

**January 9, 2020**

The **Indian Creek Board of Education** met in regular session on Thursday, January 9, 2020 at 6:15 P.M. at the Indian Creek Middle School, Mingo Junction, Ohio. President Daniel Bove, Jr. called the meeting to order led the Pledge of Allegiance. At roll call, the following members were present: Dr. John Figel, Mr. Daniel Bove, Jr., Mrs. Kimberly Mark, Dr. Ted Starkey and Mr. Bob Smith.

**READING, APPROVAL, SIGNING OF MINUTES**

**#04-01-2020**

Dr. Starkey moved and Mr. Smith seconded the motion to approve the minutes from the December 19, 2019 meeting. **Vote on motion:** Mrs. Mark, yes; Dr. Figel, yes; Mr. Bove, yes; Mr. Smith, yes; Dr. Starkey, yes. **Motion approved 5-0.**

**BILLS, FINANCIAL, BANK RECONCILIATION**

**#05-01-2020**

Dr. Starkey moved and Dr. Figel seconded the motion to approve the bills, financial report and bank reconciliation for the month of December 2019. **Vote on motion:** Dr. Figel, yes; Mr. Smith, yes; Mr. Bove, yes; Dr. Starkey, yes; Mrs. Mark, yes. **Motion approved 5-0.**

**INTRODUCTIONS AND RECOGNITION OF GUESTS**

I.C.E.A. – No representative present.

O.A.P.S.E. – President Judy Johnson was present. No report.

Principal/Administrative Council – Middle School Principal, Dr. Holly Minch-Hick, provided the following update on the middle school:

- Mrs. Qualtier receiving the K-9 Good Citizenship Award for use of her therapy dog to help students suffering from stress, anxiety and other behavioral issues.
- Attendance program
- Assistant Principal, Mr. Scott Abercrombie, invited the Board of Education members and administrators to attend the District Spelling Bee

**COMMUNICATIONS** - Dr. Chappellear read a letter from the CORAS Executive Director, Dr. Richard Murry, who will be recognizing Indian Creek Paraprofessional Janie Hibbits and present her with an award an upcoming meeting to recognize support staff across the Appalachian region of Ohio. Dr. Chappellear thanked all support personnel for the hard work they do every day to help our students succeed.

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**EXECUTIVE SESSION**

**#06-01-2020**

Mr. Bove moved and Mr. Smith seconded the motion to go into executive session to prepare for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment.

NOW, THEREFORE, BE IT RESOLVED, that the Indian Creek Local School District Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session as listed above.

**Vote on motion:** Mr. Smith, yes; Mrs. Mark, yes; Dr. Starkey, yes; Dr. Figel, yes; Mr. Bove, yes.  
**Motion approved 5-0.** Time: 6:20 P.M.

Executive session ended at 6:55 P.M. The meeting resumed.

**OLD BUSINESS** – None.

**ACCEPT ADDENDA**

**#07-01-2020**

Mr. Bove moved and Dr. Starkey seconded the motion to accept and addendum to include items E through F under New Business and items C through E under Personnel. **Vote on motion:** Mrs. Mark, yes; Mr. Smith, yes; Dr. Figel, yes; Dr. Starkey, yes; Mr. Bove, yes. **Motion approved 5-0.**

**NEW BUSINESS**

**APPROVAL OF ITEMS A THROUGH F**

**#08-01-2020**

Mr. Bove moved and Dr. Starkey seconded the motion to approve items A through F under New Business.

**A. Bills to Be Considered, Over \$5,000.00 and/or Improper Procedure**

The Treasurer recommends payment of the following invoices that have been submitted for payment:

Bricker & Eckler, LLP, \$10,771.09 for legal services for Middle School Project  
Jefferson Landmark, Inc., \$18,668.75 for fuel for buses

**B. Adoption of Section 125 Flexible Benefit Plan**

The Treasurer recommends the Board approve the District's Section 125 Flexible Benefit Plan for the 2020 calendar year as administered by American Fidelity Assurance Company and directs the Treasurer to take such actions that are deemed necessary and proper in order to implement the Plan.

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**C. Planning Session Meeting Date**

The Superintendent and Treasurer recommend the Board consider setting a planning session. The Board set Wednesday, January 29 at 6:00 P.M. at the Bantam Ridge Administrative Offices for the planning session.

**D. School Board Recognition Month – Public Education Week**

*WHEREAS, traditional public school districts in Ohio serve more than 1.8 million students and employ more than 245,000 Ohioans; and*  
*WHEREAS, all children in Ohio should have access to the highest-quality education possible; and*  
*WHEREAS, Ohio citizens recognize the important role that an effective education plays in preparing all students to be successful adults; and*  
*WHEREAS, quality education is critically important to the economic vitality of the Buckeye State; and*  
*WHEREAS, public education not only helps to diversify our economy, but also enhances the vibrancy of our community; and*  
*WHEREAS, Ohio has many high-quality school administrators, teaching professionals, and support staff who are committed to educating our children; and*  
*WHEREAS, public education is celebrated across the country by millions of students, parents, educators, schools, and organizations to raise awareness of the need for effective public schools;*  
*THEREFORE, we do hereby recognize January 26 – February 1, 2020 as PUBLIC EDUCATION WEEK and call this observance to the attention of all Ohioans.*

On Wednesday, January 29th, 2020, all are welcome to attend the 3rd annual “CELEBRATE PUBLIC EDUCATION” event in the Ohio Statehouse Atrium from 11:00 am – 12:30 pm.

**E. Substitutes 2019-20**

The Superintendent recommends the Board accept the Jefferson County Educational Service Center substitute teaching list for the 2019-20 school year, as needed.

**F. Agreed Upon Procedures Medicaid Audit**

The Treasurer recommends that the Board approve an agreement with Rea & Associates to provide an agreed upon procedures audit engagement for fiscal years 2019, 2020, and 2021, as required by the Medicaid School Program. Cost estimated not to exceed \$1,925.00 per year, unless unanticipated changes in the required scope of the audit occur.

**Vote on motion:** Dr. Starkey, yes; Dr. Figel, yes; Mr. Smith, yes; Mr. Bove, yes; Mrs. Mark, yes.  
**Motion approved 5-0.**

**OTHER MATTERS**

**PERSONNEL**

**APPROVAL OF ITEMS A THROUGH E**  
**#09-01-2020**

Dr. Figel moved and Mrs. Mark seconded the motion to approve items A through E under Personnel.

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**A. Employment – Classified Substitute List**

The Superintendent recommends the Board approve the following individual(s) for inclusion on the classified substitute list for the positions listed for which they currently qualify and for any subsequent positions for which they may qualify.

Paige Vantilburg - Cafeteria, Custodian, Secretary, and Paraprofessional (Pending receipt of Ohio Educational Aide Permit with ESEA Endorsement)

**B. Notice to Administrators of Expiring Contracts**

Pursuant to ORC 3319.02, the Board is asked to authorize the Treasurer to notify those District administrators whose employment contracts will expire June 30, 2020.

**C. Resignation – Classified**

The Superintendent recommends the Board approve the resignation of Carolyn Langley, cook/cashier at Wintersville Elementary, effective January 3, 2020, for retirement purposes.

**D. Employment – Certified After School Tutor**

The Superintendent recommends the Board approve the employment of Fran Capaldi as an after school tutor for Reading/Math for Grades 4-6 students at Bishop John King Mussio Elementary, effective the 2019-20 school year.

**E. Employment – Bus Driver**

The Superintendent recommends the Board approve the employment of Brian Hibbits as a bus driver, effective 1/10/2020. Position is 5.4 hours per day, 5 days a week, 186 days (pro-rated). One-year probationary contract and salary pursuant to the OAPSE Negotiated Agreement.

**Vote on motion:** Dr. Figel, yes; Mr. Bove, yes; Mr. Smith, yes; Mrs. Mark, yes; Dr. Starkey, yes.  
**Motion approved 5-0.**

**REPORT OF BOARD LIAISONS**

- a. Student Achievement – Mrs. Mark commended the following:
  - ICHS Girls Basketball team
  - All involved with the ICMS Wrestling Tournament
  - ICHS Boys Basketball team
  - ICHS wrestling team
  - ICHS band performance at the Wheeling Cancer Classic
  
- b. Legislative – Dr. Chappellear discussed a meeting organized by the Jefferson County ESC with Senator Hoagland and Chair of the House Education Committee, Representative Don Jones, regarding the EdChoice voucher expansion.

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**REPORT OF BOARD ADVISORY COMMITTEES** - Dr. Starkey discussed the Indian Creek Foundation's scholarship program.

**REPORT OF TREASURER/CFO** – Mrs. Todoroff noted that the 2018-2019 audit has concluded and provided an update on the report.

**REPORT OF ASSISTANT SUPERINTENDENT** - Mr. Belt discussed the following:

- Reviewed the Nutrition Group, Inc. magazine
- Water leaks at Wintersville Elementary

**REPORT OF SUPERINTENDENT** - Dr. Chappellear discussed the following:

- Recognized the 7<sup>th</sup> and 8<sup>th</sup> grades at ICMS for being named a High Progress School of Honor. He commended Dr. Minch-Hick, Mr. Abercrombie, the teachers and support staff at the middle school for going above and beyond and doing what kids need to be successful.
- In honor of School Board Recognition Month, he discussed his appreciation for school board members and noted their years of experience and professional qualifications that make them a successful board. He thanked them for their dedication and service to Indian Creek students, staff and community and discussed how special public schools are to have an elected board of education to service the students and community.

**ADJOURNMENT**

**#10-01-2020**

Mr. Bove moved to adjourn. All Yes. Time 7:25 P.M.

ATTEST:

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Board President

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Treasurer