

**SUFFIELD CONSERVATION COMMISSION
MEETING MINUTES
MEETING OF TUESDAY, DECEMBER 13, 2022**

PRESENT: **Glen Neilson, Vice Chairman**
 Pat Reilly
 Beth Fanous
 Gary Phelps
 Tom Elmore
 Jessica McCue

CONSULTANT: **Keith Morris**

CALL MEETING TO ORDER- 7:00 P.M.

Vice Chairman Neilson called the meeting to order at 7:00 P.M. Consultant Morris read the agenda. Vice Chairman Neilson stated that alternate Commissioner McCue shall be a voting member in place of Chairman Christian who was not present.

PARKS SUPERINTENDENT REPORT

Consultant Morris stated that he has emailed the Commission the Park's Superintendent's report as he was unable to attend tonight's meeting.

PLAN ACCEPTANCE:

Permit # 1702 – Town of Suffield (owner) – Installation of double precast box culverts on unnamed brook under Quarry Road – North Street. This property is located on Quarry Road, nearest intersection being Phelps Road 0.5 miles to the north.

Consultant Morris updated the Commission on this application by the Town for the installation of two culverts under Quarry Road. The application is complete and can be put on the agenda of the January meeting for a possible decision.

After discussion, Commissioner Wilcox made a motion, seconded by Commissioner McCue, to accept the application of the Town of Suffield for the installation of two box culverts under Quarry Road and to put this application on the January 10, 2022 agenda for a possible decision. The motion carried unanimously.

PUBLIC COMMENT:

None

CONSULTANT'S REPORT:

Consultant Morris updated the Commission on the Metacomet Ridge subdivision and stated that the roadway base coat has been completed with final paving planned for the spring of 2023. A discussion followed regarding the cleaning of the storm drainage system once construction has been completed.

APPROVAL OF MINUTES FROM THE NOVEMBER 28, 2022 MEETING OF THE COMMISSION

After discussion, Commissioner Reilly made a motion, seconded by Commissioner Wilcox, to approve the minutes of the November 22, 2022 meeting as written. The motion passed unanimously.

ADJOURNMENT

Commissioner Noble made a motion to adjourn the meeting, seconded by Commissioner Wilcox. The motion was carried unanimously. The meeting was adjourned at 7:28 P.M.

Respectfully submitted by
Norm John Noble
Recording Secretary