

Hinsdale THSD 86

Board-Superintendent Communications Expectations

Revised December 15, 2022

This board expects:

1. To receive regular communication from the superintendent every Friday via email.
2. Board president and/or vice president will be notified first of the following incidents / emergencies and potential incidents / emergencies as their validity is investigated. They will determine with the superintendent who will notify the other board members of valid incidents / emergencies.
 - a. School emergency (lockdown, fire, etc.)
 - b. Bus accident
 - c. Student emergency (arrest, injury, death)
 - d. Staff emergency (arrest, injury, death)
3. To receive board packets and supporting documentation two days before the scheduled board meeting.
 - a. Presentations will be provided to board members in draft form on the Friday before any regular board meeting with the understanding that the material may change.
4. That all board members will receive the same information.
 - a. One member's request for additional information results in all members receiving or having the same access to the information. ("One gets, all get.")
 - b. In accordance with [Board Protocols: Board member request for information](#)
5. That board members will treat each other and staff with respect.
6. That the superintendent and staff will treat all board members with respect.
7. That there will be no surprises. No one gets surprised at any time – in the meeting or between meetings. The truth of no surprises is respect for all participants and the process.

This superintendent expects:

1. That direction is only given at board meetings when a majority of the board agrees to give direction.
2. That board members will be respectful toward staff and be respectful of staff's time.
3. That board members will read all board packets and supporting documentation before the board meeting.
4. That board members will contact the superintendent with questions about agenda items or supporting materials up to meeting time.
5. That there will be no surprises. No one gets surprised at any time – in the meeting or between meetings. The truth of no surprises is respect for all participants and the process.