

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT  
GOVERNING BOARD MEETING**

**November 14, 2022**

**Kingsburg Elementary Professional Development Building  
1310 Stroud Avenue  
Kingsburg, California 93631**

**4:00 p.m.  
MINUTES**

**PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS**

1. Call to Order and Roll Call  
Board President, Karyll Smith Quinn, called the meeting to order at 4:00 p.m.

**Board Members Present:**

Karyll Smith Quinn, President  
Brad Bergstrom, Clerk  
Constance Lunde, Member  
Shane Murray, Member  
Frank Yanes, Member

**District Office Administrators Present:**

Wesley Sever, Ed.D., Superintendent  
Matt Stovall, Assistant Superintendent  
Bobby Rodriguez, Chief Business Official  
Carol Bray, Director, Human Resources  
Erin Pasillas, Director of Special Education and Student Services  
Kristy LeBoeuf, Child Nutrition Director

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mrs. Lunde; Seconded: Mr. Yanes, to approve the November 14, 2022, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

**DISCUSSION**

5. Superintendent's Report
  - 5.1. Communications/Recognitions
    - 5.1.1. Parent Recognition- Fresno State Parent University – Mr. Stovall introduced the first group of 24 parents who completed Fresno State classes offered to parents in the District. They received a certificate of completion signed by Matt Stovall, Assistant Superintendent, and the Fresno State University President.

## **ADJOURN FOR BRIEF RECEPTION**

*(Parents were introduced to the Board, after which there was a brief reception. The meeting was temporarily suspended mid-agenda for this event.)*

## **RECONVENE PUBLIC SESSION**

- 5.2. Communications/Recognitions (continued)
  - 5.2.1. Dr. Sever handed out a tentative Annual Board Meeting Presentations/Recognitions Schedule and a draft of upcoming Board meetings for 2023. The Board will approve the 2023 schedule at the December Board Meeting.
  - 5.2.2. Dr. Sever shared the CSBA Guide of 105 new laws impacting K-12 education in California.
  - 5.2.3. The Educator of the Year Awards Ceremony will be held on Thursday, November 17th, at the William Saroyan Theatre. Doors open at 6:30 pm. Our 21-22 employees of the year- Jill Owens (KECSD Teacher of the Year), Melinda Ballard (KECSD Classified Employee of the Year), and Kerry Pickrell (KECSD Administrator of the Year) will be honored. Again, we would like to congratulate Jill, Melinda, and Kerry for their commitment to our students and for representing Kingsburg Elementary Charter School District.
  - 5.2.4. Fentanyl is a deadly synthetic opioid being pressed into fake pills or cut into heroin, cocaine, and other street drugs to drive addiction in our communities. District Attorney Lisa Smittcamp provided information at the Fresno County School Safety Symposium. She would like everyone to have Narcan; parents, teachers, everyone. It is safe and easy to use. Our schools now have Narcan available in case of emergency.
  - 5.2.5. Amy Holman and Christina Lampa, Paraprofessionals at Lincoln School, recently saved a student's life by performing the Heimlich while he was choking on a bottle cap. The student's parents were very thankful, and other students in the cafeteria learned a good lesson at the time never to put small items in your mouth that could cause you to choke.
  - 5.2.6. Kerry Pickrell is being promoted to Principal at Reagan Elementary beginning in January.
  - 5.2.7. Bev Rosas was recognized as Teacher of the Game at the Fresno State tailgate and game. District staff attended.
  - 5.2.8. Dr. Sever, Mr. Rodriguez, and Mr. Stovall were able to read for Character Day at Washington School.
6. Assistant Superintendent's Report
  - 6.1. Fresno State Parent University classes are going well. Each month there are new classes offered for free to all district parents.
  - 6.2. The Skip Level Meetings have begun, and it has been a great experience getting to meet people and get to know others better.
  - 6.3. The Fresno State Tailgate District Event was this past Saturday night. It was nice to see staff members and their families together for a fun-filled night. It was special to have Bev Rosas recognized on the field as Teacher of the Game.
  - 6.4. Bilingual Children's Night is December 1<sup>st</sup> at Reagan Elementary at 5:30 pm. Keynote speaker and artist Rick Alonso will be there to tell his story. Food will be available.
  - 6.5. The Badge Project has begun. This personalized professional development is available to all District employees, who can earn up to 10 badges (\$100 each) until March 17.
7. Chief Business Official's Report
  - 7.1. IRS Visit- Our case has been closed!
  - 7.2. News from Around the District
    - 7.2.1. The Roosevelt staff restroom beautification is complete.
    - 7.2.2. Storage boxes have been placed by the pickleball courts. Our community pickleball friends have one box, and Rafer PE has the other. Keys have been provided to both groups.

- 7.2.3. The Lincoln room 40 construction has begun for the Expanded Learning Director and Administrative Assistant offices.
  - 7.2.4. We continue to meet with safety camera companies to get quotes for different systems.
  - 7.2.5. Our Grounds department has changed their mowing schedules. They wanted to be on their home sites on Fridays to be sure everything was ready for the weekend. Mr. Rodriguez thanked the custodians, especially at Lincoln and Roosevelt, who have had the after-school programs at their sites and have had more cleanup than usual.
  - 7.2.6. Thank you to Mrs. LeBoeuf and her team for their creativity in expanding to include new menu items. We look forward to them continuing their great job serving our kids. The first-ever Taste of KESD is tomorrow at 5:30 pm at Lincoln School. Many vendors will be there, and there will be raffle prizes to win.
  - 7.2.7. This last weekend, some current and former Kingsburg Elementary staff joined together for their annual 200-MILE RELAY called Feat to the Beach! This running group, Running in the Halls, consists of Sarah Schmal, Sandra Torosian, Hannah Torosian, Rachelle Patterson, Leah Vargas, Morgan Coddington, Melanie Sembritzki, Lauren Galli, Michael Galli, Tyler Williams, Halle North, and Bobby Rodriguez. The Feat to the Beach started at the Fresno Clovis Rail Trail at Nees and 41 Highway underpass. Their team of 12 rotated through 36 transition areas. Each team member ran 3 legs of varying lengths and difficulty and finished at the beach. Great job, everyone! Way to represent KINGSBURG!
8. Child Nutrition Director's Report
- 8.1. Mrs. LeBoeuf provided the Annual Food Service Update to the Board. She discussed the Community Eligibility Provision, food costs, special diets, nutritional standards, and wellness plan and goals for her department.
9. Board Member Reports
- 9.1. Mrs. Lunde and Mrs. Smith Quinn attended the Lincoln Jog-a-thon. Many parents were in attendance as well. They spoke with Bev Rosas and Kathryn Guerrero, who wanted to thank the Board for their support. Mrs. Smith Quinn responded, "what we do is only as good as our Superintendent communicates to us. We have a wonderful staff."
  - 9.2. Mrs. Smith Quinn, Mrs. Lunde, and Mr. Yanes attended the Veterans' Day Assembly at Roosevelt School. It was a heartfelt event, and the Veterans were thankful.
  - 9.3. Mr. Yanes, Mrs. Smith Quinn, and Dr. Sever visited Island School to meet with students last Friday.
10. First Reading: Board Policies/Administrative Regulations/Exhibits
- 10.1. BP 4118: Discipline/Suspension/Disciplinary Action
  - 10.2. AR 4118: Discipline/Suspension/Disciplinary Action
  - 10.3. BP 4119.1, 4219.1, 4319.1: Civil and Legal Rights
  - 10.4. BP 4151, 4251, 4351: Employee Compensation
  - 10.5. AR 4161.5, 4261.5, 4361.5: Military Leave
  - 10.6. BP 4218: Dismissal/Suspension/Disciplinary Action
  - 10.7. AR 4218: Dismissal/Suspension/Disciplinary Action
  - 10.8. AR 4253: Overtime Pay/Compensatory Time Off- Delete
  - 10.9. BP 6164.2: Guidance/Counseling Services
  - 10.10. BP 7150: Site Selection and Development
  - 10.11. AR 7150: Site Selection and Development
  - 10.12. BB 9100: Organization

No changes were made to the policies and regulations as submitted. They will be presented for approval at the next Board meeting.

**ACTION**

11. Consent Agenda
  - 11.1. Consider Approval of Minutes – October 10, 2022 Board Meeting
  - 11.2. Consider Approval of Minutes – October 25, 2022 Special Board Meeting
  - 11.3. Consider Approval of Cash Balances
  - 11.4. Consider Approval of Budget Report
  - 11.5. Consider Approval of Accounts Payable Report
  - 11.6. Consider Approval of Request to Surplus Equipment
  - 11.7. Consider Approval of Annual Renewal of Services Co-Op Joint Powers Authority
  - 11.8. Consider Approval of Quote from Lexia Learning Systems LLC for Student Licenses to Assist with Learning Loss

Items 11.1. – 11.8.:

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

## **BUSINESS SERVICES**

12. Consider Approval of Contract with the City of Kingsburg for After School Services

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

13. Consider Approval of Quote from S&S Metal Fabrication for Washington School Kitchen

Moved: Mr. Bergstrom; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

14. Consider Approval of Repair Estimate from EMCOR Services for AC Unit at Washington School

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

15. Consider Approval of Proposal from EMCOR Services for Split AC Systems in the Library/Office at Rafer Johnson Jr. High

Moved: Mr. Murray; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

16. Consider Approval of Materials and Supplies Purchases for Expanded Learning Opportunity Program Offices at Lincoln School

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

17. Consider Approval of Proposal from McKinley Elevator Company for Wheelchair Lift at Roosevelt School

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

### **CURRICULUM & INSTRUCTION**

18. Consider Approval of Proposal from Gottschalk Music Center for Band Instruments

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

### **STUDENT SERVICES**

19. Consider Approval of Contract with Proactive K-9's for Contraband Detection Services and Substance Awareness

Moved: Mr. Murray; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

### **ADMINISTRATIVE SERVICES**

20. Consider Adoption of Resolution No. 23-05: In the Matter of Setting the Day and Time of the Annual Organizational Meeting of the Board

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

### **PUBLIC COMMENT**

21. Public Comment on Agendized and Non-Agendized Items
  - 21.1. No comments were received from the public.
22. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting and Organizational Meeting of the Board: Wednesday, December 14, 2022, 3:30 p.m., Professional Development Building<sup>1</sup>

### **CLOSED SESSION**

23. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
24. Anticipated Litigation (Government Code Section 54956.9(b))
25. Public Employee Employment
  - 25.1. Classified Personnel
    - 25.1.1. Consider Approval of Request to Hire: Custodian, Reagan Elementary
    - 25.1.2. Consider Approval of Request to Hire: Paraprofessional- Categorical, Reagan Elementary
    - 25.1.3. Consider Approval of Request to Hire: Paraprofessional- RSP, Washington School
26. Pupil Personnel
  - 26.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)
    - 26.1.1. Consider Approval of 2022-23 New Attendance Requests – Central Valley Home School

### **RECONVENE PUBLIC SESSION**

#### **ACTION**

27. Report of Actions Taken in Closed Session

Action taken on agenda items 25.1.1. – 25.1.3.:

Moved: Mr. Yanes; Seconded: Mr. Murray, to take the following action:

- Approved Request to Hire: Kirby Boyer, Custodian, Reagan Elementary
- Approved Request to Hire: Miah Davila, Paraprofessional- Categorical, Reagan Elementary
- Approved Request to Hire: Gabriela Martinez, Paraprofessional- RSP, Washington School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Absent;  
Mr. Yanes – Yes

Motion Carried: 4-0

Action taken on agenda item 26.1.1.:

Moved: Mrs. Lunde; Seconded: Mr. Yanes, to take the following action:

- 2022-23 New Attendance Requests – Central Valley Home School – Approved all requests.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Absent;  
Mr. Yanes – Yes

Motion Carried: 4-0

28. Adjourn

Meeting was adjourned at 6:12 p.m.

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<sup>1</sup> Mrs. Smith Quinn left the meeting in progress.