

**BOARD OF DIRECTORS
REGULAR MEETING
November 23rd, 2021
On-site and Zoom Meeting
Due to COVID-19**

- I. **Regular Meeting Call to Order:** Board Chair, Les Okonek called the meeting to order at 5:00pm.
- II. **Pledge:** Board Chair, Les Okonek led the Pledge of Allegiance.
- III. **Roll Call: Present:** Les Okonek, Tom Anderson, and Michael Dekker. Wes Martin was present via Zoom, and Pamela Berger was excused.
Staff Members Present: Kurt Hilyard, Superintendent; Nick Schultek, Principal; Tracy Arkin-McGuire, Business Manager, and Shari Magera recording minutes.
- IV. **Agenda:** Tom Anderson moved, seconded by Michael Dekker to approve the agenda, moving Student Recognition to the first order of business. Motion carried by unanimous vote.
- V. **Student Recognition:** Fifth grade teacher, Betsy Zurfluh, honored student, Bryce Weatherspoon as student of the month, and PE/Health teacher, Megan Pierce, honored Wyatt Paysse, as sixth grade student of the month.
- VI. **Public Comment and Recognition of Visitors:**
 - a. Visitors Present via Zoom: Cindy Breeze
On-site – Deborah Olig, Jim Snyder, Betsy Zurfluh, Eileen Perfrement, and Tedd Davis; Student, Brayden Bryce Weatherspoon and Family; Student, Wyatt Paysse and family.
 - b. Public Comment: Mason County Retiree's association members Eileen Perfrement and Tedd Davis presented PE/Health Teacher, Megan Pierce, with a \$200.00 donation for the purchase of jump ropes.
- VII. **Staff Presentation:**
 - a. None
- VIII. **Announcements/Recognition:**
 - a. November 24th – Noon Release
 - b. November 25th & 26th- No School – Thanksgiving Holiday
 - c. December 14th – Next Board Meeting
 - d. December 16th – Winter Wonderland Art Night
 - e. December 20th – 31st Winter Break
- IX. **Consent Agenda:** Tom Anderson moved; seconded by Michael Dekker to approve the Consent Agenda. Motion carried by 3-0 vote.
 - a. Approve October 26th, 2021, Regular Meeting Minutes
 - b. Approve October 28th, 2021, Special Meeting Minutes
 - c. Voucher Approval

General Fund Accts Payable Vouchers	120038401-38428	\$ 39,172.83
General Fund Payroll	900004908- 4946/120038381-38400	\$ 256,275.16
ASB Fund Accounts Payable	n/a	

- c. Approve Supplemental Responsibility Enrichment Contract – Athletic Supervisor-Fall \$500.

- X. **Principal and Superintendent Reports**
- a. **Principal Report**
1. School Improvement Plan Presentation: Principal, Nick Schultek and Hannah Nelsen presented the 2021-2022 School Improvement Plan. Wes Martin moved; seconded by Tom Anderson to approve the 2021-2022 School Improvement Plan. Motion carried by unanimous vote.
 2. **Principal Report** – Nick Schultek: No Report this month.
- b. **Superintendent, Kurt Hilyard provided information on the following:**
- Book Study – Chapter 20 Discussion
 - Green Diamond Update – Beko tree service will remove all the hazardous trees
 - Feb 15th – Mason County Joint Board Meeting – PUD 3 in Shelton 5:00-6:30 pm
 - COVID Number are down
 - Bond Refinance – Continue to wait for a more opportune time
 - Superintendent Vacation in June
 - 2021 Levy Report
 - Struggling to find bus drivers – may require route modifications
 - Pam and Michael's last Board Meeting in December – Recognition
 - No student recognition in December
- XI. **Operational Services:**
- a. Budget/Operational Status Report- Tracy Arkin-McGuire presented the monthly report.
- XII. **New Business and/or Action Items:**
- a. Superintendent Mid-Year Evaluation Process: Board Chair, Les Okonek, called for Board comments for the Mid-Year Superintendent Evaluation. Departing directors, Michael Dekker, and Pamela Berger, will participate in the evaluation.
- XIII. **Old Business and/or Action Items:**
- a. WSSDA General Assembly-Proposals – Update – Tom Anderson: No update is given
- b. WSSDA Annual Conference Report (s): Jim Snyder, Debbie Olig, and Kurt Hilyard commented on their WSSDA Annual Conference experiences.
- XIV. **Policy:** The Board held first readings on the following policies: Wes Martin moved; seconded by Tom Anderson to table Discretionary Policies numbers, 1815, 1822, 1825, 5004, and 6970 for an indefinite future date. Motion carried by unanimous vote.
- a. First Reading – Policy 1815- Ethical Conduct for School Directors **(New)**
 - b. First Reading – Policy 1822 – Training and Professional Development for Board Directors
 - c. First Reading – Policy 1825 – Addressing School Director Violations **(New)**
 - d. First Reading – Policy 3220 and Procedure 3220P – Freedom of Expression
 - e. First Reading – Policy 3411 - Accommodating Students with Seizure Disorders or Epilepsy **(New)**
 - f. First Reading – Procedure 3416P – Medication at School
 - g. First Reading – Policy 5004 and Procedure 5004P Infection Control Program **(New)**
 - h. First Reading – Policy 5281 – Disciplinary Action and Discharge
 - i. First Reading - Policy 5400 – Personnel Leaves
 - j. First Reading – Policy 6225 – Use of Electronic Signature
 - k. First Reading – Policy 6970 – Naming Schools, Facilities, and Teams, and Use of School Mascots, Images, and Logos

XV. **Future Agenda Items:**

December Meeting:

- a. Swearing in of New Board Members
- b. Elect Chair and Vice Chair
- c. Departing Board Member Recognition
- d. Review of Financial Statements
- e. Superintendent Evaluation Comments

Future Meetings:

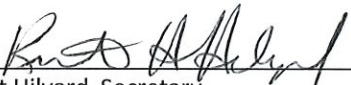
- f. Student Enrollment Report
- g. Set date for Board Retreat

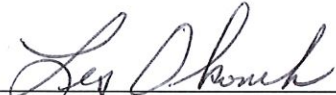
XVI. **Board/Superintendent Reflections/Comments:** Board members agreed that they enjoyed the School Improvement Plan presentation. They also expressed thanks to Pamela Berger and Michael Dekker for their years of service on the Board. Michael Dekker expressed that he appreciates having the opportunity to serve on the Board and feels he is leaving the district in good hands.

XVII. **Executive Session: None Scheduled**

XVIII. **Adjournment:** Board Chair Les Okonek adjourned the meeting at 6:41 pm.

Respectfully submitted; Kurt Hilyard, Superintendent and Secretary to the Board.


Kurt Hilyard, Secretary


Les Okonek, Board Chair