

WARREN LOCAL SCHOOL DISTRICT

Regular Board Meeting

December 19, 2022

CHAIN OF COMMAND

If you have concerns, problems, or ways to improve our schools, please contact the person in charge of that respective area.

<u>CONCERN</u>	<u>CONTACT</u>	<u>PHONE</u>
TEACHER	Teacher	School
BUILDING	Principal	
Warren High School	Ryan Lemley	678-2393/989-0340
Warren High School	Kara Pinkerton	678-2393/989-0340
Warren Middle School	Brent Taylor	678-2395
Warren Middle School	Jill Lipscomb	678-2395
Warren Elementary	Ashley Skinner	445-5300
Warren Elementary	Robert Housel	445-5300
HIGH SCHOOL ATHLETICS	Steven Harold	678-2393/989-0340
ASSISTANT ATHLETICS	Jimmy Peyton	678-2393/989-0340
ASSISTANT ATHLETICS/JUNIOR HIGH	Rod Padgitt	678-2395
TRANSPORTATION	Driver/Trans. Supv.	678-2368
CAFETERIA	Head Cook/Food Serv. Supv.	678-2366
CLEANING/CUSTODIAL	Head Cust. /Prin./Maint. Supv.	678-2366

Unresolved Concerns or Problems that have been addressed through the proper channels, contact Kyle Newton, Superintendent, at 678-2366. Our website can be accessed via www.warrenlocal.org.

BOARD OF EDUCATION 2022 COMMITTEES

District Operations	Bob Allen, CH	989-2702
	Bob Crum	423-5763
	Debbie West, Alt	336-2913
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Evaluation of Superintendent	Debbie West, CH	336-2913
	Sidney Brackenridge	989-2319
	Bob Allen, Alt	989-2702
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Finance & Evaluation of Treasurer	Debbie Proctor, CH	336-2235
	Debbie West	336-2913
	Sidney Brackenridge, Alt	989-2319
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Policy	Sidney Brackenridge, CH	989-2319
	Bob Allen	989-2702
	Debbie Proctor, Alt	336-2235
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Learning, Instruction & Assessment	Bob Crum, CH	423-5763
	Sidney Brackenridge	989-2319
	Debbie West, Alt	336-2913

The Warren Local Board of Education conducts meetings in an effort to comply with Parliamentary Procedure. Robert's Rules of Order are its governance. As a result, it is important to remember the Communication section of the agenda is the appropriate time for audience members to speak. If a situation arises that you, the audience, need to ask a question, the president may elect to call on you at a convenient time.

In an effort to assist in recording the minutes, all audience members, when addressing the Board of Education, are asked to identify themselves by giving their name and subject matter.

**WARREN LOCAL BOARD OF EDUCATION
REGULAR MEETING
December 19, 2022**

I. CALL TO ORDER AND ROLL CALL

The Warren Local Board of Education will meet for the purpose of a Regular Meeting on December 19, 2022, at 6:00 p.m. at the Warren High School Auditorium (located in the Warrior Annex), 130 Warrior Drive Vincent, Ohio, with the following members answering Roll Call:

_____ _____ _____ _____ _____
Allen **Brackenridge** **Crum** **Proctor** **West**

II. PLEDGE OF ALLEGIANCE

III. INVOCATION

IV. PUBLIC PARTICIPATION

V. TREASURER’S REPORT

A. TREASURER’S BUSINESS

1. Motion by _____ Second by _____

The Treasurer recommends approving the following:

- a. Minutes of the November 21, 2022, Regular Meeting.
- b. Payment of bills and other expenses for November 2022, as presented in the amount of \$4,457,222.27.
- c. Financial Reports for November 2022, as presented: Investment Balances and Rate of Return, Cash Position Report, all checks dated between November 1 and November 30, 2022, General Fund Financial Statement.
- d. Investment Record in the amount of \$66.79. This was deposited in the Permanent Improvement Fund as Investment Earnings during the month of November 2022.
- e. Contract with META Purchasing Cooperative, through One America, for Basic Life Coverage. The monthly rate per thousand dollars of coverage will be \$0.1 / \$1,000 for the contract period starting January 1, 2023. The rate will be valid through December 31, 2024. This is a 5% increase.
- f. Payment of an invoice in accordance with ORC 5705.41 (d) A, Then and Now Invoice, for Johnson Controls Security Solutions, service call for security camera replacement at the elementary school, invoice dated November 23, 2022, in the amount of \$3,169.23.
- g. MOA for Deposit of Public Funds with WesBanco Bank, Inc., in the amount of \$12,000,000. This agreement will expire December 31, 2027.

_____ _____ _____ _____ _____
Allen **Brackenridge** **Crum** **Proctor** **West**

VI. READING OF COMMUNICATIONS

- A. Legislative Liaison** – Sidney Brackenridge
- B. WCCC Report** – Debbie West
- C. Committee Reports** – District Operations
 - Finance
 - Policy
 - Learning, Instruction, & Assessment

VII. SUPERINTENDENT’S REPORT

A. SUPERINTENDENT’S BUSINESS

2. Motion by _____ Second by _____

The Administration recommends approving the following:

- a. Membership in the Ohio School Boards Association (OSBA), effective January 1, 2023, through December 31, 2023, at a cost of \$6,295.
- b. Participation in the Ohio School Boards Association (OSBA) Legal Assistance Fund, effective January 1, 2023, through December 31, 2023, at a cost of \$250.
- c. Donation in the amount of \$6,900, from Wetz Warehousing, LLC, to Warren Local Food Service, for student lunch debt.
- d. Donation in the amount of \$50 VISA card, from Energy Optimizers, to Warren Local School District.
- e. Public Notice regarding 2023-2024 school calendar.

PUBLIC NOTICE

The Warren Local School District Board of Education hereby gives public notice in accordance with section 3313.48(B) of the Ohio Revised Code: Not later than thirty days prior to adopting a school calendar, the board of education of each city, exempted village, and local school district shall hold a public hearing on the school calendar, addressing topics that include, but are not limited to, the total number of hours in a school year, length of school day, and beginning and end dates of instruction.

Allen **Brackenridge** **Crum** **Proctor** **West**

3. Motion by _____ Second by _____

The Administration recommends approving the following:

- ELA Curriculum for Warren High School
- Total: \$13,750

Company	Grade Level	Additional Information	Cost
CommonLit360	9-12	Includes: <ul style="list-style-type: none"> • CommonLit’s Assessment Series • CommonLit’s Administrator Data Dashboard • CommonLit’s On-Demand Professional Development • Customized Onboarding & Partnership Experience 	\$2,750 per school per year 5 year total of \$13,750

Allen **Brackenridge** **Crum** **Proctor** **West**

4. Motion by _____ Second by _____

The Administration recommends approving the following:

Appoint _____ President Pro-Tempore to preside over the January 2023 Organizational Meeting.

Allen **Brackenridge** **Crum** **Proctor** **West**

5. Motion by _____ Second by _____

**RESOLUTION
CALAMITY DAY ALTERNATIVE MAKE-UP PLAN**

WHEREAS, the Warren Local School District board of education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3313.482 of the Ohio Revised Code; and

WHEREAS, section 3313.482 authorizes a board of education to file an annual plan with the Ohio Department of Education by August 1 of each year to provide online learning opportunities for students in lieu of attendance on such days of closure;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Warren Local School District board of education hereby approves the following plan and authorizes its filing with the Ohio Department of Education.

PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY DAYS

Pursuant to Ohio Revised Code section 3313.482, the board of education of the Warren Local School District hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to fulfill up to a maximum of the number of hours that are the equivalent of three school days because of the closing of schools for any of the reasons specified in section 3313.482.

- 1) This plan is submitted, pursuant to approval of the Board of Education, prior to August 1.
- 2) This plan includes the written consent of the teachers’ employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the board of education and is hereby incorporated into this plan as if specifically rewritten.
- 3) Not later than November 1 of the 2022-2023 school year, each classroom teacher shall develop a sufficient number of lessons for each course taught by that teacher with such lessons requiring, in the judgment of the teacher, an amount of time equal to or greater than the number of hours that are the equivalent of three school days in such teacher’s class.
- 4) The teacher shall designate the order in which the lessons are to be posted on the district’s web portal or web site.
- 5) Teachers will update or replace such lessons as necessary throughout the school year based on the instructional progress of students.
- 6) As soon as practicable after an announced school closure authorized under section 3313.482, the appropriate administrator may direct staff to make the designated lessons available on the district’s portal or site. Each lesson shall be posted for each course that was scheduled to meet on the day of the school closing.
- 7) Each student enrolled in a course for which a lesson is posted shall be granted a two-week

period from the date of posting to complete the lesson. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided.

8) Students without access to a computer shall be permitted to complete the posted lessons at school after the reopening of school. Students utilizing this option will be granted two weeks from the date of reopening to complete such lessons. If the student does not complete the lesson within this time period, the student will receive an incomplete or failing grade unless a reason sufficient to the teacher is provided. The district will provide access to district computers before, during, or after the school day (provided that the equipment is available and accessible at those times) or may provide a substantially similar paper lesson in order for students to complete the assignments.

9) The board of education hereby authorizes “blizzard bags,” which are paper copies of the lessons posted online. Teachers shall prepare paper copies approximating the content of the online lessons and shall update such paper copies when updating any of the online lessons.

“Blizzard bags” shall be distributed to all students by not later than December 1 of the school year or such other date as may be selected by the superintendent. Students shall submit completed lessons to the teachers assigning such lessons not later than two weeks after the date of school closing for which the “blizzard bag” lessons are assigned.

Allen

Brackenridge

Crum

Proctor

West

VIII. PERSONNEL

6. Motion by _____ Second by _____

a. Certified Personnel Recommendations

Employ (pending successful verification of certification and experience, completion of criminal records checks, and other state and local requirements for the position): **None at this time.**

Supplemental Recommendations for the 2022-2023 School Year

Employ (pending successful verification of certification and experience, completion of criminal records checks, and other state and local requirements for the position):

<u>Athletics</u>	<u>Bldg.</u>	<u>Name</u>	<u>Salary</u>
<u>Baseball</u>			
Varsity	HS	Porter, Chad	Per the negotiated agreement

b. Classified Personnel Recommendations

Employ (pending successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position):

Mills, Courtney – Middle school, cook, C-I classification, three and one half (3.5) hours daily, 191 contract days, limited one-year contract, effective December 6, 2022.

Templeton, Courtney – Elementary school, aide – classroom support, A-I classification, six and one half (6.5) hours daily, 193 contract days, effective December 5, 2022.

Transfer

Wittekind, Angela – From (both) elementary school, cook, C-I classification, three and one half (3.5) hours daily, 191 contract day, and middle school aide - student support/transport, A-I, up to one and one half (1.5) hours, as needed; to high school, student support aide, A-I classification, six and one half (6.5) hours daily, 193 contract days, effective December 5, 2022.

Classified Substitutes (*pending successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position*):

Beatty, Robert	Bowman, Mary	Hendrickson, Kevin	Neill, Patricia	Tucker, Levi
Bennett, Glendon	Goodwin, Robert	Miller, Riley (effective 12/9/22)	Rawson, Jessica	

c. Pupil Activity Recommendations

Employ (*pending upon number of participants, successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position*):

WHEREAS the Warren Local School District Board of Education has offered the following supplemental positions to licensed individuals employed in the school district; and no such employees qualified to fill the position(s) have accepted them; and

WHEREAS the Warren Local School District Board of Education has advertised the following supplemental positions as available to any licensed individual who is qualified to fill them, and who is not employed by the board, and no such person has applied for and accepted the position; The Warren Local Board of Education directs the Treasurer to enter into a Pupil Activity Program Contract with the following non-licensed individuals for the term of one school year. Each contract will automatically terminate at the conclusion of the school year (applicable year noted below) without action. Each contract will be for an amount equal to the amount specified under Supplemental Contracts within the negotiated agreement with the Warren Local Education Association. Each applicant is required to maintain a valid Pupil Activity Program Permit as per Ohio Revised Code 3313.53

Pupil Activity Recommendations for the 2022-2023 School Year

<u>Athletics</u>	<u>Bldg.</u>	<u>Name</u>	<u>Salary</u>
<u>Baseball</u>			
Varsity Assistant	HS	Gandee, Jason	Per the negotiated agreement
Varsity Assistant	HS	Bost, Alex	Volunteer
Varsity Assistant	HS	Carte, Zac	Volunteer
<u>Cheerleading</u>			
JV Assistant (basketball)*	HS	Wittekind, Aubriona	Volunteer
<u>Softball</u>			
Varsity	HS	Dickson, Katie	Per the negotiated agreement
Varsity Assistant	HS	Rauch, Arriane	Per the negotiated agreement
Junior Varsity*	HS	Welch, Stephen	Per the negotiated agreement
Varsity/JV Assistant*	HS	Decker, Ian	Volunteer
Varsity/JV Assistant*	HS	Leftwich, Dirk	Volunteer

Track

Varsity (girls) HS Maddox, Sally Per the negotiated agreement

Weight Room Coach

Spring HS Peyton, Jimmy Per the negotiated agreement

Wrestling (girls)* HS Rauch, Arriane Volunteer

(* if numbers allow for a team)

Allen Brackenridge Crum Proctor West

IX. BOARD’S COMMUNICATION

X. RE-AFFIRM TIME AND PLACE OF NEXT MEETING

- The January Organizational Meeting will be held on January ____, 2023, at ____ p.m. at _____, Vincent, Ohio. The Regular Meeting will be held immediately following the conclusion of the Organizational Meeting.

XI. ADJOURNMENT

7. Motion by _____ Seconded by _____

To adjourn the meeting at _____ p.m.

Allen Brackenridge Crum Proctor West

File: KD and BDDH

PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting.

Agendas are available to all those who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board’s policy on public participation at Board meetings.

[Adoption date: July 31, 1995]

[Re-adoption date: December 30, 2002]

[Re-adoption date: May 24, 2012]

[Re-adoption date: October 21, 2019]