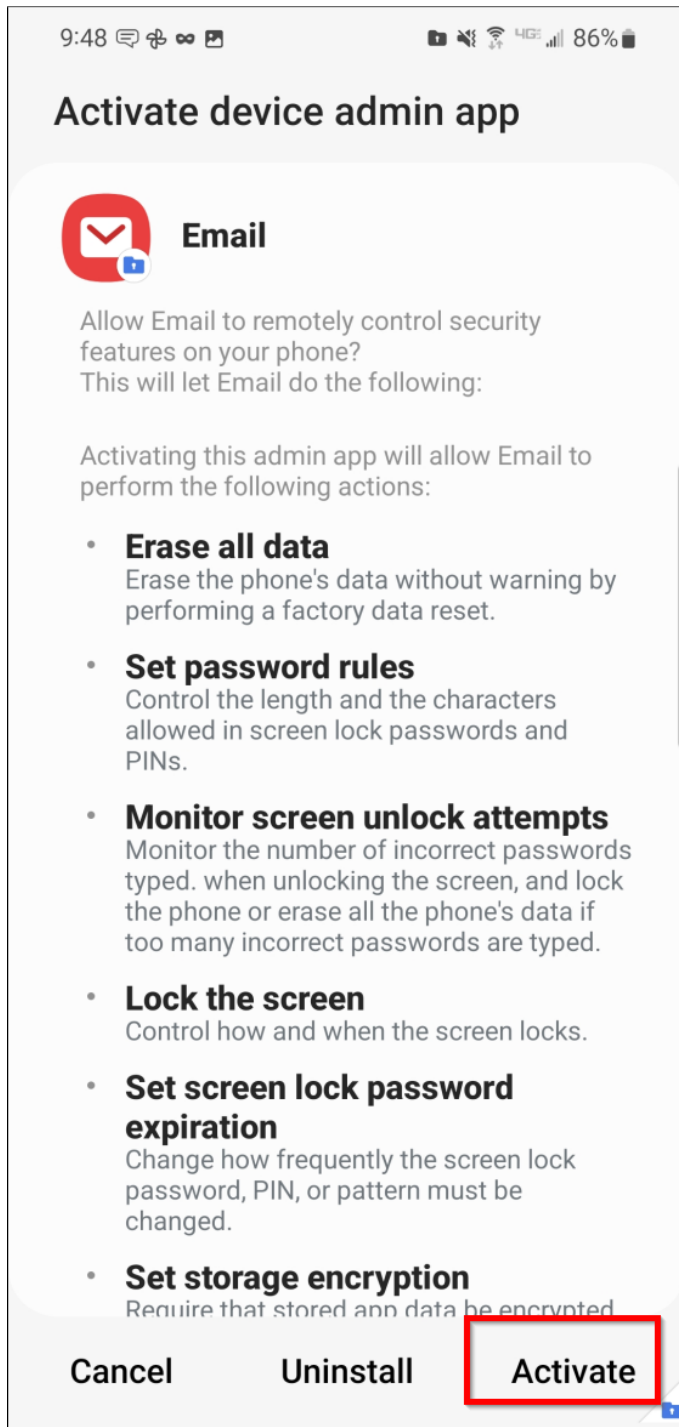


7. When prompted, choose your sync preferences and hit “Done” at the bottom of the screen





8. Click “Activate” to accept the terms of use



9. Change the name that will display on your phone if you want to, and click “Done” at the bottom of the screen

