

Official Duties of Secretary

The Secretary shall perform the duties of the Chairperson at Bethany Board of Education meetings in the absence of the Chairperson and Vice Chairperson.

The Secretary will keep records in the absence of the Recording Secretary.

Bylaw adopted:	September 9, 1991
Bylaw reviewed:	February 11, 2004
Bylaw revised:	March 10, 2004
Bylaw revised:	February 10, 2016
Bylaw revised:	April 8, 2020
Bylaw reviewed:	December 14, 2022

Source: CABE