

Robert Shaner, Ph.D.
Superintendent

Debi Fragomeni
Assistant Superintendent for Instruction



Matthew McDaniel, CPA
Assistant Superintendent for Business

Elizabeth A. Davis
Chief Human Resource Officer

Memorandum of Recommendation

December 12, 2022

TO: Dr. Robert Shaner, Superintendent

FROM: Matthew McDaniel, Assistant Superintendent of Business Operations

RE: **Recommendation for Approval of Delta Kelly Driveway Replacement**

On November 3, 2022 the district advertised a Request for Proposals for the Delta Kelly Driveway and Gutter Replacement project in the local publication, the Rochester Post, and posted RFP documents on the Purchasing pages of the district's website, Sigma, and BidNet Direct. The district received three (3) responses on the due date. A bid summary was published on November 17, 2022 upon bid closing, and a public reading was conducted on November 17, 2022 at 2:00pm.

This project is to replace the existing curb and gutter along the Adams Road entrance drive, including replacing any asphalt adjacent to the curb and gutter to provide a smooth entrance drive into campus. The replacement is needed to replace broken and deteriorating concrete that is coming loose which could damage vehicles entering the drive. This project was designed by PEA Group and has received approval from Road Commission of Oakland County.

Proposals were evaluated by the Director of Capital Projects & Facilities, Pete Muscio, and analyzed for bid content and inclusion of required submittals by the Purchasing Supervisor, Jennifer Fickel.

The proposal summary is attached, and proposal documents are on file in the Purchasing Department. The source of funding is the Sinking Fund.

Based on this information, we recommend THAT **the District award the Delta Kelly Driveway and Gutter Replacement project to MJ Chisholm Construction, in the amount of \$28,000.00, and to approve a contingency amount of 10% in the amount of \$2,800.00 for a total project not-to-exceed amount of \$30,800.00.**



Category No. :	N/A
Project:	23.01 Delta Kelly Driveway Replacement
Bid Category/Description:	N/A

	Date:	Time:
Bids Due:	11/17/2022	2:00pm
Bids Opened:	11/17/2022	2:00pm

Company	Base Bid	Vol. Alternates					Iran Economic Sanction	Familial Disclosure	Bid Bond	Comments
Birmingham Sealcoat	\$41,643.00	N/A					<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
JSS - Macomb LLC	\$39,513.61	ded \$2000					<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
MJ Chisholm Construction	\$28,000.00	N/A					<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Apparent Low Bidder:	\$ 28,000.00									

Company Name: MJ Chisholm Construction
 Bids Recorded By: Jennifer Fickel, Rochester Community Schools



