

Regularly Scheduled Board Meeting

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Administration Office, 4711 S. 500 W., New Palestine, IN 46163

Monday, November 14, 2022

6:30pm

Present: Mr. Brian McKinney, Board Member; Mr. Robert Yoder, Assistant Superintendent; Dr. Lisa Lantrip, Superintendent; Dr. Matt Ackerman, Board Secretary; Mr. Dan Walker, Board President; Mr. Miles Hercamp, Director of Instructional Services; Ms. Amber Rush, Executive Administrative Assistant; Mr. Wes Anderson, Director of School and Community Relations; Mrs. Laura Haeberle, Board Vice President; Mr. Jon Hooker, Board Member; Mrs. Katy Eastes, Director of Student Services; Sarah Gizzi, Assisted Business Manager

1 Welcome/Call to Order/Pledge

Mr. Dan Walker, Board President

Minutes:

Mr. Walker called the meeting to order and led the Pledge of Allegiance. Dr. Ackerman was in attendance virtually.

2 Accentuate the Positive

Mr. Dan Walker, Board President

2.1 Lilly Endowment Community Scholarship Finalists

Mr. Jim Voelz, NPHS Principal and Mrs. Katie Molinder, Hancock County Community Foundation Representative

The Board will recognize NPHS students Madelyn Potter and Aynslee Dellacca as Lilly Endowment Community Scholarship finalists.

Minutes:

The Board recognized Madelyn Potter and Aynslee Dellacca as Lilly Endowment Community Scholarship finalists.

Attachments:

[Lilly Finalists Potter.pdf](#)

[Lilly Finalists Dellacca.pdf](#)

2.2 CSCSHC School Psychologist Recognition

Mrs. Katy Eastes, Director of Student Services

The Board will recognize Ethan Obenauer, CSCSHC School Psychologist in celebration of National School Psychologist Week.

Minutes:

The Board recognized Ethan Obenauer in celebration of National School Psychologist Week.

Attachments:

[Ethan Obenauer Psychologists Week.pdf](#)

3 Approval of Agenda

Mr. Dan Walker, Board President

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the November 14, 2022 agenda. Mr. McKinney moved to approve the agenda as presented. Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Mr. Jon Hooker

4 Citizens Comments on Agenda Items

Mr. Dan Walker, Board President

Persons wishing to address the Board on an agenda item shall register by completing the Comments on Agenda Items Form and submitting the form to the Secretary of the Board prior to the start of the meeting. The registration form will include the name of the person(s) providing comment, the organization represented (if any), and identify the agenda item to be addressed. The agenda will be posted at the administration office and at each of the school buildings at least five (5) days (including Saturday and Sunday) prior to the meeting (i.e. by Wednesday before a Monday meeting). Copies of the agenda will also be available at the scheduled Board meeting. Comments on agenda items will be heard at the start of the board meeting.

Minutes:

- a. Jena Rabensteine / Parent and Community Member;3879 S. Village Dr, New Palestine, IN 46163; Petition for the reinstatement of Lorrie Hamilton as school bus driver.
- b. Chris Cherry;3804 S. White Oak Dr., New Palestine, IN 46163;Lorrie Hamilton.
- c. Kelly Hamilton; 4235 S. Village Row, New Palestine, IN 46163; Termination of Lorrie Hamilton.
- d. Cindy Story; 7403 W. White Oak Dr., New Palestine, IN 46163; Termination of Bus Driver, Lorrie Hamilton.
- e. Jason Chandler; 7621 W. Old Colony Dr., New Palestine, IN 46163;The wrongful termination of Mrs. Hamilton.

5 Unfinished Business

Mr. Dan Walker, Board President

5.1 Second Reading of Policies

Mrs. Laura Haeberle, Board Vice President

- a. B100 Powers & Philosophy-Approval of B100 will approve the deletion of Neola policies: 0121 and 0123.
- b. B125 Duties of the Board of School Trustees (OLD 171.1)-Approval of B125 will approve the deletion of Neola policies: 171.1
- c. B150 Organization (OLD 151)-Approval of B150 will approve the deletion of Neola policies: 151

- d. C275 Test Security Provisions for Statewide Assessments (OLD 2623.01)-Approval of C275 will approve the deletion of Neola policies: 2623.01
- e. D275 Drug-Free Workplace (OLD 3122.01)-Approval of D275 will approve the deletion of Neola policies: 3122.01, 3170, 4122.01, and 4170.
- g. D350 Fitness for Duty Leaves and Examinations (OLD 3160)-Approval of D350 will approve the deletion of Neola policies: 3160, 3161, 4160, and 4161.
- h. D375 Employee Discipline (OLD 3139)-Approval of D375 will approve the deletion of Neola policies: 3139
- i. D400 Family & Medical Leave Act ("FMLA") (OLD 3430.01)-Approval of D400 will approve the deletion of Neola policies: 3430.01, 4430, and 4430.01.
- j. D425 Employee Benefits
- k. D450 Resignation (OLD 3140)-Approval of D450 will approve the deletion of Neola policies: 3140 and 4140.
- l. E100 Adoption of Curricular Materials (OLD 2510)-Approval of E100 will approve the deletion of Neola policies: 2510
- m. E125 Promotion, Placement and Retention of Students (5410)-Approval of E125 will approve the deletion of Neola policies: 5410
- n. E150 Programs for High Ability (OLD 2464)-Approval of E150 will approve the deletion of Neola policies: 2464
- o. E175 Student Records (OLD 8330)-Approval of E175 will approve the deletion of Neola policies: 8330

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the second reading of policies. Mr. Hooker moved to approve policies as presented to the Board. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Jon Hooker

Seconded: Mr. Brian McKinney

Voter	Yes	No	Abstaining
Mr. Brian McKinney, Board Member	X		
Dr. Matt Ackerman, Board Secretary	X		
Mr. Dan Walker, Board President	X		
Mrs. Laura Haeberle, Board Vice President	X		
Mr. Jon Hooker, Board Member	X		

Attachments:

[B100 - Board Authority and Philosophy.DOCX - Google Docs.pdf](#)

[B125 - Duties of the Board of School Trustees.DOCX - Google Docs.pdf](#)

[B150 - ORGANIZATIONAL MEETING BOARD OF FINANCE AND COMMITTEES.DOCX - Google Docs.pdf](#)

[C275 - TEST SECURITY PROVISIONS FOR STATEWIDE ASSESSMENTS.DOCX - Google Docs.pdf](#)
[D275 - Drug-Free Workplace.DOCX - Google Docs.pdf](#)
[D350 - Fitness for Duty Leaves and Examinations.DOCX - Google Docs.pdf](#)
[D375 - Employee Discipline.DOCX - Google Docs.pdf](#)
[D400 - FMLA.DOCX - Google Docs.pdf](#)
[D425 - Employee Benefits.DOCX - Google Docs.pdf](#)
[D450 - Resignation.DOCX - Google Docs.pdf](#)
[E100 - Adoption of Curricular Materials.DOCX - Google Docs.pdf](#)
[E125 - PROMOTION PLACEMENT AND RETENTION OF STUDENTS.DOCX - Google Docs.pdf](#)
[E150 - PROGRAMS FOR HIGH ABILITY STUDENTS.DOCX - Google Docs.pdf](#)
[E175 - Student Records.DOCX - Google Docs.pdf](#)

6 Consideration of Routine Business

Mr. Dan Walker, Board President

6.1 Approval of Minutes

Mr. Dan Walker, Board President

a. Regular Board Meeting Minutes dated October 24, 2022.

Board approval is requested at this time.

Minutes:

Mr. Walker moved to approve the Regular Board Meeting Minutes dated October 24, 2022. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Mr. Brian McKinney

Voter	Yes	No	Abstaining
Mr. Brian McKinney, Board Member	X		
Dr. Matt Ackerman, Board Secretary	X		
Mr. Dan Walker, Board President	X		
Mrs. Laura Haeberle, Board Vice President	X		
Mr. Jon Hooker, Board Member	X		

Attachments:

[Regular Minutes dated Oct 24 2022.pdf](#)

6.2 Personnel Report

Mr. Dan Walker, Board President

a. Personnel Report dated through November 14, 2022.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve the Personnel Report. Mr. McKinney moved to approve the Personnel Report as presented. Mrs. Haeberle seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Mrs. Laura Haeberle

Voter	Yes	No	Abstaining
Mr. Brian McKinney, Board Member	X		
Dr. Matt Ackerman, Board Secretary	X		
Mr. Dan Walker, Board President	X		
Mrs. Laura Haeberle, Board Vice President	X		
Mr. Jon Hooker, Board Member	X		

Attachments:

[Personnel Report dated thru Nov 14 2022.pdf](#)

[Leave Report dated thru Nov 14 2022.pdf](#)

6.3 Claims and Finances

Mr. Dan Walker, Board President

a. Payroll Claims dated through October 28, 2022.

b. Claims dated through October 31, 2022.

c. Claims dated through November 14, 2022.

Board approval is requested at this time.

Minutes:

Mr. Walker asked for a motion to approve Claims and Finances. Mrs. Haeberle moved to approve Claims and Finances as presented. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mrs. Laura Haeberle

Seconded: Mr. Brian McKinney

Voter	Yes	No	Abstaining
Mr. Brian McKinney, Board Member	X		
Dr. Matt Ackerman, Board Secretary	X		
Mr. Dan Walker, Board President	X		
Mrs. Laura Haeberle, Board Vice President	X		
Mr. Jon Hooker, Board Member	X		

Attachments:[Payroll claims dated thru Oct 28 2022.pdf](#)[Claims dated thru October 31 2022.pdf](#)[Claims dated through Nov 14 2022.pdf](#)**6.4 Donations**

Mr. Robert Yoder, Assistant Superintendent

a. School Based Behavior Consultation, LLC has issued a check in the amount of \$1,000 to the NPJH Robotics Program.

b. In honor of their employee, Ashley Jennings' 11th anniversary with Scopelitis, she has asked the Firm to make a charitable contribution to the NPE extra-curricular account in the amount of \$55.00 in lieu of anniversary flowers that are normally sent.

c. Salesforce has issued a check in the amount of \$500.00 to NPJH for the Robotics Team.

d. Michelle Epple (BWE) was awarded a \$350.00 arts grant from the Riley Festival Association.

e. Mark Sanders (NPJH) was awarded \$1,200.00 educator grant from Forum Credit Union Foundation.

Board approval is requested at this time.

Minutes:

Mr. Yoder presented donations received. Mr. Walker moved to approve Donations received as presented. Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Mr. Jon Hooker

Voter	Yes	No	Abstaining
Mr. Brian McKinney, Board Member	X		
Dr. Matt Ackerman, Board Secretary	X		
Mr. Dan Walker, Board President	X		
Mrs. Laura Haeberle, Board Vice President	X		
Mr. Jon Hooker, Board Member	X		

7 New Business

Mr. Dan Walker, Board President

7.1 Expenditure Goals

Mr. Robert Yoder, Assistant Superintendent

Mr. Yoder will present the Southern Hancock Expenditure Goals for approval.

Board approval is requested at this time.

Minutes:

Mr. Yoder requested approval of the 2022 CSCSHC Expenditure Goals. Mr. Walker asked for a motion to the Expenditure Goals. Mr. McKinney moved to approve the Expenditure Goals as presented. Mr. Hooker seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Brian McKinney

Seconded: Mr. Brian McKinney

Voter	Yes	No	Abstaining
Mr. Brian McKinney, Board Member	X		
Dr. Matt Ackerman, Board Secretary	X		
Mr. Dan Walker, Board President	X		
Mrs. Laura Haebérle, Board Vice President	X		
Mr. Jon Hooker, Board Member	X		

Attachments:

[CSCSHC Goals for Expenditure Categories 2022 - Google Docs.pdf](#)

7.2 First Reading of Policies

Mrs. Laura Haeberle, Board Vice President

- a. D125 Evaluation of the Superintendent- Approval of D125 will approve the deletion of Neola policies: 1240
- b. D150 Board-Superintendent Relationship- Approval of D150 will approve the deletion of Neola policies: 1210
- c. D175 Board-Staff Communications- Approval of D175 will approve the deletion of Neola policies: 3112 and 4112
- d. E225 College and University Programs- Approval of E225 will approve the deletion of Neola policies: 2271
- e. F100 Internal Controls and Reporting Losses, Shortages, Variances or Thefts - Approval of F100 will approve the deletion of Neola policies: 6111, 6470, 6510, 6610, and 6621
- f. F125 Purchasing Procedures and Capital Assets- Approval of F125 will approve the deletion of Neola policies: 6320
- g. F150 Use of Credit Cards- Approval of F150 will approve the deletion of Neola policies: 6423
- h. F175 Collection and Forgiveness of Debt (Bad Debt)- Approval of F175 will approve the deletion of Neola policies: 6145 and 6151
- i. F200 Investment Income- Approval of F200 will approve the deletion of Neola policies: 6144
- j. F225 Crowdfunding- Approval of F225 will approve the deletion of Neola policies: 6605
- k. F250 Travel Expenses- Approval of F250 will approve the deletion of Neola policies: 6550
- l. G175 Chemical Management and Preparedness for Toxic Hazard- Approval of G175 will approve the deletion of Neola policies: 8431
- m. G200 Environmental Health and Safety Issues- Approval of G200 will approve the deletion of Neola

policies: 8405

n. G225 Vehicle Idling- Approval of G225 will approve the deletion of Neola policies: 8615

First reading. No action required.

Minutes:

First reading of policies. No action required.

Attachments:

[D125 - EVALUATION OF THE SUPERINTENDENT.pdf](#)

[D150 - BOARD - SUPERINTENDENT RELATIONSHIP.pdf](#)

[D175 - BOARD-STAFF COMMUNICATIONS.pdf](#)

[E225 - COLLEGE AND UNIVERSITY PROGRAMS.pdf](#)

[F100 -](#)

[INTERNAL CONTROLS AND REPORTING LOSSES SHORTAGES VARIANCES OR THEFTS.pdf](#)

[F125 - PURCHASING PROCEDURES AND CAPITAL ASSETS.pdf](#)

[F150 - USE OF CREDIT CARDS.pdf](#)

[F175 - COLLECTION AND FORGIVENESS OF DEBT BAD DEBT .pdf](#)

[F200 - INVESTMENT INCOME.pdf](#)

[F225 - ONLINE FUNDRAISING CROWDFUNDING.pdf](#)

[F250 - TRAVEL EXPENSES.pdf](#)

[G175 - CHEMICAL MANAGEMENT AND PREPAREDNESS FOR TOXIC HAZARD.pdf](#)

[G200 - ENVIRONMENTAL HEALTH AND SAFETY ISSUES.pdf](#)

[G225 - Vehicle Idling.pdf](#)

8 Reports

Mr. Dan Walker, Board President

8.1 Summer Programming

Mr. Miles Hercamp, Director of Instructional Services and Mr. Brian Dinwiddie, Curriculum Coordinator

Minutes:

Mr. Hercamp and Mr. Dinwiddie presented the Board with information about upcoming summer programs.

8.2 Enrollment Update

Mr. Robert Yoder, Assistant Superintendent

Minutes:

Mr. Yoder presented the Board with an update about enrollment.

Attachments:

[CSCSHC Enrollment Data Sept 2022.pdf](#)

9 Professional Meetings

Mr. Dan Walker, Board President

Attached for review. No action required.

Minutes:

Attached for review only. No action required.

Attachments:

[Professional Leave Report dated Nov 14 2022.pdf](#)

10 Informal Comments

Mr. Dan Walker, Board President

The Board President may call for additional informal public comment at this time, if, in his/her judgement, time permits and more comment is warranted. The time limit for such comments will be set by the President, who may also permit the administration or Board to respond to these public comments at his/her discretion.

An informal comment form must be completed on the evening of the board meeting and submitted to the Secretary of the Board prior to the start of the meeting.

Minutes:

No Informal Comments

11 Board Member Comments

Mr. Dan Walker, Board President

Minutes:

Mr. McKinney commented that it was a sad and good weekend for our district. Sad because our football team lost in regionals. Good because of the successfully play at the high school. He attended Mamma Mia with his wife and felt the students did a phenomenal job and he really enjoyed their production. Mrs. Haeberle also attended Mamma Mia and was impressed by the production of the play and the enthusiasm of the students performing. Mrs. Haeberle also commented that she was able to attend the Community Foundation Gala, where the NP Education Foundation received a check for approximately \$24,000.00 from the recent "Match Day" contributions. Mr. Hooker thanked the community for voting him in for another four years and said he was excited to continue to serve. Dr. Ackerman thanked Mr. McKinney, Mrs. Haeberle, and Dr. Lantrip for the hours spent working on policies. Dr. Ackerman also congratulated Mr. Hooker on his re-election landslide 76% of the votes during the recent election. Mr. Walker congratulated Mr. Hooker and Mr. McKinney on their re-election and said, "It is a pleasure and honor to work with you both".

12 Adjournment

Mr. Dan Walker, Board President

Board approval is requested at this time.

Minutes:

Mr. Walker moved to adjourn the meeting. Mr. McKinney seconded the motion. The vote passed 5-0.

Result: Approved

Motioned: Mr. Dan Walker

Seconded: Mr. Brian McKinney

Voter	Yes	No	Abstaining
Mr. Brian McKinney, Board Member	X		
Dr. Matt Ackerman, Board Secretary	X		

Mr. Dan Walker, Board President	X
Mrs. Laura Haeberle, Board Vice President	X
Mr. Jon Hooker, Board Member	X

Dan Walker

Laura Haeberle

Laura J. Haeberle

Matt Arterburn

Brian McKinnis