

**BOARD OF DIRECTORS
REGULAR MEETING
January 25, 2022
On-site and Zoom Meeting
Due to COVID-19**

- I. **Regular Meeting Call to Order:** Board Chair, Les Okonek called the meeting to order at 5:00 pm.
- II. **Pledge:** Board Chair, Les Okonek led the Pledge of Allegiance.
- III. **Roll Call: Present:** Les Okonek, Tom Anderson, Debbie Olig, Jim Snyder, and Wes Martin was present via Zoom.
Staff Members Present: Kurt Hilyard, Superintendent; Nick Schultek, Principal; Tracy Arkin-McGuire, Business Manager, and Shari Magera recording minutes.
- IV. **Agenda:** Jim Snyder moved, seconded by Wes Martin to approve the agenda; motion carried by unanimous vote.
- V. **Public Comment and Recognition of Visitors:**
- a. Visitors Present via Zoom: Community members, Steve Hecht and Tom Farmer. Chavis family present for student recognition.
 - b. Public Comment: No public comment
- VI. **Staff Presentation:**
- a. None
- VII. **Announcements/Recognition:**
- a. February 21st – No School – President’s Day
 - b. February 22nd – Next Board Meeting
- VIII. **Consent Agenda:** Jim Snyder moved; seconded by Debbie Olig to approve the Consent Agenda. Motion carried by unanimous vote.
- a. Approve December 14, 2021, Minutes
 - b. Voucher Approval
- | | | |
|-------------------------------------|------------------------------------|--------------|
| General Fund Accts Payable Vouchers | 120038499-38531 | \$ 64,037.89 |
| General Fund Payroll | 900004986-
5024/120038479-38498 | \$257,653.20 |
| ASB Fund Accounts Payable | n/a | |
- c. Approve Fine Arts Coordinator Stipend \$ 2,100 – Laurie Shanin
 - d. Approve Volleyball Coach Stipend \$1,600 – Megan Pierce
 - e. Approve Volleyball Assistant Coach Stipend \$1,000 – Daylene Dunham
- IX. **Student Recognition:** Principal Nick Schultek, and 4th Grade Teacher, Cindy Breeze, recognized students Joel Provencio and Journey Chavis for their outstanding citizenship and hard work in the classroom.
- X. **Principal and Superintendent Reports:**
- a. **Principal Report:** Nick Schultek provided an overview of his monthly report, featuring the following:
 - COVID update
 - Quarantine protocols
 - Test to Stay Program
 - Athlete testing 3 times per week (current requirement)
 - Additional tests made available to the district

- Thanked Jennifer Burkett, Michelle Six, and Keri Dekker for their hard work and support with COVID
 - Acknowledged Tracy Arkin-McGuire's hard work during the snow/weather coordinating transportation delays and route changes
 - Star Testing
 - Focus on student mental health and well being
 - Girls Basketball – Great turnout; resilient players during COVID
 - Martin Luther King Day celebration put on by the middle school leadership class
- b. **Superintendent, Kurt Hilyard provided information on the following:**
- Book Study – Chapter 22 Brief Discussion
 - Hazardous trees have not yet been removed – waiting on Green Diamond
 - Additional security cameras – Seeking bid from Sound Electronics
 - Grant for grill – Stand for grill finally arrived
 - Grant for water bottle fill station for the middle school was not awarded
 - February 15th Mason County Joint Board Meeting – will clarify if the meeting will take place
 - COVID Numbers
 - Bus route ride along – both spring and fall- fall ride along compete
 - Open Public Meetings Act – Board members required to complete every four years
 - Virtual Boot Camp
 - Legislative update
 - School Calendar – May 27th now a school/workday due to January 4th snow closure
 - Three teacher grants awarded
 - Rapid Tests – District recently received 1000 tests
 - Class Action Lawsuit against Jewel Vaping
 - Teacher/Sub Shortages
 - January- School Board Recognition Month
 - Wahkiakum School District Lawsuit
 - February Student of the Month – Grade 3
 - HVAC Unit replacement and cost

XI. Operational Services:

- a. Budget/Operational Status Report- Tracy Arkin-McGuire presented the monthly report and gave a special thank you to Bus Driver Trainer, Annie Bell for her outstanding work in training new driver, Erin Jensen.

XII. New Business and/or Action Items:

- a. Recommendation to increase Substitute Teacher Pay: Tom Anderson moved; seconded by Wes Martin to increase certificated substitute teacher pay from \$135.00 per day to \$175.00 per day. Motion carried by unanimous vote. The increase will take effect for the February 2022 pay period.
- b. Review of WSSDA Legislative Priorities: Tom Anderson spoke briefly on the topic.
- c. Schedule School Board Retreat: Tom Anderson moved; seconded by Debbie Olig to schedule the Board Retreat on Saturday, February 12th at the Port of Allyn, from 8:00 to 11:30am. Motion carried by unanimous vote.
- d. Approve Kitsap Bank Checking Account – update of signers:
Add: Shari Magera
Delete: Dale Almie
Tom Anderson moved; seconded by Jim Snyder to delete Dale Almie and add Shari Magera to the Kitsap Bank Checking account. Motioned carried by unanimous vote.
- e. Approve Resignation – Superintendent Kurt Hilyard: Jim Snyder moved; seconded by Debbie Olig to approve the resignation of Superintendent, Kurt Hilyard, effective June 30, 2022. Motion carried by unanimous vote.

XIII. Old Business and/or Action Items:

- a. None Scheduled

XIV. Policy: The Board held first readings and approvals on the following policies:

- a. First Reading – Policy 2161– Special Education and Related Services for Eligible Students (Essential)
- b. First Reading – Policy 3246 – Restraint, Isolation, and other Uses of Reasonable Force (Essential)
- c. First Reading – Policy 5400 – Personnel Leaves (Essential)
- d. First Reading – Policy 5410 – Holidays (Discretionary)
- e. First Reading – Policy 6220 – Bid or request for Proposal Requirements (Essential)
- f. Approve – Policy 1400 – Meeting Conduct, Order of Business and Quorum **and** Delete Policy 1430 – Audience Participation: Tom Anderson moved; seconded by Jim Snyder to approve policy 1400 and delete policy 1430. Motion carried by unanimous vote.
- g. Approve – Policy 6022 – Minimum Fund Balance: Tom Anderson moved; seconded by Debbie Olig to approve policy 6022. Motion carried by unanimous vote.

XV. Future Agenda Items:

February Meeting:

- Review/Approve 2021-2022 School Board Operating Agreement
- Juul E-Cigarette Class Action Lawsuit
- Superintendent replacement discussion
- Office staff recognition with regards to COVID response

XVI. Board/Superintendent Reflections/Comments: Board members expressed their sadness and understanding of Kurt Hilyard's resignation. They agreed it was a good meeting and as always, they enjoyed the student recognition portion of the meeting.

XVII. Executive Session: After a short 5-minute break, Les Okonek, announced that the Board would enter into an executive session beginning at 6:52pm for a period of 10 minutes, and that no action would be taken.

- a. Personnel (RCW 42.30.110 (1) (g)): Mid-Year Evaluation of Superintendent, Kurt Hilyard

"No action will be taken in Executive Session. Discussions will be limited to the parameters set by the Open Public Meetings Act. The Board will reconvene into public session, to consider any action and/or to continue with the public meeting."

XVIII. Reconvened: The regular meeting reconvened at 7:02 pm. No action was taken.

XIX. Adjournment: Board Chair Les Okonek adjourned the meeting at 7:03 pm.

Respectfully submitted; Kurt Hilyard, Superintendent and Secretary to the Board.


Kurt Hilyard, Secretary


Les Okonek, Board Chair