



Interdistrict School for Arts and Communication
BOARD OF DIRECTORS

November 16, 2022 at 4:00 pm via ZOOM Link Available on Website
New London, CT

This meeting was held virtually

MINUTES

In Attendance: Richard Muckle, Michael Spellman, Lee Muller, Dr. Nicholas J. Spera, Dr. Richard Sanders, Christina Schiano, Melanie Paterson, Barbara Crouch, Erica Robb, Jessica Ritter, Dr. David Brailey

4:00 pm

1. WELCOME/CALL TO ORDER

Chairman R. Muckle

- 1a. Establishment of Quorum
1b. Public Comment –

no public comment received

The Board of Directors welcomes public comment. Due to the nature of the virtual format of the meeting, all comments are to be submitted via email prior to noon on the day of the meeting. Comments may be made on almost any matter related to the operations of ISAAC and will be shared with the Board members in their packet. We shall not read or address any comments at this meeting. However, comments concerning individual students or staff members shall not be permitted.

4:01 pm

2. CONSENT AGENDA

Chairman R. Muckle

- Approval for the October BOD Minutes
Acceptance of the Year-to-Date Profit/Loss Financial Report for October 2022
Acceptance of the Building Committee approval for payment 2 to G. Donovan Construction for \$138,082.50
Acceptance of the Building Committee approval for payment 3 to G. Donovan Construction for \$202,373.27
Acceptance of Executive Director's Goals for 2022-2023

Motion: Approve and accept all items on the consent agenda

Moved: B. Crouch; 2nd: R. Sanders; Discussion: none; In Favor: all; Opposed: none; Abstentions: None

Motion Carries by unanimous voice vote

4:03 pm

2. BOARD OF DIRECTORS TRAINING

Attorney Jessica Ritter, Shipman Law

Broad overview of Education Legislative update form 2022

4:30 pm

4. EXECUTIVE DIRECTOR REPORT

Dr. Spera

4a. COVID-19 Update

RSV, Flu and Covid cases rise.

4b. CSDE Report Update

We will be submitting paperwork that summarizes some of the requirements of our probation. Visit to review everything expected in December.

4c. Grant Update

We will be applying for the mental health worker grant (about \$120,000 for 3yrs) Grant due November 30th; we will hear back probably in February. Also looking into a community foundation grant due in January.

4d. Legislative Update

Dr. Spera met with Charter Association about possible pieces of what's needed in the next legislation session and where charter school wants to be.

4e. Hiring Update

Hired computer education teacher, Mr. Moffett

4f. Construction Project Update

4:40 pm

5. SUBCOMMITTEE REPORTS

5a. FINANCE

Treasurer L. Muller

- Finance Update – November Minutes
Approve special education billing rate and profit & loss report

5b. SCHOOL BUILDING

Chairman Muckle

- School Building Committee Update
Everything is coming along nicely, substructure for masonry is pretty much in place, brick is still not in.

5c. GOVERNANCE

Vice Chairman Spellman

- Governance Committee Update
Nothing to report at this time

4:50 pm

6. NEW BUSINESS

Chairman R. Muckle

6a. Special Education Billing Methodology and Rate for 2023-24

Dr. Spera

Dr. Spera explains billing methodology to BOD

Motion: Approve the 2023-24 ISAAC Special Education Billing for \$56.03

Moved: B. Crouch; **2nd:** R. Sanders; **Discussion:** none; **In Favor:** all; **Opposed:** none; **Abstentions:** None

Motion Carries by unanimous voice vote

6b. Bottom Floor Addition to Existing Building Project

Dr. Spera

Motion: Approve G. Donovan Construction to add on to the bottom level of the existing building project for an amount not to exceed \$350,000.

Moved :R. Sanders; **2nd:**Dr. Brailey; **Discussion:** none; **In Favor:** all; **Opposed:** none; **Abstentions:** None

Motion Carries by unanimous voice vote

6c. Fiscal Outlook for 2023-2024 School Year & Beyond

Chairman R. Muckle

5:15 pm

7. ADJOURN

Chairman R. Muckle

Motion to adjourn

Moved :Dr. Brailey; **2nd:**R. Sanders; **Discussion:** none; **In Favor:** all; **Opposed:** none; **Abstentions:** None

Motion Carries by unanimous voice vote