

**ROBBINSDALE SPANISH
IMMERSION SCHOOL 
PARENT TEACHER ORGANIZATION**

General Assembly Meeting Agenda: December 6, 2022

*Meeting is held in-person at the school (Media Center) and online via Zoom (<https://us02web.zoom.us/j/88280637327>).
If attending in-person, please sign-in via paper sheet. If attending online, [please sign in here](#).*

(18 attendees; 3 online, 15 in person)

Agenda:

- Welcome (SueLynn Junkert) - 2 minutes
- Introductions (Round table: please share name, role at the school/pto and/or children name/grade. What is a favorite family or holiday tradition?) - 15 minutes
- Intern Intro #1 (Sonsolos) - 5 minutes
 - From Spain, 22 y/o, living with Sra Scott's family, working with grades K-4th grade in various classrooms
 - Just finished her education degree in Spain. Plans to return to Spain and looks forward to being a teacher there
- Update from the Principals (Ken Habel & Dr. Alejandra Estrada-Burt) - 8 minutes
 - Principals' message was a pre-recorded video due to this meeting being rescheduled from its original date.
 - Reviewed that safety continues to be of utmost importance within the school
 - Teachers are asked to teach with doors locked, all staff have badges
 - Reminder to parents/family members, when visiting the school, please always check in at the office to receive a visitor's badge, and please report any concerns
 - Parents can contact principals with questions/concerns via phone or email
 - Teachers continue to be busy with committee projects- cohort of teachers participating in different trainings. Committee subjects include culturally linguistic and responsive instruction, social emotional committee, and equity policies
 - Kindergarten registration is now open
 - Kinder info. Night planned for January
 - Principals request assistance in helping spread the word that there continues to be sibling preference for current RSI students, although current RSI families with an incoming kindergarten student MUST still register their student prior to the Feb, 24 deadline.
 - Planning for 6 kinder classes in 2023-24 school year
 - Planning for all-school assembly prior to winter break. Due to meeting the Boosterthon fundraising goal, plan continues for principals to be slimed at the assembly.
 - PTO to provide the slime
- Treasurer's Report (Morgan Wallace- Johnson) - 8 minutes
https://drive.google.com/file/d/1qEfVWD3w6OPppE_lqmGKLcwShHV6ZTGa/view?usp=share_link
 - income from October included mostly Boosterthon fundraiser sponsors, flower sales proceeds, and conference dinner donations (conf. dinner total just under \$1400, with \$670 being spent)
 - largest expenses in past several weeks: Kindergarten class donations at beginning of year- being used to purchase supplies for kinder classrooms, teachers are continuing to utilize staff gift funds previously allocated to them by the PTO for classroom expenses, intern stipends and intern school lunch accounts
 - Boosterthon fundraiser total raised: \$56,000, and with expenses, netted just under \$30,000
- Grant Application & Vote: 123 Andres (Sarah)
 - Grant proposal from Emily Gully, RSI kindergarten teacher for 123 Andres concert
 - 123 Andres is a music group that all students in grades K-2 use with our Spanish Language Arts
 - Principals have approved this grant proposal prior to the meeting
 - Proposal includes 2 concerts/assemblies on 3/8/23 at RSI: grades K-2 and 1st grade. Total cost proposed: \$3000 for 2 assemblies
 - Cost is per assembly -\$2000 for one assembly, \$1500/per assembly for two assemblies, or \$1300/per assembly for 3 assemblies

- Remaining grant budget is about \$12,000
 - Multiple members reported their children have really remembered 123 Andres from early grades, especially students who were in kindergarten and 1st grades during distance learning periods in 2020 and 2021. Members voiced support for potential 3rd assembly to include upper grades, especially 3rd grade. Total cost for 3 assemblies = \$3900
 - Motion made by Tiffany Knudsen to approve \$3900 for this grant. Motion seconded by Steph Hanna. Passed.
- Program/Fundraiser Updates & Volunteer Needs - 20 minutes
 - Booster-thon Update (Tiffany)
 - A huge thank you to the RSI community for all the support! Fundraising goal of \$25,000 was surpassed.
 - Next year needs: a couple more volunteers to help coordinate business sponsors for the t-shirt, as well as an assistant coordinator to help with event coordination, as well as potentially learn the process for future years
 - Question was raised about donation matches from businesses, and treasurers indicated that finance records are showing that donations from businesses that reportedly matched donation amounts have been paid
 - Give to the Max Day Update (Sarah)
 - \$1386 raised- which is slightly higher than last year.
 - Skate Night (Tiffany/Nicole)
 - Wednesday, Dec. 7th. @ Cheap Skate in Coon Rapids
 - 100% of presale goes to RSIS.
 - Interns will be attending. Venue also has a bounce house available for an additional admission cost
 - ISC/LAC Updates (Jess)
 - LAC (Legislative Action Coalition)
 - The LAC is a non-partisan group of parents/guardians, students and community members who advocate for legislation that support district students and our community. Meetings typically held via Zoom.
 - Jessica has been attending these meetings and providing updates to the PTO. The PTO would love to see another RSI family member attend these meeting as Jessica is no longer able to attend.
 - <https://ced.rdale.org/community/legislative-action-coalition> - for more information on the coalition, meeting dates, and instructions on how to request the zoom link to attend upcoming meetings
 - ISC (Interschool Council)
 - Meetings are attended by our district's Superintendent, cabinet members, district staff, a school board representative, as well as parents/family members and community group members.
 - Monthly meetings are typically the 2nd Wednesday, during the morning, via Zoom
 - Current topics:
 - employment gaps within the district. As of November, there were 80 open positions throughout the district
 - Only 43% of substitute teacher requests are being filled
 - Bussing schedule and school start time changes
 - <https://www.rdale.org/community/committees-volunteer-opportunities> for more information on the ISC and how to attend meetings
 - Yearbook (Jess)
 - The PTO would like to look at our options for yearbooks this school year, and potentially to try and help fund purchasing a yearbook for all students at RSI
 - Last year: 433 yearbooks were sold. No profit was made.
 - Yearbook distribution (last day of school) was rough- many kids crying or upset when realizing that parents were unable to or did not purchase a yearbook
 - Discussed cover types. Usually 3 types: paper cover, soft cover, hard cover
 - Paper cover version typically costs \$13. Rough estimates to fund for all students that did not purchase a yearbook last year = \$4000
 - Discussed potential to use excess funds this year for those that cannot buy, or to add an option to buy one for your student, and also another one for an additional student

- Not voting on anything right now. PTO to continue to look into options, numbers, and cost and will present this topic at a future meeting with more details
 - La Noche Sin Niños (Mariah/Kristi)
 - Flyer:
 - https://drive.google.com/file/d/1kJknXGJ4X54xzP0yic_8FP7b0hy38bF4/view?usp=share_link
 - One of our biggest fundraisers- will include a live salsa band, silent auction, food/drinks
 - February 10, 2023, Double Tree Hotel – West End, 7pm – midnight.
 - Backpack flyers will be distributed soon. Tickets currently not available, but will be soon. \$25 suggested donation ticket price.
 - Volunteer opportunities: need people to help get business referrals. Okay to bring students to help solicit business donations. Volunteer opportunities: <https://bit.ly/PrepLaNoche23>
 - Committee heard last year that lack of child care options prevented many families from attending, Have discussed potential for having school-aged childcare available during the event, 7pm-10pm. Childcare space is available at the venue. Please reach out if able to help organize this. RSISlanoche@gmail.com
 - Intern Program & Coordinator Role (Britta)
 - Britta unable to attend meeting in person, but provided detailed description of the Intern Program Coordinator role via a pre-recorded video
 - Currently, the intern committee is made up of 2 people, but more are ideal and welcomed
 - Timelines and a handbook have been created by previous coordinators
 - Ideal goal would be 3-5 people helping share the coordinator duties
 - Ideally would love to have someone shadow this coordinator position beginning in the spring for a smooth transition. Duties would begin in the summer. The current assistant coordinator is planning to remain on the committee
 - Ideal coordinator would have some knowledge/previous experience with the intern program
 - Duties:
 - works closely with the administration and school staff
 - helps match interns with host and aunt/uncle families
 - helps set up social security number and bank accounts for school district payments
 - helps manage winter clothing gear supplies and helps distribute and collect from interns each year
 - helps plan a few group events among the interns and host/aunt/uncle families
 - typically meets 1x monthly with interns, currently meeting 4-5pm
 - RSISinterns@gmail.com- please email with questions, or with interest
 - Upcoming Volunteer Needs (SueLynn)
 - see SignUp page: <https://signup.com/Group/32702953766093000/>
 - due to reaching end of meeting time, will discuss further in January
- Open Floor (Anyone) - Remaining time to 7:30 pm

Upcoming Events:

- ☆ 12/7 Skate Night - Cheap Skate in Coon Rapids
- ☆ 12/13 Dine to Donate at Applebee's (42nd & Winnetka)
- ☆ 12/15 Spirit Wear orders distributed to students
- ☆ 12/19 Lost and Found Clean Out
- ☆ 12/23 - 1/6 No School - Winter Break
- ☆ 1/16 No School - Martin Luther King Jr. Day
- ☆ 1/23 No School - Staff Development Day
- ☆ 1/24 January PTO General Assembly meeting, 6:30-7:30pm, Media Center or online
- ☆ 2/10 La Noche Sin Niños

2022-23 RSIS PTO Board Members Have questions or want to get involved?

Jessica Chapman & SueLynn Junkert as Co-Presidents
Toby Breuch & Tiffany Knudsen as Co-Vice Presidents
Morgan Wallace & Sarah Meagher as Co-Treasurers
Amanda Houge & Mariah Messer as Co-Secretaries

Email: rsispto@gmail.com
Facebook: [facebook.com/RSISPTO](https://www.facebook.com/RSISPTO)
Website: <https://rsi.rdale.org/families/pto>
Volunteer Interest & Current Needs:
<https://signup.com/Group/32702953766093000/>
Online Store: squareup.com/store/rsispto

ROBBINSDALE SPANISH IMMERSION SCHOOL PARENT TEACHER ORGANIZATION

Agenda - Reunión de la Asamblea General: 6 de diciembre, 2022

*La reunión se lleva a cabo en persona en la escuela (Biblioteca) y en línea a través de Zoom
(<https://us02web.zoom.us/j/88280637327>).*

Si está asistiendo en persona, registre en la hoja de papel. Si está asistiendo en línea, [registre aquí](#).

Agenda:

- Bienvenido (SueLynn Junkert) - 2 minutos
- Introducciones (Mesa redonda: comparte su nombre, rol en la escuela/pto y/o nombre de estudiante y grado. ¿Cuál es una tradición favorita de la familia o de las fiestas?) - 15 minutos
- Introducción de Pasante #1 (Sonsoles) - 5 minutos
- Noticias de los Directores (Ken Habel & Dr. Alejandra Estrada-Burt) - 8 minutos
-
- Informe del Tesorero (Morgan Wallace- Johnson) - 8 minutos
 - Solicitudes de Subvención y Voto: 123 Andres (Sarah)
- Noticias de Programa/Recaudación de Fondos y Necesidades de Voluntarios - 20 minutos
 - Análisis Booster-thon (Tiffany)
 - Dia Give to the Max (Sarah)
 - Noche de Patinaje (Tiffany o Nicole)
 - Noticias de ISC/LAC (Jess)
 - Anuario (Jess)
 - La Noche Sin Niños (Mariah/Kristi)
 - Programa de pasantías y rol de coordinador (Britta)
 - Próximas necesidades de voluntarios (SueLynn)
- Preguntas Generales (Todos los asistentes) - el tiempo que queda hasta 7:30 pm

Eventos proximos:

- ☆ 12/7 Skate Night - Cheap Skate in Coon Rapids
- ☆ 12/13 Cenar para Donar @ Applebee's (42nd & Winnetka)
- ☆ 12/15 Pedidos de Spirit Wear distribuidos a estudiantes
- ☆ 12/19 Vaciar Área de Objetos Perdidos y Encontrados
- ☆ 12/23 - 1/6 No hay escuela - Winter Break
- ☆ 1/16 No hay escuela - Martin Luther King Jr. Day
- ☆ 1/23 No hay escuela - Staff Development Day
- ☆ 1/24 Reunión de la Asamblea General PTO, 6:30-7:30, RSI Media Center & online
- ☆ 2/10 La Noche Sin Niños

2022-23 RSIS Miembros de la junta PTO ¿Tiene preguntas o quiere involucrarse?

Jessica Chapman & SueLynn Junkert as Co-Presidentas
Toby Breuch & Tiffany Knudsen as Co-Vice Presidentas
Morgan Wallace & Sarah Meagher as Co-Tesoreras
Amanda Houge & Mariah Messer as Co-Secretarias

Email: rsispto@gmail.com
Facebook: [facebook.com/RSISPTO](https://www.facebook.com/RSISPTO)
Sitio web: <https://rsi.rdale.org/families/pto>
interés de los voluntarios y necesidades actuales:
<https://signup.com/Group/32702953766093000/>
Tienda online: squareup.com/store/rsispto