



# 2023-2024 Scheduling Instructions For 12<sup>th</sup> Grade

Miss Pherson

In Activity Period, you will receive

- Course Selection Sheet
- Scheduling Instructions
- Graduations Pathways Sheet
- Also useful, the Program of Studies (online)

# What you need to do

- Your “Course Selection Sheet” must be filled out completely.
- Selected courses must be circled.
- Teacher must initial next to selected course.
- Put a check (✓) mark next to the courses that you want to drop for Dual Enrollment, Principal’s Waiver, or Early College.
- Parent/Guardian must sign sheet and provide phone number.
- You must sign as well and provide your cell phone number.
- This is used to contact you over the Summer if there are any conflicts with your schedule.



# Approval for Courses

- Your current teachers will sign your Course Selection Sheets for most of your courses.
- Department Chairpersons will be set up in the Commons area from 7:15 to 7:25 a.m., Monday, December 19<sup>th</sup> through Thursday, December 22<sup>nd</sup> to sign Course Selection Sheets for other elective courses where you will need a teacher signature. You should get your Course Selection Sheet signed before 7:25 a.m.
  - Ex: Adv Art, Photography, Painting, Adv PE, Weight Training, etc.

# Disagree with a Teacher's Recommendation?

- Teachers will give you their recommendation for placement in A-level, honors or AP classes.
- If you disagree with the teacher's recommendation,
  - discuss it with them.
- If you still disagree,
  - have your parent/guardian contact the teacher.
- If you still disagree,
  - your parent/guardian can attach a written request to your "Course Selection Sheet" to override the teacher's decision

## Deadlines!!

- Completed “Course Selection Sheets” are due to before you leave for break – Thursday, December 22<sup>nd</sup> at 2:15 pm

## Choose Wisely!

- Schedule changes will ONLY be made next year in extreme circumstances.
- Schedule changes for elective courses will NOT be made after the new school year starts.

## 7 Classes and 3 Alternates

- Regardless of your plans for next year, you must sign up for seven classes AND three alternate classes.

### ▪ 7 classes and 3 alternates

- Adjustments for College Waiver, Principal's Waiver, etc. will be made at a later time.



# Graduation Requirements

1. Go to your StudentVue
2. Open up Course History
3. Click to turn on Detail (button to the right)
4. Scroll to review your graduation requirements in the “remaining” column. This will tell you what courses you must sign up for.

Remember: ALWAYS, ALWAYS, ALWAYS include a Math course to your total requirements because it is not included on this page!

# Math and Foreign Language

- Remember you will be required to take a math course each year you are in high school in order to graduate.
- For any public college or university in Maryland, you will be required to take a math class at the Algebra II or higher level in your senior year of high school, even if you earned a math credit while still in middle school.
- In addition, most colleges require two credits in the same foreign language. Many colleges prefer 3 credits of foreign language.

## Other Classes you must have

- English (AP Lit, Comp and Rhetoric, English VI – H, or English VI – A)
- Tech Ed – Found Tech, Exploring Computer Science, Intro to Engineering Design, or AP Comp Sci – Principles
- Fine Art
- Health and PE
- Personal Financial Literacy
- Completer: World Language, CRD, Business, BioMed, Engineering, TAM, Comp Sci, ROTC, Fire, CTE, or Foods

# Career, Research, & Development (CRD)

- Students who are currently taking CRD I and are completing the Career Research and Development (CRD) program during their Senior year, should sign up for:
  - English IV
  - Math
  - Career Dev., Prep., & Transition (1 credit)
  - CRD Work Based Learning (2 credits)
  - Any additional classes needed for graduation or electives.
- Please make sure you obtain signatures from Mrs. Winkler for the required CRD electives.



# Other Programs

- Dual Enrollment
  - Full Time College Waiver
  - Principal's Waiver
  - Early College
  - Apprenticeship Maryland
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- Applications due by listed DUE DATES (no exceptions, so turn them in)

# Dual Enrollment or Full Time College Waiver

- Students must complete the CSM application online, submit a Dual Enrollment Application to Ms. Pherson, and meet with the Enrollment Advisor at CSM.
  - Students must have a 2.5 cumulative GPA in order to be eligible.
  - Dual Enrollment students take 4 classes at La Plata High School and at least one 3 credit class per semester at CSM.
- Full-time college waiver students do not take any classes at La Plata High School.
  - These students must take and pass at least 12 credits (including college level English) per semester at CSM. They are not allowed to participate in any extra-curricular activities at La Plata and are not ranked with the class.
  - Transportation is not provided by CCPS; it is the student's responsibility.
- Ms. Pherson will provide the Dual Enrollment or Full-Time College Waiver application to you at the time of your individual conference, if you're interested.

# Principal's Waiver

- Students must complete the Principal's Waiver Application and get signatures from their parent/guardian.
- Ask about this process and the application during your individual conference with Ms. Pherson when reviewing your Course Selection Sheet.
- All applications will be due back to Ms. Pherson no later than the last day of school; however, if you turn in your application by May 5th you will be notified of acceptance before the end of the school year.

# Early College

- Ms. Kubala and Ms. Potts



# Apprenticeship Maryland

- Apprenticeship Maryland is designed for students that want to gain experience in the workplace with plans to continue in that industry after graduation. This program is a unique opportunity to “earn and learn.”
- The program focuses on career pathways in Science, Technology, Engineering, and Mathematics (STEM) occupations. The STEM-related occupations include those in:
  - Information Technology
  - Health and Biomedical Sciences
  - Manufacturing
  - Construction and Design
  - Banking and Finance
- Students must complete at least 450 hours of work-based training under the supervision of an eligible employer and at least one year of related instruction.
- See Ms. Pherson for application information

# Aides

- If you want to be a Teacher's Aide next year, you must have your sheet signed by the teacher you want to assist. Please keep in mind that teachers can only have 2 student aides each year.
  - To be a Counseling Aide, see Mrs. Posey in the Counseling Office.
  - To be a Front Office Aide, see Mrs. Hall or Mrs. Turner in the Front Office.
  - To be an Attendance Office Aide, see Mrs. Alcorn in Attendance.
- Please be aware that you cannot have any F's during any quarter on your junior year report card if you want to be an Aide.
- You can also choose to be an Aide in the Media Center or as a Science or Math Lab Assistant and earn  $\frac{1}{2}$  credit. To sign up for these you will need to see Mrs. Belanger in the Media Center or the science or math teacher you wish to assist.

# AP Prep Period

- If you plan to take 4 or more AP classes, you may choose the AP Preparation period. This is a period for you to study and do homework. You DO NOT receive credit for this period.
- You must find a teacher who will supervise you during the AP Prep period. That teacher must print their name & sign your course selection sheet AND email Mrs. Bautista.

# Planning to Go to College??

- If you are intending to enroll in college after high school, it is important that you take challenging courses throughout high school.
- If you are not already in honors or AP classes, you should seriously consider taking at least one in 12th grade.
- Most colleges tell us that taking challenging courses is more important than earning straight A's.



# Reminders

- You MUST sign up for 7 classes and 3 alternates.
- Classes must be CIRCLED and teachers must sign to approve your selections.
- If you are planning to apply for a special program, CIRCLE Dual Enrollment, Full Time College Waiver, Principal's Waiver, or Early College
- Place a check mark next to the courses you will drop once your waiver is approved.
- Complete Sheets should be turned into the box in counseling by Thursday, December 22<sup>nd</sup> at 2:15 pm.

# Meeting with Ms. Pherson

- Ms. Pherson will meet with each student in January and February to review course selection sheets, make sure you are meeting all of your graduation requirements, and hand out applications for waivers, etc.
- If you have questions now,
  - Email Ms. Pherson
  - Schedule an appointment next week using [bit.ly/PhersonApt](https://bit.ly/PhersonApt)
  - Stop by before school or during lunches



**Questions?**