

NOTICE
REGULAR MEETING OF THE GOVERNING BOARD
TRACY UNIFIED SCHOOL DISTRICT

DATE: TUESDAY, MARCH 27, 2012

**PLACE: DISTRICT EDUCATION CENTER
BOARD ROOM
1875 WEST LOWELL AVENUE
TRACY, CALIFORNIA**

**TIME: 5:20 PM Closed Session
7:00 PM Open Session**

A G E N D A

1. **Call to Order**
2. **Roll Call – Establish Quorum**
Board: J. Costa, G. Crandall, W. Gouveia, T. Guzman, G. Silva, B. Swenson, J. Vaughn.
Staff: J. Franco, C. Goodall, S. Harrison and B. Etcheverry.
3. **Closed Session:** Opportunity to Address the Board Regarding Closed Session Items which follow. Closed session is limited to consideration of items specifically authorized under the Government Code and/or the Education Codes.
 - 3.1 **Educational Services:**
 - 3.1.1 Intra-District Attendance Appeal #11-12/AA2
Action: Motion___; Second___. **Vote:** Yes ___; No ___; Absent___; Abstain ___.
 - 3.1.2 Finding of Fact #11-12/70, 71, 72
 - 3.1.3 Application for Reinstatement #11-12/79, 80, 81
Action: Motion___; Second___. **Vote:** Yes ___; No ___; Absent___; Abstain ___.
 - 3.1.4 Waiver of Expulsion #11-12/7
Action: Motion___; Second___. **Vote:** Yes ___; No ___; Absent___; Abstain ___.
 - 3.2 **Human Resources:**
 - 3.2.1 Consider Leave of Absence Request for Classified Employee #UCL-163, Pursuant to Article XXIII.
Action: Motion___; Second___. **Vote:** Yes ___; No ___; Absent___; Abstain ___.
 - 3.2.2 Consider Public Employee/Employment/Discipline/Dismissal/Release
Action: Motion___; Second___. **Vote:** Yes ___; No ___; Absent___; Abstain ___.
 - 3.2.3 Conference with Labor Negotiator
Agency Negotiator: Sheila Harrison
Assistant Superintendent of Educational Services & Human Resources
Employee Organization: CSEA, TEA
4. **Adjourn to Open Session**
5. **Call to Order and Pledge of Allegiance**

6. Closed Session Issues:

Pg. No.

6a Report Out of Action Taken on Intra-District Attendance Appeal #11-12/AA2

Action: Vote: Yes ___; No ___; Absent ___; Abstain ___

6b Finding of Fact #11-12/70, 71, 72

Action: Motion ___; **Second** ___. **Vote:** Yes ___; No ___; Absent ___; Abstain ___

6c Report Out of Action Taken on Application for Reinstatement #11-12/79, 80, 81

Action: Vote: Yes ___; No ___; Absent ___; Abstain ___

6d Report Out of Action Taken on Waiver of Expulsion #11-12/7

Action: Vote: Yes ___; No ___; Absent ___; Abstain ___

6e Report Out of Action Taken on Consider Leave of Absence Request for Classified Employee #UCL-163, Pursuant to Article XXIII.

Action: Vote: Yes ___; No ___; Absent ___; Abstain ___

7. Approve Regular Minutes of March 13, 2012.

1-5

Action: Motion ___; Second ___. **Vote:** Yes ___; No ___; Absent ___; Abstain ___.

8. Student Representative Reports: West High: Dustin Vang; Tracy High: Michelle Andrade; Stein: Zachary Washington; Kimball High: Aloukika Shah; Freiler Student Representatives; Williams Middle School Representatives.

9. Recognition & Presentations: An opportunity to honor students, employees and community members for outstanding achievement:

9.1 Villalovoz School Update on Staff Development Initiatives to Support Student Achievement

9.2 McKinley Elementary School Update on Staff Development Initiatives to Support Student Achievement

9.3 Recognize and Congratulate Kimball High School Principal, Dr. Cheryl Domenichelli for Being Named Association of California School Administrators (ACSA) 2012 Secondary Principal of the Year

10. Hearing of Delegations: Anyone wishing to address the Governing Board on a non-agenda item may be heard at this time. Presentations shall be held to a reasonable length, normally not to exceed five (5) minutes. If formal action is required, the item will be placed on a future agenda and action will be taken at a future date. If information or a report is requested, the request for it must also be submitted in writing to the superintendent. (Please complete a speaker's card at the secretary's desk).

This is a period in which members of the public may address the Board on any subject within the Board's jurisdiction that is not on the agenda. The Brown Act does not allow the Board to take action or discuss items which are not on the agenda. This is because other members of the public have not been notified through the agenda that the subject of the statement would be discussed at this Board meeting.

The Board may ask for the item to be placed on a future agenda, direct the speaker to a person who can help, or provide the speaker with the correct procedure to follow to address his/her problem. All speakers have a constitutional right to free speech. As a protective measure, we would like to remind you that if you say something which might give another

person the right to pursue legal recourse against you. There is a record of this meeting. This does not mean you cannot criticize employees of the District. However, we would suggest that you do it without using names. We would also suggest that you use the personnel complaint procedures. The board can only hear and address complaints which have been processed in line with the policy. You may obtain copies of the policy from Human Resources, and staff will assist you.

Pg. No.

11. **Information & Discussion Items:** An opportunity to present information or reports concerning items that may be considered by Trustees at a future meeting.

11.1 **Administrative & Business Services:** None.

12. **PUBLIC HEARING:** None.

13. **Consent Items:** Actions proposed for consent are consistent with the approved practices of the district and are deemed routine in nature. Trustees receive board agenda background information in advance of scheduled meetings and are prepared to vote with knowledge on the consent items.

Action: Motion__; Second__. **Vote:** Yes__; No__; Absent__; Abstain__

13.1 **Administrative & Business Services:**

- | | | |
|--------|---|-------|
| 13.1.1 | Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District | 6-7 |
| 13.1.2 | Approve Payroll Reports for October-December, 2011 | 8-28 |
| 13.1.3 | Approve Revolving Cash Fund Reports for October-November 2011 | 29-31 |
| 13.1.4 | Approve Accounts Payable Warrants Report for October-November, 2011 (Separate Cover Item) | 32 |
| 13.1.5 | Ratify Measure S Related Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda | 33-35 |
| 13.1.6 | Ratify Measure E Related Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda | 36-37 |
| 13.1.7 | Ratify Routine Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda | 38-39 |

13.2 **Educational Services:**

- | | | |
|--------|--|-------|
| 13.2.1 | Approve Conference Request to Attend the Model Schools Conference June 24-27, 2012 in Kissimee, Florida | 40 |
| 13.2.2 | Approve Agreement for Special Contract Services with International Center for Leadership in Education, Inc. to Hire Susan Gendron to Provide Staff Development to District Management Team on the Common Core State Standards (CCSS) on Thursday, August 2, 2012 | 41-45 |
| 13.2.3 | Approve Overnight Travel for the West High Robotics Team to Compete in the VEX World Championships in Anaheim, CA on April 18 to April 22, 2012 | 46 |
| 13.2.4 | Approve Travel Request for Janet Skulina and Kathy Alainiz to Attend the LRP 33 rd National Institute on Legal Issues of Educating Individuals with Disabilities in San Antonio, Texas, on May 5-9, 2012 | 47 |
| 13.2.5 | Approve Application for the Workforce Investment Act – Adult Education and Family Literacy – Section 231 | 48-63 |

		Pg. No.
13.2.6	Approve High School Communication Studies Textbook Adoption	64-65
13.2.7	Approve High School AP Environmental Science Textbook Adoption	66
13.2.8	Approve Overnight Travel for Kimball High School (KHS) Leadership to Attend the California Association of Student Leaders (CASL) Camp in Costa Mesa, CA on March 31- April 2, 2012	67
13.3	Human Resources:	
13.3.1	Approve Classified, Certificated and/or Management Employment	68-69
13.3.2	Accept Resignations/Retirements/Leaves of Absence for Classified, Certificated, and/or Management Employment	70
14.	Action Items: Action items are considered and voted on individually. Trustees receive background information and staff recommendations for each item recommended for action in advance of scheduled meetings and are prepared to vote with knowledge on the action items.	
14.1	Administrative & Business Services:	
14.1.1	Consider Claim No. 7-1112 TUSD	71
	Action: Motion___; Second___. Vote: Yes ___; No___; Absent___; Abstain ___.	
14.1.2	Approve Resolution No. 11-19 Finding that the Stadium and Improvement Project at Tracy High School Qualifies as a Categorical Exemption from California Environmental Quality Act	72-75
	Action: Motion___; Second___. Vote: Yes ___; No___; Absent___; Abstain ___.	
14.2	Educational Services:	
14.2.1	Acknowledge Plan of Action for Intra-District Transfers from Residential Impacted Schools	76
	Action: Motion___; Second___. Vote: Yes ___; No___; Absent___; Abstain ___.	
14.3	Human Resources:	
14.3.1	Acknowledge Receipt of the California School Employees Association's Sunshine Proposal for the 2012-2013 School Year	77-79
	Action: Motion___; Second___. Vote: Yes ___; No___; Absent___; Abstain ___.	
14.3.2	Adopt Resolution 11-18, Authorizing the Elimination of Certain Classified Positions Due to Lack of Work or Lack of Funds	80-82
	Action: Motion___; Second___. Vote: Yes ___; No___; Absent___; Abstain ___.	
15.	Board Reports: An opportunity for board members to discuss items of particular importance or interest in the district.	
16.	Superintendent's Report: An opportunity for the superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities.	

17. Board Meeting Calendar:

- 17.1 April 17, 2012**
- 17.2 May 8, 2012**
- 17.3 May 22, 2012**
- 17.4 June 12, 2012**
- 17.5 June 26, 2012**

18. Upcoming Events:

- | | |
|------------------------------|--|
| 18.1 April 6-13, 2012 | No School, Spring Break |
| 18.2 May 28, 2012 | No School, Memorial Day |
| 18.3 June 1, 2012 | Last Day of School |
| 18.4 June 2, 2012 | Graduations: THS/WHS@8:30; KHS @10:30 |

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability. To make this request, please telephone the Superintendent's Office at 209/830-3201. If any person with a disability needs a disability-related modification or accommodation, including auxiliary aids or services, he/she should also contact the Superintendent's Office at least 24 hours prior to the meeting.

**Minutes of
Regular Meeting of the Governing Board
For Tracy Unified School District
Held on Tuesday, March 13, 2012**

- 5:30 PM:** President Gouveia called the meeting to order and adjourned to closed session.
- Roll Call:** Board: J. Costa, G. Crandall, W. Gouveia, T. Guzman, G. Silva, B. Swenson, J. Vaughn (arrived late during open session)
Staff: J. Franco, S. Harrison, C. Goodall, B. Etcheverry
- 7:09 PM:** President Costa called the Tracy Unified School District Board of Education to order and led those present in the Pledge of Allegiance.
- Closed Session:** 6a Finding of Fact #11-12/64, 65, 66, 67, 68
Action: Guzman, Swenson. **Vote:** Yes-6; No-0; Absent-1(Vaughn)
6b Report Out of Action Taken on Consider Non-Paid Leave of Absence Request for Classified Employee #UCL-161, Pursuant to Article XXIII
Action: Approved Vote: Yes-6; No-0; Absent-1(Vaughn)
6c Report Out of Action Taken on Consider Non-Paid Leave of Absence Request for Classified Employee #UCL-162, Pursuant to Article XXIII
Action: Deny. Vote: Yes-6; No-0; Absent-1(Vaughn)
- Employees Present:** C. Minter, R. Call, L. Nelson, B. Montgomery, R. Soto, A. Welch, P. Hall, J. Anderson, G. Garner, D. Sonnenburg, J. Carter, B. Carter
- Press:** D. Rizzo (Tracy Press)
- Visitors Present:** C. Saalwaechter, S. Flowers, B. Hampton
- Minutes:** Approve Regular Minutes of February 28, 2012.
Action: As amended, to change first line from "Gouveia" to "Costa".
Crandall. Guzman. **Vote:** Yes-6; No-0; Absent-1(Vaughn)
- Student Rep Reports:** None.
- Recognition & Presentations:** 9.1 Williams Middle School Update on Staff Development Initiatives to Support Student Achievement
- Principal, Barbara Montgomery, presented a power point. Williams conducts structured ERM's, Data Teams meet at least twice a month and grade level teams meet once a month all to discuss improvement strategies. Teacher presentations have been very helpful. They review AVID strategies and differentiating instruction techniques. Staff development funds have been spent on peer observations which are very effective. It generates conversation and shows management techniques in the classrooms. Janice Bussey and Carol Anderson-Woo review data and instruct teachers. They review assessments and share strategies. They review target students and check in with them weekly. Counselors put together a CST power point and presented it prior to testing. They

made it a competition and the outcome was an API score that went from 754 to 774.

9.2 South/West Park Elementary School Update on Staff Development Initiatives to Support Student Achievement

Principal, Ramona Soto, presented a power point. They have spent most of their funding for staff development on technology. They showed scores from 2003 and the growth that has been made to 2011. Southwest Park is unique with their three programs : conventional, bilingual and GATE. Teachers Jennifer Kassel and Lorena Sanchez also helped with the presentation and demonstrated a “mobi” which is a technology tool to improve student engagement and gathers data. They also had clickers for each board member and a few test questions for board members to respond with their clickers. Teachers love the mobi and it generates reports quickly and helps analyze critical data. It gives teachers the ability to walk around the room and can also access the internet. This is their first year of using this. All teachers have a mobi and all students in grades 2-5 have a clicker. Teachers experimented with it and had 3 trainings afterwards. ERM’s will have a minimum of 10 minutes using it. All teachers also have a laptop.

Trustee James Vaughn arrived to the meeting 7:47 p.m.

Hearing of Delegations:

John Anderson president of TEA thanked the board members who were able to attend the CTA dinner in Stockton. Tonight he wanted to speak about the special education teachers. There are roughly over 90 teachers that are spec ed teachers. He believes we have about 11% of students in special education and that general trends are showing that class sizes and paperwork involved is increasing year after year. There is much more diverse combination of needs and inclusion of more and more autistic children. He believes that the recruitment of teachers will be tough if working conditions and morale isn’t always considered. Spec ed teachers have a great amount of energy and passion for their work. They have a more demanding job. He introduced 2 special ed teachers: Karen Taylor and Maria Madrigal.

Maria Madrigal has been here for 25 years, 17 of which in special ed. She feels that it is important to recruit and retain teachers. Some of her concerns are the changes over the last 5 years. She has been asked to keep up with training for the needs of students. Her class sizes have increased and have almost doubled from 5 years ago. Last year to this year she went from 17 to 26 students. They have been required to provide services with less support because of the budget crunch. Each year they may have to acquire new skills to teach a new subject. State policies are shifting and she believes that the Board should maintain our high quality services and keep in mind what we need in special ed.

Karen Taylor teachers at Monte Vista Middle School for the past 5 years. She has taught general education and now teaches special education. She believes that class sizes have grown and that the students have a variety of needs. Each student has an IEP which is 20-30 pages long. She has 50 students each day. She has data that shows that test scores have gone up because she has less students in the classroom. She urged the Board to continue to consider the needs of special education students as the budget decreases and needs increase.

**Information &
Discussion Items:**

11.1 Administrative & Business Services: None.

11.2 Educational Services:

11.2.1 Receive Report on Proposed Communication Studies Textbook Adoption

Director of Instructional Media Center, Donna Sonnenburg, presented a power point for both items 11.2.1 and 11.2.2 which reviewed the rationale, process, and strengths of each text. The Board had a chance to look at the actual books and also reviewed the costs.

11.2.2 Receive Report on High School AP Environmental Science Textbook Adoption

This presentation was included in item 11.2.1

Public Hearing:

12.1 None.

Consent Items:

Action: Swenson, Gouveia. **Vote:** Yes-7; No-0.

13.1 Administrative & Business Services:

13.1.1 Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District

13.1.2 Ratify Measure S Related Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

13.1.3 Ratify Measure E Related Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

13.1.4 Ratify Routine Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

13.2 Educational Services:

13.2.1 Ratify Master Contract and Individual Service Agreement with Creekside Academy, NPS for the 2011-2012 School Year

13.2.2 Approve Overnight Travel for the Kimball High School HOSA Club Members to Participate in the State HOSA Leadership Conference in Garden Grove, CA on March 28 through April 1, 2012

13.2.3 Approve Overnight Travel for West High Black Student Union to Attend the United Black Student Unions of California Annual Convention in Sacramento, California, March 23, 24, and 25, 2012

13.3 Human Resources:

13.3.1 Approve Classified, Certificated and/or Management Employment

13.3.2 Accept Resignations/Retirements/Leaves of Absence for Classified, Certificated, and/or Management Employment

13.3.3 Ratify Agreement for Special Contract Services for Assistant Softball Coach Ed Smith for the 2011-2012 Softball Season

Action Items:**14.1 Administrative & Business Services:****14.1.1** Certify 2011-2012 Fiscal Year Second Interim Report
(Separate Cover Item)

Associate Superintendent of Business Services, Dr. Casey Goodall, presented a power point. The state funding is uncertain. It showed that we have deficit spending in all scenarios but we will be sustainable through 2015-16 if the initiative passes. The Governor and Legislature will make various revisions in May/June and the tax initiative will be on the ballot in November.

John Anderson commented that education is a top priority and encourages everyone to keep contacting our Legislators.

Action: Vaughn, Silva. **Vote:** Yes-7; No-0.

14.1.2 Approve Memorandum of Understanding Addressing Special Education Services with Lammersville Unified School District

Action: Silva, Vaughn. **Vote:** Yes-7; No-0.

14.2 Educational Services:**14.2.1** Approve Parent Handbook for State Preschool

Action: Crandall, Vaughn. **Vote:** Yes-7; No-0.

14.3 Human Resources:**14.3.1** Accept and Certify Public Disclosure of Collective Bargaining Agreement

Action: Gouveia, Crandall. **Vote:** Yes-7; No-0.

Board Reports:

Trustee Gouveia read to students at Central School. He also attended the Parks and Recreation meeting and the WASC reception at Stein. The "Hire Me First" program will have breakfast at 7:30 a.m. this Thursday. On Sunday he attended the Sikh Temple for their spring festival. Trustee Swenson attended the facility meeting on March 2nd and reviewed the updating of Monte Vista and McKinley modernization projects and West High's theater. Tracy High met with the owners of the lumber yard and they are not interested in selling their property. They also received an update on the stadium and review of the Kimball situation. Bonny took great pictures of the turf. The FEAST Lab served a great lunch last Thursday. He encourages everyone to attend. You will get 5-star service from our young people. Trustee Guzman attended the March 2nd facility meeting also. The donations given are appreciated and he thanked all that donated. He congratulated Williams and Southwest Park on the increase of their scores. The Board receives several handouts from other schools and lots of students are getting principals honor roll. Congratulations to all of them. Trustee Crandall commented on all of the donations which included \$1,000 from United Healthcare Services, \$850 from California Future Business Leaders of America, \$500 from Shijun Cui, \$10,000 from Lawrence Livermore National Lab, \$500 from Tracy Breakfast Lions and \$1,000 from United Healthcare Services. He also attended the CTA dinner and thanked John Anderson for inviting them. The speaker was good. Trustee Vaughn apologized for his tardiness. He is the coordinator of the Exit exam for his

campus. Today was the first day and he was busy prepping for tomorrow. Trustee Silva attended the "Do You Know Who You Are" event for black history month. He thanked Paul Hall for inviting him. He also attended the CTA dinner and it was a very educational evening. The WASC reception for Kimball High was nice. He attended the facilities meeting as well, and congratulated and thanked Bonny and Anthony for their work on keeping all projects up in the air. Trustee Costa attended the public meeting for the Tracy High stadium. Several staff members were there to show off renderings of what the new stadium will be. Bonny does a great job. It will look very nice with a 9-lane track and seating will be very much like the West High seating. She thinks people will be happy with what it looks like. She also attended the Stein WASC reception. They had some of the former students back that had graduated from there and it was fun to chat with them. She attended the CTA dinner. The food was great and she enjoyed the speaker.

**Superintendent
Report:**

Dr. Franco reported that drama will present *Oklahoma* from Kimball High starting on Thursday, March 15th. They have such a large number of students they rotate casts. Last week, Tracy High presented *West Side Story* and will also present this weekend at the EB Theater. Tracy High will be in Sacramento to participate in the Acadec competition. Last weekend was the Science Olympiad in Stockton. Tracy High, Kelly, Kimball High and Williams may have made the finals. It's important that the kids participate. Stein has finished up their WASC visit and it was nice to have board members attend the welcoming reception for the visiting team. They offer unique programs. Kimball High had their WASC visit and the group was impressed with the facilities and programs. Paul did a great job on the black history month presentation at West High. He thanked for Board for approving the MOU with Lammersville which addresses special education issues by offering services to their high school students and we will be reimbursed for our expenses.

8:43 p.m.

Clerk

Date



BUSINESS SERVICES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent for Business Services
DATE: March 16, 2012
SUBJECT: **Accept the Generous Donations From the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein With Thanks and Appreciation From the Staff and Students of the Tracy Unified School District.**

BACKGROUND: In order to assist the various school sites and departments in the District with the continued effort to enhance the educational, technological, health, and environmental needs of our students and staff, the following funds, materials, and/or equipment are to be considered for acceptance as donations:

1. Tracy Unified School District/Kimball High School ASB: From: Cal-HOSA. The donation is in the amount of \$710.00 (ch.#2963). This donation will be used for Kimball High School's Health Occupations Student of America Club (HOSA).
2. Tracy Unified School District/Poet-Christian School: From: Poet-Christian PTSA. The donation is in the amount of \$1,641.21 (ch.#1216 for \$1,127.50 and ch.#1215 for \$513.71). This donation will be used for Poet-Christian office supplies and 1st Grade classrooms.
3. Tracy Unified School District/Tracy High School ASB: From: Charles Mellick. The donation is in the amount of \$500.00 (ch.#7292). This donation will be used for Tracy High Baseball.
4. Tracy Unified School District/Visual & Performing Arts Program From: Main Street Music, Inc. The donation is in the amount of \$961.00 (ch.#18032). This donation will be used for the TUSD Music Program.
5. Tracy Unified School District/Tracy High School ASB: From: Frank R Villalovoz. The donation is in the amount of \$500.00 (ch.#261). This donation will be used for the Tracy High Louis Villalovoz Scholarship Fund.

RATIONALE: Acceptance is recommended in order to meet the District's strategic goals and to enhance and benefit the educational experiences of the students of the Tracy Unified School District.

This agenda item meets Strategic Goal #2 – Create a quality and effective learning environment for all students.

FUNDING: Sites and departments of the District will incur responsibilities and costs associated with (some) of the donations which include, but are not limited to, supplies, repairs, maintenance of equipment, disposal/recycling. All items accepted by the Board of Trustees of the Tracy Unified School District are directed to the District's warehouse through the Materials Management Department for inclusion on the inventory list, marking for distribution and identification prior to site or department use or placement. All items needing inspection prior to installation or use are scheduled through the Materials Management and Operations and/or the Facilities Developments and budgeted accordingly. All technology items are reviewed and approved by the Director of Information Services and Educational Technology, prior to Board presentation.

RECOMMENDATION: Accept the generous donations from the various individuals, businesses, and school site parent teacher associations listed herein with thanks and appreciation from the staff and students of the Tracy Unified School District.

Prepared by: Dr. Casey Goodall, Associate Superintendent for Business Services.



BUSINESS SERVICES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent for Business Services
DATE: February 15, 2012
SUBJECT: Approve Payroll Reports (October-December, 2011)

BACKGROUND: Financial Services Department submits summaries of payroll warrants issued each month to the Board of Trustees for review.

RATIONALE: The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested to review detailed backup for expenditures. This agenda item meets Strategic Goal #7-Develop Powerful Educational Leaders.

FUNDING: N/A

RECOMMENDATION: Approve Payroll Report

Prepared by: Reed Call, Director of Financial Services

DATE: 12/29/11

FUND 01 GROSS PAYROLL	\$ 5,871,603.45
BENEFITS	\$ 1,783,999.42
TOTAL	\$ 7,655,602.87
FUND 11 GROSS PAYROLL - ADULT EDUCATION	\$ 11,657.43
BENEFITS	\$ 4,993.21
TOTAL	\$ 16,650.64
FUND 12 GROSS PAYROLL - CHILD DEVELOPMENT	\$ 7,460.25
BENEFITS	\$ 1,867.35
TOTAL	\$ 9,327.60
FUND 13 GROSS PAYROLL - CAFETERIA FUND	\$ 117,766.29
BENEFITS	\$ 35,680.15
TOTAL	\$ 153,446.44
DISTRICT TOTAL	\$ 7,835,027.55

Report: R0010A

Gross Wage & Fringe Summary by Object for DECEMBER REGULAR 12/29/2011

Fiscal Year 2011/2012

10

Fund: 01	GEN FUND/CO SCHOOL SERV FUND				
	Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
	1100	TEACHERS' SALARIES	3,914,677.87	0.00	3,914,677.87
	1101	TEACHERS' SALARIES EXTRA	2,206.63	0.00	2,206.63
	1120	HOME INSTRUCTION SALARIES	7,205.83	0.00	7,205.83
	1200	CERT PUPIL SUPPORT SALARIES	224,403.60	0.00	224,403.60
	1300	CERT SUPRVSR'S & ADMINS' SAL	30,815.54	0.00	30,815.54
	1310	CERT. SUPERVISOR SALARIES	9,972.00	0.00	9,972.00
	1320	SUPERINTENDENTS SALARIES	16,700.77	0.00	16,700.77
	1330	ASSISTANT SUPERINTENDENTS SAL	11,573.96	0.00	11,573.96
	1340	CERT. ADMINISTRATOR SALARIES	300,069.32	0.00	300,069.32
	1900	OTHER CERTIFICATED SALARIES	47,597.86	0.00	47,597.86
	2100	INSTRUCTIONAL AIDES' SALARIES	286,068.49	0.00	286,068.49
	2200	CLASSIFIED SUPPORT SALARIES	543,661.99	0.00	543,661.99
	2300	CLASS SUPRVSR'S & ADMINS' SAL	2,800.00	0.00	2,800.00
	2310	CLASS SUPERVISORS SALARIES	21,647.31	0.00	21,647.31
	2320	CLASS. ADMINISTRATOR SALARIES	97,193.46	0.00	97,193.46
	2400	CLERICAL & OFFICE SALARIES	198,708.03	0.00	198,708.03
	2407	CLERICAL AND OFFICE SAL HOURLY	126,321.33	0.00	126,321.33
	2900	OTHER CLASSIFIED SALARIES	29,979.46	0.00	29,979.46
	3101	STRS ON 1000 SALARIES	0.00	388,402.12	388,402.12
	3201	PERS ON 1000 SALARIES	0.00	8,604.19	8,604.19
	3202	PERS ON 2000 SALARIES	0.00	139,232.19	139,232.19
	3311	OASDI ON 1000 SALARIES	0.00	4,127.11	4,127.11
	3312	OASDI ON 2000 SALARIES	0.00	69,751.92	69,751.92
	3321	FICA-MED ON 1000 SALARIES	0.00	55,467.35	55,467.35
	3322	FICA-MED ON 2000 SALARIES	0.00	17,272.63	17,272.63
	3332	ALTER. RETIREMENT ON 2000 SAL	0.00	2,225.55	2,225.55
	3411	HEALTH & WELFARE ON 1000 SALS	0.00	508,617.73	508,617.73
	3412	HEALTH & WELFARE ON 2000 SALS	0.00	218,112.07	218,112.07
	3501	STATE UNEMPLOY ON 1000 SALARY	0.00	73,499.90	73,499.90
	3502	STATE UNEMPLOY ON 2000 SALARY	0.00	21,032.64	21,032.64
	3601	WORKER'S COMP INS ON 1000 SAL	0.00	83,402.23	83,402.23
	3602	WORKER'S COMP INS ON 2000 SAL	0.00	23,866.37	23,866.37
	3711	H & W CURRENT RETIREES ON 1000	0.00	104,607.41	104,607.41
	3712	H & W CURRENT RETIREES ON 2000	0.00	65,778.01	65,778.01
01 Fund Total:			5,871,603.45	1,783,999.42	7,655,602.87

Fund: 11	ADULT EDUCATION FUND				
	Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
	2400	CLERICAL & OFFICE SALARIES	11,657.43	0.00	11,657.43
	3202	PERS ON 2000 SALARIES	0.00	1,288.37	1,288.37
	3312	OASDI ON 2000 SALARIES	0.00	671.44	671.44
	3322	FICA-MED ON 2000 SALARIES	0.00	157.03	157.03
	3412	HEALTH & WELFARE ON 2000 SALS	0.00	2,475.71	2,475.71
	3502	STATE UNEMPLOY ON 2000 SALARY	0.00	187.69	187.69
	3602	WORKER'S COMP INS ON 2000 SAL	0.00	212.97	212.97
11 Fund Total:			11,657.43	4,993.21	16,650.64

Fund: 12 CHILD DEVELOPMENT FUND

Report: R0010A

Gross Wage & Fringe Summary by Object for DECEMBER REGULAR 12/29/2011

Fiscal Year 2011/2012

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
2100	INSTRUCTIONAL AIDES' SALARIES	5,610.38	0.00	5,610.38
2400	CLERICAL & OFFICE SALARIES	1,849.87	0.00	1,849.87
3102	STRS ON 2000 SALARIES	0.00	155.62	155.62
3202	PERS ON 2000 SALARIES	0.00	421.85	421.85
3312	OASDI ON 2000 SALARIES	0.00	158.00	158.00
3322	FICA-MED ON 2000 SALARIES	0.00	94.60	94.60
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	70.39	70.39
3412	HEALTH & WELFARE ON 2000 SALS	0.00	710.48	710.48
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	120.11	120.11
3602	WORKER'S COMP INS ON 2000 SAL	0.00	136.30	136.30

12 Fund Total:

7,460.25

1,867.35

9,327.60

Fund: 13 CAFETERIA FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
2200	CLASSIFIED SUPPORT SALARIES	83,766.48	0.00	83,766.48
2310	CLASS SUPERVISORS SALARIES	14,320.09	0.00	14,320.09
2320	CLASS. ADMINISTRATOR SALARIES	5,784.56	0.00	5,784.56
2400	CLERICAL & OFFICE SALARIES	13,895.16	0.00	13,895.16
3202	PERS ON 2000 SALARIES	0.00	10,729.44	10,729.44
3312	OASDI ON 2000 SALARIES	0.00	5,282.74	5,282.74
3322	FICA-MED ON 2000 SALARIES	0.00	1,593.35	1,593.35
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	1,011.90	1,011.90
3412	HEALTH & WELFARE ON 2000 SALS	0.00	13,015.28	13,015.28
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	1,895.97	1,895.97
3602	WORKER'S COMP INS ON 2000 SAL	0.00	2,151.47	2,151.47

13 Fund Total:

117,766.29

35,680.15

153,446.44

District Total:

6,008,487.42

1,826,540.13

7,835,027.55

DATE: 12/9/11

FUND 01 GROSS PAYROLL	\$ 732,857.42
BENEFITS	\$ 84,344.31
TOTAL	\$ 817,201.73
 FUND 11 GROSS PAYROLL - ADULT EDUCATION	 \$ 26,978.88
BENEFITS	\$ 4,796.96
TOTAL	\$ 31,775.84
 FUND 12 GROSS PAYROLL - CHILD DEVELOPMENT	 \$ 2,433.55
BENEFITS	\$ 195.46
TOTAL	\$ 2,629.01
 FUND 13 GROSS PAYROLL - CAFETERIA FUND	 \$ 18,595.88
BENEFITS	\$ 2,176.38
TOTAL	\$ 20,772.26
 DISTRICT TOTAL	 \$ 872,378.84

Report: R0010A

Gross Wage & Fringe Summary by Object for NOVEMBER SUPPL. 12/9/2011

Fiscal Year 2011/2012

Fund: 01	GEN FUND/CO SCHOOL SERV FUND	Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
		1100	TEACHERS' SALARIES	63,525.30	0.00	63,525.30
		1101	TEACHERS' SALARIES EXTRA	9,107.56	0.00	9,107.56
		1105	TEACHERS' SALARIES SUBS	166,958.94	0.00	166,958.94
		1107	TEACHERS' SALARIES HOURLY	6,633.80	0.00	6,633.80
		1120	HOME INSTRUCTION SALARIES	3,890.25	0.00	3,890.25
		1201	CERT PUPIL SUPPORT SALRY EXTRA	2,974.19	0.00	2,974.19
		1205	CERT PUPIL SUPPORT SALARY SUBS	3,515.00	0.00	3,515.00
		1340	CERT. ADMINISTRATOR SALARIES	8,894.40	0.00	8,894.40
		1345	CERT. ADMINISTRATOR SAL SUBS	598.57	0.00	598.57
		1900	OTHER CERTIFICATED SALARIES	17,992.41	0.00	17,992.41
		1901	OTHER CERTIFICATED SAL EXTRA	146,401.62	0.00	146,401.62
		2100	INSTRUCTIONAL AIDES' SALARIES	13,329.60	0.00	13,329.60
		2101	INSTR AIDES SALARIES EXTRA	152,040.05	0.00	152,040.05
		2105	INSTR AIDES SALARIES SUBS	11,463.39	0.00	11,463.39
		2106	INSTR AIDES SALARIES OVERTIME	66.81	0.00	66.81
		2107	INSTR AIDES SALARIES HOURLY	3,510.91	0.00	3,510.91
		2200	CLASSIFIED SUPPORT SALARIES	14,596.13	0.00	14,596.13
		2201	CLASS SUPPORT SALARIES EXTRA	194.90	0.00	194.90
		2205	CLASS SUPPORT SALARIES SUBS	19,872.23	0.00	19,872.23
		2206	CLASS SUPPORT SALARY OVERTIME	69,587.89	0.00	69,587.89
		2207	CLASS SUPPORT SALARIES HOURLY	90.95	0.00	90.95
		2300	CLASS SUPRVSRs' & ADMINs' SAL	944.50	0.00	944.50
		2301	CLASS SUPV&ADMIN EXTRA/STIPEND	145.20	0.00	145.20
		2400	CLERICAL & OFFICE SALARIES	2,676.10	0.00	2,676.10
		2405	CLERICAL AND OFFICE SAL SUBS	1,490.37	0.00	1,490.37
		2406	CLERICAL AND OFFICE SAL OT	396.65	0.00	396.65
		2407	CLERICAL AND OFFICE SAL HOURLY	2,177.15	0.00	2,177.15
		2900	OTHER CLASSIFIED SALARIES	7,397.28	0.00	7,397.28
		2905	OTHER CLASSIFIED SALARY SUBS	1,467.77	0.00	1,467.77
		2907	OTHER CLASSIFIED SALARY HOURLY	917.50	0.00	917.50
		3101	STRS ON 1000 SALARIES	0.00	31,233.85	31,233.85
		3201	PERS ON 1000 SALARIES	0.00	283.28	283.28
		3202	PERS ON 2000 SALARIES	0.00	2,181.06	2,181.06
		3311	OASDI ON 1000 SALARIES	0.00	479.31	479.31
		3312	OASDI ON 2000 SALARIES	0.00	6,195.06	6,195.06
		3321	FICA-MED ON 1000 SALARIES	0.00	5,998.96	5,998.96
		3322	FICA-MED ON 2000 SALARIES	0.00	4,384.27	4,384.27
		3331	ALTER. RETIREMENT ON 1000 SAL	0.00	352.19	352.19
		3332	ALTER. RETIREMENT ON 2000 SAL	0.00	8,035.39	8,035.39
		3411	HEALTH & WELFARE ON 1000 SALS	0.00	13.49	13.49
		3501	STATE UNEMPLOY ON 1000 SALARY	0.00	6,930.84	6,930.84
		3502	STATE UNEMPLOY ON 2000 SALARY	0.00	4,868.17	4,868.17
		3601	WORKER'S COMP INS ON 1000 SAL	0.00	7,864.61	7,864.61
		3602	WORKER'S COMP INS ON 2000 SAL	0.00	5,523.83	5,523.83
01 Fund Total:				732,857.42	84,344.31	817,201.73

Fund: 11 ADULT EDUCATION FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
1100	TEACHERS' SALARIES	19,065.87	0.00	19,065.87

Report: R0010A

Gross Wage & Fringe Summary by Object for NOVEMBER SUPPL. 12/9/2011

Fiscal Year 2011/2012

1200	CERT PUPIL SUPPORT SALARIES	3,846.00	0.00	3,846.00
2100	INSTRUCTIONAL AIDES' SALARIES	4,067.01	0.00	4,067.01
3101	STRS ON 1000 SALARIES	0.00	1,609.71	1,609.71
3202	PERS ON 2000 SALARIES	0.00	444.24	444.24
3312	OASDI ON 2000 SALARIES	0.00	252.15	252.15
3321	FICA-MED ON 1000 SALARIES	0.00	268.86	268.86
3322	FICA-MED ON 2000 SALARIES	0.00	58.97	58.97
3411	HEALTH & WELFARE ON 1000 SALS	0.00	1,187.80	1,187.80
3412	HEALTH & WELFARE ON 2000 SALS	0.00	47.99	47.99
3501	STATE UNEMPLOY ON 1000 SALARY	0.00	368.89	368.89
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	65.48	65.48
3601	WORKER'S COMP INS ON 1000 SAL	0.00	418.57	418.57
3602	WORKER'S COMP INS ON 2000 SAL	0.00	74.30	74.30

11 Fund Total:

26,978.88

4,796.96

31,775.84

Fund: 12 CHILD DEVELOPMENT FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
1105	TEACHERS' SALARIES SUBS	929.00	0.00	929.00
1340	CERT. ADMINISTRATOR SALARIES	1,113.08	0.00	1,113.08
2100	INSTRUCTIONAL AIDES' SALARIES	50.30	0.00	50.30
2900	OTHER CLASSIFIED SALARIES	341.17	0.00	341.17
3101	STRS ON 1000 SALARIES	0.00	76.65	76.65
3321	FICA-MED ON 1000 SALARIES	0.00	13.46	13.46
3322	FICA-MED ON 2000 SALARIES	0.00	5.67	5.67
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	16.05	16.05
3501	STATE UNEMPLOY ON 1000 SALARY	0.00	32.87	32.87
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	6.29	6.29
3601	WORKER'S COMP INS ON 1000 SAL	0.00	37.31	37.31
3602	WORKER'S COMP INS ON 2000 SAL	0.00	7.16	7.16

12 Fund Total:

2,433.55

195.46

2,629.01

Fund: 13 CAFETERIA FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
2200	CLASSIFIED SUPPORT SALARIES	9,011.12	0.00	9,011.12
2205	CLASS SUPPORT SALARIES SUBS	8,496.39	0.00	8,496.39
2206	CLASS SUPPORT SALARY OVERTIME	889.14	0.00	889.14
2406	CLERICAL AND OFFICE SAL OT	199.23	0.00	199.23
3202	PERS ON 2000 SALARIES	0.00	455.63	455.63
3312	OASDI ON 2000 SALARIES	0.00	330.35	330.35
3322	FICA-MED ON 2000 SALARIES	0.00	269.67	269.67
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	481.65	481.65
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	299.37	299.37
3602	WORKER'S COMP INS ON 2000 SAL	0.00	339.71	339.71

13 Fund Total:

18,595.88

2,176.38

20,772.26

District Total:

780,865.73

91,513.11

872,378.84

DATE: 11/30/11

FUND 01 GROSS PAYROLL	\$ 5,862,817.31
BENEFITS	\$ 1,778,578.89
TOTAL	\$ 7,641,396.20
 FUND 11 GROSS PAYROLL - ADULT EDUCATION	 \$ 11,657.43
BENEFITS	\$ 4,993.21
TOTAL	\$ 16,650.64
 FUND 12 GROSS PAYROLL - CHILD DEVELOPMENT	 \$ 8,512.09
BENEFITS	\$ 2,355.64
TOTAL	\$ 10,867.73
 FUND 13 GROSS PAYROLL - CAFETERIA FUND	 \$ 120,412.84
BENEFITS	\$ 37,102.69
TOTAL	\$ 157,515.53
 DISTRICT TOTAL	 \$ 7,826,430.10

Report: R0010A

Gross Wage & Fringe Summary by Object for NOVEMBER REGULAR 11/30/2011

Fiscal Year 2011/2012

Fund: 01 GEN FUND/CO SCHOOL SERV FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
1100	TEACHERS' SALARIES	3,919,825.14	0.00	3,919,825.14
1101	TEACHERS' SALARIES EXTRA	1,751.96	0.00	1,751.96
1120	HOME INSTRUCTION SALARIES	7,205.83	0.00	7,205.83
1200	CERT PUPIL SUPPORT SALARIES	220,747.44	0.00	220,747.44
1300	CERT SUPRVRS' & ADMINS' SAL	30,815.54	0.00	30,815.54
1310	CERT. SUPERVISOR SALARIES	9,972.00	0.00	9,972.00
1320	SUPERINTENDENTS SALARIES	16,700.77	0.00	16,700.77
1330	ASSISTANT SUPERINTENDENTS SAL	11,573.96	0.00	11,573.96
1340	CERT. ADMINISTRATOR SALARIES	302,673.32	0.00	302,673.32
1900	OTHER CERTIFICATED SALARIES	47,597.86	0.00	47,597.86
2100	INSTRUCTIONAL AIDES' SALARIES	285,195.44	0.00	285,195.44
2200	CLASSIFIED SUPPORT SALARIES	530,534.67	0.00	530,534.67
2300	CLASS SUPRVRS' & ADMINS' SAL	2,800.00	0.00	2,800.00
2310	CLASS SUPERVISORS SALARIES	21,647.31	0.00	21,647.31
2320	CLASS. ADMINISTRATOR SALARIES	97,193.46	0.00	97,193.46
2400	CLERICAL & OFFICE SALARIES	200,355.19	0.00	200,355.19
2407	CLERICAL AND OFFICE SAL HOURLY	126,321.33	0.00	126,321.33
2900	OTHER CLASSIFIED SALARIES	29,906.09	0.00	29,906.09
3101	STRS ON 1000 SALARIES	0.00	388,591.30	388,591.30
3201	PERS ON 1000 SALARIES	0.00	8,604.19	8,604.19
3202	PERS ON 2000 SALARIES	0.00	138,071.40	138,071.40
3311	OASDI ON 1000 SALARIES	0.00	4,127.11	4,127.11
3312	OASDI ON 2000 SALARIES	0.00	69,085.14	69,085.14
3321	FICA-MED ON 1000 SALARIES	0.00	55,487.22	55,487.22
3322	FICA-MED ON 2000 SALARIES	0.00	17,099.82	17,099.82
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	2,222.67	2,222.67
3411	HEALTH & WELFARE ON 1000 SALS	0.00	508,357.94	508,357.94
3412	HEALTH & WELFARE ON 2000 SALS	0.00	214,985.95	214,985.95
3501	STATE UNEMPLOY ON 1000 SALARY	0.00	73,558.51	73,558.51
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	20,832.52	20,832.52
3601	WORKER'S COMP INS ON 1000 SAL	0.00	83,468.77	83,468.77
3602	WORKER'S COMP INS ON 2000 SAL	0.00	23,639.36	23,639.36
3711	H & W CURRENT RETIREES ON 1000	0.00	105,757.32	105,757.32
3712	H & W CURRENT RETIREES ON 2000	0.00	64,689.67	64,689.67
01 Fund Total:		5,862,817.31	1,778,578.89	7,641,396.20

Fund: 11 ADULT EDUCATION FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
2400	CLERICAL & OFFICE SALARIES	11,657.43	0.00	11,657.43
3202	PERS ON 2000 SALARIES	0.00	1,288.37	1,288.37
3312	OASDI ON 2000 SALARIES	0.00	671.44	671.44
3322	FICA-MED ON 2000 SALARIES	0.00	157.03	157.03
3412	HEALTH & WELFARE ON 2000 SALS	0.00	2,475.71	2,475.71
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	187.69	187.69
3602	WORKER'S COMP INS ON 2000 SAL	0.00	212.97	212.97
11 Fund Total:		11,657.43	4,993.21	16,650.64

Fund: 12 CHILD DEVELOPMENT FUND

Report: R0010A

Gross Wage & Fringe Summary by Object for NOVEMBER REGULAR 11/30/2011

Fiscal Year 2011/2012

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
1100	TEACHERS' SALARIES	1,586.65	0.00	1,586.65
1340	CERT. ADMINISTRATOR SALARIES	1,515.02	0.00	1,515.02
2100	INSTRUCTIONAL AIDES' SALARIES	3,560.55	0.00	3,560.55
2400	CLERICAL & OFFICE SALARIES	1,849.87	0.00	1,849.87
3101	STRS ON 1000 SALARIES	0.00	142.80	142.80
3202	PERS ON 2000 SALARIES	0.00	502.75	502.75
3312	OASDI ON 2000 SALARIES	0.00	158.00	158.00
3321	FICA-MED ON 1000 SALARIES	0.00	10.92	10.92
3322	FICA-MED ON 2000 SALARIES	0.00	61.85	61.85
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	70.39	70.39
3411	HEALTH & WELFARE ON 1000 SALS	0.00	638.95	638.95
3412	HEALTH & WELFARE ON 2000 SALS	0.00	477.43	477.43
3501	STATE UNEMPLOY ON 1000 SALARY	0.00	49.93	49.93
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	87.11	87.11
3601	WORKER'S COMP INS ON 1000 SAL	0.00	56.66	56.66
3602	WORKER'S COMP INS ON 2000 SAL	0.00	98.85	98.85

12 Fund Total:

8,512.09

2,355.64

10,867.73

Fund: 13 CAFETERIA FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
2200	CLASSIFIED SUPPORT SALARIES	86,330.65	0.00	86,330.65
2205	CLASS SUPPORT SALARIES SUBS	82.38	0.00	82.38
2310	CLASS SUPERVISORS SALARIES	14,320.09	0.00	14,320.09
2320	CLASS. ADMINISTRATOR SALARIES	5,784.56	0.00	5,784.56
2400	CLERICAL & OFFICE SALARIES	13,895.16	0.00	13,895.16
3202	PERS ON 2000 SALARIES	0.00	11,021.80	11,021.80
3312	OASDI ON 2000 SALARIES	0.00	5,384.82	5,384.82
3322	FICA-MED ON 2000 SALARIES	0.00	1,616.81	1,616.81
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	1,010.67	1,010.67
3412	HEALTH & WELFARE ON 2000 SALS	0.00	13,930.21	13,930.21
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	1,938.56	1,938.56
3602	WORKER'S COMP INS ON 2000 SAL	0.00	2,199.82	2,199.82

13 Fund Total:

120,412.84

37,102.69

157,515.53

District Total:

6,003,399.67

1,823,030.43

7,826,430.10

DATE: 11/10/11

FUND 01 GROSS PAYROLL	\$	501,557.96
BENEFITS	\$	58,658.61
TOTAL	\$	560,216.57
FUND 11 GROSS PAYROLL - ADULT EDUCATION	\$	28,632.71
BENEFITS	\$	4,922.00
TOTAL	\$	33,554.71
FUND 12 GROSS PAYROLL - CHILD DEVELOPMENT	\$	2,963.69
BENEFITS	\$	330.88
TOTAL	\$	3,294.57
FUND 13 GROSS PAYROLL - CAFETERIA FUND	\$	18,083.77
BENEFITS	\$	2,073.31
TOTAL	\$	20,157.08
DISTRICT TOTAL	\$	617,222.93

Report: R0010A

Gross Wage & Fringe Summary by Object for OCTOBER SUPPL. 11/10/2011

Fiscal Year 2011/2012

Fund: 01	GEN FUND/CO SCHOOL SERV FUND	Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
		1100	TEACHERS' SALARIES	66,236.56	0.00	66,236.56
		1101	TEACHERS' SALARIES EXTRA	2,816.68	0.00	2,816.68
		1105	TEACHERS' SALARIES SUBS	206,692.55	0.00	206,692.55
		1107	TEACHERS' SALARIES HOURLY	33,397.53	0.00	33,397.53
		1120	HOME INSTRUCTION SALARIES	1,606.50	0.00	1,606.50
		1201	CERT PUPIL SUPPORT SALRY EXTRA	3,425.31	0.00	3,425.31
		1205	CERT PUPIL SUPPORT SALARY SUBS	3,838.75	0.00	3,838.75
		1310	CERT. SUPERVISOR SALARIES	12.46	0.00	12.46
		1330	ASSISTANT SUPERINTENDENTS SAL	1,473.66	0.00	1,473.66
		1340	CERT. ADMINISTRATOR SALARIES	5,925.50	0.00	5,925.50
		1345	CERT. ADMINISTRATOR SAL SUBS	105.63	0.00	105.63
		1900	OTHER CERTIFICATED SALARIES	5,807.82	0.00	5,807.82
		2100	INSTRUCTIONAL AIDES' SALARIES	14,420.04	0.00	14,420.04
		2101	INSTR AIDES SALARIES EXTRA	4,242.02	0.00	4,242.02
		2105	INSTR AIDES SALARIES SUBS	14,914.81	0.00	14,914.81
		2106	INSTR AIDES SALARIES OVERTIME	34.08	0.00	34.08
		2107	INSTR AIDES SALARIES HOURLY	2,904.03	0.00	2,904.03
		2200	CLASSIFIED SUPPORT SALARIES	10,179.63	0.00	10,179.63
		2201	CLASS SUPPORT SALARIES EXTRA	1,159.76	0.00	1,159.76
		2205	CLASS SUPPORT SALARIES SUBS	21,524.74	0.00	21,524.74
		2206	CLASS SUPPORT SALARY OVERTIME	76,714.08	0.00	76,714.08
		2300	CLASS SUPRVRS' & ADMINS' SAL	1,798.32	0.00	1,798.32
		2400	CLERICAL & OFFICE SALARIES	5,775.82	0.00	5,775.82
		2401	CLERICAL AND OFFICE SAL EXTRA	250.00	0.00	250.00
		2405	CLERICAL AND OFFICE SAL SUBS	746.64	0.00	746.64
		2406	CLERICAL AND OFFICE SAL OT	1,277.48	0.00	1,277.48
		2407	CLERICAL AND OFFICE SAL HOURLY	4,614.42	0.00	4,614.42
		2900	OTHER CLASSIFIED SALARIES	7,084.53	0.00	7,084.53
		2901	OTHER CLASSIFIED SALARY EXTRA	106.52	0.00	106.52
		2905	OTHER CLASSIFIED SALARY SUBS	2,377.74	0.00	2,377.74
		2906	OTHER CLASSIFIED SALARY OT	34.35	0.00	34.35
		2907	OTHER CLASSIFIED SALARY HOURLY	60.00	0.00	60.00
		3101	STRS ON 1000 SALARIES	0.00	22,148.23	22,148.23
		3201	PERS ON 1000 SALARIES	0.00	263.68	263.68
		3202	PERS ON 2000 SALARIES	0.00	2,372.61	2,372.61
		3311	OASDI ON 1000 SALARIES	0.00	220.03	220.03
		3312	OASDI ON 2000 SALARIES	0.00	6,506.53	6,506.53
		3321	FICA-MED ON 1000 SALARIES	0.00	4,551.05	4,551.05
		3322	FICA-MED ON 2000 SALARIES	0.00	2,468.22	2,468.22
		3331	ALTER. RETIREMENT ON 1000 SAL	0.00	431.04	431.04
		3332	ALTER. RETIREMENT ON 2000 SAL	0.00	2,459.31	2,459.31
		3501	STATE UNEMPLOY ON 1000 SALARY	0.00	5,334.44	5,334.44
		3502	STATE UNEMPLOY ON 2000 SALARY	0.00	2,740.60	2,740.60
		3601	WORKER'S COMP INS ON 1000 SAL	0.00	6,053.14	6,053.14
		3602	WORKER'S COMP INS ON 2000 SAL	0.00	3,109.73	3,109.73
01 Fund Total:				501,557.96	58,658.61	560,216.57

Fund: 11	ADULT EDUCATION FUND	Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
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Report: R0010A

Gross Wage & Fringe Summary by Object for OCTOBER SUPPL. 11/10/2011

Fiscal Year 2011/2012

1100	TEACHERS' SALARIES	20,389.67	0.00	20,389.67
1200	CERT PUPIL SUPPORT SALARIES	3,999.84	0.00	3,999.84
2100	INSTRUCTIONAL AIDES' SALARIES	4,243.20	0.00	4,243.20
3101	STRS ON 1000 SALARIES	0.00	1,629.07	1,629.07
3202	PERS ON 2000 SALARIES	0.00	463.49	463.49
3312	OASDI ON 2000 SALARIES	0.00	263.08	263.08
3321	FICA-MED ON 1000 SALARIES	0.00	282.90	282.90
3322	FICA-MED ON 2000 SALARIES	0.00	61.52	61.52
3411	HEALTH & WELFARE ON 1000 SALS	0.00	1,187.80	1,187.80
3412	HEALTH & WELFARE ON 2000 SALS	0.00	50.07	50.07
3501	STATE UNEMPLOY ON 1000 SALARY	0.00	392.65	392.65
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	68.31	68.31
3601	WORKER'S COMP INS ON 1000 SAL	0.00	445.59	445.59
3602	WORKER'S COMP INS ON 2000 SAL	0.00	77.52	77.52

11 Fund Total:

28,632.71

4,922.00

33,554.71

Fund: 12 CHILD DEVELOPMENT FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
1105	TEACHERS' SALARIES SUBS	138.00	0.00	138.00
1340	CERT. ADMINISTRATOR SALARIES	958.48	0.00	958.48
2105	INSTR AIDES SALARIES SUBS	37.53	0.00	37.53
2400	CLERICAL & OFFICE SALARIES	1,481.37	0.00	1,481.37
2900	OTHER CLASSIFIED SALARIES	348.31	0.00	348.31
3101	STRS ON 1000 SALARIES	0.00	11.39	11.39
3202	PERS ON 2000 SALARIES	0.00	80.91	80.91
3312	OASDI ON 2000 SALARIES	0.00	91.84	91.84
3321	FICA-MED ON 1000 SALARIES	0.00	2.00	2.00
3322	FICA-MED ON 2000 SALARIES	0.00	27.07	27.07
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	15.82	15.82
3501	STATE UNEMPLOY ON 1000 SALARY	0.00	17.65	17.65
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	30.05	30.05
3601	WORKER'S COMP INS ON 1000 SAL	0.00	20.03	20.03
3602	WORKER'S COMP INS ON 2000 SAL	0.00	34.12	34.12

12 Fund Total:

2,963.69

330.88

3,294.57

Fund: 13 CAFETERIA FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
2200	CLASSIFIED SUPPORT SALARIES	9,973.20	0.00	9,973.20
2205	CLASS SUPPORT SALARIES SUBS	7,309.83	0.00	7,309.83
2206	CLASS SUPPORT SALARY OVERTIME	800.74	0.00	800.74
3202	PERS ON 2000 SALARIES	0.00	406.37	406.37
3312	OASDI ON 2000 SALARIES	0.00	291.09	291.09
3322	FICA-MED ON 2000 SALARIES	0.00	262.21	262.21
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	492.14	492.14
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	291.18	291.18
3602	WORKER'S COMP INS ON 2000 SAL	0.00	330.32	330.32

13 Fund Total:

18,083.77

2,073.31

20,157.08

Run Date: 11/04/2011 14:14:08

TRACY UNIFIED SCHOOL DISTRICT

Page 3

Report: R0010A

Gross Wage & Fringe Summary by Object for OCTOBER SUPPL. 11/10/2011

Fiscal Year 2011/2012

District Total:

551,238.13

65,984.80

617,222.93

DATE: 10/31/11

FUND 01 GROSS PAYROLL	\$ 5,883,153.05
BENEFITS	\$ 1,778,349.75
TOTAL	\$ 7,661,502.80
FUND 11 GROSS PAYROLL - ADULT EDUCATION	\$ 11,657.43
BENEFITS	\$ 5,047.81
TOTAL	\$ 16,705.24
FUND 12 GROSS PAYROLL - CHILD DEVELOPMENT	\$ 6,997.07
BENEFITS	\$ 2,222.69
TOTAL	\$ 9,219.76
FUND 13 GROSS PAYROLL - CAFETERIA FUND	\$ 123,683.04
BENEFITS	\$ 38,691.89
TOTAL	\$ 162,374.93
DISTRICT TOTAL	\$ 7,849,802.73

Report: R0010A

Gross Wage & Fringe Summary by Object for OCTOBER REGULAR 10/31/2011

Fiscal Year 2011/2012

Fund: 01 GEN FUND/CO SCHOOL SERV FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
1100	TEACHERS' SALARIES	3,913,518.62	0.00	3,913,518.62
1101	TEACHERS' SALARIES EXTRA	1,751.96	0.00	1,751.96
1120	HOME INSTRUCTION SALARIES	7,205.83	0.00	7,205.83
1200	CERT PUPIL SUPPORT SALARIES	223,946.58	0.00	223,946.58
1300	CERT SUPRVSRs' & ADMINS' SAL	30,815.54	0.00	30,815.54
1310	CERT. SUPERVISOR SALARIES	9,972.00	0.00	9,972.00
1320	SUPERINTENDENTS SALARIES	16,700.77	0.00	16,700.77
1330	ASSISTANT SUPERINTENDENTS SAL	11,573.96	0.00	11,573.96
1340	CERT. ADMINISTRATOR SALARIES	334,727.32	0.00	334,727.32
1900	OTHER CERTIFICATED SALARIES	47,597.86	0.00	47,597.86
2100	INSTRUCTIONAL AIDES' SALARIES	282,666.16	0.00	282,666.16
2200	CLASSIFIED SUPPORT SALARIES	525,826.32	0.00	525,826.32
2300	CLASS SUPRVSRs' & ADMINS' SAL	2,800.00	0.00	2,800.00
2310	CLASS SUPERVISORS SALARIES	18,956.57	0.00	18,956.57
2320	CLASS. ADMINISTRATOR SALARIES	97,193.46	0.00	97,193.46
2400	CLERICAL & OFFICE SALARIES	200,152.61	0.00	200,152.61
2407	CLERICAL AND OFFICE SAL HOURLY	128,898.92	0.00	128,898.92
2900	OTHER CLASSIFIED SALARIES	28,221.57	0.00	28,221.57
3101	STRs ON 1000 SALARIES	0.00	388,354.06	388,354.06
3201	PERS ON 1000 SALARIES	0.00	8,571.95	8,571.95
3202	PERS ON 2000 SALARIES	0.00	137,729.68	137,729.68
3311	OASDI ON 1000 SALARIES	0.00	4,050.76	4,050.76
3312	OASDI ON 2000 SALARIES	0.00	69,339.32	69,339.32
3321	FICA-MED ON 1000 SALARIES	0.00	55,419.53	55,419.53
3322	FICA-MED ON 2000 SALARIES	0.00	16,963.88	16,963.88
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	2,107.11	2,107.11
3411	HEALTH & WELFARE ON 1000 SALS	0.00	507,891.72	507,891.72
3412	HEALTH & WELFARE ON 2000 SALS	0.00	211,385.68	211,385.68
3501	STATE UNEMPLOY ON 1000 SALARY	0.00	74,034.63	74,034.63
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	20,683.80	20,683.80
3601	WORKER'S COMP INS ON 1000 SAL	0.00	84,009.03	84,009.03
3602	WORKER'S COMP INS ON 2000 SAL	0.00	23,470.58	23,470.58
3711	H & W CURRENT RETIREES ON 1000	0.00	108,068.06	108,068.06
3712	H & W CURRENT RETIREES ON 2000	0.00	66,269.96	66,269.96
3911	TAXABLE FRINGE BEN ON 1000 SAL	627.00	0.00	627.00

01 Fund Total:

5,883,153.05

1,778,349.75

7,661,502.80

Fund: 11 ADULT EDUCATION FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
2400	CLERICAL & OFFICE SALARIES	11,657.43	0.00	11,657.43
3202	PERS ON 2000 SALARIES	0.00	1,342.97	1,342.97
3312	OASDI ON 2000 SALARIES	0.00	671.44	671.44
3322	FICA-MED ON 2000 SALARIES	0.00	157.03	157.03
3412	HEALTH & WELFARE ON 2000 SALS	0.00	2,475.71	2,475.71
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	187.69	187.69
3602	WORKER'S COMP INS ON 2000 SAL	0.00	212.97	212.97

11 Fund Total:

11,657.43

5,047.81

16,705.24

Report: R0010A

Gross Wage & Fringe Summary by Object for OCTOBER REGULAR 10/31/2011

Fiscal Year 2011/2012

Fund: 12 CHILD DEVELOPMENT FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
1100	TEACHERS' SALARIES	1,586.65	0.00	1,586.65
2100	INSTRUCTIONAL AIDES' SALARIES	3,560.55	0.00	3,560.55
2400	CLERICAL & OFFICE SALARIES	1,849.87	0.00	1,849.87
3101	STRS ON 1000 SALARIES	0.00	142.80	142.80
3202	PERS ON 2000 SALARIES	0.00	421.85	421.85
3312	OASDI ON 2000 SALARIES	0.00	158.00	158.00
3321	FICA-MED ON 1000 SALARIES	0.00	10.92	10.92
3322	FICA-MED ON 2000 SALARIES	0.00	61.85	61.85
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	70.39	70.39
3411	HEALTH & WELFARE ON 1000 SALS	0.00	638.95	638.95
3412	HEALTH & WELFARE ON 2000 SALS	0.00	477.43	477.43
3501	STATE UNEMPLOY ON 1000 SALARY	0.00	25.55	25.55
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	87.11	87.11
3601	WORKER'S COMP INS ON 1000 SAL	0.00	28.99	28.99
3602	WORKER'S COMP INS ON 2000 SAL	0.00	98.85	98.85
12 Fund Total:		6,997.07	2,222.69	9,219.76

Fund: 13 CAFETERIA FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
2200	CLASSIFIED SUPPORT SALARIES	89,683.23	0.00	89,683.23
2310	CLASS SUPERVISORS SALARIES	14,320.09	0.00	14,320.09
2320	CLASS. ADMINISTRATOR SALARIES	5,784.56	0.00	5,784.56
2400	CLERICAL & OFFICE SALARIES	13,895.16	0.00	13,895.16
3202	PERS ON 2000 SALARIES	0.00	11,418.43	11,418.43
3312	OASDI ON 2000 SALARIES	0.00	5,591.02	5,591.02
3322	FICA-MED ON 2000 SALARIES	0.00	1,658.86	1,658.86
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	993.23	993.23
3412	HEALTH & WELFARE ON 2000 SALS	0.00	14,779.55	14,779.55
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	1,991.23	1,991.23
3602	WORKER'S COMP INS ON 2000 SAL	0.00	2,259.57	2,259.57
13 Fund Total:		123,683.04	38,691.89	162,374.93
District Total:		6,025,490.59	1,824,312.14	7,849,802.73

DATE: 10/7/11

FUND 01 GROSS PAYROLL	\$	461,455.05
BENEFITS	\$	50,668.54
TOTAL	\$	512,123.59

FUND 11 GROSS PAYROLL - ADULT EDUCATION	\$	28,003.42
BENEFITS	\$	4,805.95
TOTAL	\$	32,809.37

FUND 12 GROSS PAYROLL - CHILD DEVELOPMENT	\$	2,544.41
BENEFITS	\$	162.14
TOTAL	\$	2,706.55

FUND 13 GROSS PAYROLL - CAFETERIA FUND	\$	16,179.18
BENEFITS	\$	1,892.33
TOTAL	\$	18,071.51

DISTRICT TOTAL	\$	565,711.02
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Report: R0010A

Gross Wage & Fringe Summary by Object for SEPT SUPPLEMENTAL 10/07/2011 Fiscal Year 2011/2012

Fund: 01	GEN FUND/CO SCHOOL SERV FUND	Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
1100	TEACHERS' SALARIES	85,211.61	0.00	85,211.61		
1101	TEACHERS' SALARIES EXTRA	378.00	0.00	378.00		
1105	TEACHERS' SALARIES SUBS	144,470.78	0.00	144,470.78		
1107	TEACHERS' SALARIES HOURLY	40,476.02	0.00	40,476.02		
1120	HOME INSTRUCTION SALARIES	1,330.88	0.00	1,330.88		
1201	CERT PUPIL SUPPORT SALARY EXTRA	3,613.38	0.00	3,613.38		
1205	CERT PUPIL SUPPORT SALARY SUBS	1,665.00	0.00	1,665.00		
1310	CERT. SUPERVISOR SALARIES	435.75	0.00	435.75		
1330	ASSISTANT SUPERINTENDENTS SAL	1,064.31	0.00	1,064.31		
1340	CERT. ADMINISTRATOR SALARIES	38,128.56	0.00	38,128.56		
1345	CERT. ADMINISTRATOR SAL SUBS	504.47	0.00	504.47		
1900	OTHER CERTIFICATED SALARIES	2,585.09	0.00	2,585.09		
2100	INSTRUCTIONAL AIDES' SALARIES	10,004.84	0.00	10,004.84		
2101	INSTR AIDES SALARIES EXTRA	1,278.46	0.00	1,278.46		
2105	INSTR AIDES SALARIES SUBS	12,074.91	0.00	12,074.91		
2106	INSTR AIDES SALARIES OVERTIME	148.39	0.00	148.39		
2107	INSTR AIDES SALARIES HOURLY	4,509.58	0.00	4,509.58		
2200	CLASSIFIED SUPPORT SALARIES	13,123.59	0.00	13,123.59		
2201	CLASS SUPPORT SALARIES EXTRA	1,211.78	0.00	1,211.78		
2205	CLASS SUPPORT SALARIES SUBS	22,663.83	0.00	22,663.83		
2206	CLASS SUPPORT SALARY OVERTIME	55,776.46	0.00	55,776.46		
2207	CLASS SUPPORT SALARIES HOURLY	595.84	0.00	595.84		
2400	CLERICAL & OFFICE SALARIES	5,557.45	0.00	5,557.45		
2405	CLERICAL AND OFFICE SAL SUBS	2,754.00	0.00	2,754.00		
2406	CLERICAL AND OFFICE SAL OT	1,397.59	0.00	1,397.59		
2407	CLERICAL AND OFFICE SAL HOURLY	3,305.20	0.00	3,305.20		
2900	OTHER CLASSIFIED SALARIES	5,537.97	0.00	5,537.97		
2905	OTHER CLASSIFIED SALARY SUBS	903.75	0.00	903.75		
2907	OTHER CLASSIFIED SALARY HOURLY	120.56	0.00	120.56		
3101	STRS ON 1000 SALARIES	0.00	18,617.51	18,617.51		
3201	PERS ON 1000 SALARIES	0.00	398.32	398.32		
3202	PERS ON 2000 SALARIES	0.00	2,153.58	2,153.58		
3311	OASDI ON 1000 SALARIES	0.00	266.36	266.36		
3312	OASDI ON 2000 SALARIES	0.00	5,073.97	5,073.97		
3321	FICA-MED ON 1000 SALARIES	0.00	3,852.11	3,852.11		
3322	FICA-MED ON 2000 SALARIES	0.00	2,043.99	2,043.99		
3331	ALTER. RETIREMENT ON 1000 SAL	0.00	241.60	241.60		
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	2,161.36	2,161.36		
3501	STATE UNEMPLOY ON 1000 SALARY	0.00	5,159.88	5,159.88		
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	2,269.53	2,269.53		
3601	WORKER'S COMP INS ON 1000 SAL	0.00	5,855.04	5,855.04		
3602	WORKER'S COMP INS ON 2000 SAL	0.00	2,575.29	2,575.29		
3911	TAXABLE FRINGE BEN ON 1000 SAL	627.00	0.00	627.00		
01 Fund Total:				461,455.05	50,668.54	512,123.59

Fund: 11	ADULT EDUCATION FUND	Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
1100	TEACHERS' SALARIES	16,611.62	0.00	16,611.62		
1200	CERT PUPIL SUPPORT SALARIES	4,922.88	0.00	4,922.88		

Report: R0010A

Gross Wage & Fringe Summary by Object for SEPT SUPPLEMENTAL 10/07/2011 Fiscal Year 2011/2012

2100	INSTRUCTIONAL AIDES' SALARIES	4,643.23	0.00	4,643.23
2406	CLERICAL AND OFFICE SAL OT	1,825.69	0.00	1,825.69
3101	STRS ON 1000 SALARIES	0.00	1,370.20	1,370.20
3202	PERS ON 2000 SALARIES	0.00	507.18	507.18
3312	OASDI ON 2000 SALARIES	0.00	401.07	401.07
3321	FICA-MED ON 1000 SALARIES	0.00	228.68	228.68
3322	FICA-MED ON 2000 SALARIES	0.00	93.80	93.80
3411	HEALTH & WELFARE ON 1000 SALS	0.00	1,187.80	1,187.80
3412	HEALTH & WELFARE ON 2000 SALS	0.00	54.79	54.79
3501	STATE UNEMPLOY ON 1000 SALARY	0.00	346.71	346.71
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	104.14	104.14
3601	WORKER'S COMP INS ON 1000 SAL	0.00	393.41	393.41
3602	WORKER'S COMP INS ON 2000 SAL	0.00	118.17	118.17

11 Fund Total:

28,003.42	4,805.95	32,809.37
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Fund: 12 CHILD DEVELOPMENT FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
1105	TEACHERS' SALARIES SUBS	305.29	0.00	305.29
1107	TEACHERS' SALARIES HOURLY	94.50	0.00	94.50
1340	CERT. ADMINISTRATOR SALARIES	1,515.02	0.00	1,515.02
2100	INSTRUCTIONAL AIDES' SALARIES	33.06	0.00	33.06
2105	INSTR AIDES SALARIES SUBS	112.60	0.00	112.60
2900	OTHER CLASSIFIED SALARIES	483.94	0.00	483.94
3101	STRS ON 1000 SALARIES	0.00	32.99	32.99
3202	PERS ON 2000 SALARIES	0.00	3.61	3.61
3312	OASDI ON 2000 SALARIES	0.00	2.05	2.05
3321	FICA-MED ON 1000 SALARIES	0.00	5.80	5.80
3322	FICA-MED ON 2000 SALARIES	0.00	9.12	9.12
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	21.12	21.12
3501	STATE UNEMPLOY ON 1000 SALARY	0.00	30.83	30.83
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	10.13	10.13
3601	WORKER'S COMP INS ON 1000 SAL	0.00	34.99	34.99
3602	WORKER'S COMP INS ON 2000 SAL	0.00	11.50	11.50

12 Fund Total:

2,544.41	162.14	2,706.55
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Fund: 13 CAFETERIA FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
2200	CLASSIFIED SUPPORT SALARIES	9,512.16	0.00	9,512.16
2205	CLASS SUPPORT SALARIES SUBS	5,969.05	0.00	5,969.05
2206	CLASS SUPPORT SALARY OVERTIME	697.97	0.00	697.97
3202	PERS ON 2000 SALARIES	0.00	386.36	386.36
3312	OASDI ON 2000 SALARIES	0.00	262.60	262.60
3322	FICA-MED ON 2000 SALARIES	0.00	234.62	234.62
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	452.63	452.63
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	260.49	260.49
3602	WORKER'S COMP INS ON 2000 SAL	0.00	295.63	295.63

13 Fund Total:

16,179.18	1,892.33	18,071.51
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Run Date: 10/03/2011 14:21:02

TRACY UNIFIED SCHOOL DISTRICT

Page 3

Report: R0010A

Gross Wage & Fringe Summary by Object for SEPT SUPPLEMENTAL 10/07/2011 Fiscal Year 2011/2012

District Total:

508,182.06

57,528.96

565,711.02



BUSINESS SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Casey Goodall, Assoc. Superintendent of Business Services
DATE: February 15, 2012
SUBJECT: Approve Revolving Cash Fund Reports (October-November, 2011)

BACKGROUND: Each month the Financial Services Department submits summaries of revolving cash fund checks issued monthly to the Board of Trustees for review.

RATIONALE: The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested to review detailed backup for expenditures. This agenda item meets Strategic Goal #6 – Forming Partnerships.

FUNDING: N/A.

RECOMMENDATION: Approve Revolving Cash Fund Reports (October-November, 2011).

Prepared by: S. Reed Call, Director of Financial Services

11/01/11

TUSD
REVOLVING CASH FUND
 October 2011

Date	Num	Name	Memo	Paid Amount
10/11/2011	8688	KINDER'S MEATS	P.O. 120434 BOARD DINNER	
			01-0000-0-0000-7150-4300-810-1001	-108.63
TOTAL				-108.63
10/13/2011	8689	CAEA	CONF 11/3-6/2011 J.CORNISH-BOWDEN	
			01-0714-0-1110-1000-5200-700-6752	-465.00
TOTAL				-465.00
10/13/2011	8690	DELL 'OSO FAMILY FARMS	OCT. 14,2011 FIELD TRIP, 17 STUDENTS	
			11-0000-0-4150-1000-5800-560-2882	-255.00
TOTAL				-255.00
10/21/2011	8691	SAN JOAQUIN COUNTY ENVIRONMENTAL HEALTH D	P.O.121325 TRACY HS SWIMMING POOL MAIN DRAIN ...	
			01-0000-0-0000-8500-6218-600-9233	-250.00
TOTAL				-250.00
10/26/2011	8692	CASBO PROFESSIONAL DEVELOPMENT	CONF 10/27/11 M.ROBERTSON, L.STIBOREK	
			01-4035-0-1110-2140-5200-800-2744	-330.00
TOTAL				-330.00

12/01/11

TUSD
REVOLVING CASH FUND
 November 2011

Date	Num	Name	Memo	Paid Amount
11/3/2011	8693	CA. ASSOC.FUTURE FARMERS ...	P.O.121434 Registration, Nikki Maddux & 7 s...	
			01-7010-0-1110-1000-5800-600-6114	-700.00
			01-7010-0-1110-1000-5200-600-6114	-100.00
TOTAL				-800.00
11/7/2011	8694	Siam Cafe	P.O. 120435	
			01-0000-0-0000-7150-4300-810-1001	-95.15
TOTAL				-95.15
11/7/2011	8695	TAMMY AURANDT	9/16/11 - 10/15/11 TIMESHEET	
			13-5310-0-0000-3700-2200-806-9802	-313.37
TOTAL				-313.37
11/7/2011	8696	MARIA VOGEL	9/16/11 - 10/15/11 TIMESHEET	
			13-5310-0-0000-3700-2200-806-9802	-27.67
TOTAL				-27.67
11/9/2011	8697	CASHIER MS 4A- DEPT.OF PESTI...	P.O.121439 LICENSE RENEWAL FEES	
			01-8150-0-0000-8110-5800-800-9402 D.RAMIR...	-240.00
TOTAL				-240.00
11/15/2011	8698	CALIFORNIA FFA CENTER	MFE/ALA EVENT 1/6/12-AMY SCHULTE	
			01-7010-0-1110-1000-5200-700-6512	-100.00
			01-7010-0-1110-1000-5800-700-6512	-600.00
TOTAL				-700.00



BUSINESS SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Casey Goodall, Assoc. Superintendent of Business Services
DATE: February 15, 2012
SUBJECT: Approve Accounts Payable Warrants (October-November, 2011)

BACKGROUND: Each month the Financial Services Department submits summaries of warrants issued monthly to the Board of Trustees for review.

RATIONALE: The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested to review detailed backup for expenditures. This agenda item meets Strategic Goal #6 – Forming Partnerships.

FUNDING: N/A.

RECOMMENDATION: Approve Accounts Payable Warrants (October-November, 2011)

Prepared by: S. Reed Call, Director of Financial Services



BUSINESS SERVICES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent for Business Services
DATE: March 16, 2012
SUBJECT: Ratify Measure S Related Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

BACKGROUND: To be valid or to constitute an enforceable obligation against the district, education code 17604 requires that all contracts must be approved and/or ratified by the board of trustees. This requirement is met in several different ways, depending on the value of the requisition, the types of services or materials being procured, and the advance notice staff has in procuring the services or materials. Routine requisitions less than \$5,000 are ratified on the consent calendar when the board approves the warrants list. Except when specific exceptions are detailed in board policies and procedures, requisitions greater than \$15,000 are submitted as action items for board pre-approval. Also, Special Services and advice in financial, accounting, engineering, legal or administrative matters pursuant to Government Code 63060 meet the requirements.

Routine requisitions between \$5,000 and \$15,000, and requisitions greater than \$15,000 which meet specific criteria, may be ratified on the consent calendar by board approval of a summary list, more detailed than the warrants listing. This may also include ratification of "Notice of Completion" of construction projects.

RATIONALE: The attached summary of these requisitions with related support documentation details financial obligations greater than \$5,000 but which meet the criteria to be ratified in this format. The summary is organized alphabetically so that the project's back-up material is identified with the same letter in the lower left hand corner.

FUNDING: Per attached summary of requisitions.

RECOMMENDATION: Ratify Measure S Related Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

Prepared by: Dr. Casey Goodall, Associate Superintendent for Business Services.

**BUSINESS SERVICES
FACILITIES DEVELOPMENT DEPARTMENT
MEASURE S BOND
SUMMARY OF SERVICES**

A. Vendor: AMS.NET
Site: Multiple Schools – Security Camera Project
Item: Quote – Merced Focus Contract
Services: Cisco CIVS Servers
Cost: \$89,807.30
Project Funding: Measure S Bond Funds

B. Vendor: AMS.NET
Site: Multiple Schools – Network Equipment Project
Item: RFP – Project #2012-ISET-001
Services: Cisco Network Equipment
Cost: \$339,982.45
Project Funding: Measure S Bond Funds

C. Vendor: AMS.NET
Site: Hirsch Elementary School – Security Camera Project
Item: Quote – Merced Focus Contract
Services: Cisco cameras, infrared lighting and installation services.
Cost: \$13,006.00
Project Funding: Measure S Bond Funds

D. Vendor: AMS.NET
Site: Kelly Elementary School – Security Camera Project
Item: Quote – Merced Focus Contract
Services: Cisco cameras, infrared lighting and installation services.
Cost: \$20,077.00
Project Funding: Measure S Bond Funds

E. Vendor: AMS.NET
Site: Monte-Vista Middle School – Security Camera Project
Item: Quote – Merced Focus Contract
Services: Cisco cameras, infrared lighting and installation services.
Cost: \$123,688.00
Project Funding: Measure S Bond Funds

F. Vendor: AMS.NET
Site: McKinley Elementary School – Security Camera Project
Item: Quote – Merced Focus Contract
Services: Cisco cameras, infrared lighting and installation services.
Cost: \$124,767.97
Project Funding: Measure S Bond Funds

G. Vendor: AMS.NET
Site: Tracy High School – Security Camera Project
Item: Quote – Merced Focus Contract
Services: Cisco cameras, infrared lighting and installation services.
Cost: \$11,891.89
Project Funding: Measure S Bond Funds

H. Vendor: Roebbelen Contracting
Site: McKinley Elementary Modernization
Item: Change Order #3
Services: Scope of work documented on the change order summary
Cost: \$125,239.00 Deduction from contingency allowance previously included in contract.
Project Funding: Measure S Bond Funds

I. Vendor: Roebbelen Contracting
Site: Monte Vista Middle School Modernization
Item: Change Order #3
Services: Scope of work documented on the change order summary
Cost: \$67,363.00 Deduction from contingency allowance previously included in contract.
Project Funding: Measure S Bond Funds



BUSINESS SERVICES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent for Business Services
DATE: March 16, 2012
SUBJECT: Ratify Measure E Related Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

BACKGROUND: To be valid or to constitute an enforceable obligation against the district, education code 17604 requires that all contracts must be approved and/or ratified by the board of trustees. This requirement is met in several different ways, depending on the value of the requisition, the types of services or materials being procured, and the advance notice staff has in procuring the services or materials. Routine requisitions less than \$5,000 are ratified on the consent calendar when the board approves the warrants list. Except when specific exceptions are detailed in board policies and procedures, requisitions greater than \$15,000 are submitted as action items for board pre-approval. Also, Special Services and advice in financial, accounting, engineering, legal or administrative matters pursuant to Government Code 63060 meet the requirements.

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RATIONALE: The attached summary of these requisitions with related support documentation details financial obligations greater than \$5,000 but which meet the criteria to be ratified in this format. The summary is organized alphabetically so that the project's back-up material is identified with the same letter in the lower left hand corner.

FUNDING: Per attached summary of requisitions.

RECOMMENDATION: Ratify Measure E Related Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

Prepared by: Dr. Casey Goodall, Associate Superintendent for Business Services.

**BUSINESS SERVICES
FACILITIES DEVELOPMENT DEPARTMENT
MEASURE E BOND
SUMMARY OF SERVICES**

A. Vendor: Burketts Pool Plastering
Site: Tracy High School
Item: Notice of Completion
Services: Contractor to removed and constructed the existing swimming pool and diving pool finishes, main drains and other miscellaneous items to comply with the new Virginia Graeme Baker Pool and Spa Safety Act/AB 1020.
Cost: \$116,450.00 Change Orders: \$11,000.00 Total Contract: \$127,450.00
Project Funding: Measure E Bond Funds and State School Building Fund (SSBF)

B. Vendor: Southern Bleacher Company Inc.
Site: Tracy High School
Item: Agreement
Services: Contractor to design, manufacturer and install bleachers at the Tracy High School Stadium Project.
Cost: \$1,094,410.00
Project Funding: Measure E Bond Funds and State School Building Fund (SSBF)



BUSINESS SERVICES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent for Business Services
DATE: March 16, 2012
SUBJECT: **Ratify Routine Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda**

BACKGROUND: To be valid or to constitute an enforceable obligation against the district, education code 17604 requires that all contracts must be approved and/or ratified by the board of trustees. This requirement is met in several different ways, depending on the value of the requisition, the types of services or materials being procured, and the advance notice staff has in procuring the services or materials. Routine requisitions less than \$5,000 are ratified on the consent calendar when the board approves the warrants list. Except when specific exceptions are detailed in board policies and procedures, requisitions greater than \$15,000 are submitted as action items for board pre-approval. Also, Special Services and advice in financial, accounting, engineering, legal or administrative matters pursuant to Government Code 63060 meet the requirements.

Routine requisitions between \$5,000 and \$15,000, and requisitions greater than \$15,000 which meet specific criteria, may be ratified on the consent calendar by board approval of a summary list, more detailed than the warrants listing. This may also include ratification of "Notice of Completion" of construction projects.

RATIONALE: The attached summary of these requisitions with related support documentation details financial obligations greater than \$5,000 but which meet the criteria to be ratified in this format. The summary is organized alphabetically so that the project's back-up material is identified with the same letter in the lower left hand corner.

FUNDING: Per attached summary of requisitions.

RECOMMENDATION: Ratify Routine Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

Prepared by: Dr. Casey Goodall, Associate Superintendent for Business Services.

**BUSINESS SERVICES
FACILITIES DEVELOPMENT DEPARTMENT
SUMMARY OF SERVICES**

A. Vendor: Dryco Construction
Site: Bus Yard and Parking Lot
Item: Change Order #2
Services: Removed one area of failed pavement and compacted 12" of asphalt pavement in multiple lifts; cleaned existing pavement surfaces and applied crack sealer to new asphalt area in bus yard.
Cost: \$3,917.00
Project Funding: Deferred Maintenance 11/12 and General Fund

B. Vendor: TriMark Economy Restaurant Fixtures
Site: West High School
Item: Quote
Services: Provide and install (4) double convection ovens; includes delivery, installation and final gas connections.
Cost: \$20,560.55
Project Funding: Food Services Fund



TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: ~~Dr.~~ Sheila Harrison, Assistant Superintendent of Educational Services and Human Resources
DATE: March 16, 2012
SUBJECT: Approve Conference Request to Attend the Model Schools Conference June 24 – 27, 2012 in Kissimmee, Florida

BACKGROUND: The Model Schools Conference is sponsored by the International Center for Leadership in Education, Inc. (ICLE) and will be held on June 24 -27, 2012 in Kissimmee, Florida. The ICLE believes all students benefit from academically rigorous and relevant curriculum and instruction built on positive relationships. This research-based philosophy has been embraced by thousands of schools across the country as the foundation of instructional improvement and increased student engagement and performance. Each year, the ICLE identifies the schools across the Nation and around the world that have made tremendous strides in student learning. For the betterment of all students, those schools are invited to share their successful strategies at the annual Model Schools Conference. Linda Dopp, Jim Franco, Casey Goodall, and Sheila Harrison will attend the training.

RATIONALE: Attendees at this conference will hear inspiring stories from schools that have helped their students make dramatic learning improvements, acquire strategies to make sustainable impact in their own schools and classrooms, be equipped to create positive change in their own schools and to improve learning for all of their students. The conference will focus on using rigor and relevance as the first step toward improving student achievement - especially as standards become higher and assessments become more rigorous. Attendees will also gain practical approaches for success and learn why positive changes must take place now. This meets Strategic Goal #1: Prepare all students for college and careers, Goal #2: Ensure that all students meet or exceed grade level standards and that the achievement gap is closed and Goal #6: Develop and support a high performing workforce.

FUNDING: Expenses for three (3) staff members will be paid by the San Joaquin County Office of Education Migrant Education Program. Expenses for one (1) staff member will not exceed \$2500 and will be paid out of District Title III Categorical funds.

RECOMMENDATION: Approve Conference Request to Attend the Model Schools Conference June 24 – 27, 2012 in Kissimmee, Florida

PREPARED BY: Dr. Sheila Harrison, Assistant Superintendent for Educational Services and Human Resources



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: ~~Dr.~~ Sheila Harrison, Assistant Superintendent of Educational Services and Human Resources
DATE: March 16, 2012
SUBJECT: **Approve Agreement for Special Contract Services with International Center for Leadership in Education, Inc. to Hire Susan Gendron to Provide Staff Development to District Management Team on the Common Core State Standards (CCSS) on Thursday, August 2, 2012**

BACKGROUND: The Common Core State Standards (CCSS) are rigorous, research-based standards for English-language arts and mathematics for grades K-12. These English language arts and mathematics standards represent a set of expectations for student knowledge and skills that high school graduates need to master to succeed in college and careers. The standards are internationally benchmarked to ensure that our students are able to compete with students around the world and are focused, clear, allowing students, parents and teachers to understand what is expected of them. The Council of Chief State School Officers (CCSSO) and the National Governors Association Center for Best Practices (NGA Center) committed to developing a set of standards that will help prepare students for success in college and careers and in September 2009 released the College and Career Readiness standards that became the foundation for the CCSS. In August 2010, the California State Board of Education (SBE) voted unanimously to adopt the new standards for both English-language arts and mathematics.

The Common Core State Standards (CCSS) initiative is a voluntary, state-led effort coordinated by the CCSSO and the NGA Center are on behalf of 48 states, two territories, and the District of Columbia. To develop these standards, CCSSO and the NGA Center worked with representatives from participating states, a wide range of educators, content experts, researchers, national organizations and community groups. These final standards reflect the invaluable feedback from the general public, teachers, parents, business leaders, states, and content area experts and are informed by the standards of other high performing nations.

It is important to bring a recognized expert in this field to provide training for District staff as we plan for the implementation of the CCSS. Therefore, the District plans to hire Susan Gendron from the International Center for Leadership in Education, Inc. to provide training to Management Team on Thursday August 2, 2012.

Founded in 1991, the International Center for Leadership in Education, Inc. has a wealth of experience in assisting schools and districts in implementing organizational changes that translate into world-class curriculum, instruction, and assessment systems. International Center staff, keynote speakers, consultants, and trainers share their expertise in the management of change, achieving high standards, curriculum development and customized solutions for their clients.

Susan Gendron has spent nearly four decades in education as a teacher, principal, assistant superintendent and superintendent. She also served as commissioner of education for Maine and president of CCSSO. She is now Policy Coordinator for the SMARTER Balanced Assessment

Consortium, one of the two multi-state consortia awarded funding by the U.S. Department of Education to develop assessments based on the new Common Core State Standards.

RATIONALE: This one day training will focus on the content, structure and testing of the CCSS as well as the timeline for implementation. Staff will also learn strategies for the implementation of the CCSS. There is a need for ongoing training and staff development for administrators and support staff. Like last year, the training will be provided at the IGCG. This meets Strategic Goal #1: Prepare all students for college and careers, Goal #2: Ensure that all students meet or exceed grade level standards and that the achievement gap is closed and Goal #6: Develop and support a high performing workforce.

FUNDING: This Agreement for Special Contract Services with International Center for Leadership in Education, Inc. will not exceed \$5,500 and will be paid out of District Title II Categorical funds for Staff Development.

RECOMMENDATION: Approve Agreement for Special Contract Services with International Center for Leadership in Education, Inc. to Hire Susan Gendron to Provide Staff Development to District Management Team on the Common Core State Standards (CCSS) on Thursday, August 2, 2012

Prepared by: Dr. Sheila Harrison, Assistant Superintendent for Educational Services and Human Resources

TRACY UNIFIED SCHOOL DISTRICT

1875 W. Lowell Avenue, Tracy, California 95376

AGREEMENT FOR SPECIAL CONTRACT SERVICES

This agreement, by and between Tracy Unified School District, hereinafter referred to as "District," and International Center for Leadership in Education, Inc. (ICLE), hereinafter referred to as "Contractor," is for consultant or special services to be performed by a non-employee of the District. District and Contractor, herein named, do mutually agree to the following terms and conditions:

1. Contractor shall perform the following duties: On Thursday August 2, 2012, Susan Gendron will provide a full-day presentation and training on the Common Core Standards (CCS) to the District Management Team staff at the Institute for Global Commerce and Government (IGCG) in Tracy CA.
2. Contractor will provide the above services(s), as outlined in Paragraph 1, for a period of up to a total of One Full -Day () HOURS/DAY(s) (circle one), under the terms of this agreement at the following location: Institute for Global Commerce and Government (IGCG) located at 1904 N. Corral Hollow Rd., Tracy, CA. 95376
3. In consideration of the services performed by Contractor, District shall pay Contractor according to the following fee schedule:
 - a. District shall pay \$ 5500.00 per HOURLY/DAY/FLAT RATE (circle one), not to exceed a total of \$5500.00. Contractor shall only be paid for work completed to the satisfaction of District through the termination date of this agreement.
 - b. District [] **SHALL**; [X] **SHALL NOT** reimburse Contractor for out-of-pocket expenses incurred during Contractor's performance of the services, including: mileage, meals and lodging in the district rates not to exceed those currently in effect for employees of the District. Reimbursement of expenses shall not exceed those currently in effect for employees of the District. Reimbursement of expenses shall not exceed \$ 0 for the term of this agreement.
 - c. District shall make payment on a [] **MONTHLY PROGRESS BASIS**, [X] **SINGLE PAYMENT UPON COMPLETION OF THE DUTIES** and within thirty (30) working days from Contractor's presentation of a detailed invoice or on a claim form provided by District. Original paid receipts are required for lodging, air fare (passenger coupon or ticket stub), automobile rental, and parking. Claims for unusual expenses, such as teaching materials, photocopying, etc., must be accompanied by original paid invoices.
4. The terms of the agreement shall commence on Thursday, August 2, 2012 and shall terminate on Thursday, August 2, 2012.
5. This agreement may be terminated at any time during the term by either party upon 30 day's written notice.
6. Contractor shall contact the District's designee, Dr. Sheila Harrison at (209) 830-3260 ext. 1310 with any questions regarding performance of the services outlined above. District's designee shall determine if and when Contractor has completed the services described.
7. The parties intend that an independent contractor relationship be created by this contract and District assumes no responsibility for workers' compensation liability. District likewise assumes no responsibility for liability for loss, damage, or injury to person(s) or property resulting from, or caused by, the contractor's activities during or relating to the performance of service under this Agreement.

Contractor agrees to hold harmless and to indemnify District for:

Any injury to person or property sustained by Contractor or by any person, firm, or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by act, neglect, default or omission, of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of their term of this Agreement, and Contractor at his or her own cost, expense, and risk, shall defend any and all actions, suits or other legal proceedings that may be instituted against District for any such claim or demand, and pay or satisfy any judgment that may be rendered against District in any such action, suit or legal proceedings or the result thereof. Nothing herein provided shall be construed to require Contractor to hold harmless or indemnify District for liability or damages resulting from the negligence or willful act, or omission of District or its officers, agents, or employees.

8. This Agreement is for the personal services of the Contractor and Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement except for employees of Contractor.
9. Contractor certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state, or local statutes, rules or regulations or with any policies of Contractor's current employer.
10. District shall become the owner or, and entitled to, exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced in the scope of services performed and no other uses thereof will be permitted except by permission of the District. Proprietary materials will be exempted from this clause.

AGREED:

Consultant Signature (1)

Social Security Number (2)

Date

Title

Address

Tracy Unified School District

Date

Title

Account Number to be Charged

Department/Site Approval

Budget Approval

Date Approved by the Board

Send all copies to the Business Office:

- (1) Whenever organizational names are used, the authorized signature must include title, such as president.
- (2) Whenever organizational names are used, the employer IRS Identification Number must be used instead of a Social Security Number.



March 9, 2012

Dr. Sheila Harrison
Assistant Superintendent
Tracy Unified School District
1875 W. Lowell Avenue
Tracy, CA 95376

Dear Sheila:

This letter memorializes the agreement between the International Center for Leadership in Education, Inc. (ICLE) and Tracy Unified School District regarding consulting services ICLE agrees to provide in exchange for the fee described below.

Description of services:	Full-Day Presentation with Susan Gendron August 2, 2012
Total Cost:	\$5,500 <i>inclusive of travel expenses</i>

Client agrees to pay the fee set forth above upon receipt of invoice following completion of work. A cancellation fee of \$1,500 will be charged if the presentation is cancelled less than sixty (60) days before the presentation date.

Please indicate Client's acceptance of this Agreement by signing in the space provided below and returning this to me. The delivery of the services is not confirmed until ICLE receives this Agreement signed by Client. ICLE looks forward to working with you.

Sincerely,

Todd Daggett, Director, Consulting Services

CLIENT: Tracy Unified School District

Agreed to and accepted this _____ day of _____, 2012

By: _____
(Signature)

Print Name: _____

Title: _____

Purchase Order # _____





EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Sheila Harrison, Assistant Superintendent of Educational Services and Human Resources
DATE: February 26, 2012
SUBJECT: Approve Overnight Travel for the West High Robotics Team to Compete in the VEX World Championship in Anaheim, CA on April 18 - April 22, 2012

BACKGROUND: The 2012 VEX Robotics World Championship is a gathering of the top robotics teams from around the world to celebrate their accomplishments and compete with the best of the best. This competition will include 400 top teams from Regional VEX Robotics competitions. Team Omega of West High's Robotics Club qualified to attend the VEX World Robotics Championship by earning a Design Award at the Regional competition in October 2011. The Vex Championship competition is held at the Anaheim Convention Center in Anaheim, CA. Mr. Moehnke (advisor), Ms. Bynum (teacher), and two parent volunteers will chaperone and transport twelve (12) students in District vans. The team will leave Tracy on April 18 and return on April 22, 2012, missing three days of school. The students will acquire homework from their teachers and will be given time to complete the work during the trip. Parent volunteers will be District approved prior to the trip.

RATIONALE: The VEX World Championship requires students put their engineering skills into action. They must design a robot, build it, test it, optimize it and trouble shoot problems that arise while working together as a team on all these points. This competition provides direct application of West High's WASC Expected Student Learning Results, including: critical thinking, problem solving, and using information, technology, and research; being an effective communicator; and being a responsible citizen and team member. The West High Robotics Club has attended the World Championship the last three consecutive years. The knowledge and skills gained by attending this level of competition has proven to be immeasurable to the team members. This event is not only prestigious, but a great accomplishment for our school and District. This meets Strategic Goal #7 - Develop and Utilize Partnerships that Contribute to the Achievement of District goals.

FUNDING: Costs for the trip include registration fees (\$750.00); lodging of approximately \$380.00 per room/night (4 rooms total), meals, 1 night at Disneyland and substitute costs for Mr. Moehnke and Mrs. Bynum. The total cost will not exceed \$4,500.00. Substitute costs will be paid by the Space & Engineering Academy budget. Funding for this trip will be paid through a combination of fundraising opportunities and personal funding for the participants electing to participate in this competition

RECOMMENDATION: Approve Overnight Travel for the West High Robotics Team to Compete in the VEX World Championship in Anaheim, CA on April 18 - April 22, 2012

Prepared by: Jeff Frase, Principal, West High School



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: ~~Dr. Sheila Harrison~~, Assistant Superintendent of Educational Services and Human Resources
DATE: March 14, 2012
SUBJECT: **Approve Travel Request for Janet Skulina and Kathy Alaniz to Attend the LRP 33rd National Institute on Legal Issues of Educating Individuals with Disabilities in San Antonio, Texas, on May 5-9, 2012**

BACKGROUND: LRP's National Institute is the Nation's largest symposium of special education legal training and workshops. It is attended by Special Education administrative professionals and attorneys from throughout the Nation. Each year, this conference is held either in the East or in the West. San Joaquin County SELPA previously funded the cost of travel and the conference for the TUSD Director and Program Specialist. No one from TUSD has attended this conference in the last three years. Approval for this travel and conference is needed in order to assist the Special Education administration in keeping their skills and knowledge at the highest level.

RATIONALE: Special Education is a complex and dynamic entity. The laws, regulations and cases that drive how services are provided to students change frequently. Strong knowledge of best practices in Special Education is essential for Special Education administrators; be it case law, the latest on eligibility, or current regulations. This request supports Goal 3: Provide a safe and equitable learning environment for all students and staff; and Goal 6: Develop and support a high performing workforce.

FUNDING: The expenses for this reimbursement total \$5210.00 to be paid from the Special Education MAA budget account 01-0000-0-5770-1110-5200-800-2323.

RECOMMENDATION: Approve Travel Request for Janet Skulina and Kathy Alaniz to Attend the LRP 33rd National Institute on Legal Issues of Educating Individuals with Disabilities in San Antonio, Texas, on May 5-9, 2012

Prepared by: Dr. Janet Skulina, Director of Special Education.



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: *JS* Dr. Sheila Harrison, Assistant Superintendent of Educational Services and Human Resources
DATE: March 9, 2012
SUBJECT: Approve Application for the Workforce Investment Act-Adult Education and Family Literacy-Section 231

BACKGROUND: The Tracy Adult School is applying for the 2012-2013 Workforce Investment Act-Adult Education and Family Literacy-Section 231 Federal Grant. The Adult School receives additional funding in educational Adult Basic Education (ABE), English as a Second Language (ESL), Adult Secondary Education (ASE/GED), Family Literacy (ABE/ESL) and Citizenship Preparation/El Civics per this grant.

RATIONALE: The Federal Section 231 application is granted for a one-year period. With this program in place students will reach specific benchmarks determined by testing and increase graduation rates to meet grant standards. This Agenda Item supports Strategic Goal #7: Develop and utilize partnerships that contribute to the achievement of District goals.

FUNDING: If approved, Tracy Adult School will be awarded an estimate of \$225.00 per benchmark (significant gains) attained during the 2010-2011 school year. At this time, we are unable to estimate how many benchmarks (significant gains) students will attain. Tracy Adult School was awarded \$138,933 in 2009-10, \$115,740 in 2010-2011 and \$107,593 in 2011-2012.

RECOMMENDATION: Approve Application for the Workforce Investment Act-Adult Education and Family Literacy-Section 231

Prepared by: Dave Pickering, Director of Adult and Career and Technical Education

THIS PAGE FOR CDE USE ONLY

Name	Tracy Unified School District
CDS/Vendor Code	39-7549

Date Received

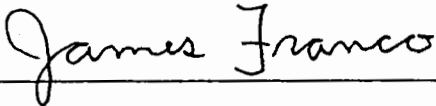
Funding Source	Resource Code	PCA	Program Focus Area	2011-12 Funding Status	2012-13 Applying For	2012-13 Grant Award Notification	2010-11 Payment Points
Section 225	3940	13971	Adult Basic Education (ABE) English as a Second Language (ESL) Vocational ESL (VESL) Adult Secondary Education (ASE) Vocational Adult Basic Education (VABE) General Education Development (GED)	No	Not eligible		0
Section 231	3905	14508	Adult Basic Education (ABE) English as a Second Language (ESL) Vocational English as a Second Language (VESL) Vocational Adult Basic Education (VABE) Family Literacy	Yes	Yes		253
			ESL-Citizenship [NOTE: Requires CASAS training to administer the Citizenship Interview Test] [May not participate in EL Civics Citizenship Preparation]	No	No		0
	3913	13978	Adult Secondary Education (ASE) General Education Development (GED)	Yes	Yes		188
EL Civics	3926	14109	Civic Participation	No	No		13
			Citizenship Preparation [NOTE: Requires CASAS training to administer the Citizenship Interview Test] [May not participate in Section 231 ESL-Citizenship]	Yes	Yes		

Certification	Initials	Date
State and Federal Drug-Free Workplace		
Lobbying		
Debarment, Suspension, Ineligibility and Voluntary Exclusion		
Specific Assurances		
Superintendent/CEO		
Entered Date Received in CDE Data Access Page		
Reviewed by Mary Lindgren, Regional Consultant		
Notes		

I. Grants, Signatures, and Contacts

A. Superintendent/CEO Certification

CERTIFICATION: I hereby agree to comply with all applicable state and federal rules and regulations, and program guidelines and requirements. I certify that to the best of my knowledge, the information contained in this application is correct and complete, and that the attached assurances are accepted as the basic conditions in the operations of this project/program for local participation and assistance.

Superintendent/CEO:	James Franco								
Signature:									
Title:	Superintendent								
Telephone:	209 830-3384 1661								
Mailing Address:	1895 West Lowell Avenue Tracy, CA 95376								
Email:	dpickering@tusd.net								
	<table border="1"> <thead> <tr> <th>County</th> <th>District/Vendor Code</th> <th>Charitable Trust No. (for CBOs only)</th> </tr> </thead> <tbody> <tr> <td>39</td> <td>7549</td> <td></td> </tr> </tbody> </table>	County	District/Vendor Code	Charitable Trust No. (for CBOs only)	39	7549			
County	District/Vendor Code	Charitable Trust No. (for CBOs only)							
39	7549								
<p>*The correct Charitable Trust number and District/Vendor code must be provided for the application to be accepted. If necessary, call the Office of the Attorney General at (916) 445-2021 or 445-2022 for verification.</p>									
My agency is a(n):	District								
Indicate your governance method:	School Board								
If you chose "Other" as your governance method above, please specify:									

I. Grants, Signatures, and Contacts

B. Program Administration

Main School/Site:	Tracy Adult School
Principal/Director:	Name: Dave Pickering Title: Director of Adult Education and Career and Technical Education Telephone: 209 830-3384 1661 Email: dpickering@tUSD.net
Vice/Asst Principal:	Name: Title: Telephone: Email:
Mailing Address:	1895 West Lowell Avenue Tracy, CA 95376

I. Grants, Signatures, and Contacts

C.Program Area Contacts

Title	First name	Last name	Email	Phone
Additional Administrative Personnel				
Adult Education Director	Dave	Pickering	dpickering@tUSD.net	(209) 830-3384 x 1661
Administrative Assistant	Nancy	Borges	nborges@tUSD.net	(209) 830-3384 x 1662
Fiscal/Budget Administrator	Donna	Ensor	densor@tUSD.net	(209) 830-3384 x 1666
Categorical Program Monitor (CPM)	Dave	Pickering	dpickering@tUSD.net	(209) 830-3384 x 1661
Data Accountability Coordinators				
Enrollment/Attendance	Nancy	Borges	nborges@tUSD.net	(209) 830-3384 x 1662
J18/19-A Coordinator	Nancy	Borges	nborges@tUSD.net	(209) 830-3384 x 1662
A22 Course Approval Coordinator	Nancy	Borges	nborges@tUSD.net	(209) 830-3384 x 1662
TOPSpro Coordinator	Diane	Souza	dsouza@tUSD.net	(209) 830-3384 x 1663
CASAS Coordinator	Diane	Souza	dsouza@tUSD.net	(209) 830-3384 x 1663
Curriculum Coordinators				
ABE Coordinator	Dave	Pickering	dpickering@tUSD.net	(209) 830-3384 x 1661
ASE Coordinator	Dave	Pickering	dpickering@tUSD.net	(209) 830-3384 x 1661
ESL Coordinator	Dave	Pickering	dpickering@tUSD.net	(209) 830-3384 x 1661
CTE Coordinator	Dave	Pickering	dpickering@tUSD.net	(209) 830-3384 x 1661
Additional Program Coordinators				
WIA II - 231 Coordinator	Diane	Souza	dsouza@tUSD.net	(209) 830-3384 x 1663
WIA II - 225 Coordinator				
WIA II - EL Civics Coordinator	Diane	Souza	dsouza@tUSD.net	(209) 830-3384 x 1663
WIA Title I Coordinator	Linda	Dopp	ldopp@tUSD.net	(209) 830-3210
CALWorks	Dave	Pickering	dpickering@tUSD.net	(209) 830-3384 x 1661
Innovation Program Coordinator	Dave	Pickering	dpickering@tUSD.net	(209) 830-3384 x 1661
Carl Perkins Coordinator	David	Pickering	dpickering@tUSD.net	(209) 830-3384 x 1661
CBET Coordinator	Diane	Souza	dsouza@tUSD.net	(209) 830-3384 x 1663
Even Start Coordinator				

I. Grants, Signatures, and Contacts

D. Funding Requested

Funding may be requested for any section (225, 231, EL Civics) approved in the prior program year. Agencies are permitted to use their funding in all program focus areas within an approved resource code category and claim the payment points earned within that resource code. Payment points may only be generated in programs for which an agency has been approved.

Section 231 programs: Agencies approved in the prior program year for Section 231 funding are permitted to apply for either or both Resource Code categories exhibited in the table below. All eight 231 Program Focus Areas are combined under the two Resource Code categories (3905 and 3913). Agencies may offer programs and earn payment points in any of the eight program focus areas; however, funding will be awarded only to the Resource Code(s) that generated payment points in 2010–11.

For information on specific program focus areas, refer to the Program Reapplication Guidelines and Requirements for 2012–13.

Funding Source	Resource Code	PCA	Program Focus Area	2011–12 Funding Status	2012–13 Applying for	2010–11 Payment Points
Section 225	3940	13971	Adult Basic Education (ABE) English as a Second Language (ESL) Vocational ESL (VESL) Adult Secondary Education (ASE) Vocational Adult Basic Education (VABE) General Education Development (GED)	No	Not eligible	0
Section 231	3905	14508	Adult Basic Education (ABE) English as a Second Language (ESL) Vocational English as a Second Language (VESL) Vocational Adult Basic Education (VABE) Family Literacy	Yes	Yes	253
			ESL-Citizenship [NOTE: Requires CASAS training to administer the Citizenship Interview Test] [May not participate in EL Civics Citizenship Preparation]	No	No	0
	3913	13978	Adult Secondary Education (ASE) General Education Development (GED)	Yes	Yes	188
EL Civics	3926	14109	Civic Participation	No	No	13
			Citizenship Preparation [NOTE: Requires CASAS training to administer the Citizenship Interview Test] [May not participate in Section 231 ESL-Citizenship]	Yes	Yes	

II. Additional Program Information

A. Statewide and Local Program Level Completion

The California Department of Education (CDE) is required to annually negotiate with the U. S. Department of Education (ED) statewide performance goals for each of the educational functioning levels included in the National Reporting System (NRS) for Adult Education. The performance goals project what percentage of all learners, who meet the NRS reporting requirements, will make an educational gain equal to completing a program level during the year. Completion of a level is determined by the learner's completed TOPSpro Entry record, Update record, CASAS pretest score, and CASAS post-test score.

At the end of each program year, the state's performance is reported (in Federal Table 4) to the ED. The ED compares California's performance to the previously negotiated goals and to the performance of other states.

To negotiate the performance goals of California funded agencies, the CDE uses the latest available aggregated performance data of all NRS eligible learners within each of the educational functioning levels. For example, in February 2010, the CDE used the performance of all NRS eligible learners for the 2009-10 program year to negotiate the performance goals for 2010-11.

Since the CDE uses aggregated eligible adult learner data from all WIA Title II funded local agencies to set the annual performance goals, it is important for all funded local agencies to review their own agency's performance and compare it to the statewide performance. This comparison will provide information about how well the agency is performing against the statewide average and assist CDE Consultants and agency staff in targeting areas of program improvement that can result in increased learner performance.

Educational Functioning Level	California Federal Table 4 Program Year 2010-11		Applicant Agency Federal Table 4 Program Year 2010-11	
			Section 231 and EL Civics	
	Performance Goal	Percentage Completing Level	Percentage Completing Level	Comparison to State Goal
ABE Beginning Literacy	32.00 %	44.70 %	100.00 %	+68.00
ABE Beginning Basic Education	41.00 %	52.70 %	0.00 %	-41.00
ABE Intermediate Low	40.00 %	48.80 %	0.00 %	-40.00
ABE Intermediate High	28.00 %	32.70 %	25.00 %	-3.00
ASE Low	20.00 %	32.60 %	0.00 %	---
ESL Beginning Literacy	44.00 %	61.60 %	88.89 %	+44.89
ESL Beginning Low	35.00 %	63.00 %	66.67 %	+31.67
ESL Beginning High	50.00 %	61.00 %	66.67 %	+16.67
ESL Intermediate Low	47.00 %	53.40 %	68.83 %	+21.83
ESL Intermediate High	44.00 %	48.20 %	64.38 %	+20.38
ESL Advanced	21.00 %	22.60 %	53.23 %	+32.23

II. Additional Program Information

B. Core Performance Outcome

The NRS also reviews California's Core Performance Outcomes on Table 5. The performance outcomes that are reported each year include:

- High School diploma/GED completion
- Entered postsecondary training
- Entered employment
- Retained employment

The chart below shows the number of core performance outcomes that were reported for the 2010-11 year.

Core Performance Outcome Measures	California Core Performance Outcomes Achieved	Applicant Agency Core Performance Outcomes Achieved
HS Diploma/GED	9,390	47
Entered Postsecondary Ed/Training	879	30
Entered Employment	998	1
Retained Employment	1,104	4

Drug Free Workplace

Certification regarding state and federal drug-free workplace requirements.

Note: Any entity, whether an agency or an individual, must complete, sign, and return this certification with its grant application to the California Department of Education.

Grantees Other Than Individuals

As required by Section 8355 of the *California Government Code* and the Drug-Free Workplace Act of 1988, and implemented at 34 *Code of Federal Regulations (CFR)* Part 84, Subpart F, for grantees, as defined at 34 *CFR* Part 84, Sections 84.105 and 84.110

- A. The applicant certifies that it will or will continue to provide a drug-free workplace by:
 - a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition
 - b. Establishing an on-going drug-free awareness program to inform employees about:
 - 1. The dangers of drug abuse in the workplace
 - 2. The grantee's policy of maintaining a drug-free workplace
 - 3. Any available drug counseling, rehabilitation, and employee assistance programs
 - 4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace
 - c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a)
 - d. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
 - 1. Abide by the terms of the statement
 - 2. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction
 - e. Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee. Notice shall include the identification number(s) of each affected grant.
 - f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:
 - 1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - 2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency
 - g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).
- B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (street address, city, county, state, zip code)

Tracy Unified School District

1895 West Lowell Avenue

Tracy, CA 95376 (San Joaquin County)

Check ☐ if there are workplaces on file that are not identified here.

Grantees Who Are Individuals

As required by Section 8355 of the *California Government Code* and the Drug-Free Workplace Act of 1988, and implemented at 34 *CFR* Part 84, Subpart F, for grantees, as defined at 34 *CFR* Part 84, Sections 84.105 and 84.110

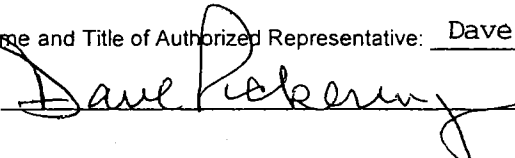
- A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and
- B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction to every grant officer or designee, in writing, within 10 calendar days of the conviction. Notice shall include the identification number(s) of each affected grant.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Name of Applicant: Tracy Unified School District

Name of Program: Tracy Adult School

Printed Name and Title of Authorized Representative: Dave Pickering, Director

Signature:  Date: 3/9/12

CDE-100DF (May-2007) - California Department of Education

Lobbying

Certification regarding lobbying for federal grants in excess of \$100,000.

Applicants must review the requirements for certification regarding lobbying included in the regulations cited below before completing this form. Applicants must sign this form to comply with the certification requirements under 34 *Code of Federal Regulations (CFR)* Part 82, "New Restrictions on Lobbying." This certification is a material representation of fact upon which the Department of Education relies when it makes a grant or enters into a cooperative agreement.

As required by Section 1352, Title 31 of the *U.S. Code*, and implemented at 34 *CFR* Part 82, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 34 *CFR* Part 82, Sections 82.105 and 82.110, the applicant certifies that:

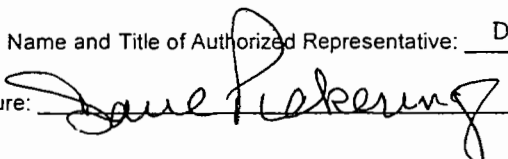
- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," (revised Jul-1997) in accordance with its instructions;
- c. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Name of Applicant: Tracy Unified School District

Name of Program: Tracy Adult School

Printed Name and Title of Authorized Representative: Dave Pickering, Director

Signature:  Date: 3/9/12

ED 80-0013 (Revised Jun-2004) - U. S. Department of Education

Debarment and Suspension

Certification regarding debarment, suspension, ineligibility and voluntary exclusion--lower tier covered transactions.

This certification is required by the U. S. Department of Education regulations implementing Executive Order 12549, Debarment and Suspension, 34 *Code of Federal Regulations* Part 85, for all lower tier transactions meeting the threshold and tier requirements stated at Section 85.110.

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled A Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Transactions, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

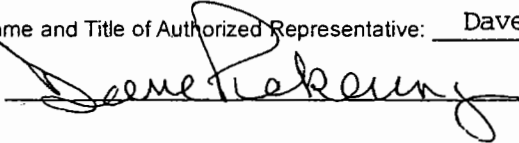
Certification

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name of Applicant: Tracy Unified School District

Name of Program: Tracy Adult School

Printed Name and Title of Authorized Representative: Dave Pickering, Director

Signature:  Date: 3/9/12

ED 80-0014 (Revised Sep-1990) - U. S. Department of Education

GENERAL ASSURANCES

California Department of Education

Discrimination

As the duly authorized representative of the applicant, I certify that the applicant will comply with all federal statutes relating to nondiscrimination, including (a) Title VI of the Civil Rights Act of 1964 (45 *United States Code* [USC] sections 2000d through 2000d-4) prohibiting discrimination on the basis of race, color, or national origin; Title IX of the Education Amendments of 1972 (20 USC sections 1681-1683) prohibiting discrimination on the basis of sex; Section 504 of the Rehabilitation Act of 1973 (20 USC Section 794) prohibiting discrimination on the basis of handicap; and The Age Discrimination Act (42 USC Section 6101, *et seq.*) prohibiting discrimination on the basis of age.

Costs

As the duly authorized representative of the applicant, I certify that the applicant will comply with the general cost principles set forth in federal regulations, 34 *Code of Federal Regulations* (CFR) Section 74.27 and 34 CFR Section 80.22, and the Office of Management and Budget circulars applicable to my entity.

I further certify that the applicant will comply with the expenditure requirements set forth in the federal Education Department Guidelines Administrative Regulations (EDGAR) contained in Title 34 of the CFR.

Records

As the duly authorized representative of the applicant, I certify that the applicant will make reports to the state or federal agency designated in the application as may reasonably be necessary to enable those agencies to perform their duties. The applicant will maintain and provide access to all records used in the preparation of such reports for a period of five years. Such records shall include, but not be limited to, records which fully disclose the amount and disposition by the recipient of funds, the total cost of the activity for which the funds are used, the share of the cost provided from other sources, and such other records as will facilitate an effective audit. The recipient shall maintain such records for five years after the completion of the activities for which the funds are used.

Applicable Law

As the duly authorized representative of the applicant, I certify that the applicant will comply with all state and federal statutes, regulations, program plans, and eligibility requirements applicable to each program under which federal and state funds are made available through the application.

CDE-100-A Aug-2005

California Department of Education
Adult Education and Family Literacy Act P. L. 105-220

WORKFORCE INVESTMENT ACT TITLE II SPECIFIC ASSURANCES

In addition to the General Assurances of the California Department of Education, the duly authorized agent of the applicant certifies that the applicant will comply with the following Workforce Investment Act Title II specific program requirements:

1. The duly authorized agent of the applicant agrees to submit the following for approval by the CDE Adult Education Office before grant funds can be distributed:
 - a. Program Budgets by the due date specified in the Grant Award notification. For additional information, see the *Workforce Investment Act Title II, Adult Education and Family Literacy Act, Section 225, Section 231, and English Literacy and Civics Education, Program Reapplication Guidelines and Requirements 2011-12 (Workforce Investment Act of 1998, Title II §232)*
 - b. Memorandums of Understanding (MOUs) for cooperative arrangements for services (*EDGAR §80.37(a)(1-4) (b)(1-3), and Workforce Investment Act of 1998, Title II §232*).
2. The duly authorized agent of the applicant agrees to fulfill all data collection, surveys, and reporting requirements in an accurate and timely manner (*Workforce Investment Act of 1998, Title II §212 and 224(b), and California State Plan, Chapter 5*)
 - a. Data Foundation and Structure: The duly authorized agent of the applicant agrees to use the state's standardized policies and procedures for intake, placement, goal setting, and follow-up surveys. The agent agrees to implement an assessment and attendance tracking system using the Comprehensive Adult Student Assessment System (CASAS) and TOPSpro software for collecting student information. The duly authorized agent of the applicant agrees that students must attend a minimum of 12 hours before being considered as participating students (*National Reporting System (NRS) Implementation Guidelines, Chapter 1. NRS Measures*).

Note: The CDE will provide TOPSpro software, assessment materials, and staff training to all funded agencies free of charge. If your agency does not use TOPSpro, your data system must be capable of producing all data elements included in TOPSpro and in the same sequence as the TOPSpro reports (Workforce Investment Act of 1998, Title II Sec. 212 and 224(b), and California State Plan, Chapter 5.0).
 - b. Data Collection, Verification, Analysis, and Reporting: The duly authorized agent of the applicant agrees to have staff with clear responsibility for data collection, data entry, attestation, and procedures for correcting errors and resolving missing data. The duly authorized agent of the applicant agrees to use student data for program management and improvement such as evaluating learning gains, teacher performance, and meeting student needs.
3. Professional Development: The duly authorized agent of the applicant agrees to train staff that will be responsible for general NRS requirements including assessment and follow-up policy procedures, and student goal-setting. Staff must receive training on data entry and collection procedures, interpreting reports, the process and ability to conduct follow-up surveys, and data matching procedures.
4. Federal law Title 34 *Code of Federal Regulations 80.21 (i)* requires that any interest earned by grantees on federal dollars be returned to the U.S. Department of Education (ED) if the amount is in excess of \$100. Grantees shall promptly, but at least quarterly, remit interest earned on advances to the California Department of Education for return to the ED.

California Department of Education
Adult Education and Family Literacy Act P. L. 105-220

WORKFORCE INVESTMENT ACT TITLE II SPECIFIC ASSURANCES (continued)

5. The duly authorized agent of the applicant agrees to use not less than 95 percent of its approved funds for carrying out adult education and literacy activities. The remaining amount, not to exceed 5 percent, shall be used for planning, administration, personnel development, and interagency coordination. In cases where the cost limits are too restrictive to allow for adequate planning, administration, personnel development, and interagency coordination, the CDE will negotiate with the agency an adequate level of funds to be used for non-instructional purposes (*Workforce Investment Act of 1998, Title II, Section 233*).
6. The duly authorized agent of the applicant agrees to meet state imposed program participation criteria that include, but are not limited to, attendance at CDE-sponsored training related to CASAS, budget development, and program development (*California State Plan 6.1.13*).
7. The duly authorized agent of the applicant agrees to document procedures and guidelines pertaining to their standardized assessment practices. Adult literacy providers may use the *Workforce Investment Act Title II Adult Education and Family Literacy Act Assessment Policy Guidelines* as the policy foundation, in conjunction with Test Administration Manuals, *CASAS Administration Manual for California*, and regional training workshops to provide a basis for development of local procedures, guidelines, and implementation practices.


As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above assurances and requirements. It is also understood that failure to comply will result in withholding or forfeiture of Workforce Investment Act Title II funding.

Name of Applicant: Tracy Unified School District

Name of Program: Tracy Adult School

Printed Name and Title of Authorized Representative:

Dave Pickering, Director

Signature:  Date: 3/9/12



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Jim Franco, Superintendent
FROM: ~~Dr. Jim Franco~~ Dr. Sheila Harrison, Assistant Superintendent of Educational Services and Human Resources
DATE: March 14, 2012
SUBJECT: Approve High School Communication Studies Textbook Adoption

BACKGROUND: A lead team of Kimball High School teachers and University of the Pacific faculty members recently met to discuss developing a course in the Mass Communications Pathway at Kimball High School that could be articulated with a course at the University of the Pacific. In response to that meeting, Dr. Domemichelli, the Kimball High School Principal, submitted a new course proposal requesting Cabinet to allow the school to add Communication Studies to their Mass Communications Pathway. Cabinet approved this request.

For the new course, Communication Studies, teachers chose the textbook, *Media & Culture an Introduction to Mass Communication*, authored by Campbell, Martin and Fabos, Bedford St. Martins Publishing, ©2012, because it is the same textbook used in the Media and Society Course offered at the University of the Pacific as an undergraduate course in the Communications Department. Using the same textbook as the University of the Pacific is the first step toward having a fully articulated course.

Kimball High School teachers found the textbook, *Media & Culture an Introduction to Mass Communication*, to be well organized and current with up to date information on Mass Communication trends and how those trends affect society. Each chapter focuses on one area of Mass Communication and delves into the history and progression of that particular type of communication. Each chapter also includes a "Case Study" where the author focuses on one aspect of communication that has changed and affected culture. All chapters conclude with a chapter review and a section entitled "Media Literacy and the Critical Process" where the "Five Stages of Developing a Media-Literate Critical Perspective" is introduced and reviewed.

RATIONALE: The textbook being recommended for adoption demonstrates the highest correlation to the following evaluation criteria:

- Presents opportunities for high level inquiry
- Supports articulation between course work being offered at Kimball High School and the University of the Pacific
- Presents current information and trends in Mass Communication
- Offers multiple opportunities to review information
- Includes case studies that support application of key concepts

This agenda item meets Strategic Goal #1: Prepare all students for college and careers, and Strategic Goal #2: Ensure that all students meet or exceed grade level standards and that the achievement gap between the identified student subgroups is closed.

FUNDING: Funding for the purchase of recommended materials in the amount of \$4,800 will be provided by State textbook funds.

RECOMMENDATION: Approve High School Communication Studies Textbook Adoption.

Prepared by: Dr. Donna Sonnenburg, Director of Instructional Media Services and Curriculum.



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: ~~Dr. James Franco~~ Dr. Sheila Harrison, Assistant Superintendent of Educational Services and Human Resources
DATE: March 14, 2012
SUBJECT: Approve High School AP Environmental Science Textbook Adoption

BACKGROUND: As part of the instructional materials adoption process, high school science teachers at Kimball High School have been engaged in evaluating textbooks for the new AP Environmental Science course which will be implemented at Kimball High School in the fall of 2012. Science teachers evaluated the strengths and weaknesses of eight different textbooks to identify instructional materials that best aligned with the AP standards for Environmental Science. It is the recommendation of the Kimball High School Science teachers that the District adopt *Environmental Science for AP*, by Friedland, Relyea and Courard-Hauri, 2012 copyright, W. H. Freeman Publishing, AP Environmental Science.

RATIONALE: The recommended textbook, *Environmental Science for AP*, supports student learning of the AP standards for Environmental Science and demonstrates the highest correlation to the following evaluation criteria:

- 1) Addresses all national AP standards
- 2) Provides a pacing guide to support the teacher in covering all standards
- 3) Offers teacher support, via a teacher binder, the online Faculty Lounge, and downloadable teacher resources, e.g. PowerPoint presentations, practice exams, labs and video clips
- 4) Presents clear, relevant graphics to support student understanding of the concepts
- 5) Supports AP test preparation with practice questions at the end of each chapter
- 6) Uses current environmental issues as a focus for instruction

This agenda item meets Strategic Goal #1: Prepare all students for college and careers, and Strategic Goal #2: Ensure that all students meet or exceed grade level standards and that the achievement gap between the identified student subgroups is closed.

FUNDING: Funding for the purchase of recommended materials in the amount of \$6,100 will be provided by State instructional textbook funds.

RECOMMENDATION: Approve High School AP Environmental Science Textbook Adoption.

Prepared by: Dr. Donna Sonnenburg, Director of Instructional Media Services and Curriculum.



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: *ASD* Dr. Sheila Harrison, Assistant Superintendent of Educational Services & Human Resources
DATE: March 15, 2012
SUBJECT: Approve Overnight Travel for Kimball High School (KHS) Leadership to Attend the California Association of Student Leaders (CASL) Camp in Costa Mesa, CA on March 31 – April 2, 2012

BACKGROUND: The Kimball High School (KHS) Leadership class has been invited to attend the California Association of Student Leaders (CASL) Leadership Camp at the Hilton Costa Mesa in Costa Mesa, CA on March 31 - April 2, 2012. Two (2) students, Mr. Soeth (advisor) and two (2) parents will attend this event. They will travel to Costa Mesa, CA on the morning of March 31 and return home on Monday, April 2, 2012. They will also participate in an evening trip to the SpeedZone, where they will continue networking and interacting with students from other campuses. One District approved parent and Mr. Soeth will transport students to the event in their private vehicles. The students will stay at the Hilton Costa Mesa and be chaperoned by Mr. Soeth and parents. Supervision will be provided by the Mr. Soeth, parent volunteers and CASL event staff. Parent volunteers will be District approved prior to the event.

RATIONALE: As part of our commitment to improving and growing as student leaders, we are excited to be a part of this opportunity to learn from three nationally recognized speakers. At the same time, students will be attending over twelve individual workshops where they will gain insight and knowledge into activity ideas and organizational strategies for school events. Additionally, these two students and the advisor will be able to network with high school students from various areas of California as they share ideas and learn what other schools are doing on their respective campuses. This meets Strategic Goal #2: Ensure that all students meet or exceed grade level standards and that the achievement gap between the identified student subgroups is closed and Strategic Goal #7: Develop and utilize partnerships to achieve District Goals.

FUNDING: There will be no cost to the District. The total cost per member will be \$320.00, which includes entry fees, entrance to the SpeedZone, lodging, and meals. Funding for this trip will be paid through a combination of fundraising opportunities and personal funding for the participants electing to participate in this camp.

RECOMMENDATION: Approve Overnight Travel for Kimball High School (KHS) Leadership to Attend the California Association of Student Leaders (CASL) Camp in Costa Mesa, CA on March 31 – April 2, 2012

Prepared by: Cheryl Domenichelli, Principal, Kimball High School.



TRACY
UNIFIED SCHOOL DISTRICT

HUMAN RESOURCES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: ~~Dr. Sheila Harrison~~, Assistant Superintendent of Educational Services &
Human Resources
DATE: March 16, 2012
SUBJECT: Approve Classified, Certificated, and/or Management Employment

BACKGROUND:

Agcaoili, Alejandro

Coronado, Jennifer

Munira, Qurat

Pulido, Marbella

CLASSIFIED

Utility Person III (Replacement)

Transportation/Maintenance

Range 36, Step A - \$16.53 per hour + ND

8 hours per day

Funding: General Fund – 25%; Transportation

Special Ed – 50% and Ongoing & Major

Maintenance – 25%

Utility Person III (New)

Transportation/Maintenance

Range 36, Step A - \$16.53 per hour + ND

8 hours per day

Funding: General Fund – 25%; Transportation

Home to School – 50% and Ongoing & Major

Maintenance – 25%

School Supervision Assistant (Replacement)

George Kelly School

Range 21, Step A - \$11.69 per hour

1.5 hours per day

Funding: General Fund

School Supervision Assistant (Replacement)

Bohn Elementary School

Range 21, Step A - \$11.69 per hour

1 hour per day

Funding: General Fund

BACKGROUND:

Mendonca, Suzette

COACHES

Varsity Volleyball

Kimball High School

Stipend: \$4,868.03

James, Theresa

Assistant Track
West High School
Stipend: \$3,896.19

RECOMMENDATION: Approve Classified, Certificated and/or Management Employment

Prepared by: Dr. Sheila Harrison, Assistant Superintendent of Educational Services & Human Resources



TRACY
UNIFIED SCHOOL DISTRICT

HUMAN RESOURCES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: *SH* Dr. Sheila Harrison, Assistant Superintendent of Educational Services
& Human Resources
DATE: March 16, 2012
SUBJECT: Accept Resignations/Retirements/Leave of Absence for Classified,
Certificated, and/or Management Employment

BACKGROUND:

CLASSIFIED RESIGNATION

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Mopas, Consuelo School Supervision Assist.	Kelly	03/19/2012	Personal
Noe, Priscilla Para Educator II	Stein	03/02/2012	Personal
Pulido, Marbella School Supervision Assist.	Kelly	03/13/2012	Accepted position at Bohn Elementary

BACKGROUND:

CONFIDENTIAL/MANAGEMENT RESIGNATION

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Welch, Thea Admin. Secretary to Assoc. Superintendent for Business Services	DEC	03/23/2012	Relocating

RECOMMENDATION: Accept Resignations/Retirements/Leave of Absence for Classified,
Certificated, and/or Management Employment

Prepared by: Dr. Sheila Harrison, Assistant Superintendent of Educational Services & Human
Resources



BUSINESS SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: CCG Dr. Casey Goodall, Associate Superintendent, Business Services
DATE: March 20, 2009
SUBJECT: Consider Claim No. 7-1112 TUSD

BACKGROUND: On or about March 19, 2012, a claim was received by the Tracy Unified School District in which the claimant stated that a loss or injury occurred on or about February 19, 2012. The District's insurance providers reviewed the subsequent claim and determined:

- a. The information provided to date does not suggest that there is a liability on behalf of the School District.

The District's insurance providers recommends a rejection/denial of this claim by the Board of Trustees.

The amount of the claim is noted as exceeding \$25,000.00.

RATIONALE: District's insurance advisors, legal advisors, and District staff recommend rejection/denial of this claim. This is standard practice in order to protect the District from future litigation.

FUNDING: District insurance account covers costs up to the Board approved deductible amount.

RECOMMENDATIONS: All claims September 22, 2009 and after are hereby denied/rejected.

Prepared by: Dr. Casey Goodall, Associate Superintendent for Business Services.



BUSINESS SERVICES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent for Business Services
DATE: March 20, 2012
SUBJECT: Approve Resolution No. 11-19 Finding that the Stadium and Improvement Project at Tracy High School Qualifies as a Categorical Exemption from California Environmental Quality Act

BACKGROUND: A public agency is required to examine a project to determine whether the project is subject to CEQA or if the project is exempt. If it is determined that the project to be completed is exempt from the preparation of CEQA environmental documents by statutory, categorical or general rules of exemption, the District is required to prepare a Notice of Exemption (NOE) and file the NOE with the County Clerk and the State Clearing House.

RATIONALE: On November 8, 2011, the TUSD Board received an update on the Tracy High School Stadium and Improvement Project. Based upon the assessment and recommendations of Rainforth Grau Architects, the Board approved the replacement/modernization of Tracy High School stadium, the placement of several relocatable classrooms on the site and site improvements to the campus.

These projects qualify as a "Categorical Exemption" from CEQA under Article 19, Section 15302 and Section 15314 of the CEQA Guidelines because: 1) the project is a reconstruction or replacement of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced; and, 2) any minor addition is within the existing school grounds where the addition does not increase original student capacity by more than 25% or 10 classrooms, whichever is less. Therefore, the necessary Resolution calling out these findings and the Notice of Exemption are attached to this agenda item for board approval.

FUNDING: Not applicable

RECOMMENDATIONS: Approve Resolution No. 11-19 Finding that the Stadium and Improvement Project at Tracy High School Qualifies as a Categorical Exemption from California Environmental Quality Act

Prepared by: Bonny Carter, Director of Facilities and Planning



**TRACY UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 11-19**

Resolution to Acknowledge that the Stadium and Improvement Project at Tracy High School Qualifies as a Categorical Exemption from California Environmental Quality Act

WHEREAS, the California Environmental Quality Act (CEQA) is a statute that requires state and local agencies to identify the significant environmental impacts of their actions to avoid or mitigate those impacts;

WHEREAS, a public agency must comply with CEQA when it undertakes an activity defined by CEQA as a "project;"

WHEREAS, a project is an activity undertaken by a public agency or a private activity which must receive some discretionary approval from a government agency which may cause either a direct physical change in the environment or a reasonably foreseeable indirect change in the environment;

WHEREAS, a public agency is required to examine a project to determine whether the project is subject to CEQA or if the project is exempt;

WHEREAS, if the public agency has determined the project is exempt from CEQA, it is required to prepare a Notice of Exemption;

WHEREAS, Article 19, Section 15302 of the CEQA Guidelines, categorizes the replacement/reconstruction of a school building as categorically exempt from CEQA if the replacement/reconstruction of the new structure will be located on the same site as the structure replaced, will have substantially the same purpose as the structure replaced, will provide an earthquake resistant structure, and will not increase the capacity of the school by more than fifty (50) percent;

WHEREAS, Article 19, Section 15314 of the CEQA Guidelines, categorizes minor additions to existing schools within existing school grounds as categorically exempt from CEQA where the addition does not increase original student capacity by more than 25% or ten classrooms, whichever is less;

NOW, THEREFORE BE IT RESOLVED that the District finds that the Stadium and Improvement Project at Tracy High School meets the CEQA exemption criteria because the replacement/reconstruction/modernization of the new structures will be located on the same site as the structures replaced, will have substantially the same purpose as the structures replaced, will provide an earthquake resistant structure, and will not increase the capacity of Tracy High School by more than twenty-five (25) percent;

BE IT FUTHER RESOLVED that the District Board authorizes the Superintendent to file a Notice of Exemption with the County Clerk of San Joaquin County and the State Clearinghouse.

PASSED AND ADOPTED by the Board of Trustees of the Tracy Joint Unified School District, County of San Joaquin, State of California this 27th day of March, 2012 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

President of the Board of Trustees
Tracy Joint Unified School District

Clerk of the Board of Trustees
Tracy Joint Unified School District

Notice of Exemption *Appendix E*

To: ☐ Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

From: ☐ Tracy Unified School District
1875 W. Lowell Avenue
Tracy, CA 95376
(Address)

County Clerk/Recorder/Assessor County of:
San Joaquin
44 N. San Joaquin Street, Suite 230
Stockton, CA 95202

Project Title: Tracy High School Stadium and Improvement Project

Project Applicant: Tracy Joint Unified School District (Lead Agency)

Project Location – Specific: Site of existing Tracy High School, located at 315 East 11th Street, in the east-central area of the City of Tracy. The project is situated within the western and north-northwest area of the campus.

Project Location - City: Tracy **Project Location – County:** San Joaquin

Description of Nature, Purpose and Beneficiaries of Project:

The current stadium is dated, w/safety and access issues. Stadium will be realigned about 20 feet to the east and slightly north to meet ADA/Division of State Architect compliance. Improvements include: a 9-lane synthetic track for present 6-lanes; improved replacement night lighting; improved sound system; a synthetic field; and minor increase of bleacher seating.

Name of Public Agency Approving Project: Tracy Joint Unified School District

Name of Person or Agency Carrying Out Project: Tracy Joint Unified School District

Exempt Status: (check one)

- ☐ Ministerial (Sec. 21080(b)(1); 15268);
☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
☒ Categorical Exemption. State type and section number: 15302 – Reconstruction; Minor Addn – 15314
☐ Statutory Exemptions. State code number:

Reasons why project is exempt: Reconstruction will occur within same site as existing stadium and fields. With exception of baseball field removal, general types of usage will not change. Minor increase in bleacher seating from current 3,753 to about 4,156. New replacement lighting will be more efficient and significantly reduce light and glare compared to present lighting. Sound system will be improved to lessen existing noise to extent practicable.

Lead Agency Contact Person: Bonny Carter, Facilities **Area Code/Telephone/Extension:** (209) 830-3245

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? ☐ Yes ☐ No

From: Tracy Joint Unified School District

Signature: _____ **Date:** March 27, 2012

Title: Associate Superintendent for Business Services

☒ Signed by Lead Agency ☐ Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code. **Date Received for filing at OPR:** _____

Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: *JS* Dr. Sheila Harrison, Assistant Superintendent of Educational Services and Human Resources
DATE: March 14, 2012
SUBJECT: Acknowledge Plan of Action for Intra-District Transfers from Residential Impacted Schools

BACKGROUND: Education Code 35160.5 states, "No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area." Currently two of our schools (K-8, K-5) have inadequate capacity to house approved Intra-District Transfer students as well as residents attending schools that are out of their attendance boundaries. Consequently, a formal process must be implemented to resolve capacity and enrollment conflicts at these schools.

RATIONALE: Implementation Plan:

1. Hold a lottery of all Intra-District students currently attending impacted schools and do not renew contracts.
2. Meet with parents of students not selected by the lottery process at the impacted schools and deliver letters of choices and answer questions.
3. Offer these Intra-District students alternative schools to attend or return to their boundary attendance school.
4. This would be parent choice, so no transportation will be offered.
5. Ensure no Intra-District student is involuntarily assigned to a Program Improvement or Romero Act School.

FUNDING: Not Applicable

RECOMMENDATION: Acknowledge Plan of Action for Intra-District Transfers from Residential Impacted Schools.

Prepared by: Paul Hall, Director of Student Services & Curriculum



HUMAN RESOURCES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: *JS* Dr. Sheila Harrison, Assistant Superintendent of Educational Services
and Human Resources
DATE: March 19, 2012
SUBJECT: Acknowledge Receipt of the California School Employees Association's
Sunshine Proposal for the 2012-2013 School Year

BACKGROUND: Pursuant to Article XLIV in the California School Employees Association (CSEA) Master Agreement, the Agreement shall be in full force and effect from July 1, 2011 through June 30, 2014, with two (2) re-openers each year, plus Article VIII, Pay and Allowances, and Article X, Fringe Benefits. The CSEA Master Agreement also has a provision for parties to meet and negotiate, if mutually agreed upon by both parties, with respect to any subject or matter whether referred to or covered in the CSEA Master Agreement or not. CSEA is requesting to meet and negotiate with the District for the Articles shown on the attached proposal. The District's proposal shall be submitted at the next regularly scheduled board meeting.

This aligns with Strategic Goal #7: Develop and utilize partnerships that contribute to the achievement of District Goals

FUNDING: N/A

RECOMMENDATION: Acknowledge Receipt of the California School Employees Association's Sunshine Proposal for the 2012-2013 School Year.

Prepared by: Dr. Sheila Harrison, Assistant Superintendent of Educational Services and Human Resources



**California
School
Employees
Association**

5375 West Lane
Stockton, CA 95210

(209) 472-2170
(800) 757-4229
FAX: (209) 472-2089

www.csea.com

Member of the AFL-CIO

*The nation's largest
independent classified
employee association*

*Member of the National
Association of Classified
School Employees
(NACSE), representing
independent public
employees throughout
the nation*



March 19, 2012

**VIA FACSIMILE & U.S. MAIL
(209) 830-3264**

Dr. Sheila J. Harrison, Assistant Superintendent
Human Resources
Tracy Unified School District
1875 W. Lowell Avenue
Tracy, CA 95376

RE: CSEA Initial Bargaining Proposal for Contract Reopener

Dear Dr. Harrison:

Pursuant to the agreement between the California School Employees Association and its Tracy Unified Chapter # 98 and the Tracy Unified School District which expires June 30, 2014, please find attached the initial proposal for amendments and modifications to the current collective bargaining agreement.

Please consider this document for the public notice provisions pursuant to Government Code Section 3547(a). The California School Employees Association and the Tracy Unified Chapter # 98 desire to commence negotiations as soon as possible after the completion of the public notice provisions.

Sincerely,

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

A handwritten signature in black ink, appearing to read 'Carol Black'.

Carol Black
Labor Relations Representative

CB/jpk

Enclosure – Initial Proposal

cc: Karen Gardener, Area Director; Rose Roach, Field Director RDFO;
Dorsey McCowan, Regional Representative #42; Gayle Garner,
President Chapter #98; file

**Tracy Unified #98
Initial Proposal Summary**

ARTICLE VIII – Pay and Allowances

Increase to salary schedule for all bargaining unit employees.

ARTICLE XI– Hours and Overtime

There is a concern that overtime distribution is inequitable.

ARTICLE X – Fringe Benefits

CSEA would like to discuss increased costs and contribution.

ARTICLE XLIII – Transportation

There is a concern that overtime distribution is inequitable.



HUMAN RESOURCES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: ~~Dr. James Franco~~ Dr. Sheila Harrison, Assistant Superintendent of Educational Services & Human Resources
DATE: March 19, 2012
SUBJECT: Adopt Resolution 11-18, Authorizing the Elimination of Certain Classified Positions Due to Lack of Work or Lack of Funds.

BACKGROUND: Pursuant to Education Codes 45117 and 45114, the District administration is making a recommendation that will require the Governing Board of the Tracy Unified School District to eliminate certain classified positions due to lack of work or lack of funds.

RATIONALE: Elimination of certain classified positions are needed due to lack of work or lack of funds.

RECOMMENDATION: Adopt Resolution 11-18, Authorizing the Elimination of Certain Classified Positions Due to Lack of Work or Lack of Funds.

Prepared by: Dr. Sheila Harrison, Assistant Superintendent of Educational Services & Human Resources



**TRACY UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 11-18**

**RESOLUTION FOR A REDUCTION IN CLASSIFIED STAFF DUE TO
LACK OF WORK OR LACK OF FUNDS**

WHEREAS, Education Codes §45117 and §45114, Board Policy and the collective Bargaining agreement between the Tracy Unified School District and the California School Employees Association permit the Governing Board to eliminate the number of classified positions due to lack of work or lack of funds:

WHEREAS, the Governing Board of the Tracy Unified School District has determined that it shall be necessary to eliminate the following positions in the District not later than June 30, 2012 due to lack of work or lack of funds:

- a. Eliminate one (1) 8 hour/12 month Clerk Typist II position
- b. Eliminate two (2) 7 hour/10 month Pre-School Instructor positions
- c. Eliminate one (1) 8 hour/10 month Site Supervisor Early Child Care and Development Center position
- d. Eliminate two (2) 7 hour/10 month Pre-School Para Educator I positions

NOW, THEREFORE, BE IT RESOLVED, that as of the close of the business day on June 30, 2012, the above referenced classified positions shall be eliminated.

BE IT FURTHER RESOLVED, that the Superintendent, or Superintendent's designee, is authorized and directed to give notice to the affected classified employees pursuant to District rules and regulations and applicable provisions of Education Code not later than forty-five (45) days prior to the effective day of layoff as set forth above.

ADOPTED by the Governing Board of Tracy Unified School District on March 27, 2012, by the following vote:

AYES:

NOES:

ABSENT:

President
Board of Trustees
Tracy Unified School District

Attested:

I certify that the foregoing resolution was adopted by the Board of Trustees of the Tracy Unified School District, County of San Joaquin, on the date shown above.

Clerk
Board of Trustees
Tracy Unified School District

