

**BOARD OF DIRECTORS
REGULAR MEETING
August 24, 2021
On-site and Zoom Meeting
Due to COVID-19**

- I. **Regular Meeting Call to Order:** Board Chair, Les Okonek called the meeting to order at 6:30 pm. The meeting was delayed 30 minutes due to the campus being used for an emergency medivac of a person that sustained injuries in a motorcycle accident.
- II. **Pledge:** Board Chair, Les Okonek led the Pledge of Allegiance.
- III. **Roll Call: Present:** Tom Anderson, Pamela Berger, and Michael Dekker on site; Les Okonek and Wes Martin via Zoom.

Staff Members Present: Kurt Hilyard, Superintendent; Nick Schultek, Principal; Tracy Arkin-McGuire, Business Manager, and Shari Magera recording minutes.
- IV. **Agenda:** Tom Anderson moved, seconded by Pamela Berger to approve the agenda. Motion carried by unanimous vote.
- V. **Public Comment and Recognition of Visitors:**
 - a. Visitors Present via Zoom – On-site – Deborah Olig and Jim Snyder
 - b. Public Comment: No Public Comment
- VI. **Student Recognition:** No student recognition – Postponed due to COVID-19
- VII. **Staff Presentation:**
 - a. No Staff Presentation
- VIII. **Announcements/Recognition:**
 - a. August 26th – Open House- 5:30 pm – 6:30 pm – Open house has been cancelled due to COVID
 - b. September 1st – First Day of School
 - c. September 2nd & 3rd- Transitional Kindergarten and Kindergarten Slow Start
 - d. September 6th – Labor Day Holiday – No School
 - e. September 7th – First Day of Transitional Kindergarten and Kindergarten
 - f. September 28th – Next Board Meeting
- IX. **Consent Agenda:** Wes Martin moved; seconded by Tom Anderson to approve the Consent Agenda. Motion carried by unanimous roll call vote.
 - a. Approve July 27th, 2021 - Minutes
 - b. Voucher Approval

General Fund Accts Payable Vouchers	120038205-38231	\$ 33,844.23
General Fund Payroll	900004812- 4839/120038232-38251	\$ 202,890.76
Capital Projects AP	n/a	
ASB Fund Accounts Payable		
VOIDS		\$ 69.69

- c. Approve Hiring of Paraeducator – Isabell Alverts – 2021-2022 School Year
- d. Approve Professional Negotiator – Page Leadership & Education Consulting Services, LLC
- e. Approve Agreement for Inter-District Cooperative Educational Services for Children with Disabilities – Shelton School District

- f. Approve Inter-District Agreement for Educational Services for Children with Disabilities – North Mason School District
- g. Approve State Board of Education 2021-2022 Minimum Basic Education Requirement Compliance (Yearly Event)
- h. Approve 2021-2022 Administrative Contract – Superintendent – Kurt Hilyard
- i. Approve 2021-2022 Administrative Contract – Principal – Nick Schultek
- j. Approve 2021-2022 Administrative Contract – Business Manager/HR Director – Tracy Arkin-McGuire

X. Principal and Superintendent Reports

- a. Principal, Nick Schultek shared the following information
 - Former student, Izzabell Alverts, hired as a para educator
 - Student Teacher in Grade 4
 - Teacher Cindy Breeze – working on getting her principal credentials
 - New year enrollment
 - Greenhouse removal due to structural issues
- b. Superintendent, Kurt Hilyard provided information on the following:
 - Book Study – cancelled
 - Green Diamond to remove hazardous trees at no cost to the district
 - Mask requirements
 - Vaccination requirements for school staff
 - Board Members are not required to be vaccinated
 - Mason County COVID numbers – all time high
 - September Board meeting may only be via Zoom due to high COVID numbers
 - Clear Risk Insurance Solutions will not be covering COVID related issues in schools
 - Library plaque acknowledging Joel Zehe memorial donations
 - Staff professional development
 - Annual Principal Thoughts/My Contract with You – Superintendent annual documents
 - On-site BinaxNOW COVID tests
 - Fall Regional WSSDA meeting – October 4th in Shelton
 - Cultural Linguistics

XI. Operational Services:

- a. Budget/Operational Status Report- Tracy Arkin-McGuire presented the monthly report.

XII. New Business and/or Action Items:

- a. No new business or action items scheduled.

XIII. Old Business and/or Action Items:

- a. WSSDA Fall Conference Attendance: Planning to attend: Superintendent, Kurt Hilyard; Board Chair, Les Okonek; Board candidates, Jim Snyder, and Deborah Olig.

XIV. Policy: The Board reached a consensus to hold a third reading at the September meeting on the following policies:

- a. Approve – Policy 1822 – Training and Development for Board Members
- b. Approve – Policy 2024 – Online Learning
- c. Approve – Policy 2108 – Learning Assistance Program (LAP)
- d. Approve – Policy 2145 – Suicide Prevention (Website Posting Only)
- e. Approve – Policy 2420 – Grading and Progress Report
- f. Approve – Policy 3116 – Students in Foster Care
- g. Approve – Policy 3122 – Excused and Unexcused Absences
- h. Approve – Policy 3231 – Student Records
- i. Approve – Policy 3520 – Student Fees, Fines, or Charges
- j. Approve – Policy 5011 – Sexual Harassment of District Staff Prohibited Discussion
- k. Approve – Policy 5515 – Workforce Secondary Traumatic Stress
- l. Approve – Policy 5520 Procedure 5520P – Staff Development
- m. Approve – Policy 6800 – Safety, Operations, and Maintenance of School Property

XV. Future Agenda Items:

- a. None

XVI. Board/Superintendent Reflections/Comments: The Board agreed that the meeting was very efficient and were pleased that all 5 Board members were in attendance. Kudos were given to Tony Coppinger and Roy Watkins for removing the green house. Superintendent, Kurt Hilyard, acknowledged Nick Schultek, Tracy Arkin-McGuire, and Shari Magera for their work in getting ready for the new year. He also recognized the work Tony Coppinger has done maintaining the grounds over the summer and getting the building ready for the start of school.

XVII. Executive Session: None Scheduled

XVIII. Adjournment: Board Chair Les Okonek adjourned the meeting at 7:18 pm.

After adjournment, the Board entered a Closed Session to plan, adopt positions and/or strategies for collective bargaining, professional negotiations, and/or review counterproposals.

Respectfully submitted; Kurt Hilyard, Superintendent and Secretary to the Board.


Kurt Hilyard, Secretary


Les Okonek, Board Chair