

**BOARD OF DIRECTORS
REGULAR MEETING
July 27, 2021
On-site and Zoom Meeting
Due to COVID-19**

- I. **Regular Meeting Call to Order:** Board Chair, Les Okonek called the meeting to order at 5:01 pm.
- II. **Pledge:** Board Chair, Les Okonek led the Pledge of Allegiance.
- III. **Roll Call: Present:** Les Okonek, Tom Anderson, and Wes Martin on site; Michael Dekker via Zoom, and Pamela Berger was excused.

Staff Members Present: Kurt Hilyard, Superintendent; Nick Schultek, Principal; Tracy Arkin-McGuire, Business Manager, and Shari Magera recording minutes.

- IV. **Agenda:** Tom Anderson moved, seconded by Wes Martin to approve the agenda with a revision to the consent agenda, to postpone items c, d, & e, the approval of administrative contacts, to the August 24th meeting. Motion carried by unanimous vote.
- V. **Public Comment and Recognition of Visitors:**
 - a. Visitors Present via Zoom – On-site – Deborah Olig and Jim Snyder
 - b. Public Comment: No Public Comment
- VI. **Student Recognition:** No student recognition – Postponed due to COVID-19
- VII. **Staff Presentation:**
 - a. No Staff Presentation
- VIII. **Announcements/Recognition:**
 - a. August 23rd, 24th, 25th, & 26th Staff Professional Development Days: The Board was provided an overview of the Staff PD days planned events and trainings.
 - b. August 24th – Next Board Meeting
 - c. Director, Wes Martin, indicated he may not be available for the August 24th Board Meeting
- IX. **Consent Agenda:** Tom Anderson moved; seconded by Wes Martin to approve the Consent Agenda. Motion carried by unanimous vote.
 - a. Approve June 22, 2021, Minutes
 - b. Voucher Approval

General Fund Accts Payable Vouchers	120038146-38183	\$ 62,391.87
General Fund Payroll	120038184- 38204/9000004784- 4811	\$ 197,297.32
Capital Projects AP	n/a	
ASB Fund Accounts Payable	533-533	175.05

- c. Approve 2021-2022 Administrative Contract – Superintendent – Kurt Hilyard
- d. Approve 2021-2022 Administrative Contract – Principal – Nick Schultek
- e. Approve 2021-2022 Administrative Contract – Business Manager/HR Director – Tracy Arkin-McGuire

X. Principal and Superintendent Reports

- a. Principal, Nick Schultek shared the following information
 - COVID Health guidance as of July 6, 2021
 - With current guidelines, we are able to open fully in the fall
 - Attestations are no longer required
 - Re-Opening Plan for Staff
 - New PE/Health Teacher, Megan Pierce
 - Staff Professional Development
 - Parent/Family Communications beginning August 3rd
 - Student Recovery Plan – Revamping of monthly PLC meetings
 - Staff getting excited to set up classrooms
 - More detailed report at the August Board meeting
- b. Superintendent, Kurt Hilyard provided information on the following:
 - No book study tonight
 - Mason County Extension recommendation to cut down remaining 15 trees after clear-cut – Plans to contact Green Diamond for possible removal – The Board consensus was to cut down the trees due to safety concerns
 - Welcomed Deborah Olig and Jim Snyder
 - Student Teacher in Grade 4 this fall
 - Continuing to pursue a follow up regarding addition security cameras
 - Classified Union requesting to open contract negotiations with professional negotiator. The Board consensus was to authorize the district to hire a professional negotiator to act on behalf of the district
 - Board Retreat – Will be postponed until the two new members are on board
 - Plans to return student recognition portion of the Board meeting beginning with the October meeting – However, masks must be worn by all present

XI. Operational Services:

- a. Budget/Operational Status Report- Tracy Arkin-McGuire presented the monthly report.
- b. State Assessment Audit – The district is currently under the annual State Assessment Audit
- c. **Public Hearing – 2021-2022 Budget Hearing – All Funds** – Business Manager, Tracy Arkin-McGuire conducted an open hearing and presentation of the 2021- 2022 Budget – All Funds.

XII. New Business and/or Action Items:

- a. Approve **Board Resolution 7.27.21A: 2021–2022 Budget All Funds**: Wes Martin moved; seconded by Tom Anderson to approve Resolution 07.27.21A. Motion carried by unanimous vote.
- b. Approve Board Resolution 7.27.21C: Surplus of Technical Equipment: Tom Anderson moved; seconded by Wes Martin to approve resolution 7.27.21C. Motion carried by unanimous vote.
- c. Possible New/Required COVID School Reopening Practices
(If available; from the Washington State Department of Health): Kurt Hilyard gave a brief overview of the current re-opening guidance as of July 6, 2021.

XIII. Old Business and/or Action Items:

- a. WSSDA Fall Conference Attendance
 - i. Approve Board Resolution 7.27.21B – Newly Elected Board Members to participate in the fall WSSDA Conference: Tom Anderson moved; seconded by Michael Dekker to approve resolution 07.27.21B, removing the verbiage stating that a report must be given at the January meeting. Motion carried by unanimous vote.

XIV. Policy: The Board held a First Reading on the following policies and approval of Policy 1400:

- a. First Reading – Policy 1822 – Training and Development for Board Members
- b. First Reading – Policy 2024 – Online Learning
- c. First Reading – Policy 2108 – Learning Assistance Program (LAP)
- d. First Reading – Policy 2145 – Suicide Prevention (Website Posting Only)
- e. First Reading – Policy 2420 – Grading and Progress Report
- f. First Reading – Policy 3116 – Students in Foster Care
- g. First Reading – Policy 3122 – Excused and Unexcused Absences

- h. First Reading – Policy 3231 – Student Records
- i. First Reading – Policy 3520 – Student Fees, Fines, or Charges
- j. First Reading – Policy 5011 – Sexual Harassment of District Staff Prohibited
- k. First Reading – Policy 5515 – Workforce Secondary Traumatic Stress
- l. First Reading – Policy 5520 Procedure 5520P – Staff Development
- m. First Reading – Policy 6800 – Safety, Operations, and Maintenance of School Property
- n. Approve Policy 1400 – Meeting Conduct, order of Business and Quorum (Meeting Start Time Change):
Wes Martin moved; seconded by Michael Dekker to approve Policy 1400. Motion carried by unanimous vote.

XV. Future Agenda Items:

- a. WSSDA Fall Conference

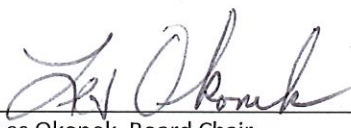
XVI. Board/Superintendent Reflections/Comments: The Board thanked Business Manager, Tracy Arkin-McGuire for her great work on the budget. Tom Anderson added that he is proud of our school, financial management, teaching, support staff, a great superintendent and principal. Superintendent Hilyard said that he appreciates what Tracy Arkin-McGuire does with the budget, adding he doesn't have to worry about it and knows it will be done right.

XVII. Executive Session: None Scheduled

XVIII. Adjournment: Board Chair Les Okonek adjourned the meeting at 7:25 pm.

Respectfully submitted; Kurt Hilyard, Superintendent and Secretary to the Board.


Kurt Hilyard, Secretary


Les Okonek, Board Chair