

Approved Minutes
REGULAR SCHOOL BOARD MEETING
Albany Area Schools – ISD #745
District Office Board Room
November 16, 2022

1. Call to Order

The meeting was called to order by Chair Winkels at 6 p.m.

2. Roll Call

Present: Winkels, Hansen, Kreuzer, Sand, Pennie, Sands

Late: Absent: Carbajal

3. Public Forum

4. Agenda – Additions and Deletions

4.1 Add 8.13 Memorandum of Understanding Between the Albany Federation of Teachers and ISD #745 Regarding Teacher A

5. Approvals

5.1 Previous Meeting Minutes

Motion by Kreuzer, seconded by Sands, to approve the October 12, 2022 Regular Meeting minutes and the October 26, 2022 Work Session minutes. Supported by all present.

5.2 Cash Flow Reports – September 2022

Motion by Kreuzer, seconded by Hansen, to approve the September 2022 Cash Flow Reports as presented. Supported by all present.

5.3 Acceptance of Gifts and Donations

Member Hansen introduced the Resolution Accepting Donations and was seconded by Member Kreuzer.

The School Board of Albany Area Schools, ISD 745, gratefully accepts the following donations as identified below:

<u>Donor</u>	<u>Item</u>	<u>Designated Purpose (if any)</u>
City of Albany	\$1090.00 donation	Community Education Summer Rec
Everything Signs	\$500.00 donation	BEAT Performing Arts Series
CH Robinson	\$32.00 donation	Avon Elementary
Felling Trailers	\$250.00 donation	Supermileage
Albany Lions	\$2,500.00 donation	Wrestling mats
Albany Youth Basketball Assoc	\$1,600.00 donation	Girls Basketball
Blattner Energy	\$5,000.00 donation	BEAT Performing Arts Series
CentraCare	\$500.00 donation	BEAT Performing Arts Series
Class of 1972	\$310.00 donation	Angel Fund

The following voted in favor of: All Present

And the following voted against: None

Absent: Carbajal

Where upon said resolution was declared duly passed and adopted.

6. Consent Agenda

AESP:

Amy Schmitt - AMS/AHS Second Cook
David Stalboerger - AMS/AHS Building Maintenance Assistant/Custodian
Megan Buttweiler - AVE LTS Paraprofessional
Megan Buttweiler - AVE PreK Kids Company Site Leader
Emily Rademacher - AMS/AHS Food Service Aide
Meghan Shannon - ALE LTS Paraprofessional
Kara Rademacher – AMS/AHS Food Service Aide

AESP SpEd Differential:

Alissa Dunn, Carla Bauer, Jean Kollodge

AESP Payroll Change Request:

Heidi Eiynek - AVE PreK Para & Kids Co - 35 hrs/week to 32.5 hrs/week
Melissa Bueckers – AVE PreK Para & Kids Co – 33.75 hrs/week to 35.75 hrs/week

At Will:

Peter Stenger - Grounds & Outdoor Facilities Coordinator
Jeffrey Kociemba - Interim Director of Transportation
Dean Mitchell – Independent Contractor

LOA:

Three

Kids Company:

Mikayla Rieland

Coaching/Advisors:

Ben Mergen - JH Wrestling Coach
Ashley Brtek - JV Dance Coach
Corey Nellis – 9th Grade Girls’ Basketball Coach

Community Education:

BECC Attendant: Taylor Moritz
Course Instructor: Nancy Bronson
HSP/Fundamentals: Aaron Schwenzfeier, Nolan Anderson, Makaela Zierden

Resignations/Retirements:

Theresa Shay - AMS/AHS Building Maintenance Assistant/Custodian, effective October 26, 2022
Tammy Frericks - AMS/AHS Second Cook, effective November 1, 2022
Lindsay Herdering - JV Dance Coach, effective November 1, 2022

The following checks were issued in paying claims: Wire transfers and checks 103565 - 103806

Expenditures:

01 General Fund	\$1,483,190.97
02 Food Services	\$116,777.23
04 Community Services	\$57,076.42

Motion by Hansen, seconded by Pennie to approve the November 2022 Consent Agenda. Supported by all present.

7. Reports

7.1 Purple Pride

Board members read Purple Pride recognitions for teachers and staff for a job well done.

8. Business

8.1 Enrollment Report

Enrollment is stable and consistent with this time of year.

8.2 Approval of 2022 Annual Financial Statements

Motion by Kreuzer, seconded by Sands, to approve the 2022 Annual Financial Statements as presented. Supported by Hansen, Pennie, Sands, Kreuzer and Sand. Abstained – Winkels.

8.3 Revised 2022-23 Budget Approval

Motion by Hansen, seconded by Kreuzer, to approve the transfer of \$350,000 from the Committed Fund Balance, committed for Technology/Transportation/Curriculum to the Unassigned Fund Balance to comply with board policy. Motion by Hansen, seconded by Kreuzer to approve the Revised 2022-23 Budget as presented with the transfer of Committed Funds to Unassigned Funds. Supported by all present.

8.4 Review of Proposals for Transportation Director

Reviewed proposals from Palmer Bus Service and CESO and decided to keep moving forward with the current plan.

8.5 Resolution Canvassing Return of Votes

Motion by Kreuzer, seconded by Pennie, to approve the Resolution Canvassing Return of Votes of School District General Election.

The following votes in favor there of: All present

the following voted against: None

Absent: Carbajal

Where upon said resolution was declared duly passed and adopted.

8.6 Resolution Authorizing Issuance of Certificates of Election

Motion by Hansen, seconded by Kreuzer, to approve the Resolution Authorizing Issuance of Certificates of Election as present. The chair and clerk are hereby authorized to execute certificates of election on behalf of the school board of Independent School District No. 745 to the following candidates: Dean Dirkes, Amy Sand, and Steve Rueter.

The following voted in favor of: All present

The following voted against: None

Absent: Carbajal

Where upon said resolution was declared duly passed and adopted.

8.7 Combined Polling Place Resolution

Motion by Pennie, seconded by Sands, to approve the Combined Polling Place Resolution as presented.

The following voted in favor of: All present

The following voted against: None

Absent: Carbajal

Where upon said resolution was declared duly passed and adopted.

8.8 Snow Removal Bids

The district contacted numerous snow removal companies and administration reviewed the bids with a recommendation to expand the current contract with American Industrial Services Inc. Motion by Hansen, seconded by Sands to approve the contract and expand services with American Industrial Services Inc. for snow removal.

8.9 December 28 Work Session

There will not be a December 28, 2022 Work Session. Motion by Hansen, seconded by Kreuzer, to approve a January 4, 2023 Reorganizational Meeting at 6:00PM, which will also be a Regular Board meeting. Supported by all present.

8.10 Resolution for Approval of Change Event & Change Order Decision-Making Authority

Motion by Hansen, seconded by Sand, to table the discussion on 8.10 Resolution for Approval of Change Event & Change Order Decision-Making Authority.

8.11 Fundraiser Approval

Motion by Kreuzer, seconded by Sands, to approve the 2022-23 Fundraisers as presented. Supported by all present.

8.12 School Board Policies - First Read

8.12.1. 208 Development, Adoption, and Implementation of Policies

8.12.2 209 Codes of Ethics

8.12.3. 210 Conflict of Interest - School Board Members

8.12.4. 404 Employment Background Checks

8.12.5. 506 Student Discipline

8.12.6. 722 Public Data and Data Subject Requests

8.12.7. 806 Crisis Management Policy

8.13 Memorandum of Understanding Between the Albany Federation of Teachers and ISD #745 Regarding Teacher A

Motion by Hansen, seconded by Pennie to approve the MOU. Supported by all Present.

9. Committee Reports

Board member Hansen gave a brief update from the Design Committee and Project Oversight Committee. Hansen said the architects presented an updated design for the new Early Childhood Center and then discussed plans for demo, abatement, the shifting of the multi-purpose space, cost-effective bathroom locations and boiler plans. As the process continues, there will be regular updates shared with the community.

9.1 Fifth Monday Meeting

9.2 Community Education Advisory Council Meeting

10. Superintendent Report

Superintendent Okerlund congratulated the fall athletic programs on their successes and provided some highlights:

- Carter Schwalbe earned a trip to state in cross country
- Kathy Conrad received the Section 6A Girl's Coach of the Year
- The Football team had a great season and was runner up in the section
- The Volleyball team had a great season with a 17-12 record overall

-Katie Spanier and Emily McLachlan qualified for the state swim meet

This weekend the drama department will be performing "Clue" on Friday, November 18th, Saturday, November 19th and Sunday, November 20th.

The district continues to search for full-time substitutes and additional paraprofessionals.

Superintendent Okerlund noted that the administration is currently holding budget conversations for 2023.

11. Adjournment

Agenda completed at 7:45 pm, a motion to adjourn was made by Hansen, seconded by Sand.

Supported by all Present

Lynn Pennie, Clerk