



December 14, 2022

Dear Bus Driver:

Please be advised that second semester school bus inspections are due in the Transportation Office no later than **January 31, 2023**.

Drivers were paid for a professional day on Tuesday, October 18, 2022, which was not used for training purposes. The transportation department will use this paid day as compensation to bus drivers for getting their route bus inspected.

Please be advised that any bus driver who does not get their route bus inspected by the deadline of January 31, 2023, may have adverse personnel action taken against them.

It is highly recommended that you get your bus inspected as soon as possible due to the shortage of school bus inspection stations. You will need your bus registration, a current insurance card, and a School Bus Inspection Form to give to the inspection station.

When you receive this communication, please look on your bus to determine whether the bus registration and a current insurance card is on the bus. Anyone needing a copy of their current insurance ID card or a copy of their bus registration should contact your area manager by December 20, 2022 for these mandatory documents.

Any driver needing a School Bus Inspection Form can print one from the Transportation website or get one from the Transportation department.

If you need assistance or clarification with instructions in this letter, please contact your area manager as soon as possible.

Thank you in advance for your cooperation in this matter.

Sincerely,

A handwritten signature in blue ink that reads "Kim M. Notariano".

Mrs. Kim M. Notariano, Supervisor of Transportation, Risk Management

Cc: Mr. Ron Genco, Assistant Superintendent

Attachment

TANGIPAHOA PARISH
SCHOOL SYSTEM