

Milton-Freewater Unified School District #7
"Working Together To Be the Best"

HEAD COACH
Job Description

JOB DESCRIPTION:

Provide staff and student leadership that encourage successful participation in the sport which they coach and in activities in general.

REPORTS TO:

Building Principal, Athletic Director

RESPONSIBILITIES:

1. Assists with recommendation, assignment, supervision and evaluation of assistant coaches.
2. Develops a list of recommended coaching techniques and skills for grades 7- 12. Meets with all coaches yearly.
3. Respects the integrity and individual differences of each participant.
4. Schedules practice sessions with due consideration for welfare of participants and staff.
5. Communicates scheduling concerns to the Athletic Director/Principal.
6. Prepares and submits budget requests.
7. Responsible for all equipment, supplies, etc. Submits an accurate inventory at the completion of the season.
8. Exhibits good sportsmanship, fair play and ethical conduct.
9. Ensures that participants meet eligibility requirements prior to any participation in practices or contests.
10. Ensures that students are properly supervised at all times.
11. Submits an accurate participant roster in the first week of practice.
12. Provides accurate team rosters to the Athletic Director/Principal for programs.
13. Establishes and communicates general training and behavioral standards and discipline measures.
14. Enforces district discipline policy.
15. Deals with injuries in a manner that places student welfare first. Promptly files any participant injury reports.
16. Provides Athletic Director with accurate awards list within the final week of the end of the season.
17. Makes calls to local newspapers in a timely manner to ensure next edition coverage of event.
18. Effectively works with students, staff, administration, parents and community members.
19. Performs delegated duties assigned by the Athletic Director and/or Principal.