

# TOWN OF VERNON WATER POLLUTION CONTROL AUTHORITY



OFFICE OF THE  
WATER POLLUTION  
CONTROL  
AUTHORITY

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REGULAR MEETING MINUTES  
WATER POLLUTION CONTROL AUTHORITY  
WASTEWATER TREATMENT FACILITY  
100 WINDSORVILLE ROAD  
**DRAFT**

December 1, 2022

7:30 p.m.

Attendees:

Ken Boynton, Carmen Melaragno, Ray Weaver and Andrew Tedford. Also present: Robert I. Grasis, Director, Water Pollution Control; Steve Boske, Assistant Director, Water Pollution Control; and Ken Radziwon, Ellington WPCA

CALL TO ORDER

The meeting was called to order by the Chairman at 7:31 p.m.

PUBLIC COMMENT

None.

MINUTES OF THE WPCA REGULAR MEETING HELD ON OCTOBER 27, 2022

Mr. Weaver, seconded by Mr. Boynton made a motion that the Water Pollution Control Authority accepts the minutes of the October 27, 2022 Regular Meeting as presented. The motion passed (3-0-1) with Mr. Boynton abstaining.

UPDATE ON TREATMENT FACILITY UPGRADE

Mr. Grasis updated the Authority on the progress of the upgrade and answered questions. Methuen's analysis for the project delays will be completed soon he reported. The IFAS startup was discussed last week at the Process Meeting with personnel from Krueger, Tighe & Bond, Methuen and the Town. The Town made it clear that it is Krueger's responsibility for the transition from carbon to IFAS. Work/tasks last month included: carbon reduction; New Fine Screen #1 work; primary #1 equipment was demolished; carbon thickener equipment, silo and the day tank were demolished and all old equipment was removed from the site; #2 primary sludge pump was demolished and the new pump is in service; new primary sludge pump east startup is scheduled for tomorrow; new aeration blower #2 startup was today; influent pump #1 that replaced screw pump #3 was started - work continues on the controls; WIN911 is in service and working well. The disc filters were taken out of service today and Krueger is preparing to repair and permanently fix them. Mr. Grasis explained the change order process. Discussion took place.

DISCUSSION OF CAPITAL PROJECTS

Mr. Grasis reviewed a summary prepared by Lori Corriero of Tighe & Bond for the Exit 66 and 67 sewer extension. He reviewed a draft capital improvements summary for equipment and projects. Discussion took place relative to weir washer automated cleaning systems

PLANT SUMMARY

Mr. Boske reviewed a monthly summary of processes for the past month to which he added two new categories: Primary solids trucked pounds and Twas solids trucked pounds. He reported that the water quality is great and answered questions. Mr. Weaver recognized the effort by staff of keeping the facility running during the upgrade. Mr. Grasis reviewed current activities/events that included: the amended Intermunicipal Agreement with Tolland has been approved by both Towns; the Talcottville flow meter is ready to be installed; HVAC controls are almost complete in the process control building; a backwater valve was installed by the owners of Golfland at the request of WPC; 13 manholes need to be reset on Grove Street and approximately 15 manholes need to be reset on Tallwood Drive after road paving; Tower Generator replaced a water pump for the Dart Hill Road pump station generator; pump #4 at the Talcottville station was replaced/installed last week; and Lisa Yost has achieved eight years of perfect attendance. Mr. Radziwon updated the Authority regarding deduct meters in Ellington and answered questions.

BUSINESS OFFICE REPORT

Mr. Grasis provided background information on Account #100339 and discussion took place. Mr. Boynton seconded by Mr. Tedford made a motion that the Water Pollution Control Authority waives the \$175.15 in interest on Account #100339 for the Public Works Department Town of Vernon. The motion passed unanimously (4-0-0). Mr. Grasis reported that as the result of an internal audit the Tolland Agricultural Center was found to be connected to sewer and has never paid a sewer use bill. Discussion took place relative to historical documentation waiving sewer fees for the property.

APPROVAL OF 2023 MEETING SCHEDULE

Mr. Boynton, seconded by Mr. Melaragno made a motion to approve the meeting schedule as presented for 2023. The motion passed unanimously (4-0-0).

ANY ADDITIONAL MATTERS

Discussion took place relative to Informational Item PA 22-56-sHB 5331. The Authority and personnel thanked Chairman Tedford for his service.

ADJOURN

Mr. Boynton, seconded by Mr. Melaragno made a motion to adjourn. The motion passed unanimously (4-0-0) and the meeting was adjourned at 8:40 p.m.

Respectfully submitted,



Lisa B. Yost  
Secretary  
Water Pollution Control