

Minutes of the Measure I Citizens' Bond Oversight Committee

May 31, 2022

6:00pm

Zoom Virtual Meeting

PRESENT:

Committee members:

Don Sherratt, Chairperson (Senior Citizen)

Sarah Olaes, Vice-Chair (At-Large)

John Baum (Parent Representative)

Liana Hans (Business Representative)

Ryan LaLonde (PTA Parent Rep)

Caroline Brossard (At-Large)

Staff members:

Shariq Khan, Chief Business Officer

Steve Chonel, Fiscal Director

Bernadette Gard, Staff Secretary II – Const.

Robbie Lyng, Sr. Director of Construction

Priscilla Wong, Budget Analyst – Const.

Absent: Rohit Reddy (Taxpayer Organization)

A. CALL TO ORDER

The meeting was called to order at 6:05 p.m. by Sarah Olaes, Committee Vice-Chair.

Due to technical video difficulties by Member Sherratt the meeting was led by Member Olaes.

B. INTRODUCTION OF NEW MEMBER – Caroline Brossard

The Committee recognized the new member recently added to the committee as Caroline Brossard. Caroline introduced herself and provided a brief description of her background and experience.

Committee members and staff also introduced themselves.

C. ADOPTION OF AGENDA (Action)

There was a motion to adopt the agenda:

Motion: Member Sherratt

Motion second: Member LaLonde

The motion to adopt the agenda was approved 6 to 0.

D. APPROVAL OF MINUTES

1. March 9, 2022, meeting (Action)

Minutes from the March 9, 2022, meeting are considered and there was a motion to adopt the minutes as presented.

Motion: Member Baum

Motion second: Member LaLonde

The motion to adopt the minutes was approved 5 to 0 with 1 member abstaining.

Member Brossard abstained as she did not attend the March 9, 2022, meeting.

E. COMMUNICATIONS

1. Public Comments

No community members were present to address the committee.

F. BUSINESS ITEMS

1. 2020-2021 Bond Oversight Committee's Annual Report (Action)

Staff initially presented the draft report at the March 9, 2022 meeting and requested additional edits from the members. The members provided comments and the changes were made and emailed for final review. The report is being brought for approval of the annual report.

Member Sherratt requested that the committee take part in the presentation to the Board. There was a discussion about the presentation and which member would be assigned which slides to present. Member LaLonde and Member Brossard will not be participating in the presentation, as they were not part of the committee last fiscal year. Member Brossard pointed out that the expenditures breakdown numbers on page 6 of the annual report are rounded up and do not match the total. Staff will make the change to this page.

The final version of this report will be presented in PowerPoint format to the Board of Education on June 14, 2022, by committee members.

Member Brossard requested for the audit report to be sent to her.

There was a motion to approve the report, with the amendment based on Member Brossard's recommendation.

Motion: Member Sherratt

Motion second: Member Hans

The motion to approve the report was approved 4 to 0 with 2 members abstaining.

2. Good of the Order

Member Sherratt mentioned that Member Reddy previously contacted him with a question about the sequence of the approval of the audit by the Committee and the Board. Member Reddy was not in attendance so there was no further discussion about this topic.

3. Next Meeting

The committee agreed to set the next meeting after the closing of the books for FY 2021-2022. The next meeting is set for September 20, 2022, at 6 pm via zoom.

G. ADJOURNMENT

The meeting was adjourned at 6:35 pm.