



Advanced Math & Science Academy Charter School

Special Board of Trustees Meeting

Date and Time

Thursday December 1, 2022 at 6:30 PM EST

Location

AMSA

199 Forest Street

Upper School Cafeteria

Meeting will be held at the Upper School cafeteria. See AMSA website for information on remote access. There will be a phone set up for remote participation for Board Members. There will not be Zoom access.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
A. Call the Meeting to Order		Raul Porras	5 m
Appoint Time Keeper			
B. Record Attendance		Raul Porras	5 m
C. Public Comment			10 m
Flag any items from public comment to discuss at the end of the meeting.			
II. VOTES			6:50 PM
A. Approve Minutes from BOT meeting on October 27, 2022	Approve Minutes	Raul Porras	2 m

	Purpose	Presenter	Time
B. Approve minutes from Special BOT meeting on November 17, 2022	Approve Minutes	Raul Porras	2 m
C. Bylaws amendment approval	Vote	Raul Porras	10 m
Vote on Governance Committee recommendation to amend bylaws for the creation of the Director of Capital Projects role			
III. Consent Agenda Items			7:04 PM
A. Consent Agenda Items for Review (Non-Vote Items)	FYI		2 m
Meeting Summary from Each Committee, if submitted Financial Statements			
IV. Reports			7:06 PM
A. Capital Campaign Update	FYI	Maura Webster	10 m
B. Executive Director Report	FYI	Ellen Linzey	25 m
C. Executive Director Report Q&A			5 m
D. Faculty Representative Report	FYI	Zakery Prescott	5 m
E. Parent Representative Report	FYI	Laura Burgess	5 m
V. Chair Business			7:56 PM
A. Discuss Date, Location, and Agenda for January 28 Strategic Planning Meeting	Discuss		15 m
B. Remote or In Person Meetings for January 5, February 16, and March 23	Discuss		5 m
VI. Committee Reports			8:16 PM
A. Development Committee	FYI	Maura Webster	5 m
B. Education Committee	FYI	Roger Jarrett	5 m
C. Governance Committee	FYI	Sheila Kelly	10 m
D. Finance Committee	FYI	Roger Jarrett	5 m
VII. Flagged Discussion Items			8:41 PM
A. Discuss topics and determine next step(s) for each topic nominated	Discuss		5 m
VIII. Meeting Wrap Up			8:46 PM
A. Review Action Items from this Meeting			5 m

	Purpose	Presenter	Time
B. Review Action Items from Previous Board Meetings			5 m
C. Collect Candidate Agenda Items for January 5 Meeting			3 m
D. Meeting Effectiveness Assessment	Discuss	Raul Porras	3 m
Consent Agenda feedback?			
What challenges or problems did we face?			
What are our best practices?			
What should we do the same or different next meeting?			

IX. Closing Items

9:02 PM

A. Adjourn Meeting	Vote		
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