



Withhold/Change Transcript Credits

Petition to withhold credit from the official high school transcript or change the grade earned prior to 9th grade to P-Pass

For best results when filling out this form on your computer, download it first and open in a PDF reader such as Adobe Acrobat Reader or the equivalent

Date: _____

Student's name: _____ Student's identification number: _____
Last First

Student's current grade: _____ Student's graduation year: _____

Parent/Guardian (1) name: _____

As the parent/guardian of the student named above, I certify that I have education decision-making rights for the student.
(If another parent/guardian shares educational decision-making through a court order, both parents/guardians must complete this form or MISD will not take action.)

- Yes No, another parent/guardian shares education decision-making authority and will complete the form as well.
- Other- please call the Mercer Island High School Registrar (206) 236-4513.

Parent/Guardian (2) name: _____

Credit Change

The credit(s) and grade(s) earned prior to entering 9th grade was/were added to the high school transcript. I wish to withhold the following credit(s) from the high school transcript. I understand that the grade(s) earned will also be removed.

Check all that apply:

- Algebra Geometry Chinese 1 French 1 Spanish 1
- Other _____

Grade Change to P-Pass

The credit(s) earned prior to entering 9th grade was/were added to the high school transcript. I wish to apply the following credit(s) to the high school transcript, but I would like for the grade(s) to be reflected as a "P-Pass". The credit(s) will fulfill high school graduation requirements but not influence the cumulative GPA. Students who completed multiple high school level courses prior to high school may mark multiple boxes.

Check all that apply:

- Algebra Geometry Chinese 1 French 1 Spanish 1
- Other _____

I understand that I am exercising my one-time opportunity to make the changes identified above and cannot retract the change or make another change at a later date.

Student Signature: _____ Date _____

Parent Signature _____ Date: _____

Please bring a copy of this form to the Mercer Island High School Registrar.