PLUMMER-WORLEY JOINT SCHOOL DISTRICT NO. 44

BOARD OF TRUSTEES

RECORD OF PROCEEDINGS

The regular May 11, 2020, meeting of the Plummer-Worley Joint School District No. 44 Board of Trustees was called to order by Chairman Paul Daman at 6:05 p.m. Board members present by Zoom were Ryan Ortivez, Tami Gauthier, Ida Gustin, Jan Mitchell, Paul Daman, Sara Allen, and Marlow Thompson.

Also present was Superintendent Judi Sharrett, Karyn Stockdale, Marcia Hoffman, Jennifer Hall, Bob Curley, Stacey Sonder, Russ Mitchell, Tim Florin, Christine Sorenson, Gabrielle Hensyel, Samantha Salazar, Tim Turner, Ingrid French, Khrist Rojas, Brittany Brown, Gail Neal, Sarah McQueen, Jesse LaSarte, and Jennifer Gates.

Consent Agenda
Jan Mitchell moved to approve the Consent Agenda (Exhibit "A") as presented. Ida Gustin seconded. All members voted yes. **

Communications
The board was provided with an anonymous email relative to reopening school. (Exhibit "B"). The board appreciates the input and will take the opinion under advisement.

Recognition of Guests
Christine Sorenson addressed the Board of Trustees and requested approval of Native Literature as a Humanities course. A syllabus was provided (Exhibit "C") which meets the state requirements for humanities. Discussion was held. Sara Allen moved to approve Native Literature as a humanities course. Ryan Ortivez seconded. All members voted yes. **

Administrative Response Plan
The administrative team provided the COVID-19 Response Plan (Exhibit "D"). Superintendent Sharrett reviewed the district overview of what has occurred during the pandemic and subsequent soft closure, as well as mitigation efforts which have taken place and will be taken moving forward. Each principal provided information on what has occurred at the elementary and secondary levels, with instruction being provided either remotely or electronically to students, meals being provided daily, etc. On May 4, the State Board of Education ordered soft closure through the end of the 2019-20 school year and provided a list of requirements for schools to accomplish, in alignment with Governor Little's recovery plan. On May 1 Governor Little set forth guidelines for moving forward. All district actions must comply with Rebound Idaho. Highlights of each stage relevant to public school districts are:

- Stage 1 (May 1-May 15): **Gatherings, both public and private, should be avoided**; social distancing of 6 feet; encourage telework by employees; begin returning employees to work in phases if appropriate; and encourage vulnerable employees to self-quarantine.

- Stage 2 (May 16-May 29): **Gatherings, both public and private, of less than 10 people can occur;** social distancing of 6 feet; proper environmental precautionary measures must be taken; encourage telework by employees; and continue encouraging vulnerable employees to self-quarantine.
- Stage 3 (May 30 – June 12)*:* **Gatherings, both public and private, of 10-50 people can occur;** social distancing of 6 feet; proper precautionary measures must be taken; encourage telework where appropriate; and continue encouraging vulnerable people to self-quarantine.
- Stage 4 (June 13-June 26): **Gatherings, both public and private, of more than 50 people**; social distancing of 6 feet; proper precautionary measures; resume unrestricted access to employees; protect the needs of vulnerable employees.

In order to assist districts with their fall reopening plans, Panhandle Health District has issued detailed and stringent reopening guidance for schools congruent with the State Board of Education and Governor Little's economic recovery plan. All plans must be approved by Panhandle Health prior to opening school buildings to students. Mrs. Sharrett and Mr. Mitchell will work on a reopening criteria to submit for approval to reopen in the fall. There is concern we may still be dealing with social distancing. Some suggestions have included staggering student schedules which could be very difficult. She has looked at CDC, State Guidelines, and Panhandle Health for mitigation measures. She reviewed the mitigation measures which are outlined in the COVID Response Plan. Because many of our staff commute from Spokane County, Moscow, and other areas away from Benewah County, some staff are being required to wear face masks.

- Mr. Mitchell reported on the communication plan at the elementary. Staff make extensive communication attempts with parents. They started with a survey of all parents/guardians to ask their preferred contact method and passed the information onto the appropriate teachers. The classroom teachers are contacting at least three students each day and every student within their classroom each week. They utilize Zoom, YouTube, mailing cards and notes, and the webpage for a variety of communications. The specialists (Art, Music, PE) are also reaching out to every student in the school. All communications are logged into the student's profile. The counselor is also reaching out to every student in the school and doing a wellness check and proactive communications. Packets are created for each student and delivered every two weeks. Each classified staff member has a group of families they work with and reach out to. Success Center staff are in contact with their students as well. Food service has started the backpack program for students in need of food for the weekends. Mr. Mitchell and Avery Brown-Sonder assisted with delivery of the backpacks. Each staff member is recording books for students and have rolled out five to ten videos a week which have been posted to the website. There has been a lot of positive communications. A lot more packets were picked up in the beginning than now. 166 packets were prepared for the first delivery. They were able to deliver 162 of those packets – 72 of those packets were returned. 192 packets were prepared for the second delivery (45 additional delivered by the special ed department) – 178 were delivered, with 42% returned. At the last delivery, they were only able to deliver 136 (71%) of the packets. This was due in part to the weather. Shaina Nomee and the U of I extension program provided art packets to all students in grades K-3. There are some packets left over so they will try to deliver them again. U of I also provided some math kits with manipulatives for grades 4-6 to be delivered this week. They are doing their best to engage and have been pleased thus far. They will keep doing all they can to get the kids to the bus. They are working on getting teachers back in the buildings. Kids are anxious to see them on the busses, rotating five certified teachers in the building at a time, working to see what is best and how to maintain the social distancing expectation. Other than academic engagements of all students, Mr. Mitchell is most concerned about the transitions of students moving to

another level. Staff will be reaching out to students to help with transitions (ECLC, Kindergarten, and 6th grade to 7th grade).

- Jennifer Hall reviewed the secondary activities. Student participation is at 31 percent while contact is about 84 percent. Staff is reaching out to parents and students but are having a difficult time getting students to engage and participate. The group most active are the 7th grade students. 12th grade participation is at 17 percent. She has created a calendar for small groups of seniors to be in the building on a rotational basis to work on graduation requirements. They have created a transition committee working on a plan for 6th graders coming into 7th grade. This will start online moving to an in-person plan before school starts in the fall. Mrs. Hall has spoken with Tina Strong and hopes to do the same with tribal school students coming into high school. Paul Daman commented the participation rates seem to be similar to other schools. He agrees it is vital to concentrate on the seniors at this point. Mrs. Hall advised Mr. Veile has been very flexible with the civics exam, with ten students left to complete it. Tribal DOE has been a huge part of being able to contact students. Mrs. Hall gave a shout out to NYCP for 7th grade participation. Mrs. Hall advised beginning immediately they are targeting seniors not on track to graduate. Seniors still need to complete graduation requirements (math class, English 12, and civics exam). Some students have some credit retrieval to complete as well. They will be using the boardroom building with the two classrooms and will have a rotational schedule for students to be in the building and will be utilizing mitigation methods during this time. Christine Sorenson advised she has talked to numerous seniors who have stated they are willing to come in as proposed.
- Events – Virtual Senior Night is May 29 with announcement of the Valedictorian and Salutatorian. May 30 they are planning a senior parade where the staff will parade through the community honoring the seniors at each house, with a senior care package from the high school. Book and computer check-ins will be June 3-5.
- Summer School will be provided to identified juniors who need to complete credits to stay on track for graduation in 2021. Instruction will be provided to four groups of three to four students per group on a rotational basis in order to comply with social distancing and Rebound Idaho's safety protocols. Summer School will be run June 9-12, June 16-19, June 23-26, and June 29 to July 2.
- Graduation Plan – Mrs. Hall provided information on the plan for Commencement for the Class of 2020. This will be held on the football field and includes each senior pulling up to the stage in their family vehicle, receiving their diploma, a picture with the family, and the rose presentation. The senior slide show and all speeches will be pre-recorded and posted on multiple social media platforms, and broadcast using the new athletic camera system for anyone unable to attend. This has been discussed formally, informally, through email, and Mrs. Hall has had many parents contact her. She is heartsick they can't follow tradition but is proposing an unconventional solution to the plan. She is working with Michella Davenport to get senior pictures taken before graduation. She will also video the ceremony to be uploaded into a slideshow for social media at a later date. Mrs. Hall is hoping to be able to televise the event for anyone who is unable to attend. They are also looking into radio broadcast systems. Sara Allen said a student contacted her and said they really want to be able to do the slideshow, even if it is at night, and to do their speeches. Coeur d'Alene School District is allowing seniors to get out of the cars but parents have to stay in the cars. Mrs. Hall suggested having the senior speeches on the field and then going into the next part of the ceremony. Paul Daman commented he has the ability to broadcast over an FM radio station if it is helpful. Ida Gustin asked about accommodating a grandma with two seniors. Mrs. Hall said it can be arranged to make it possible so

the grandma can be with both seniors. Ida Gustin commented whatever way it happens there will be someone upset so we need to do the best we can with what we are dealt. Mrs. Hall commented if we were to bring them all in and put all the seniors on the football field, their families wouldn't be able to be a part of it at that special moment when they typically take pictures because they would only be able to allow limited people. Her thought is with the car, the family is there in that special moment when the graduate gets the diploma and turns the tassel. Under the guidelines, they wouldn't be able to allow everyone who wants to be at the podium. With the car, the family can be there for their student. Judi Sharrett asked the board to approve a graduation plan so the administration can move forward with the planning. Paul Daman said he thinks the plan looks pretty good with some tweaking. Mrs. Hall agrees with the Valedictorian and Salutatorian presentations and thinks it is doable. Jan Mitchell moved to approve the graduation plan presented by Mrs. Hall. Ida Gustin seconded. Paul Daman commented it will likely get tweaked a bit and the board is ok with that. All members voted yes. **

- Mrs. Sharrett also requested approval of summer school. Sara Allen moved to approve summer school as presented by Mrs. Hall. Jan Mitchell seconded. All members voted yes. **
- Mrs. Sharrett asked the board to strongly consider taking action on the remainder of the school year in alignment with the governor's safety protocols. Marlow Thompson moved to approve the plan for the remainder of the 2019-20 school year in compliance with Rebound Idaho. Karyn Stockdale asked if that means the school will not open for general operations but will remain in soft closure. Marlow Thompson clarified that is his intent. Sara Allen seconded. Ida Gustin voted no. All other board members voted yes. **
- Mrs. Sharrett reported on Friday districts received Governor Little's details on the 5 percent budget hold back. (Exhibit "E"). She reviewed the reductions. Once the budget worksheets are made available, the district will have a better idea of revenues for the 2020-21 school year. Marcia Hoffman advised they are reducing the distribution factor significantly.

Board Business

Policy Review and Adoption

The board held a first reading on the following polices (Exhibit "F"):

- Procurement Methods Under a Federal Award (7400P2)
- Requirements and Restrictions for Procurement Under Federal Award (7400P3)
- Federal Debarment and Suspension (7455)

Gym Roof Bid Award

The district called for competitive quotes for gym roof repairs following the requirements of district policy and Idaho Code. Sealed bids were opened this morning, with one bid having been received (Exhibit "G") showing three options. Stacey Sonder reviewed the bid and recommended the board award the bid in the amount of $37,147 to Easy Roofing. Ida Gustin moved to approve the bid as recommended. Sara Allen seconded. All members voted yes. **

2020-21 School Calendar

The board reviewed the recommended 2020-21 school calendar (Exhibit "H"). District staff met early in March with representatives from Tribal School, the CDA Tribe, ECLC, Department of Education, B&G Club and the Wellness Center to discuss common dates and avoid conflicting activities for our families. This meets contractual requirements, all legal instructional and credit requirements, and coordinates with North Idaho College and some

neighboring districts. Discussion was held. Jan Mitchell moved to approve the calendar as presented. Ida Gustin seconded. All members voted yes. **

Presentation of Diplomas

Ida Gustin and Ryan Ortivez will present diplomas.

Personnel

This item was tabled until the next meeting.

Items for Future Agenda

Senior Project Manual Revisions	Budget Hearing	Policy Review
COVID Operations Update	Negotiations Update	Certificated Contracts

** Tami Gauthier did not vote on any motions due to poor internet connectivity.

Meeting adjourned at 7:18 p.m.

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Paul Daman, Chairman Karyn Stockdale, District Clerk

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