

Robert Shaner, Ph.D.
Superintendent

Debi Fragomeni
Assistant Superintendent for Instruction



Matthew McDaniel, CPA
Assistant Superintendent for Business

Elizabeth A. Davis
Chief Human Resource Officer

Memorandum of Recommendation
December 12, 2022

TO: Dr. Robert Shaner, Superintendent

FROM: Matthew McDaniel, Assistant Superintendent for Business Operations

RE: Recommendation for Approval of Meadow Brook Elementary Roofing

On November 3, 2022 the district advertised a Request for Proposals for the Meadow Brook Elementary Roofing project in the local publication, the Rochester Post, and posted RFP documents on the Purchasing pages of the district’s website, Sigma, and BidNet Direct. The district received five (5) responses for one (1) category of construction trade on the due date. A public reading of bids received was conducted on November 22, 2022 at 2:00pm.

The scope of this project is to remove 2 sections (approximately 23,200 SF) of ballasted roof that was identified by Structure Tec’s roofing assessment as needing to be replaced. These existing roof sections are 22 years old and past their useful life. The existing ballasted roofing will be removed and replaced with a new fully adhered 60 mil EPDM roofing, per our newer district standards.

A fully adhered 60 mil EPDM roof has a useful life of 25 – 30 years as compared to 15 – 20 years for a typical ballasted roof. An alternate in the project included removing the existing EPDM roofing on a gable section of roof over the Media Center was not accepted at this time due to the cost.

Bids were reviewed and evaluated by a team from Frank Rewold and Son Inc., and by Pete Muscio, Director of Capital Projects for Rochester Community Schools. All of the accepted bids were found to be initially compliant with the required specifications per the detail in the bid summary. The bids were analyzed on bid content, completeness, inclusion of required submittals, and compliance with required specifications. Interviews and evaluations were conducted according to the attached documentation and recommendation submitted by Mike Gagnon of Frank Rewold & Son which was reviewed by Peter Muscio and Jennifer Fickel, Purchasing Supervisor.

The source of funding is the Sinking Fund.

Based on this information, we recommend **THAT the Board of Education award the following contracts to:**

Category:	Vendor:	Amount:
A – Roofing	William Molnar Roofing Company	\$269,003
		\$ 269,003

for a contract sum of \$269,003.00, and we recommend THAT the Board of Education approve the Allowances and CM Fees as detailed in the attached analysis, in the amount of \$117,226.00, for a Total of Current Project Costs for December 12, 2022, in the amount of \$386,229.00.



December 7, 2022

Mr. Matthew McDaniel
Assistant Superintendent for Business Operations
Rochester Community Schools
52585 Dequindre Road
Rochester, MI 48307

RE: Award Recommendation for the RCS Roofing Meadowbrook Elementary

Dear Mr. McDaniel:

Frank Rewold and Son Inc. accepted bids for RCS Roofing Meadowbrook Elementary on November 22, 2022 at 2:00 p.m. This project was publically advertised in the local newspaper and the state of Michigan bid website as required. A public bid opening was held on November 22, 2022 at 2:00 p.m., and all bids were sealed upon delivery, publically opened, and read aloud.

All bids were recorded on the attached *Bid Opening Summary*. A total of 5 bids were received for 1 bid category on this project. Frank Rewold and Son Inc. interviewed the lowest qualified bidder and based on the interview, recommends the attached contract award.

Please contact me at (248) 618-0220 if you have any questions about these recommendations.

Sincerely,

FRANK REWOLD AND SON INC.

Mike Gagnon
Project Executive

c: Jennifer Fickel, RCS
Pete Muscio, RCS
Mike Durand, Ghafari Associates

Attachments

Contract Recommendations		Subtotals	Totals
<u>Bid Package A - Roofing</u>			
Wm Molnar Roofing Company	Base Bid	\$ 265,843	
22201 Pennsylvania Road	Alt 1 - Add Additional Roof Area	NA	
Brownstown Twp., MI 48193			
	Performance and Labor Bond	3,160	
	Contract Recommendation		\$ 269,003
	Total Contract Recommendations		\$ 269,003
Other Project Costs		Subtotals	Totals
	<u>Allowances</u>		
	General Contingency 15%	\$ 40,350	
	Additional Insulation Replacement	\$ 5,000	
	Interior Clean-up	\$ 20,000	
	Walkway Pads	\$ 1,500	
	Roofing Material Price Increases	\$ 7,500	
	Roof Inspections	By RCS	
	Utility Company Fees	NA	
	Permits and Fees	\$ 5,000	
	Allowance Subtotal		\$ 79,350
	CM General Conditions and Staff		29,535
	CM Fee (1.5%)		6,802
	CM Liability Insurance (0.4%)		1,539
	CM Bond (NA)		NA
	Total Other Project Costs		\$ 117,226
	Total All Project Costs		\$ 386,229

Category No. : **A**
 Project: **10276 - Rochester Community Schools - Bid Package 21: Roofing Replacement Meadowbrook**
 Bid Category/Description: **Roofing**

Bids Due: 11/22/2022 at 2:00 p.m.
Bids Opened: 11/22/2022 at 2:00 p.m.

Company	Base Bid	Alt. 1	P/L/M Bond Cost	Iran Economic Sanction	Familial Disclosure	Bid Security	Comments
WM Molnar Roofing Co.	\$265,843	\$124,293	\$3,160	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Newton Crane Roofing	\$291,600	\$100,000	\$4,400	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Butcher & Butcher Roofing	\$304,431	\$107,025	\$5,175	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Division 7 Building Contractor	\$345,336.57	\$93,966.22	\$2,656.59	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Quality Roofing	\$397,395	\$219,974	\$1,200	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Apparent Low Bidder:	\$ 265,843.00						

Company Name: WM Molnar Roofing Co.
 Bids Recorded By: Joe Lucci, Frank Rewold and Sons Inc.
 Witnessed By: Jennifer Fickel, Rochester Community Schools