



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

**REGULAR BUSINESS MEETING MINUTES
NOVEMBER 21, 2022**

CALL TO ORDER

The November 21, 2022 Regular Business Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order at 7:00 pm in the Pequannock Township High School Auditorium, 85 Sunset Road, Pompton Plains, NJ 07444, by Joseph Blumert, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT:	Mr. Joseph Blumert	Mr. Sam Ciresi	Mrs. Cara Shenton
	Ms. Megan Dempsey	Mrs. Danielle Esposito	Mr. Timothy Gitin
	Mr. Greg MacSweeney	Mr. Brian Senyk	Mr. Leonard Smith

ALSO PRESENT: Michael Portas, Superintendent
Gordon E. Gibbs, School Business Administrator/Board Secretary
Jaclyn M. Morgese, Esq., Board Attorney

The official minutes of the Pequannock Township Board of Education will indicate that Mr. Leonard Smith abstains from voting on any resolution regarding the Superintendent and any employee who directly or indirectly supervises Mr. Smith's family member who serves as the basis for this conflict as well as any resolution that concerns any aspect of the terms and conditions of employment of Mr. Smith's family member.

FLAG SALUTE

Board President's Report – Mr. Joseph Blumert

Announced that there will be recognitions of the Marching Band and the Athletic Department tonight. Attended the NJSBA Delegate Assembly where there was a discussion of mental health and things to look out for. Reported that the new teacher's contract will be voted on with resolution number PMC-117-23.

Student Representatives' Report – Riley Bode and Valerie Cabrera

Reported on activities at the high school including winter sports, Morris County All-Star Soccer, school musical "Oklahoma," winter concert, meeting of senior officers, marketing class projects, "PQ Quarterly," winter clubs, Habitat for Humanity drive, Interact Club activities.

Student Recognitions – Mr. Rich Hayzler and Mr. Brian Silipena

- Marching Band - Group IV National Championship
- Athletic Department -- National Interscholastic Athletic Administrators Association Exemplary Athletic Program Recognition

Superintendent's Report – Mr. Michael Portas

Reported on Professional Development Day, Cyber Security Training, meeting with HSA Presidents. Mr. Portas wished everyone a Happy Thanksgiving.

School Business Administrator's Report – Mr. Gordon E. Gibbs

Reported that there is a Board resolution approving the 2021-2022 audit on tonight's agenda and Mr. Brian Ko, CPA, will give the audit presentation as to the results of the audit.

Audit Presentation - Brian Ko, CPA, PSA, Nisivoccia, LLP

OPEN TO PUBLIC - AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on **any agenda item** during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

- Ann Marie Finnen, PTEA President and Lee Ann Brensinger, PTEA Vice President expressed appreciation to the Negotiations Team for the work and devotion to do what is best for staff and students in approving PMC-117-23.

APPROVAL OF MINUTES

October 17, 2022, November 7, 2022, and November 9, 2022

Motion by: Gitin	Second by: MacSweeney	Roll Call Vote: 9-0-0
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APPROVAL OF ACTION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

- PMC-105-23 Accept Resignations - 2022-2023 School Year
PMC-106-23 Approval to Amend Medical and/or Family Leave of Absence - 2022-2023 School Year (PMC-78-23)
PMC-107-23 Approval of Medical and/or Family Leave of Absence - 2022-2023 School Year
PMC-108-23 Approval to Amend Appointment - 2022-2023 School Year (PMC-102-23)
PMC-109-23 Approval of Appointments - 2022-2023 School Year
PMC-110-23 Approval to Rescind Extra-Curricular Stipend Position - 2022-2023 School Year (PMC-245-22)
PMC-111-23 Approval to Amend Extra-Curricular Stipend Positions - 2022-2023 School Year (PMC-245-22)
PMC-112-23 Approval of Extra-Curricular Stipend Positions - 2022-2023 School Year
PMC-113-23 Approval to Rescind Interscholastic Sports Stipend Positions - 2022-2023 School Year (PMC-90-23)
PMC-114-23 Approval of Personnel for Sporting Event Coverage - 2022-2023 School Year
PMC-115-23 Approval of Alternate Teacher Evaluation Process - 2022-2023 School Year
PMC-116-23 Approval of Revised and New Job Descriptions
PMC-117-23 Approval of Memorandum of Agreement and Salary Guides Between the Pequannock Township Board of Education and the Pequannock Township Education Association for the period July 1, 2022 through June 30, 2025
PMC-118-23 Approval of the Statement of Assurance - Regarding School Safety and Security Plan Annual Review - 2022-2023 School Year
PMC-119-23 Approval of Compensatory Services Facilitator - 2022-2023 School Year

RESOLUTION NO. PMC-105-23

ACCEPT RESIGNATIONS - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignations:

NAME	ASSIGNMENT	EFFECTIVE DATE (on or about)
Brown, Judith	.7 Office Aide Hillview School	1/18/2023
Marks, Julia	Allied Health/Biology Teacher Pequannock Township High School	12/19/2022
Mirra, William	Biology Teacher Pequannock Township High School	12/31/2022

Motion by: Ciresi	Second by: Shenton	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-106-23

APPROVAL TO AMEND MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2022-2023 SCHOOL YEAR (PMC-78-23)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves to amend the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	NJFLA/FMLA LEAVE (on or about)	RETURN TO WORK DATE (on or about)
#5143	9/12/2022-10/5/2022	18 days	10/6/2022-12/19/2022	N/A

Motion by: Ciresi	Second by: Shenton	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-107-23

APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	NJFLA/FMLA LEAVE (on or about)	RETURN TO WORK DATE (on or about)
#1044	12/12/2022-3/13/2023	58 days		3/14/2023
*#3210			1/3/2023-3/28/2023	3/29/2023
#4046	12/5/2022-2/3/2023	38 days	2/4/2023-5/7/2023	5/8/2023
*#4943			11/9/2022-12/9/2022	12/10/2022

Motion by: Ciresi	Second by: Shenton	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-108-23

APPROVAL TO AMEND APPOINTMENT - 2022-2023 SCHOOL YEAR (PMC-102-23)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the appointment of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160. (Salaries & Guide placement represent the 2019-2022 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)

NAME	POSITION	EFFECTIVE DATES	SALARY
Macey, Rebecca <i>New Position</i>	.4 Occupational Therapist District Wide	12/6/2022-6/30/2023	MA, Step 3 (prorated) \$25,296

Motion by: Ciresi	Second by: Shenton	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-109-23**APPROVAL OF APPOINTMENTS - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160. (Salaries & Guide placement represent the 2019-2022 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
DeBell, Susan <i>Leave Replacement for #1044</i>	Leave Replacement - Nurse Pequannock Valley School	12/12/2022-3/13/2023	BA, Step 1 \$56,805 (prorated)
Deley, Chellsea <i>Leave Replacement for #4336</i>	Leave Replacement - MLSP Stephen J. Gerace School	12/2/2022-4/2/2023	BA, Step 1 \$56,805 (prorated)
Ortiz, Julie <i>New Position</i>	.4 Speech Therapist District Wide	12/1/2022-6/30/2023	MA, Step 6 \$25,688 (prorated)
Veloza, Rebecca <i>New Position</i>	.2 LDT/C Pequannock Township High School	11/28/2022-2/17/2023	MA+15, Step 7 \$13,484 (prorated)

Motion by: Ciresi

Second by: Shenton

Roll Call Vote: 9-0-0

RESOLUTION NO. PMC-110-23**APPROVAL TO RESCIND EXTRA-CURRICULAR STIPEND POSITION - 2022-2023 SCHOOL YEAR
(PMC-245-22)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, rescinds the following stipend position for the 2022-2023 school year.

Pequannock Valley School

LAST NAME	FIRST NAME	POSITION	STIPEND
Praschak	Terri	Grade 8 Co-Advisor	\$1,191.50

Motion by: Ciresi

Second by: Shenton

Roll Call Vote: 9-0-0

RESOLUTION NO. PMC-111-23**APPROVAL TO AMEND EXTRA-CURRICULAR STIPEND POSITIONS - 2022-2023 SCHOOL YEAR
(PMC-245-22)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the following stipends for the 2022-2023 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association. **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test per Policies 3160 & 4160. (Salaries & Guide placement represent the 2019-2022 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)

Pequannock Township High School

LAST NAME	FIRST NAME	POSITION	STIPEND
Crefeld	Michele	World Language Honor Society Co-Advisor	\$664.70
Riccardi	Gianna	Grade 11 Advisor	\$2,431

Motion by: Ciresi	Second by: Shenton	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-112-23**APPROVAL OF EXTRA-CURRICULAR STIPEND POSITIONS - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following stipends for the 2022-2023 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association. **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test per Policies 3160 & 4160. (Salaries & Guide placement represent the 2019-2022 collective bargaining agreement, pending completion of the successor collective bargaining agreement.)

Pequannock Township High School

LAST NAME	FIRST NAME	POSITION	STIPEND
Honig	Elliott	Newspaper	\$1,866.60 (prorated)
King	Veronica	World Language Honor Society Co-Advisor	\$491.30 (prorated)

Pequannock Valley School

LAST NAME	FIRST NAME	POSITION	STIPEND
McBride	Colin	Math Counts [Chess Club]	\$1,156
Torrissi	Andrea	Grade 8 Co-Advisor	\$1,191.50

Motion by: Ciresi	Second by: Shenton	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-113-23**APPROVAL TO RESCIND INTERSCHOLASTIC SPORTS STIPEND POSITIONS - 2022-2023 SCHOOL YEAR (PMC-90-23)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to rescind the following district personnel as coaches/volunteers for the 2022-2023 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

Winter, 2022-2023

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
DeStefano	Christine	Track	PVMS	M	\$5,529
Fluri	Gino	Track	PVMS	2	\$3,941

Motion by: Ciresi	Second by: Shenton	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-114-23**APPROVAL OF PERSONNEL FOR SPORTING EVENT COVERAGE - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following personnel to fill various positions at all home sporting events such as chains, site manager, parking/crowd control/security, clock operators, ticket takers, ticket sellers, and announcers for the Fall, Winter and Spring seasons for the 2022-2023 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association (Article 32, Paragraph A6-u), at a rate of \$69.01 per even, per the 2019-2022 collective bargaining agreement:

Pequannock Valley School

Crefeld, Michele	Rosano, Cheryl
LaPorta, Laura	Salimbene, Anthony
Madison, Megan	Vanaria, John

Motion by: Ciresi	Second by: Shenton	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-115-23**APPROVAL OF ALTERNATE TEACHER EVALUATION PROCESS - 2022-2023 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the alternate observation method for the first evaluation of highly effective staff for the period July 1, 2022 through June 30, 2023.

Motion by: Ciresi	Second by: Shenton	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-116-23**APPROVAL OF REVISED AND NEW JOB DESCRIPTIONS**

RESOLVED, that the Pequannock Township Board of Education, upon the recommendation of the Superintendent, approves the following job descriptions, *per attached*:

**Administrative Assistant to the Directors
Work Based Learning/Academy Coordinator**

Motion by: Ciresi	Second by: Shenton	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-117-23**APPROVAL OF MEMORANDUM OF AGREEMENT AND SALARY GUIDES BETWEEN THE PEQUANNOCK TOWNSHIP BOARD OF EDUCATION AND THE PEQUANNOCK TOWNSHIP EDUCATION ASSOCIATION FOR THE PERIOD JULY 1, 2022 THROUGH JUNE 30, 2025**

RESOLVED, that the Board of Education, upon the recommendation of the Negotiations' Committee, approves the Memorandum of Agreement and Salary Guides between the Pequannock Township Board of Education and the Pequannock Township Education Association for the period July 1, 2022 through June 30, 2025.

Motion by: Ciresi	Second by: Shenton	Roll Call Vote: 8-0-1 Abstain: Smith
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RESOLUTION NO. PMC-118-23

APPROVAL OF THE STATEMENT OF ASSURANCE - REGARDING SCHOOL SAFETY AND SECURITY PLAN ANNUAL REVIEW - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the Statement of Assurance regarding School Safety and Security Plan Annual Review for the 2022-2023 school year for submission to the Executive County Superintendent by November 30, 2022.

Motion by: Ciresi	Second by: Shenton	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-119-23

APPROVAL OF COMPENSATORY SERVICES FACILITATOR - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves Adam Piccoli to provide tutoring services to take place at Pequannock Township High School before regular school hours at \$35 per 30-minute session up to 2 days/week from on or about November 28, 2022 to on or about January 23, 2023. Funding for this program is provided through grant funds.

Motion by: Ciresi	Second by: Shenton	Roll Call Vote: 9-0-0
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CURRICULUM, INSTRUCTION AND SPECIAL SERVICES

Mrs. Danielle Esposito, Chair

CIS-37-23	Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS-38-23	Approval of Title I Tutoring Facilitators
CIS-39-23	Approval of Student Field Trips
CIS-40-23	Approval of Intern Placement in District for 2022-2023
CIS-41-23	Approval of Student Teacher Placement in District for 2022-2023 and 2023-2024
CIS-42-23	Approval of District Mentor for the 2022-2023 School Year
CIS-43-23	Approval of Out-of-District Placement of Students 2022-2023
CIS-44-23	Approval of Providers for Services to Students 2022-2023
CIS-45-23	Approval to Revise Curriculum
CIS-46-23	Approval of Staff for Professional Development Presentations

RESOLUTION NO. CIS-37-23

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
Online Self-Paced	L. Habermas	Foundational Training in Practical Functional Assess & Skill Based Treatment	\$300.00	\$0	n/a	\$300.00
Virtual	C. Dorn	Legal One Establishing HIB Systems	\$75.00	n/a	n/a	\$75.00
Virtual	Y. McBain	Practicums - Wilson Level II Certification/Banyan	\$2,200.00	n/a	n/a	\$2,200.00
11/3/22	C. Marshall	Quinnipiac Univ. Hamden, CT	\$-0-	\$-0-	n/a	\$-0-
12/1 - 12/3/22	J. Bermudez	Nat'l Council for Social Studies Conference, Philadelphia	\$500.00	\$1,065.37	n/a	\$1,565.37
12/2/22	A. Blau	Montclair State Univ. Counselor Workshop	\$-0-	n/a	n/a	\$-0-

12/2/22	M. Cohen	School Psychologist Conf., East Windsor	\$125.00	\$59.12	n/a	\$184.12
12/4 - 12/6/22	V. Munro	NJASL Annual Conference, Atlantic City	\$250.00	\$405.98	\$300.00	\$955.98
12/4 - 12/6/22	K. Meyerson	NJASL Annual Conference, Atlantic City	\$250.00	\$389.35	\$300.00	\$939.35
12/7/22	M. Madison	NGSS Institute - Science Raritan	\$-0-	\$-0-	\$150.00	\$150.00
12/21/22	M. Portas	Negotiation Strategies New Brunswick	\$235.00	\$44.43	n/a	\$279.43
1/16/23 - 5/12/23	J. Jacobs	Alcohol & Substance Abuse, Montclair	\$2,290.11	n/a	n/a	\$2,290.11
1/26/23	H. Branco	Threats Assessment & Management, Virtual	\$-0-	n/a	n/a	\$-0-
1/26/23	C. Dorn	Threats Assessment & Management, Virtual	\$-0-	n/a	n/a	\$-0-
1/26/23	R. Lucas	Threats Assessment & Management, Virtual	\$-0-	n/a	n/a	\$-0-
1/26/23	M. Reiner	Threats Assessment & Management, Virtual	\$-0-	n/a	n/a	\$-0-
2/9/23	M. Reiner	L.E.A.D. Digital Threat Assessment, Scotch Plains	\$199.00	\$34.56	n/a	\$233.56
2/10/23	R. Hayzler	Integrated Pest Mgmt. Mahwah	\$-0-	\$12.78	n/a	\$12.78
2/10/23	M. Reiner	Integrated Pest Mgmt. Mahwah	\$-0-	\$13.63	n/a	\$13.63
2/10/23	J. Seborowski	Integrated Pest Mgmt. Mahwah	\$-0-	\$13.36	n/a	\$13.36
2/10/23	A. Stager	Integrated Pest Mgmt. Mahwah	\$-0-	\$13.63	n/a	\$13.63
2/10/23	M. Portas	Integrated Pest Mgmt. Mahwah	\$-0-	\$12.78	n/a	\$12.78
5/26/23	G. Gibbs	Integrated Pest Mgmt. Sparta	\$-0-	\$25.85	n/a	\$25.85

Motion by: Esposito	Second by: Senyk	Roll Call Vote: 9-0-0
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RESOLUTION NO. CIS-38-23**APPROVAL OF TITLE I TUTORING FACILITATORS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Title I Tutoring Facilitators for the 2022-2023 school year to take place at Pequannock Valley, Hillview, and Stephen J. Gerace Schools before or after regular school hours, at \$35 per 30-minute session or \$105 per 90-minute session for Language Arts and Math. Funding for this program is provided through Elementary and Secondary Education Act (ESEA) Title I funds.

NAMES		
Meghan Ciandella	Meghan Luterzo	Samantha Lyon
Yvette McBain	Christine Rodeiro	Cheryl Sinopoli
Jacqueline Stringer	Charlene Valero	

Motion by: Esposito	Second by: Senyk	Roll Call Vote: 9-0-0
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RESOLUTION NO. CIS-39-23**APPROVAL OF STUDENT FIELD TRIPS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
11/30/22	Build Site Randolph	J. Cohen	PTHS/-/10	Habitat for Humanity	\$-0-	\$-0-
12/9/22	District Schools	W. Arnold	PTHS/9-12/50	Choir Performances	\$-0-	\$150.00 Substitute

Motion by: Esposito	Second by: Senyk	Roll Call Vote: 9-0-0
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RESOLUTION NO. CIS-40-23**APPROVAL OF INTERN PLACEMENT IN DISTRICT FOR 2022-2023**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the placement of Shyla Leonard from Montclair State University as a Speech Therapist Intern in District for the 2022-2023 school year with Nicole Aristizabal at North Boulevard School.

Motion by: Esposito	Second by: Senyk	Roll Call Vote: 9-0-0
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RESOLUTION NO. CIS-41-23**APPROVAL OF STUDENT TEACHER PLACEMENTS IN DISTRICT FOR 2022-2023 AND 2023-2024**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student teacher placements in the District for the 2022-2023 and 2023-2024 school years.

From William Paterson University:

Amanda Marion - Elementary K-3	North Boulevard School
Angelina Cirovic - 9-12 Music/Instrumental	Pequannock Twp. High School

From County College of Morris:

Edward Roby - Physical Education/Health	Pequannock Valley School
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Motion by: Esposito	Second by: Senyk	Roll Call Vote: 9-0-0
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RESOLUTION NO. CIS-42-23

APPROVAL OF DISTRICT MENTOR FOR THE 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following teacher as part of the New Staff and/or Novice Provisional Teacher Program and mentor as assigned for the 2022-2023 school year. Further, payroll deductions are to be made in June 2023, to satisfy total mentoring fees of \$1,000.00 for an Alternate Route Teachers holding a CE, prorated for new mentor beginning January 2023.

MENTEE	TYPE/CERTIFICATE	MENTOR	SCHOOL
Nicole Gill	CE/Formal	Bryan Rescigno	PTHS

Motion by: Esposito	Second by: Senyk	Roll Call Vote: 9-0-0
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RESOLUTION NO. CIS-43-23

APPROVAL OF OUT-OF-DISTRICT PLACEMENT OF STUDENTS 2022-2023

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the following out-of-district placements for 2022-2023 school year:

STUDENT	PLACEMENT		FEE
#3021397	Sage Alliance	SY	\$68,900.00
#3021804	Bancroft (Start date 11/1/22)	SY	\$136,620.00

Motion by: Esposito	Second by: Senyk	Roll Call Vote: 9-0-0
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RESOLUTION NO. CIS-44-23

APPROVAL OF PROVIDERS FOR SERVICES TO STUDENTS 2022-2023

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the following providers for services to students for 2022-2023 school year:

PROVIDER	SERVICE	FEE
Four Winds Hospital Katonah, NY 10536	Instruction in Medical Facility	\$75/hr.
Accurate Language Services	Translation & Interpretation	\$180.00

Motion by: Esposito	Second by: Senyk	Roll Call Vote: 9-0-0
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RESOLUTION NO. CIS-45-23
APPROVAL TO REVISE CURRICULUM

RESOLVED, that the Board of Education, upon recommendation of Superintendent, approved to revise curriculum as follows:

TITLE	TOTAL PAYMENT
Spanish III	6 days (\$1098)

Motion by: Esposito	Second by: Senyk	Roll Call Vote: 9-0-0
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RESOLUTION NO. CIS-46-23
APPROVAL OF STAFF FOR PROFESSIONAL DEVELOPMENT PRESENTATIONS

RESOLVED, that the Board of Education, upon recommendation of Superintendent, approves staff for professional development presentations, in accordance with PTEA Article 32, A.6.n., \$95 for up to a four hour session:

NAMES			
Nicole Schneider	Jennie Jacobs	Abigail Goff	Lauren Habermas

Motion by: Esposito	Second by: Senyk	Roll Call Vote: 9-0-0
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FINANCE, FACILITIES, AND ATHLETICS

Mr. Brian Senyk, Chair

Mr. Senyk thanked the donors for their generosity.

FFA-57-23	Transfer of Funds for October 2022
FFA-58-23	Payment of Bills - October 18, 2022 to November 21, 2022
FFA-59-23	Approval of Financial Reports/Monthly Certifications for October 2022
FFA-60-23	Monthly Reports from Schools and Programs for September and October 2022
FFA-61-23	Approval to Accept Donations to the Pequannock Township School District
FFA-62-23	Declaration of Obsolete Equipment
FFA-63-23	Approval to Accept Funds from Gov.Deals for Sale of Obsolete Computers
FFA-64-23	Approval of Contract to Conduct Demographic Study
FFA-65-23	Acceptance of 2021-2022 Annual Comprehensive Financial Report and Auditor's Management Report
FFA-66-23	Approval to Renew Contract with Chilton Occupational Health Center for 2023
FFA-67-23	Approval of Contract with Freedom Fence
FFA-68-23	Approval of Contract with Brown and Brown Benefit Advisors
FFA-69-23	Approval to Accept and Submit School Bus Emergency Evacuation Drill Reports

RESOLUTION NO. FFA-57-23

TRANSFER OF FUNDS FOR OCTOBER 2022

RESOLVED, that the Board of Education approves the additional transfer of funds within the 2022-2023 budget from October 2022, in accordance with the attached list, which shall become a part of the record.

Motion by: Senyk	Second by: Gitin	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-58-23

PAYMENT OF BILLS – OCTOBER 18, 2022 TO NOVEMBER 21, 2022

RESOLVED, that the Board of Education approves the Bills List, from October 18, 2022 to November 21, 2022, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	\$4,307,019.09
Capital Projects Fund 30	\$451,584.19
Food Service Fund 6x	\$92,032.44

Motion by: Senyk	Second by: Gitin	Roll Call Vote: 9-0-0 Abstain "as it pertains to me" Ciresi, Dempsey, Gitin, MacSweeney, Shenton, Blumert
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RESOLUTION NO. FFA-59-23

APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATIONS FOR OCTOBER 2022

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for October 2022.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of October 2022, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore, be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of October 2022, the Board Secretary's Monthly Financial Report did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion by: Senyk	Second by: Gitin	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-60-23

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR SEPTEMBER AND OCTOBER 2022

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of October 2022 for the High School Activities Account, the High School Interscholastic Athletic Account; the Pequannock Valley School Student Activities Account; and for the month of September 2022 for Pomptonian.

Motion by: Senyk	Second by: Gitin	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-61-23

APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

DONATION	TO	DONATED BY
25 Backpacks for New Varsity Players on Soccer Teams Value \$1,407.64	PTHS	PTHS Soccer Association
\$50.00	Courtney Rankin Scholarship Fund	Honor M. Connell

Motion by: Senyk	Second by: Gitin	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-62-23

DECLARATION OF OBSOLETE EQUIPMENT

RESOLVED, that the Board of Education authorizes the School Business Administrator/Board Secretary, to declare the following items to be obsolete and will dispose of them as deemed appropriate. (Attachment)

Motion by: Senyk	Second by: Gitin	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-63-23

APPROVAL TO ACCEPT FUNDS FROM GOV.DEALS FOR SALE OF OBSOLETE COMPUTERS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the acceptance of funds, in the amount of \$7,200.00, from the sale of computers, declared obsolete and approved by the Board of Education for disposal on August 22, 2022, Resolution No. FFA-17-23.

Motion by: Senyk	Second by: Gitin	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-64-23**APPROVAL OF CONTRACT TO CONDUCT DEMOGRAPHIC STUDY**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a contract with Dr. Ross Haber and Associates, LLC, 24 Garden Terrace, Milltown, NJ 08850, to conduct a demographic study in the amount of \$10,000.00.

Motion by: Senyk	Second by: Gitin	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-65-23**ACCEPTANCE OF 2021-2022 ANNUAL COMPREHENSIVE FINANCIAL REPORT AND AUDITOR'S MANAGEMENT REPORT**

RESOLVED, that the Board of Education accepts the "Annual Comprehensive Financial Report" and the "Auditors' Management Report on Administrative Findings – Financial Compliance and Performance for the Fiscal Year Ended June 30, 2022," as well as approve the CAP, according to the audit program, which was submitted by Nisivoccia, LLP, the district's auditors, having been presented and reviewed at the public meeting on November 21, 2022. A copy of the Audit Synopsis, which was distributed at the meeting, shall be attached to and made a part of the record of this meeting. (There were no audit findings.)

Motion by: Senyk	Second by: Gitin	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-66-23**APPROVAL TO RENEW CONTRACT WITH CHILTON OCCUPATIONAL HEALTH CENTER FOR 2023**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to renew the professional services contract with Atlantic Health System Chilton Occupational Health Center, to provide employee physicals, employee drug-testing, and employer related health services for 2023.

Motion by: Senyk	Second by: Gitin	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-67-23**APPROVAL OF CONTRACT WITH FREEDOM FENCE**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a contract with Freedom Fence, Pompton Plains, NJ in the amount of \$1,600.00, to provide additional fencing at North Boulevard School, for the preschool program.

Motion by: Senyk	Second by: Gitin	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-68-23**APPROVAL OF CONTRACT WITH BROWN AND BROWN BENEFIT ADVISORS**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a contract with Brown and Brown Benefit Advisors as the district's School Employees' Health Benefits Program (SEHBP) Medical/Prescription consultant, for the period January 1, 2023 through December 31, 2023, for a fee of \$1,000.00 per month.

Motion by: Senyk	Second by: Gitin	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-69-23

APPROVAL TO ACCEPT AND SUBMIT SCHOOL BUS EMERGENCY EVACUATION DRILL REPORTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent and School Business Administrator, approves to accept and submit the school bus emergency evacuation drill reports as per attached.

Motion by: Senyk	Second by: Gitin	Roll Call Vote: 9-0-0
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POLICY**Ms. Megan Dempsey, Chair**

P-08-23 Approval of Revised Board Policies for Second Reading and Adoption

P-09-23 Approval of Revised Board Policy for First Reading

RESOLUTION NO. P-08-23**APPROVAL OF REVISED BOARD POLICIES FOR SECOND READING AND ADOPTION**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised Board Policies as listed for second reading and adoption:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Program</i>	2426 - Study Skills
	2322 - Honors Program

Motion by: Dempsey	Second by: Esposito	Roll Call Vote: 9-0-0
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RESOLUTION NO. P-09-23**APPROVAL OF REVISED BOARD POLICY FOR FIRST READING**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised Board Policy as listed for first reading:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Student</i>	5512 - Harassment, Intimidation, or Bullying

Motion by: Dempsey	Second by: Esposito	Roll Call Vote: 9-0-0
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OTHER

O-03-23 Approval of HIB Investigation Decisions

RESOLUTION NO. O-03-23

APPROVAL OF HIB INVESTIGATION DECISIONS

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigation and directs the School Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

INVESTIGATION NO.
PV-01-23
PV-02-23
PV-03-23

Motion by: Shenton	Second by: MacSweeney	Roll Call Vote: 9-0-0
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OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

OLD BUSINESS

AP Enrollment Update

Mr. Portas discussed how increasing AP enrollment benefits the students in gaining a greater understanding of college coursework and potentially earning college credit. He went on to say that the district also benefits by having an improved school ranking. Ms. Dempsey discussed the importance of AP Research and how students gain a significant understanding of college level research projects. Mr. MacSweeney asked what is the plan going forward. Mr. Portas responded that students should share the stories of their successes.

Preparation for Standardized Testing

Mr. Portas discussed the district's team effort on going full throttle on academics. He outlined how each department is focusing on improving test scores.

Mr. Blumert commented that the training at the November 9th meeting went well and that Ms. Peterson, NJSBA Field Representative, provided good information. Mr. Senyk requested that "Old Business" be retitled "Unfinished Business" in board agendas and minutes. Ms. Dempsey indicated that that would be a policy change. Mr. Senyk commented that there should be an onboarding process for new board members.

NEW BUSINESS

Ms. Dempsey inquired as to whether there is an apprenticeship fair at the high school, which would be another means to provide opportunities to students.

BOARD MEMBER ANNOUNCEMENTS

None

CONSIDERATION OF EXECUTIVE SESSION


RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss student matters. Said matters will be made public upon their disposition. No action will be taken.

Motion by: MacSweeney	Second by: Dempsey	Voice Vote: 9-0-0	Time: 8:13 pm
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ADJOURNMENT OF PUBLIC MEETING

Motion by: MacSweeney	Second by: Dempsey	Voice Vote: 9-0-0	Time: 8:44 pm
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Respectfully,



Gordon E. Gibbs
Board Secretary

FUTURE PUBLIC BOARD MEETING

Monday, December 5, 2022	Workshop Meeting	7:00 P.M.	PTHS
Monday, December 19, 2022	Regular Business Meeting	7:00 P.M.	PTHS