THE COMPLETE AGENDA CAN BE FOUND AT http://www.tracy.k12.ca.us/boardmeetingagendas.htm

NOTICE

REGULAR MEETING OF THE GOVERNING BOARD

TRACY UNIFIED SCHOOL DISTRICT

DATE: **TUESDAY, DECEMBER 8, 2009**

PLACE: **DISTRICT EDUCATION CENTER**
BOARD ROOM
1875 WEST LOWELL AVENUE
TRACY, CALIFORNIA

TIME: **5:30 PM** **Closed Session**
7:00 PM **Open Session**

AGENDA

1. Call to Order **Pg. No.**

2. Roll Call – Establish Quorum
Board: G. Crandall, T. Guzman, T. Hawkins, K. Lewis, B. Swenson, J. Vaughn, W. Gouveia.
Staff: J. Franco, C. Goodall, S. Harrison and B. Etcheverry.

3. Closed Session: Opportunity to Address the Board Regarding Closed Session Items which follow. Closed session is limited to consideration of items specifically authorized under the Government Code and/or the Education Codes.

3.1 Educational Services:
3.1.1 Findings of Facts: FF#09-10/31, 32, 33, 35, 36, 38, 39, 42, 44

3.2 Human Resources:
3.2.1 Consider Public Employee/Employment/Discipline/Dismissal/Release
Action: Motion__; Second___. **Vote:** Yes ___; No___; Absent___; Abstain ___.
3.2.2 Conference with Labor Negotiator
Agency Negotiator: Sheila Harrison
Assistant Superintendent of Educational Services & Human Resources
Employee Organization: CSEA, TEA

4. Adjourn to Open Session

5. Call to Order and Pledge of Allegiance

6. Closed Session Issues:
6a Action Taken on Findings of Facts: FF#09-10/31, 32, 33, 35, 36, 38, 39, 42, 44
Action: Motion:__ Second: __ . **Vote:** Yes ___; No___; Absent___; Abstain ___

7. Approve Regular Minutes of November 10, 2009. **1-4**
Action: Motion__; Second __. **Vote:** Yes __; No __; Absent ___; Abstain ___.

8. Board Organization: **Pg. No.**

8.1 Elect Officers: President, Vice President, Clerk **5-6**

Action: Motion__; Second __. **Vote:** Yes __; No __; Absent ___; Abstain- ___.

8.2 Appoint Representatives to the following committees:
Budget; CALSSD; City Schools Liaison; District Attendance Area; Facilities Advisory; Facility Use Policy Review; Family Life, Legislative Action, SJCSBA; TAPFFA; Tracy Learning Center/Ad Hoc Board Member; Tracy Parks.

Action: Motion__; Second __. **Vote:** Yes __; No __; Absent ___; Abstain- ___.

8.3 Approve Board Meeting Calendar

Action: Motion__; Second __. **Vote:** Yes __; No __; Absent ___; Abstain- ___.

9. Recognition & Presentations: An opportunity to honor students, employees and community members for outstanding achievement:

9.1 Art Freiler School Site Update on Achievements & Activities

9.2 Recognize the Tracy Unified School District Staff and Students that were Recipients of the 2009 Stellar Awards

10. Hearing of Delegations: Anyone wishing to address the Governing Board on a non-agenda item may be heard at this time. Presentations shall be held to a reasonable length, normally not to exceed five (5) minutes. If formal action is required, the item will be placed on a future agenda and action will be taken at a future date. If information or a report is requested, the request for it must also be submitted in writing to the superintendent. (Please complete a speaker's card at the secretary's desk).

This is a period in which members of the public may address the Board on any subject within the Board's jurisdiction that is not on the agenda. The Brown Act does not allow the Board to take action or discuss items which are not on the agenda. This is because other members of the public have not been notified through the agenda that the subject of the statement would be discussed at this Board meeting.

The Board may ask for the item to be placed on a future agenda, direct the speaker to a person who can help, or provide the speaker with the correct procedure to follow to address his/her problem. All speakers have a constitutional right to free speech. As a protective measure, we would like to remind you that if you say something which might give another person the right to pursue legal recourse against you, there is a taped record of this meeting. This does not mean you cannot criticize employees of the District. However, we would suggest that you do it without using names. We would also suggest that you use the personnel complaint procedures. The board can only hear and address complaints which have been processed in line with the policy. We have copies of the policy and forms here, and staff will help you complete them.

11. Information & Discussion Items: An opportunity to present information or reports concerning items that may be considered by Trustees at a future meeting.

11.1 Administrative & Business Services: None.

12. PUBLIC HEARING: None.

13. Consent Items: Actions proposed for consent are consistent with the approved practices of the district and are deemed routine in nature. Trustees receive board agenda background information in advance of scheduled meetings and are prepared to vote with knowledge on the consent items.

Action: Motion___; Second__. **Vote:** Yes__; No__; Absent__; Abstain_

			Pg. No.
13.1	**Administrative & Business Services:**		
	13.1.1	Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District	**7-8**
	13.1.2	Ratify Routine Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda	**9-16**
	13.1.3	Ratify Measure E Related Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda	**17-19**
	13.1.4	Ratify Measure S Related Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda	**20-21**
	13.1.5	Approve Assembly Vendors and Site Assembly Utilization Calendars	**22-24**
	13.1.6	Approve Payroll Reports for July-September, 2009	**25-43**
	13.1.7	Accept the Annual Report on the collection and Expenditure of Development Fees for Fiscal Year 2008/09	**44-49**
13.2	**Educational Services:**		
	13.2.1	Ratify Overnight Travel for the Tracy High School Sophomore and Varsity Boys Basketball Teams to Participate in the Harlan Carter Basketball Tournament in Redding, California, December 3-4, 2009	**50**
	13.2.2	Approve Overnight Travel for the West High Boys Varsity Basketball Team to Pleasant Valley High School in Chico on December 10-12, 2009	**51**
	13.2.3	Approve Overnight Travel for Matt Netto, Barbara Ramirez, Phillip Fleming, Hannah Garrity, Tecia Clifford, Justin Nool and Robert Lessenger to Attend the ACDA Western Division Honor Choir and Conference on March 2-7, 2010 in Tucson, AZ	**52**
	13.2.4	Approve the Request to the California Department of Education to Authorize Villalovoz School as a Schoolwide Title I Program	**53-54**
	13.2.5	Approve School Site Single Plans for Student Achievement and Site Categorical Budgets for 2009/2010 School Year	**55**
	13.2.6	Approve Service Agreement with Sutter Tracy Community Hospital to Provide the PLAY School Readiness Program	**56-58**
	13.2.7	Approve Service Agreement with Family Resource and Referral Center to Provide the PLAY School Readiness Program	**59-61**
	13.2.8	Approve Service Agreement with Charterhouse Center for Families to Provide the Delta Island School Readiness Program	**62-64**
13.3	**Human Resources:**		
	13.3.1	Approve Classified, Certificated and/or Management Employment	**65-67**
	13.3.2	Accept Resignations/Retirements/Leaves of Absence for Classified, Certificated, and/or Management Employment	**68-69**

14. Action Items: Action items are considered and voted on individually. Trustees receive background information and staff recommendations for each item recommended for action in advance of scheduled meetings and are prepared to vote with knowledge on the action items.

			Pg. No.
14.1	**Administrative & Business Services:**		
	14.1.1	Adopt Resolution 09-13 Resolution in Support of the Mountain House Elementary School District's Reorganization to Become a Thompson Bill District of the Future Lammersville Unified School District; to Approve the Form of an Agreement Concerning the Accommodation of High School Age Students Residing within the Boundaries of the Mountain House Elementary School District; Approving an Addendum to the Unification Petition and to Confirm that the Conditions to the Petition for Reorganization have been Satisfied	**70-88**
	Action:	Motion__; Second___. **Vote:** Yes ___; No___; Absent___; Abstain ___.	
	14.1.2	Consider Claim No. 6-0910 TUSD	**89**
	Action:	Motion__; Second___. **Vote:** Yes ___; No___; Absent___; Abstain ___.	
	14.1.3	Certify 2009-2010 Fiscal Year First Interim Report (Separate Cover Item)	**90-91**
	Action:	Motion__; Second___. **Vote:** Yes ___; No___; Absent___; Abstain ___.	
	14.1.4	Adopt Board Policy 1230 Community Support Organizations (Third Reading, Intent to Adopt)	**92-95**
	Action:	Motion__; Second___. **Vote:** Yes ___; No___; Absent___; Abstain ___.	
	14.1.5	Adopt Revised Board Policy 3452 Student Activity Funds (Third Reading, Intent to Adopt)	**96-99**
	Action:	Motion__; Second___. **Vote:** Yes ___; No___; Absent___; Abstain ___.	
	14.1.6	Approve 2009-10 High School Associated Student Body Budgets and Constitutions and Associated Student Body Accounting Guide	**100-101**
	Action:	Motion__; Second___. **Vote:** Yes ___; No___; Absent___; Abstain ___.	
	14.1.7	Approve Memorandum of Understanding Dated 11/19/09 By and Between Tracy Joint Unified School District and Lammersville Elementary School District	**102-107**
	Action:	Motion__; Second___. **Vote:** Yes ___; No___; Absent___; Abstain ___.	

15. **Board Reports:** An opportunity for board members to discuss items of particular importance or interest in the district.

16. **Superintendent's Report:** An opportunity for the superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities.

17. **Board Meeting Calendar:**
    - **17.1 January 12, 2010**
    - **17.2 January 26, 2010**
    - **17.3 February 9, 2010**
    - **17.4 February 23, 2010**

18. **Upcoming Events:**

18.1	**December 21-January 1, 2010**	No School, Winter Break
18.2	**January 18, 2010**	No School, MLK Day
18.3	**February 8, 2010**	No School, Lincoln's Birthday
18.4	**February 15, 2010**	No School, Presidents' Day

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability. To make this request, please telephone the Superintendent's Office at 209/830-3201. If any person with a disability needs a disability-related modification or accommodation, including auxiliary aids or services, he/she should also contact the Superintendent's Office at least 24 hours prior to the meeting.

Minutes of
Regular Meeting of the Governing Board
For Tracy Unified School District
Held on Tuesday, November 10, 2009

5:30 PM: President Guzman called the meeting to order and adjourned to closed session.

Roll Call: Board: W. Gouveia, T. Guzman, T. Hawkins, B. Swenson, J. Vaughn.
Absent: G. Crandall, K. Lewis
Staff: J. Franco, S. Harrison, C. Goodall, B. Etcheverry.

7:03 PM: President Guzman called the Tracy Unified School District Board of Education to order and led those present in the Pledge of Allegiance.

Closed Session:
6a Action Taken on Findings of Facts: FF#09-10/24, 25, 26, 27, 28, 29, 30
Action: Swenson, Hawkins. **Vote:** Yes-5; No-0; Absent-2 (Lewis, Crandall)
6b Report Out of Action Taken on Application for Reinstatement: AR#09-10/20
Action: Vote: Yes-5; No-0; Absent-2 (Lewis, Crandall)
6c Report Out of Action Taken on Waiver of Expulsion - #WE09-10/5
Action: Vote: Yes-5; No-0; Absent-2 (Lewis, Crandall)
6d Report Out of Action Taken on PE Exemption: WHS #10306926.
Action: Approved. **Vote:** Yes-5; No-0; Absent-2 (Lewis, Crandall)
6e Report Out of Action Taken on Consider Release of Probationary Classified Employee #UCL-136
Action: Approved. **Vote:** Yes-5; No-0; Absent-2 (Lewis, Crandall)

Employees Present: J. Cardoza, C. Minter, B. Maslyar, J. Stone, P. Crivello, N. Kettner, B. Carter, P. Hall, N. Alves, K. Gill R. Muzzi, S. Bowman, T. Shahhosseini, D. Nolan, J. Gard, S. Moriarty, D. Pickering, N. Alves, L. Dopp, J. Lynch, K. Weikel, M. Grove, T. Sailsbery, A. Lowery

Press: None.

Visitors Present: L. Crivello, E. Lewis

Minutes: **Approve Special Joint Meeting Minutes of October 27, 2009 and Regular Minutes of October 27, 2009.**
Action: Hawkins, Vaughn. **Vote:** Yes-5; No-0; Absent-2 (Lewis, Crandall)

Student Rep Reports: None.

Recognition & Presentations: **9.1** Poet Christian School Site Update on Achievements & Activities

Principal, Bill Maslyar, presented a power point which reviewed the demographics, general information and academic scores. Poet's API score went

up 9 points to 751. They have many efforts towards improving student achievement which include, ExCEL in the first grade, data teams, Level II interventions and AVID. They have many school activities such as student of the month assemblies, family movie nights, parent appreciation night and school beautification day. The visual and performing arts program is doing very well. A video clip was played from last year's performance. Mr. Maslyar thanked the Board for supporting their programs.

9.2 Recognize the Outstanding Employees of the Fall Term for the 2009-2010 School Year

Dr. Franco and Board members presented certificates and pins to the following outstanding employees of the fall term: Bonny Carter, Classified Management, Director of Facilities; Tinoush Shahhosseini, 9-12 Classified, para at Adult School; Roza Muzzi & Sandra Bowman, 6-8 Classified Team, Kelly School; Patty Crivello, K-5 Classified, Student Services Department; Julie Gard, 9-12 Certificated, English teacher at West High; Megan Wright, 6-8 Certificated, Math teacher at Poet Christian; Michelle Lewis, K-5 Certificated, Kindergarten teacher at Kelly School.

Hearing of Delegations

None.

Information & Discussion Items:

11.1 **Administrative & Business Services:** None.

11.2 **Educational Services:**

11.2.1 Receive Prevention Services Annual Report for 2008-2009 School Year

Prevention Services Coordinator, Joan Stone, presented a report. (See handout for info)

11.2.2 Receive SARB (School Attendance Review Board) Report

Mike Kinakin of Tracy High gave a report on SARB.

11.2.3 Receive District Discipline Review Board Year-End Report for the 2008-2009 School Year

Director of Student Services, Paul Hall, reported that numbers are going down in expulsions and academic scores are going up. There were 122 expulsions and in the previous year there were 180. Last year at this time we had 58 and right now we have 41.

Public Hearing: None.

Consent Items:

Action: Vaughn, Gouveia. **Vote:** Yes-5; No-0; Absent-2(Crandall, Lewis)

13.1 Administrative & Business Services:

13.1.1 Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District

13.1.2 Ratify Measure S Related Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

13.1.3 Approve Assembly Vendors and Site Assembly Utilization Calendars

13.2 Educational Services:

13.2.1 Approve Service Agreement for Kidpower to Provide a Parent Workshop on November 19 2009, at Jacobson Elementary School

13.2.2 Approve Agreement for Special Contract Services with Monterey County Office of Education for Ruth Miller to Provide Baldrige Training in Continuous Improvement and Coaching for North School and George Kelly School Administrators and Site Staff.

13.2.3 Approve Agreement for Special Contract Services with San Joaquin County Office of Education (SJCOE) Math Department to have Debbie Williams Provide Algebra Teacher Coaching

13.2.4 Approve Overnight Travel for Matt Netto, Barbara Ramirez, Matthew Testo, Jessica Crone, Justin Nool and Ian Nool to Attend the ACDA Central Region Honor Choir in Stockton, CA, November 19-21, 2009

13.2.5 Receive Annual Williams Report for the Fiscal Year 2009-10

13.3 Human Resources:

13.3.1 Approve Classified, Certificated and/or Management Employment

Action Items:

14.1 Administrative & Business Services:

14.1.1 Adopt Resolution No. 09-12, Authorizing and Defining Names to Sign Orders on School District Funds

Action: As amended to include Linda Dopp.
Swenson, Hawkins. **Vote:** Yes-5; No-0; Absent-2(Crandall, Lewis)

14.2 Educational Services: None.

14.2.1 Approve the Memorandum of Understanding (MOU) Between the Tracy Unified School District and California Virtual Education Partners, Inc. Charter School (CaVEP)

Action: Vaughn, Gouveia. **Vote:** Yes-5; No-0; Absent-2(Crandall, Lewis)

14.2.2 Adopt Board Policy 5113 and Acknowledge Administrative Regulation 5113, Absences and Excuses (2nd Reading)

Action: Hawkins, Vaughn. **Vote:** Yes-5; No-0; Absent-2(Crandall, Lewis).

Board Reports:

Trustee Gouveia attended the Parks and Rec meeting. As the City is going through budget reductions, swimming services will be reduced at Dr. Powers Park. He gave kudos to staff that worked at college fair. He reminded everyone to give to the needy. The staff should keep working together with the budget challenges for solutions. This Saturday he is participating in the "Day of the Dead" and veterans will also be honored. There will be a Cantu alter. Trustee Vaughn reported that the college fair was an excellent event. The Kimball High staff did a great job organizing it. He wanted to especially thank counselors, Laurie Tomlin and Amy Thompson. The response from students and parents was great. He also thanked Jim, Matt Belasco, Paul Hall and everyone else who helped coordinate it. Trustee Hawkins reported that Friday is the last regular football game of the season. Hopefully there will be 3 playoff games at Tracy High. Tomorrow morning at the senior center they will place the name of a fallen soldier and it will be a great event to attend. Remember your veterans. Trustee Swenson passed. Trustee Guzman commented that there was a great turnout for the college fair and thanked everyone who coordinated the event.

Superintendent Report:

Dr. Franco thanked all of our veterans for all they have done for our country. The college fair was the largest one yet and he thanked all those who helped organize it. Last Saturday, Tracy High science teacher, Dean Reese, participated in the Science on Saturday program. About 300 students were in attendance. This Saturday Ellen Raco will be working with a scientist form the Lawrence Livermore Lab. Last Friday he attended the Tracy Performing Arts Awards. Tracy Unified was well represented as award winners. *Romeo and Juliet* is currently playing at the Emma Baumgardener Theatre. Bill Meyer will be at our next board meeting and will bring in some of our award winners. Congratulations to Hirsch for breaking the 800 mark once again. They also qualified to apply for Distinguished School status; one out of 7 in San Joaquin County. Rechelle Pearlman had the spelling bee last week and this year it was a tie. He would also like to acknowledge MCI for their donation and Food Concepts for the pizza oven.

8:31 P.M. Adjournment.

Clerk Date

TRACY
UNIFIED SCHOOL DISTRICT

ADMINISTRATIVE SERVICES MEMORANDUM

TO: Board of Education
FROM: Dr. James Franco, Superintendent
DATE: December 1, 2009
SUBJECT: **Elect Officers; Appoint Representatives to the following committees: Budget; CALSSD; City Schools Liaison; District Attendance Area; Facilities Advisory; Facility Use Policy Review; Family Life; Legislative Action; SJCSBA; TAPFFA; Tracy Learning Center/Ad Hoc Board Member; Tracy Parks; Approve 2010 Board Calendar.**

BACKGROUND: Education Code Section 35143 and 72125 require the governing board of each school district to hold an annual organizational meeting. In a year in which a regular election for governing board members is held in our district, the meeting shall be held on a day within a 15-day period that commences with the date upon which an elected governing board member takes office. Organizational meetings, in years in which no such regular election for governing board members is conducted, shall be held during the same 15-day period on the calendar. This year the 15-day period will commence on December 4. Districts that have regular meetings between December 4 and December 19 can comply with the Education Code requirement by placing this matter on its agenda. The day and time of the annual meeting shall be selected by trustees at its regular meeting immediately prior to the first day of such 15-day period.

RATIONALE: Tuesday, December 8, 2009, is the date of the Tracy Unified School District Board of Trustee's regular meeting which complies with the Education Code requirement for holding the annual organizational meeting. Within 15 days prior to the date of the annual meeting, all board members and members-election shall be notified in writing of the date and time selected for the meeting.

FUNDING: N/A

RECOMMENDATION: Elect Officers; Appoint Representatives to the following committees: Budget; CALSSD; City Schools Liaison; District Attendance Area; Facilities Advisory; Facility Use Policy Review; Family Life; Legislative Action; SJCSBA; TAPFFA; Tracy Learning Center/Ad Hoc Board Member; Tracy Parks; Approve 2010 Board Calendar.

Prepared by: Dr. James C. Franco, Ed.D. Superintendent

Board of Education
Calendar of Meetings
2010

TRACY
UNIFIED SCHOOL DISTRICT

The Board of Education holds its regular meetings in the Tracy Unified School District Education Center Boardroom located at 1875 W. Lowell Ave. Meetings begin at 7 p.m. The Board of Education's meeting agendas are posted for public viewing the Friday before each regular meeting in the Edcuation Center lobby and on the District's website at www.tracy.k12.ca.us. Copies of meeting agendas also are available by contacting the Superintendent's Office at 830-3201. Minutes of Board of Education meetings are available for public review in the Superintendent's Office on Mondays through Fridays between 8 a.m. and 5 p.m., and can be viewed on the District's website at www.tracy.k12.ca.us.

BOARD MEETING DATES 2009
1/12/10
1/26/10
2/09/10
2/23/10
3/09/10
3/23/10
4/27/10
5/11/10
5/25/10
6/08/10
6/22/10
8/10/10
8/24/10
9/14/10
9/28/10
10/12/10
10/26/10
11/09/10
12/14/10

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent for Business Services
DATE: November 20, 2009
SUBJECT: **Accept the Generous Donations From the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein With Thanks and Appreciation From the Staff and Students of the Tracy Unified School District.**

BACKGROUND: In order to assist the various school sites and departments in the District with the continued effort to enhance the educational, technological, health, and environmental needs of our students and staff, the following funds, materials, and/or equipment are to be considered for acceptance as donations:

1. Tracy Unified School District: From: Boys & Girls Club and Tracy Rotary Club. The donation has a value of approximately $3,000.00. This donation includes dictionaries for every third grade student in the District.
2. Tracy Unified School District: From: West Valley Bowl. The donation is in the amount of $1,092.50 (check #2316). This donation is from a program that the bowling alley established to give back a percentage of their bowling sales to the schools. The donation will be broken down as follows:

Bohn Elementary:	$91.75	North School:	$62.25
Central Elementary:	$25.75	Poet Christian:	$30.25
Freiler School:	$99.25	Stein:	$41.75
Hirsch Elementary:	$61.25	South/West Park:	$19.75
Jacobson Elementary:	$27.75	Tracy High School:	$71.25
Kelly School:	$100.75	West High School:	$93.25
Millenium High School:	$62.25	VillalovozElementary:	$43.25
Monte Vista School:	$42.75	Williams Middle School:	$219.25

RATIONALE: Acceptance is recommended in order to meet the District's strategic goals and to enhance and benefit the educational experiences of the students of the Tracy Unified School District.

This agenda item meets Strategic Goal #2 – Create a quality and effective learning environment for all students.

FUNDING: Sites and departments of the District will incur responsibilities and costs associated with (some) of the donations which include, but are not limited to, supplies, repairs, maintenance of equipment, disposal/recycling. All items accepted by the Board of Trustees of the Tracy Unified School District are directed to the District's warehouse through the Materials Management Department for inclusion on the inventory list, marking for distribution and identification prior to site or department use or placement. All items needing inspection prior to installation or use are scheduled through the Materials Management and Operations and/or the Facilities Developments and budgeted accordingly. All technology items are reviewed and approved by the Director of Information Services and Educational Technology, prior to Board presentation.

RECOMMENDATION: Accept the generous donations from the various individuals, businesses, and school site parent teacher associations listed herein with thanks and appreciation from the staff and students of the Tracy Unified School District.

Prepared by: Dr. Casey Goodall, Associate Superintendent for Business Services.

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent for Business Services
DATE: November 20, 2009
SUBJECT: **Ratify Routine Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda**

BACKGROUND: To be valid or to constitute an enforceable obligation against the district, education code 17604 requires that all contracts must be approved and/or ratified by the board of trustees. This requirement is met in several different ways, depending on the value of the requisition, the types of services or materials being procured, and the advance notice staff has in procuring the services or materials. Routine requisitions less than $5,000 are ratified on the consent calendar when the board approves the warrants list. Except when specific exceptions are detailed in board policies and procedures, requisitions greater than $15,000 are submitted as action items for board pre-approval. Also, Special Services and advice in financial, accounting, engineering, legal or administrative matters pursuant to Government Code 63060 meet the requirements.

Routine requisitions between $5,000 and $15,000, and requisitions greater than $15,000 which meet specific criteria, may be ratified on the consent calendar by board approval of a summary list, more detailed than the warrants listing. This may also include ratification of "Notice of Completion" of construction projects.

RATIONALE: The attached summary of these requisitions with related support documentation details financial obligations greater than $5,000 but which meet the criteria to be ratified in this format. The summary is organized alphabetically so that the project's back-up material is identified with the same letter in the lower left hand corner.

FUNDING: Per attached summary of requisitions.

RECOMMENDATION: Ratify Routine Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

Prepared by: Dr. Casey Goodall, Associate Superintendent for Business Services.

BUSINESS SERVICES
FACILITIES DEVELOPMENT DEPARTMENT
SUMMARY OF SERVICES

A. Vendor: SPURR
Site: District Wide
Item: Agreement - Ratify
Services: SPURR is a consortium of school districts which buys energy at reduced rates by aggregating utility purchases for thousands of public agency facilities across California. SPURR's natural gas procurement and energy expense management are available to public schools, community colleges, county offices of education, public universities, cities, counties, and municipal agencies. These services allow school districts to buy natural gas at reduced pricing, although the District does pay an administrative fee that is reviewed on an annual basis. SPURR offers low prices, low risks, and a long track record of success. Tracy Unified School District has purchased natural gas through the SPURR system since 1990.
Cost: The actual costs are at an "unbundled rate" and are lower than those offered by PG&E. Annual costs are based on usage.
Project Funding: Unrestricted General Fund

B. Vendor: Sutter Central Valley Hospitals, dba Sutter Tracy Community Hospital
Site: Tracy High School
Item: Agreement - Ratify
Services: Tracy Joint Union High School desires to provide its students enrolled in its Job Shadowing Program with the opportunity to evaluate and experience career opportunities in the healthcare field my means of a program of on-the-job shadowing and observation.
Cost: N/A
Project Funding: N/A

C. Vendor: 100 Percent Learning Fun Center
Site: Program Improvement Schools: Central, McKinley, Monte Vista, North and South/West Park
Item: Agreement - Ratify
Services: Supplemental Educational Services (SES) Providers (Tutoring Services) as required by the No Child Left Behind Act, for schools that are in Program Improvement (PI) Year 2+ status. The District is required to contract with state-approved outside vendors to provide tutoring services in Mathematics and Reading/Language Arts to eligible students in these five schools. These contracted entities, approved by the California Department of Education, will provide after-school tutoring to 1 to 244 students who apply and will qualify for this program, based on financial disadvantage and academic disadvantage.
Cost: The Supplemental Educational Services (SES) Per Pupil Allocation for TUSD for 2009-2010, as decreed by the CDE, is $925.36.
Project Funding: Categorical Funding/Title 1, Mandated SES Funds

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D. Vendor: A+ Educational Centers
Site: Program Improvement Schools: Central, McKinley, Monte Vista, North and South/West Park
Item: Agreement - Ratify
Services: Supplemental Educational Services (SES) Providers (Tutoring Services) as required by the No Child Left Behind Act, for schools that are in Program Improvement (PI) Year 2+ status. The District is required to contract with state-approved outside vendors to provide tutoring services in Mathematics and Reading/Language Arts to eligible students in these five schools. These contracted entities, approved by the California Department of Education, will provide after-school tutoring to 1 to 244 students who apply and will qualify for this program, based on financial disadvantage and academic disadvantage.
Cost: The Supplemental Educational Services (SES) Per Pupil Allocation for TUSD for 2009-2010, as decreed by the CDE, is $925.36.
Project Funding: Categorical Funding/Title 1, Mandated SES Funds

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E. Vendor: OPOK I dba A+ Grades Up
Site: Program Improvement Schools: Central, McKinley, Monte Vista, North and South/West Park
Item: Agreement - Ratify
Services: Supplemental Educational Services (SES) Providers (Tutoring Services) as required by the No Child Left Behind Act, for schools that are in Program Improvement (PI) Year 2+ status. The District is required to contract with state-approved outside vendors to provide tutoring services in Mathematics and Reading/Language Arts to eligible students in these five schools. These contracted entities, approved by the California Department of Education, will provide after-school tutoring to 1 to 244 students who apply and will qualify for this program, based on financial disadvantage and academic disadvantage.
Cost: The Supplemental Educational Services (SES) Per Pupil Allocation for TUSD for 2009-2010, as decreed by the CDE, is $925.36.
Project Funding: Categorical Funding/Title 1, Mandated SES Funds

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F. Vendor: ACE Tutoring Services
Site: Program Improvement Schools: Central, McKinley, Monte Vista, North and South/West Park
Item: Agreement - Ratify
Services: Supplemental Educational Services (SES) Providers (Tutoring Services) as required by the No Child Left Behind Act, for schools that are in Program Improvement (PI) Year 2+ status. The District is required to contract with state-approved outside vendors to provide tutoring services in Mathematics and Reading/Language Arts to eligible students in these five schools. These contracted entities, approved by the California Department of Education, will provide after-school tutoring to 1 to 244 students who apply and will qualify for this program, based on financial disadvantage and academic disadvantage.
Cost: The Supplemental Educational Services (SES) Per Pupil Allocation for TUSD for 2009-2010, as decreed by the CDE, is $925.36.
Project Funding: Categorical Funding/Title 1, Mandated SES Funds

G. Vendor: Alternatives, Unlimited
Site: Program Improvement Schools: Central, McKinley, Monte Vista, North and South/West Park
Item: Agreement - Ratify
Services: Supplemental Educational Services (SES) Providers (Tutoring Services) as required by the No Child Left Behind Act, for schools that are in Program Improvement (PI) Year 2+ status. The District is required to contract with state-approved outside vendors to provide tutoring services in Mathematics and Reading/Language Arts to eligible students in these five schools. These contracted entities, approved by the California Department of Education, will provide after-school tutoring to 1 to 244 students who apply and will qualify for this program, based on financial disadvantage and academic disadvantage.
Cost: The Supplemental Educational Services (SES) Per Pupil Allocation for TUSD for 2009-2010, as decreed by the CDE, is $925.36.
Project Funding: Categorical Funding/Title 1, Mandated SES Funds

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H. Vendor: ARC Associates (ARC Tutoring)
Site: Program Improvement Schools: Central, McKinley, Monte Vista, North and South/West Park
Item: Agreement - Ratify
Services: Supplemental Educational Services (SES) Providers (Tutoring Services) as required by the No Child Left Behind Act, for schools that are in Program Improvement (PI) Year 2+ status. The District is required to contract with state-approved outside vendors to provide tutoring services in Mathematics and Reading/Language Arts to eligible students in these five schools. These contracted entities, approved by the California Department of Education, will provide after-school tutoring to 1 to 244 students who apply and will qualify for this program, based on financial disadvantage and academic disadvantage.
Cost: The Supplemental Educational Services (SES) Per Pupil Allocation for TUSD for 2009-2010, as decreed by the CDE, is $925.36.
Project Funding: Categorical Funding/Title 1, Mandated SES Funds

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I. Vendor: Arriba! Education
Site: Program Improvement Schools: Central, McKinley, Monte Vista, North and South/West Park
Item: Agreement - Ratify
Services: Supplemental Educational Services (SES) Providers (Tutoring Services) as required by the No Child Left Behind Act, for schools that are in Program Improvement (PI) Year 2+ status. The District is required to contract with state-approved outside vendors to provide tutoring services in Mathematics and Reading/Language Arts to eligible students in these five schools. These contracted entities, approved by the California Department of Education, will provide after-school tutoring to 1 to 244 students who apply and will qualify for this program, based on financial disadvantage and academic disadvantage.
Cost: The Supplemental Educational Services (SES) Per Pupil Allocation for TUSD for 2009-2010, as decreed by the CDE, is $925.36.
Project Funding: Categorical Funding/Title 1, Mandated SES Funds

J. Vendor: A Tree of Knowledge Educational Services, Inc.
Site: Program Improvement Schools: Central, McKinley, Monte Vista, North and South/West Park
Item: Agreement - Ratify
Services: Supplemental Educational Services (SES) Providers (Tutoring Services) as required by the No Child Left Behind Act, for schools that are in Program Improvement (PI) Year 2+ status. The District is required to contract with state-approved outside vendors to provide tutoring services in Mathematics and Reading/Language Arts to eligible students in these five schools. These contracted entities, approved by the California Department of Education, will provide after-school tutoring to 1 to 244 students who apply and will qualify for this program, based on financial disadvantage and academic disadvantage.
Cost: The Supplemental Educational Services (SES) Per Pupil Allocation for TUSD for 2009-2010, as decreed by the CDE, is $925.36.
Project Funding: Categorical Funding/Title 1, Mandated SES Funds

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K. Vendor: Boyer Learning Center, Boyer Associates, LLC
Site: Program Improvement Schools: Central, McKinley, Monte Vista, North and South/West Park
Item: Agreement - Ratify
Services: Supplemental Educational Services (SES) Providers (Tutoring Services) as required by the No Child Left Behind Act, for schools that are in Program Improvement (PI) Year 2+ status. The District is required to contract with state-approved outside vendors to provide tutoring services in Mathematics and Reading/Language Arts to eligible students in these five schools. These contracted entities, approved by the California Department of Education, will provide after-school tutoring to 1 to 244 students who apply and will qualify for this program, based on financial disadvantage and academic disadvantage.
Cost: The Supplemental Educational Services (SES) Per Pupil Allocation for TUSD for 2009-2010, as decreed by the CDE, is $925.36.
Project Funding: Categorical Funding/Title 1, Mandated SES Funds

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L. Vendor: Healthy Families
Site: Program Improvement Schools: Central, McKinley, Monte Vista, North and South/West Park
Item: Agreement - Ratify
Services: Supplemental Educational Services (SES) Providers (Tutoring Services) as required by the No Child Left Behind Act, for schools that are in Program Improvement (PI) Year 2+ status. The District is required to contract with state-approved outside vendors to provide tutoring services in Mathematics and Reading/Language Arts to eligible students in these five schools. These contracted entities, approved by the California Department of Education, will provide after-school tutoring to 1 to 244 students who apply and will qualify for this program, based on financial disadvantage and academic disadvantage.
Cost: The Supplemental Educational Services (SES) Per Pupil Allocation for TUSD for 2009-2010, as decreed by the CDE, is $925.36.
Project Funding: Categorical Funding/Title 1, Mandated SES Funds

M. Vendor: Jump into Math (JIM Enterprises, Inc.)
Site: Program Improvement Schools: Central, McKinley, Monte Vista, North and South/West Park
Item: Agreement - Ratify
Services: Supplemental Educational Services (SES) Providers (Tutoring Services) as required by the No Child Left Behind Act, for schools that are in Program Improvement (PI) Year 2+ status. The District is required to contract with state-approved outside vendors to provide tutoring services in Mathematics and Reading/Language Arts to eligible students in these five schools. These contracted entities, approved by the California Department of Education, will provide after-school tutoring to 1 to 244 students who apply and will qualify for this program, based on financial disadvantage and academic disadvantage.
Cost: The Supplemental Educational Services (SES) Per Pupil Allocation for TUSD for 2009-2010, as decreed by the CDE, is $925.36.
Project Funding: Categorical Funding/Title 1, Mandated SES Funds

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N. Vendor: Jump into Reading (JIR Enterprises, Inc.)
Site: Program Improvement Schools: Central, McKinley, Monte Vista, North and South/West Park
Item: Agreement - Ratify
Services: Supplemental Educational Services (SES) Providers (Tutoring Services) as required by the No Child Left Behind Act, for schools that are in Program Improvement (PI) Year 2+ status. The District is required to contract with state-approved outside vendors to provide tutoring services in Mathematics and Reading/Language Arts to eligible students in these five schools. These contracted entities, approved by the California Department of Education, will provide after-school tutoring to 1 to 244 students who apply and will qualify for this program, based on financial disadvantage and academic disadvantage.
Cost: The Supplemental Educational Services (SES) Per Pupil Allocation for TUSD for 2009-2010, as decreed by the CDE, is $925.36.
Project Funding: Categorical Funding/Title 1, Mandated SES Funds

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O. Vendor: Professional Tutors of America, Inc.
Site: Program Improvement Schools: Central, McKinley, Monte Vista, North and South/West Park
Item: Agreement - Ratify
Services: Supplemental Educational Services (SES) Providers (Tutoring Services) as required by the No Child Left Behind Act, for schools that are in Program Improvement (PI) Year 2+ status. The District is required to contract with state-approved outside vendors to provide tutoring services in Mathematics and Reading/Language Arts to eligible students in these five schools. These contracted entities, approved by the California Department of Education, will provide after-school tutoring to 1 to 244 students who apply and will qualify for this program, based on financial disadvantage and academic disadvantage.
Cost: The Supplemental Educational Services (SES) Per Pupil Allocation for TUSD for 2009-2010, as decreed by the CDE, is $925.36.
Project Funding: Categorical Funding/Title 1, Mandated SES Funds

P. Vendor: Smart Kids Tutoring & Learning Center, Inc.
Site: Program Improvement Schools: Central, McKinley, Monte Vista, North and South/West Park
Item: Agreement - Ratify
Services: Supplemental Educational Services (SES) Providers (Tutoring Services) as required by the No Child Left Behind Act, for schools that are in Program Improvement (PI) Year 2+ status. The District is required to contract with state-approved outside vendors to provide tutoring services in Mathematics and Reading/Language Arts to eligible students in these five schools. These contracted entities, approved by the California Department of Education, will provide after-school tutoring to 1 to 244 students who apply and will qualify for this program, based on financial disadvantage and academic disadvantage.
Cost: The Supplemental Educational Services (SES) Per Pupil Allocation for TUSD for 2009-2010, as decreed by the CDE, is $925.36.
Project Funding: Categorical Funding/Title 1, Mandated SES Funds

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Q. Vendor: The Learning Curve
Site: Program Improvement Schools: Central, McKinley, Monte Vista, North and South/West Park
Item: Agreement - Ratify
Services: Supplemental Educational Services (SES) Providers (Tutoring Services) as required by the No Child Left Behind Act, for schools that are in Program Improvement (PI) Year 2+ status. The District is required to contract with state-approved outside vendors to provide tutoring services in Mathematics and Reading/Language Arts to eligible students in these five schools. These contracted entities, approved by the California Department of Education, will provide after-school tutoring to 1 to 244 students who apply and will qualify for this program, based on financial disadvantage and academic disadvantage.
Cost: The Supplemental Educational Services (SES) Per Pupil Allocation for TUSD for 2009-2010, as decreed by the CDE, is $925.36.
Project Funding: Categorical Funding/Title 1, Mandated SES Funds

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R. Vendor: Zoglin Inc., dba Ace It! Tutoring of California also dba Sylvan Learning Center
Site: Program Improvement Schools: Central, McKinley, Monte Vista, North and South/West Park
Item: Agreement - Ratify
Services: Supplemental Educational Services (SES) Providers (Tutoring Services) as required by the No Child Left Behind Act, for schools that are in Program Improvement (PI) Year 2+ status. The District is required to contract with state-approved outside vendors to provide tutoring services in Mathematics and Reading/Language Arts to eligible students in these five schools. These contracted entities, approved by the California Department of Education, will provide after-school tutoring to 1 to 244 students who apply and will qualify for this program, based on financial disadvantage and academic disadvantage.
Cost: The Supplemental Educational Services (SES) Per Pupil Allocation for TUSD for 2009-2010, as decreed by the CDE, is $925.36.
Project Funding: Categorical Funding/Title 1, Mandated SES Funds

S.	Vendor:	Foam Experts Roofing, Inc.
	Site:	Tracy Learning Center
	Item:	Change Order #1
	Services:	Scope of work documented on attached change order summary.
	Cost:	$10,000.00
	Project Funding:	Restricted Maintenance Fund

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent for Business Services
DATE: November 20, 2009
SUBJECT: **Ratify Measure E Related Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda**

BACKGROUND: To be valid or to constitute an enforceable obligation against the district, education code 17604 requires that all contracts must be approved and/or ratified by the board of trustees. This requirement is met in several different ways, depending on the value of the requisition, the types of services or materials being procured, and the advance notice staff has in procuring the services or materials. Routine requisitions less than $5,000 are ratified on the consent calendar when the board approves the warrants list. Except when specific exceptions are detailed in board policies and procedures, requisitions greater than $15,000 are submitted as action items for board pre-approval. Also, Special Services and advice in financial, accounting, engineering, legal or administrative matters pursuant to Government Code 63060 meet the requirements.

Routine requisitions between $5,000 and $15,000, and requisitions greater than $15,000 which meet specific criteria, may be ratified on the consent calendar by board approval of a summary list, more detailed than the warrants listing. This may also include ratification of "Notice of Completion" of construction projects.

RATIONALE: The attached summary of these requisitions with related support documentation details financial obligations greater than $5,000 but which meet the criteria to be ratified in this format. The summary is organized alphabetically so that the project's back-up material is identified with the same letter in the lower left hand corner.

FUNDING: Per attached summary of requisitions.

RECOMMENDATION: Ratify Measure E Related Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

Prepared by: Dr. Casey Goodall, Associate Superintendent for Business Services.

BUSINESS SERVICES
FACILITIES DEVELOPMENT DEPARTMENT
MEASURE E BOND
SUMMARY OF SERVICES

A. Vendor: Conestoga Rovers & Associates
Site: Tracy High School – New Classroom Building
Item: Proposal - Ratify
Services: Consultant to prepare a well abandonment work plan, complete the well abandonment field activities, prepare and submit the well abandonment report to the regulatory agencies and upload the report to the California Geotracker database; cost include disposal of all waste materials generated during the abandonment.
Cost: $11,918.00
Project Funding: Measure E Bond Funds & SSBF

B. Vendor: Roebbelen Contracting, Inc.
Site: Tracy High School – Modernization/Reconstruction-Cafeteria/Library
Item: Substitution Request
Services: The Prime Contractor has submitted a substitution request regarding Masonry Designs inability to execute their subcontract agreement; as a result they request that CA Straight Line Masonry be the substitution subcontractor on the Cafeteria and Library Modernization project.
Cost: No Cost
Project Funding: Measure E Bond Funds & State School Building Fund (SSBF)

C. Vendor: Rainforth Grau Architects
Site: Tracy High School – Modernization/Reconstruction-Vehicle Maintenance Bldg.
Item: Revision #2 to Amendment #2
Services: Redesign of lifts required that "pits" be redesigned, drawn and submitted to DSA for approval.
Cost: $2,721.53
Project Funding: Measure E Bond Funds & SSBF

D. Vendor: Pinasco Plumbing and Heating, Inc.
Site: Tracy High School – Science Classroom Building
Item: Agreement - Ratify
Services: Contractor to provide and install new split system air conditioning unit and all associated plumbing for the storage room in the science classroom building.
Cost: $12,829.00
Project Funding: Measure E Bond Funds & SSBF

E. Vendor: Snap-On Industrial
Site: Tracy High School – Modernization/Reconstruction- Vehicle Maintenance Bldg.
Item: Quote
Services: Instructor and student tool sets, degreasing cabinet, D-TAC HD Voltage test kit and MODIS Diagnostic machine and accessories as specified in CTE grant.
Cost: $67,416.35
Project Funding: Measure E Bond Funds & SSBF

F.	Vendor:	Hertz Furniture
	Site:	Tracy High School – Modernization/Reconstruction-Industrial Arts Bldg.
	Item:	Quote
	Services:	Computer workstations and ESD Computer workstation stools as specified in CTE Grant.
	Cost:	$12,735.30
	Project Funding:	Measure E Bond Funds & SSBF

G.	Vendor:	Bench Depot
	Site:	Tracy High School – Modernization/Reconstruction-Industrial Arts Bldg.
	Item:	Quote
	Services:	ESD Computer workstations including, shop parts and devices as specified in CTE Grant.
	Cost:	$14,300.32
	Project Funding:	Measure E Bond Funds & SSBF

H.	Vendor:	MCM Electronics
	Site:	Tracy High School – Modernization/Reconstruction-Industrial Arts Bldg.
	Item:	Quote
	Services:	Computer shop parts and devices as specified in CTE Grant.
	Cost:	$14,582.51
	Project Funding:	Measure E Bond Funds & SSBF

I.	Vendor:	Office Depot
	Site:	Tracy High School – Modernization/Reconstruction-Industrial Arts Bldg.
	Item:	Quote
	Services:	HP Printer/Copier/Scanner, Inkjet printer, Laserjet printer and monochrome printer for Computer & ESD Computer work stations as specified in CTE Grant.
	Cost:	$1,137.93
	Project Funding:	Measure E Bond Funds & SSBF

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent for Business Services
DATE: November 20, 2009
SUBJECT: **Ratify Measure S Related Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda**

BACKGROUND: To be valid or to constitute an enforceable obligation against the district, education code 17604 requires that all contracts must be approved and/or ratified by the board of trustees. This requirement is met in several different ways, depending on the value of the requisition, the types of services or materials being procured, and the advance notice staff has in procuring the services or materials. Routine requisitions less than $5,000 are ratified on the consent calendar when the board approves the warrants list. Except when specific exceptions are detailed in board policies and procedures, requisitions greater than $15,000 are submitted as action items for board pre-approval. Also, Special Services and advice in financial, accounting, engineering, legal or administrative matters pursuant to Government Code 63060 meet the requirements.

Routine requisitions between $5,000 and $15,000, and requisitions greater than $15,000 which meet specific criteria, may be ratified on the consent calendar by board approval of a summary list, more detailed than the warrants listing. This may also include ratification of "Notice of Completion" of construction projects.

RATIONALE: The attached summary of these requisitions with related support documentation details financial obligations greater than $5,000 but which meet the criteria to be ratified in this format. The summary is organized alphabetically so that the project's back-up material is identified with the same letter in the lower left hand corner.

FUNDING: Per attached summary of requisitions.

RECOMMENDATION: Ratify Measure S Related Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

Prepared by: Dr. Casey Goodall, Associate Superintendent for Business Services.

BUSINESS SERVICES
FACILITIES DEVELOPMENT DEPARTMENT
MEASURE S BOND
SUMMARY OF SERVICES

A. Vendor: North Tower Environmental
Site: McKinley Elementary
Item: Agreement
Services: Consultant to provide asbestos and lead services which includes pre-renovation survey; asbestos, lead and PCB ballast inspection and surveys; hazardous material abatement specifications, modernization design documents and lead related work specifications for the McKinley modernization project.
Cost: $36,787.00
Project Funding: Measure S Bond Funds

B. Vendor: North Tower Environmental
Site: Monte Vista Middle School
Item: Agreement
Services: Consultant to provide asbestos and lead services which includes pre-renovation survey; asbestos, lead and PCB ballast inspection and surveys; hazardous material abatement specifications, modernization design documents and lead related work specifications for the McKinley modernization project.
Cost: $29,700.00
Project Funding: Measure S Bond Funds

C. Vendor: Expert Landscaping
Site: Kelly and Villalovoz Schools – Relocatable Classrooms
Item: Proposal - Ratify
Services: Contractor to prepare soil/finish grade and install sod at each school site due to the reconfiguration of the landscape area around the new relocatable classrooms.
Cost: $9,097.00
Project Funding: Measure S Bond Funds

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent for Business Services
DATE: November 19, 2009
SUBJECT: **Approve Assembly Vendors and Site Assembly Utilization Calendars**

BACKGROUND: To be valid or to constitute an enforceable obligation against the district, education code 17604 requires that all contracts must be approved and/or ratified by the board of trustees. This requirement is met in several different ways, depending on the value of the requisition, the types of services or materials being procured, and the advance notice staff has in procuring the services or materials.

RATIONALE: School site assemblies require pre-approval to ensure three different documents are in place: an approved contract; a certificate of insurance; an endorsement letter naming the district an additional insured. In addition, all assemblies are reviewed to ensure the content is appropriate for student audiences, and that conflicts do not occur with other school site or district events.

To that end, the attached list of vendors has met all of the criteria to provide assemblies at TUSD sites, and their presentation has been deemed appropriate for TUSD students. Additionally, the attached calendar of events has been reviewed to ensure the date and time of the event does not conflict with other site or district events.

This list will be updated monthly and presented to the board for approval.

FUNDING: Per attached summary of requisitions.

RECOMMENDATION: Approve Assembly Vendors and Site Assembly Utilization Calendars

Prepared by: Cindy Everhart, Facility Use Secretary, and Bob Corsaro, Director of Risk Management, Environmental Compliance, & Safety

Board Approved	Vendor	Insurance Expires
1/22/08	Kaiser Permanente, Dean Starnes, 510-987-2223, dean.starnes@kp.org, www.kp.org/etp, Secrets Performance, Nightmare on Puberty Street	**1/1/2010**
8/25/09	Soul Shoppe, Vicki Abadesco, 415.333.9347, info@soulshoppe.com	**2/1/2010**
10/9/07	Percussion Discussion Ken Bergmann's 925-755-3786 percuss@pacbell.net	**2/26/2010**
8/25/09	Intermission Productions, Sheryl Madison, 839-9333, sher.ipmascots@yahoo.com, www.intermissionproductions.com. Haunted Houses must be pre-approved by Bob Corsaro	**3/20/2010**
4/28/09	Color Me Mine, Angie Long , 834.8910, tracy@colormemine.com, www.tracy.colormemine.com	**4/4/2010**
6/10/2008	Aaron's Staff - Abe Lincoln Assemblies, Kevin Weinert, 925-679-8624, aaronsstaff@sbcglobal.net	**4/25/2010**
2/12/08	Sparkles the Clown, 835-8383, www.sparklesdelight.com	**5/1/2010**
2/12/08	Ravioli the Clown, Denis Martinez, 835.3535, www.raviolitheclown.com	**5/1/2010**
8/28/07	Horizon Intertaiment - Teen Truth Anti Bully JC Pohl 818 755 8800 , jc@teentruthlive.com	**5/18/2010**
5/16/09	Marquis Entertainment - DJ Service, Marquis - 951-1982, www.marquisentdjs.com, enmar3@yahoo.com	**6/7/2010**
2/12/2008	Storyteller - Linda Gorham, 630.851.9415, lgorham2@aol.com	**7/15/2010**
10/9/07	Prismatic Magic - Christopher Volpe -973-283-9006 chris@prismaticmagic.com	**7/16/2010**
10/13/09	Tailspin Productions - Terry Ruiz, 925.413.0979, 830.9510, terry@tailspinevents.com, www.tailspinevents.com	**8/4/2010**

Board Approved	Vendor	Insurance Expires
11/13/07	Bureau of Lectures & Ancient Artifacts John Tacha, 800.255.0084, www.assemblyline.com/index.html bureau@assemblyline.com	**8/20/2010**
8/28/07	Academic Entertainment Timothy Busfield 916 442 5635	**12/10/2010**
8/28/2007	Theater for Children, B Street Theater Programs, Lea Ladd, 916.443.5391 x112	**8/28/2010**
10/23/07	Lawrence Hall of Science, 510-642-1700, pfsreq@berkeley.edu, www.lawrencehallofscience.org	**Indemnification approved, Tier 1**
10/9/07	McDonalds Tammi Beck 916-962-1982	**NO Charge, Tier 1**
10/9/07	NASA Karin Costa 650-604-6077	**NO Charge, Tier 1**
10/9/07	Otto the Auto Wendy Sanchez 415-565-2676 wendy_sanchez@csaa.com	**NO Charge, Tier 1**
10/9/07	Sandia Labs Simone Williams 925-294-2609 srwilli@sandia.gov	**NO Charge, Tier 1**
2/10/09	JOE FOSS Institute, 480.348.0316, www.jfiweb.org	**NO Charge, Tier 1**
4/28/09	District 5 Dairy Princess, 639-1715	**NO Charge, Tier 1**
5/26/09	Get Real Behind The Wheel, Safe Driving Assembly targeted to 8th, 9th & 10th graders. Ken Ucci 209.601.6523. www.getrealbehindthewheel.org	**NO Charge, Tier 1**
5/26/09	Cowboys & Kids Reach Assembly, Penny Conway, www.reachkids.com, reachme@theriver.com	**NO Charge, Tier 1**
	Family Law Service Center - Tony 948-1171, familylawsc@hotmail.com	**8/1/2010**
FOOD VENDORS:		
Texas Roadhouse	Tim Lund, 830-1133, store_tracy@texasroadhouse.com,	**12/1/2009**
De Vinci's Delicatessen	Mike - 27 W 10th St - 835.6751	**8/15/2010**
Famous Dave's BBQ	Catering: 866-408-7427 fax 833-9043 www.famousdaves.com	**10/1/2010**

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent for Business Services
DATE: 10/30/09
SUBJECT: **Approve Payroll Reports (July-Sept 2009)**

BACKGROUND: Financial Services Department submits summaries of payroll warrants issued each month to the Board of Trustees for review.

RATIONALE: The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested to review detailed backup for expenditures. This agenda item meets Strategic Goal #7-Develop Powerful Educational Leaders.

FUNDING: N/A

RECOMMENDATION: Approve Payroll Report

Prepared by: Reed Call, Director of Financial Services

DATE: 7/10/09

FUND 01 GROSS PAYROLL	$	403,067.36
BENEFITS	$	45,344.42
TOTAL	$	448,411.78
FUND 11 GROSS PAYROLL - ADULT EDUCATION	$	49,387.19
BENEFITS	$	11,683.91
TOTAL	$	61,071.10
FUND 12 GROSS PAYROLL - CHILD DEVELOPMENT	$	3,832.23
BENEFITS	$	230.07
TOTAL	$	4,062.30
FUND 13 GROSS PAYROLL - CAFETERIA FUND	$	13,084.91
BENEFITS	$	1,584.63
TOTAL	$	14,669.54
DISTRICT TOTAL	**$**	**528,214.72**

Report: R0010A Gross Wage & Fringe Summary by Object for JUNE SUPPLEMENTAL 7/10/2009 Fiscal Year 2008/2009

Fund: 01 GEN FUND/CO SCHOOL SERV FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
1100	TEACHERS' SALARIES	105,997.69	0.00	105,997.69
1104	TEACHERS' SALARIES SUMMER SCHL	960.76	0.00	960.76
1105	TEACHERS' SALARIES SUBS	95,345.30	0.00	95,345.30
1120	HOME INSTRUCTION SALARIES	7,292.26	0.00	7,292.26
1200	CERT PUPIL SUPPORT SALARIES	12,135.56	0.00	12,135.56
1330	ASSISTANT SUPERINTENDENTS SAL	2,886.45	0.00	2,886.45
1340	CERT. ADMINISTRATOR SALARIES	8,944.62	0.00	8,944.62
1900	OTHER CERTIFICATED SALARIES	53,499.23	0.00	53,499.23
2100	INSTRUCTIONAL AIDES' SALARIES	13,592.00	0.00	13,592.00
2104	INSTR AIDES SALARY SUMMER SCHL	323.67	0.00	323.67
2105	INSTR AIDES SALARIES SUBS	3,730.13	0.00	3,730.13
2200	CLASSIFIED SUPPORT SALARIES	62,437.21	0.00	62,437.21
2204	CLASS SUPPORT SAL SUMMER SCHL	145.90	0.00	145.90
2205	CLASS SUPPORT SALARIES SUBS	10,405.01	0.00	10,405.01
2320	CLASS. ADMINISTRATOR SALARIES	4,330.88	0.00	4,330.88
2400	CLERICAL & OFFICE SALARIES	11,052.16	0.00	11,052.16
2404	CLERICAL AND OFFICE SAL SUMMER	542.94	0.00	542.94
2405	CLERICAL AND OFFICE SAL SUBS	3,252.77	0.00	3,252.77
2407	CLERICAL AND OFFICE SAL HOURLY	1,823.84	0.00	1,823.84
2900	OTHER CLASSIFIED SALARIES	2,812.30	0.00	2,812.30
2905	OTHER CLASSIFIED SALARY SUBS	1,556.68	0.00	1,556.68
3101	STRS ON 1000 SALARIES	0.00	19,259.20	19,259.20
3102	STRS ON 2000 SALARIES	0.00	158.03	158.03
3201	PERS ON 1000 SALARIES	0.00	759.44	759.44
3202	PERS ON 2000 SALARIES	0.00	3,389.10	3,389.10
3311	OASDI ON 1000 SALARIES	0.00	799.55	799.55
3312	OASDI ON 2000 SALARIES	0.00	5,455.07	5,455.07
3321	FICA-MED ON 1000 SALARIES	0.00	4,039.91	4,039.91
3322	FICA-MED ON 2000 SALARIES	0.00	1,682.10	1,682.10
3331	ALTER. RETIREMENT ON 1000 SAL	0.00	941.48	941.48
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	957.53	957.53
3501	STATE UNEMPLOY ON 1000 SALARY	0.00	861.14	861.14
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	347.99	347.99
3601	WORKER'S COMP INS ON 1000 SAL	0.00	4,767.21	4,767.21
3602	WORKER'S COMP INS ON 2000 SAL	0.00	1,926.67	1,926.67
01 Fund Total:		403,067.36	45,344.42	448,411.78

Fund: 11 ADULT EDUCATION FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
1100	TEACHERS' SALARIES	27,763.48	0.00	27,763.48
1105	TEACHERS' SALARIES SUBS	80.80	0.00	80.80
1200	CERT PUPIL SUPPORT SALARIES	1,499.55	0.00	1,499.55
1340	CERT. ADMINISTRATOR SALARIES	2,052.20	0.00	2,052.20
2100	INSTRUCTIONAL AIDES' SALARIES	15,382.48	0.00	15,382.48
2400	CLERICAL & OFFICE SALARIES	2,608.68	0.00	2,608.68
3101	STRS ON 1000 SALARIES	0.00	2,243.55	2,243.55
3202	PERS ON 2000 SALARIES	0.00	873.29	873.29
3312	OASDI ON 2000 SALARIES	0.00	975.36	975.36
3321	FICA-MED ON 1000 SALARIES	0.00	371.43	371.43

3322	FICA-MED ON 2000 SALARIES	0.00	228.11	228.11
3331	ALTER. RETIREMENT ON 1000 SAL	0.00	34.95	34.95
3411	HEALTH & WELFARE ON 1000 SALS	0.00	4,848.16	4,848.16
3412	HEALTH & WELFARE ON 2000 SALS	0.00	1,140.69	1,140.69
3501	STATE UNEMPLOY ON 1000 SALARY	0.00	94.17	94.17
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	53.98	53.98
3601	WORKER'S COMP INS ON 1000 SAL	0.00	521.43	521.43
3602	WORKER'S COMP INS ON 2000 SAL	0.00	298.79	298.79
11 Fund Total:		49,387.19	11,683.91	61,071.10

Fund: 12 CHILD DEVELOPMENT FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
1100	TEACHERS' SALARIES	1,386.00	0.00	1,386.00
1340	CERT. ADMINISTRATOR SALARIES	2,164.31	0.00	2,164.31
2100	INSTRUCTIONAL AIDES' SALARIES	79.21	0.00	79.21
2900	OTHER CLASSIFIED SALARIES	202.71	0.00	202.71
3101	STRS ON 1000 SALARIES	0.00	114.35	114.35
3202	PERS ON 2000 SALARIES	0.00	3.34	3.34
3312	OASDI ON 2000 SALARIES	0.00	2.20	2.20
3321	FICA-MED ON 1000 SALARIES	0.00	20.10	20.10
3322	FICA-MED ON 2000 SALARIES	0.00	4.08	4.08
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	10.86	10.86
3501	STATE UNEMPLOY ON 1000 SALARY	0.00	10.66	10.66
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	0.85	0.85
3601	WORKER'S COMP INS ON 1000 SAL	0.00	58.96	58.96
3602	WORKER'S COMP INS ON 2000 SAL	0.00	4.67	4.67
12 Fund Total:		3,832.23	230.07	4,062.30

Fund: 13 CAFETERIA FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
2200	CLASSIFIED SUPPORT SALARIES	6,347.91	0.00	6,347.91
2205	CLASS SUPPORT SALARIES SUBS	4,863.68	0.00	4,863.68
2206	CLASS SUPPORT SALARY OVERTIME	490.23	0.00	490.23
2400	CLERICAL & OFFICE SALARIES	1,383.09	0.00	1,383.09
3202	PERS ON 2000 SALARIES	0.00	482.57	482.57
3312	OASDI ON 2000 SALARIES	0.00	347.73	347.73
3322	FICA-MED ON 2000 SALARIES	0.00	189.73	189.73
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	308.06	308.06
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	39.22	39.22
3602	WORKER'S COMP INS ON 2000 SAL	0.00	217.32	217.32
13 Fund Total:		13,084.91	1,584.63	14,669.54
District Total:		469,371.69	58,843.03	528,214.72

DATE: 7/31/09

FUND 01 GROSS PAYROLL	$	2,918,916.28
BENEFITS	$	1,444,753.66
TOTAL	$	4,363,669.94
FUND 11 GROSS PAYROLL - ADULT EDUCATION	$	-
BENEFITS	$	-
TOTAL	$	-
FUND 12 GROSS PAYROLL - CHILD DEVELOPMENT	$	-
BENEFITS	$	2,980.86
TOTAL	$	2,980.86
FUND 13 GROSS PAYROLL - CAFETERIA FUND	$	34,071.55
BENEFITS	$	18,282.61
TOTAL	$	52,354.16
DISTRICT TOTAL	**$**	**4,419,004.96**

Report: R0010A Gross Wage & Fringe Summary by Object for JULY REGULAR 7/31/2009 Fiscal Year 2009/2010

Fund: 01 GEN FUND/CO SCHOOL SERV FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
1100	TEACHERS' SALARIES	1,344,701.46	0.00	1,344,701.46
1105	TEACHERS' SALARIES SUBS	1,107.00	0.00	1,107.00
1200	CERT PUPIL SUPPORT SALARIES	231,358.14	0.00	231,358.14
1300	CERT SUPRVSRS' & ADMINS' SAL	46,529.58	0.00	46,529.58
1320	SUPERINTENDENTS SALARIES	14,579.05	0.00	14,579.05
1330	ASSISTANT SUPERINTENDENTS SAL	20,258.14	0.00	20,258.14
1340	CERT. ADMINISTRATOR SALARIES	291,440.18	0.00	291,440.18
1900	OTHER CERTIFICATED SALARIES	24,572.90	0.00	24,572.90
2100	INSTRUCTIONAL AIDES' SALARIES	89,483.03	0.00	89,483.03
2200	CLASSIFIED SUPPORT SALARIES	430,736.29	0.00	430,736.29
2300	CLASS SUPRVSRS' & ADMINS' SAL	10,640.77	0.00	10,640.77
2310	CLASS SUPERVISORS SALARIES	44,076.99	0.00	44,076.99
2320	CLASS. ADMINISTRATOR SALARIES	73,421.56	0.00	73,421.56
2400	CLERICAL & OFFICE SALARIES	148,060.55	0.00	148,060.55
2407	CLERICAL AND OFFICE SAL HOURLY	131,920.85	0.00	131,920.85
2900	OTHER CLASSIFIED SALARIES	14,859.79	0.00	14,859.79
3101	STRS ON 1000 SALARIES	0.00	159,437.32	159,437.32
3102	STRS ON 2000 SALARIES	0.00	630.36	630.36
3201	PERS ON 1000 SALARIES	0.00	3,871.51	3,871.51
3202	PERS ON 2000 SALARIES	0.00	88,720.94	88,720.94
3311	OASDI ON 1000 SALARIES	0.00	2,427.42	2,427.42
3312	OASDI ON 2000 SALARIES	0.00	53,129.78	53,129.78
3321	FICA-MED ON 1000 SALARIES	0.00	25,730.47	25,730.47
3322	FICA-MED ON 2000 SALARIES	0.00	12,852.17	12,852.17
3331	ALTER. RETIREMENT ON 1000 SAL	0.00	48.71	48.71
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	754.57	754.57
3411	HEALTH & WELFARE ON 1000 SALS	0.00	625,646.71	625,646.71
3412	HEALTH & WELFARE ON 2000 SALS	0.00	228,639.41	228,639.41
3501	STATE UNEMPLOY ON 1000 SALARY	0.00	5,925.50	5,925.50
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	2,831.13	2,831.13
3601	WORKER'S COMP INS ON 1000 SAL	0.00	32,803.77	32,803.77
3602	WORKER'S COMP INS ON 2000 SAL	0.00	15,673.72	15,673.72
3711	H & W CURRENT RETIREES ON 1000	0.00	111,319.72	111,319.72
3712	H & W CURRENT RETIREES ON 2000	0.00	74,366.80	74,366.80
3911	TAXABLE FRINGE BEN ON 1000 SAL	630.00	0.00	630.00
3912	TAXABLE FRINGE BEN ON 2000 SAL	540.00	0.00	540.00
3999	BENEFIT PAYROLL ERRORS	0.00	-56.35	-56.35
01 Fund Total:		2,918,916.28	1,444,753.66	4,363,669.94

Fund: 12 CHILD DEVELOPMENT FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
3411	HEALTH & WELFARE ON 1000 SALS	0.00	1,396.30	1,396.30
3412	HEALTH & WELFARE ON 2000 SALS	0.00	1,584.56	1,584.56
12 Fund Total:		0.00	2,980.86	2,980.86

Fund: 13 CAFETERIA FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
2200	CLASSIFIED SUPPORT SALARIES	14,320.79	0.00	14,320.79

Report: R0010A Gross Wage & Fringe Summary by Object for JULY REGULAR 7/31/2009 Fiscal Year 2009/2010

2320	CLASS. ADMINISTRATOR SALARIES	6,235.35	0.00	6,235.35
2400	CLERICAL & OFFICE SALARIES	13,515.41	0.00	13,515.41
3202	PERS ON 2000 SALARIES	0.00	3,111.88	3,111.88
3312	OASDI ON 2000 SALARIES	0.00	1,872.43	1,872.43
3322	FICA-MED ON 2000 SALARIES	0.00	467.19	467.19
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	88.87	88.87
3412	HEALTH & WELFARE ON 2000 SALS	0.00	12,074.17	12,074.17
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	102.21	102.21
3602	WORKER'S COMP INS ON 2000 SAL	0.00	565.86	565.86
13 Fund Total:		34,071.55	18,282.61	52,354.16
District Total:		2,952,987.83	1,466,017.13	4,419,004.96

DATE: 8/10/09

FUND 01 GROSS PAYROLL	$	746,546.49
BENEFITS	$	96,041.99
TOTAL	$	842,588.48
FUND 11 GROSS PAYROLL - ADULT EDUCATION	$	-
BENEFITS	$	-
TOTAL	$	-
FUND 12 GROSS PAYROLL - CHILD DEVELOPMENT	$	-
BENEFITS	$	-
TOTAL	$	-
FUND 13 GROSS PAYROLL - CAFETERIA FUND	$	27,446.64
BENEFITS	$	4,195.33
TOTAL	$	31,641.97
DISTRICT TOTAL	**$**	**874,230.45**

Report: R0010A Gross Wage & Fringe Summary by Object for JULY SUPPLEMENTAL 8/10/2009 Fiscal Year 2009/2010

Fund: 01 GEN FUND/CO SCHOOL SERV FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
1100	TEACHERS' SALARIES	39,733.94	0.00	39,733.94
1104	TEACHERS' SALARIES SUMMER SCHL	465,251.91	0.00	465,251.91
1105	TEACHERS' SALARIES SUBS	15,183.87	0.00	15,183.87
1120	HOME INSTRUCTION SALARIES	1,638.00	0.00	1,638.00
1200	CERT PUPIL SUPPORT SALARIES	5,888.30	0.00	5,888.30
1310	CERT. SUPERVISOR SALARIES	1,236.38	0.00	1,236.38
1340	CERT. ADMINISTRATOR SALARIES	1,513.35	0.00	1,513.35
1344	CERT. ADMINISTRATOR SAL SUMMER	33,434.73	0.00	33,434.73
1900	OTHER CERTIFICATED SALARIES	6,425.59	0.00	6,425.59
2100	INSTRUCTIONAL AIDES' SALARIES	8,242.98	0.00	8,242.98
2104	INSTR AIDES SALARY SUMMER SCHL	57,949.51	0.00	57,949.51
2105	INSTR AIDES SALARIES SUBS	1,617.65	0.00	1,617.65
2200	CLASSIFIED SUPPORT SALARIES	66,254.63	0.00	66,254.63
2204	CLASS SUPPORT SAL SUMMER SCHL	5,618.98	0.00	5,618.98
2205	CLASS SUPPORT SALARIES SUBS	2,330.22	0.00	2,330.22
2300	CLASS SUPRVSRS' & ADMINS' SAL	109.67	0.00	109.67
2400	CLERICAL & OFFICE SALARIES	4,747.53	0.00	4,747.53
2404	CLERICAL AND OFFICE SAL SUMMER	16,376.96	0.00	16,376.96
2405	CLERICAL AND OFFICE SAL SUBS	937.04	0.00	937.04
2407	CLERICAL AND OFFICE SAL HOURLY	8,882.61	0.00	8,882.61
2900	OTHER CLASSIFIED SALARIES	1,028.38	0.00	1,028.38
2904	OTHER CLASSIFIED SALARY SUMMER	1,794.70	0.00	1,794.70
2905	OTHER CLASSIFIED SALARY SUBS	349.56	0.00	349.56
3101	STRS ON 1000 SALARIES	0.00	45,356.72	45,356.72
3201	PERS ON 1000 SALARIES	0.00	71.76	71.76
3202	PERS ON 2000 SALARIES	0.00	10,177.80	10,177.80
3311	OASDI ON 1000 SALARIES	0.00	281.45	281.45
3312	OASDI ON 2000 SALARIES	0.00	10,169.37	10,169.37
3321	FICA-MED ON 1000 SALARIES	0.00	7,967.89	7,967.89
3322	FICA-MED ON 2000 SALARIES	0.00	2,548.66	2,548.66
3331	ALTER. RETIREMENT ON 1000 SAL	0.00	251.24	251.24
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	425.86	425.86
3411	HEALTH & WELFARE ON 1000 SALS	0.00	3,097.66	3,097.66
3412	HEALTH & WELFARE ON 2000 SALS	0.00	1,055.54	1,055.54
3501	STATE UNEMPLOY ON 1000 SALARY	0.00	1,711.06	1,711.06
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	528.71	528.71
3601	WORKER'S COMP INS ON 1000 SAL	0.00	9,471.24	9,471.24
3602	WORKER'S COMP INS ON 2000 SAL	0.00	2,927.03	2,927.03
01 Fund Total:		746,546.49	96,041.99	842,588.48

Fund: 13 CAFETERIA FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
2200	CLASSIFIED SUPPORT SALARIES	26,374.13	0.00	26,374.13
2205	CLASS SUPPORT SALARIES SUBS	1,072.51	0.00	1,072.51
3202	PERS ON 2000 SALARIES	0.00	1,679.67	1,679.67
3312	OASDI ON 2000 SALARIES	0.00	1,280.89	1,280.89
3322	FICA-MED ON 2000 SALARIES	0.00	397.98	397.98
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	298.62	298.62
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	82.35	82.35

	3602	WORKER'S COMP INS ON 2000 SAL	0.00	455.82	455.82
13 Fund Total:			27,446.64	4,195.33	31,641.97
District Total:			773,993.13	100,237.32	874,230.45

DATE: 8/31/09

FUND 01 GROSS PAYROLL	$	6,092,124.22
BENEFITS	$	1,860,480.90
TOTAL	$	7,952,605.12
FUND 11 GROSS PAYROLL - ADULT EDUCATION	$	-
BENEFITS	$	-
TOTAL	$	-
FUND 12 GROSS PAYROLL - CHILD DEVELOPMENT	$	7,502.81
BENEFITS	$	4,186.21
TOTAL	$	11,689.02
FUND 13 GROSS PAYROLL - CAFETERIA FUND	$	96,543.34
BENEFITS	$	28,102.33
TOTAL	$	124,645.67
DISTRICT TOTAL	**$**	**8,088,939.81**

Report: R0010A Gross Wage & Fringe Summary by Object for AUGUST REGULAR 8/31/2009 Fiscal Year 2009/2010

Fund: 01 GEN FUND/CO SCHOOL SERV FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
1100	TEACHERS' SALARIES	4,073,290.25	0.00	4,073,290.25
1104	TEACHERS' SALARIES SUMMER SCHL	-378.00	0.00	-378.00
1120	HOME INSTRUCTION SALARIES	6,973.46	0.00	6,973.46
1200	CERT PUPIL SUPPORT SALARIES	234,243.65	0.00	234,243.65
1300	CERT SUPRVSRS' & ADMINS' SAL	46,529.58	0.00	46,529.58
1310	CERT. SUPERVISOR SALARIES	16,805.30	0.00	16,805.30
1320	SUPERINTENDENTS SALARIES	14,579.05	0.00	14,579.05
1330	ASSISTANT SUPERINTENDENTS SAL	16,834.46	0.00	16,834.46
1340	CERT. ADMINISTRATOR SALARIES	291,440.18	0.00	291,440.18
1900	OTHER CERTIFICATED SALARIES	65,715.12	0.00	65,715.12
2100	INSTRUCTIONAL AIDES' SALARIES	287,062.69	0.00	287,062.69
2104	INSTR AIDES SALARY SUMMER SCHL	-50.04	0.00	-50.04
2200	CLASSIFIED SUPPORT SALARIES	507,183.00	0.00	507,183.00
2300	CLASS SUPRVSRS' & ADMINS' SAL	10,440.77	0.00	10,440.77
2310	CLASS SUPERVISORS SALARIES	39,911.62	0.00	39,911.62
2320	CLASS. ADMINISTRATOR SALARIES	81,317.68	0.00	81,317.68
2400	CLERICAL & OFFICE SALARIES	233,078.97	0.00	233,078.97
2407	CLERICAL AND OFFICE SAL HOURLY	140,034.85	0.00	140,034.85
2900	OTHER CLASSIFIED SALARIES	29,432.39	0.00	29,432.39
3101	STRS ON 1000 SALARIES	0.00	405,234.94	405,234.94
3102	STRS ON 2000 SALARIES	0.00	630.36	630.36
3201	PERS ON 1000 SALARIES	0.00	7,557.29	7,557.29
3202	PERS ON 2000 SALARIES	0.00	126,104.14	126,104.14
3311	OASDI ON 1000 SALARIES	0.00	4,528.41	4,528.41
3312	OASDI ON 2000 SALARIES	0.00	75,446.63	75,446.63
3321	FICA-MED ON 1000 SALARIES	0.00	63,149.60	63,149.60
3322	FICA-MED ON 2000 SALARIES	0.00	18,434.28	18,434.28
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	2,015.82	2,015.82
3411	HEALTH & WELFARE ON 1000 SALS	0.00	624,643.47	624,643.47
3412	HEALTH & WELFARE ON 2000 SALS	0.00	233,676.13	233,676.13
3501	STATE UNEMPLOY ON 1000 SALARY	0.00	14,289.69	14,289.69
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	3,986.49	3,986.49
3601	WORKER'S COMP INS ON 1000 SAL	0.00	79,108.61	79,108.61
3602	WORKER'S COMP INS ON 2000 SAL	0.00	22,069.83	22,069.83
3711	H & W CURRENT RETIREES ON 1000	0.00	108,207.80	108,207.80
3712	H & W CURRENT RETIREES ON 2000	0.00	71,397.41	71,397.41
3911	TAXABLE FRINGE BEN ON 1000 SAL	-2,770.76	0.00	-2,770.76
3912	TAXABLE FRINGE BEN ON 2000 SAL	450.00	0.00	450.00
01 Fund Total:		6,092,124.22	1,860,480.90	7,952,605.12

Fund: 12 CHILD DEVELOPMENT FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
1100	TEACHERS' SALARIES	3,173.30	0.00	3,173.30
2100	INSTRUCTIONAL AIDES' SALARIES	1,812.60	0.00	1,812.60
2400	CLERICAL & OFFICE SALARIES	2,516.91	0.00	2,516.91
3101	STRS ON 1000 SALARIES	0.00	285.60	285.60
3202	PERS ON 2000 SALARIES	0.00	367.41	367.41
3312	OASDI ON 2000 SALARIES	0.00	220.36	220.36
3321	FICA-MED ON 1000 SALARIES	0.00	46.02	46.02

Report: R0010A Gross Wage & Fringe Summary by Object for AUGUST REGULAR 8/31/2009 Fiscal Year 2009/2010

3322	FICA-MED ON 2000 SALARIES	0.00	62.78	62.78
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	34.07	34.07
3411	HEALTH & WELFARE ON 1000 SALS	0.00	1,396.30	1,396.30
3412	HEALTH & WELFARE ON 2000 SALS	0.00	1,626.62	1,626.62
3501	STATE UNEMPLOY ON 1000 SALARY	0.00	9.52	9.52
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	13.00	13.00
3601	WORKER'S COMP INS ON 1000 SAL	0.00	52.70	52.70
3602	WORKER'S COMP INS ON 2000 SAL	0.00	71.83	71.83
12 Fund Total:		7,502.81	4,186.21	11,689.02

Fund: 13 CAFETERIA FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
2200	CLASSIFIED SUPPORT SALARIES	76,792.58	0.00	76,792.58
2320	CLASS. ADMINISTRATOR SALARIES	6,235.35	0.00	6,235.35
2400	CLERICAL & OFFICE SALARIES	13,515.41	0.00	13,515.41
3202	PERS ON 2000 SALARIES	0.00	6,984.02	6,984.02
3312	OASDI ON 2000 SALARIES	0.00	4,142.37	4,142.37
3322	FICA-MED ON 2000 SALARIES	0.00	1,373.06	1,373.06
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	1,226.70	1,226.70
3412	HEALTH & WELFARE ON 2000 SALS	0.00	12,483.17	12,483.17
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	289.65	289.65
3602	WORKER'S COMP INS ON 2000 SAL	0.00	1,603.36	1,603.36
13 Fund Total:		96,543.34	28,102.33	124,645.67
District Total:		6,196,170.37	1,892,769.44	8,088,939.81

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DATE: 9/10/09

FUND 01 GROSS PAYROLL	$	291,418.33
BENEFITS	$	36,874.64
TOTAL	$	328,292.97
FUND 11 GROSS PAYROLL - ADULT EDUCATION	$	-
BENEFITS	$	-
TOTAL	$	-
FUND 12 GROSS PAYROLL - CHILD DEVELOPMENT	$	2,025.32
BENEFITS	$	87.74
TOTAL	$	2,113.06
FUND 13 GROSS PAYROLL - CAFETERIA FUND	$	17,987.01
BENEFITS	$	2,532.92
TOTAL	$	20,519.93
DISTRICT TOTAL	**$**	**350,925.96**

Report: R0010A Gross Wage & Fringe Summary by Object for AUGUST SUPPLEMENTAL 9/10/2009 Fiscal Year 2009/2010

Fund: 01 GEN FUND/CO SCHOOL SERV FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
1100	TEACHERS' SALARIES	111,607.04	0.00	111,607.04
1104	TEACHERS' SALARIES SUMMER SCHL	26,492.29	0.00	26,492.29
1105	TEACHERS' SALARIES SUBS	11,653.84	0.00	11,653.84
1120	HOME INSTRUCTION SALARIES	441.00	0.00	441.00
1200	CERT PUPIL SUPPORT SALARIES	5,914.74	0.00	5,914.74
1330	ASSISTANT SUPERINTENDENTS SAL	494.82	0.00	494.82
1340	CERT. ADMINISTRATOR SALARIES	10,110.61	0.00	10,110.61
1900	OTHER CERTIFICATED SALARIES	3,821.88	0.00	3,821.88
2100	INSTRUCTIONAL AIDES' SALARIES	9,775.06	0.00	9,775.06
2104	INSTR AIDES SALARY SUMMER SCHL	3,953.35	0.00	3,953.35
2105	INSTR AIDES SALARIES SUBS	656.78	0.00	656.78
2200	CLASSIFIED SUPPORT SALARIES	80,531.48	0.00	80,531.48
2205	CLASS SUPPORT SALARIES SUBS	1,271.31	0.00	1,271.31
2310	CLASS SUPERVISORS SALARIES	9,761.74	0.00	9,761.74
2400	CLERICAL & OFFICE SALARIES	9,870.52	0.00	9,870.52
2404	CLERICAL AND OFFICE SAL SUMMER	1,875.15	0.00	1,875.15
2405	CLERICAL AND OFFICE SAL SUBS	792.54	0.00	792.54
2407	CLERICAL AND OFFICE SAL HOURLY	1,669.86	0.00	1,669.86
2900	OTHER CLASSIFIED SALARIES	702.73	0.00	702.73
2905	OTHER CLASSIFIED SALARY SUBS	21.59	0.00	21.59
3101	STRS ON 1000 SALARIES	0.00	12,934.27	12,934.27
3102	STRS ON 2000 SALARIES	0.00	15.48	15.48
3201	PERS ON 1000 SALARIES	0.00	53.59	53.59
3202	PERS ON 2000 SALARIES	0.00	3,379.58	3,379.58
3311	OASDI ON 1000 SALARIES	0.00	34.22	34.22
3312	OASDI ON 2000 SALARIES	0.00	6,707.21	6,707.21
3321	FICA-MED ON 1000 SALARIES	0.00	2,324.00	2,324.00
3322	FICA-MED ON 2000 SALARIES	0.00	1,742.36	1,742.36
3331	ALTER. RETIREMENT ON 1000 SAL	0.00	127.80	127.80
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	416.51	416.51
3411	HEALTH & WELFARE ON 1000 SALS	0.00	2,332.44	2,332.44
3412	HEALTH & WELFARE ON 2000 SALS	0.00	1,093.10	1,093.10
3501	STATE UNEMPLOY ON 1000 SALARY	0.00	511.49	511.49
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	362.59	362.59
3601	WORKER'S COMP INS ON 1000 SAL	0.00	2,832.33	2,832.33
3602	WORKER'S COMP INS ON 2000 SAL	0.00	2,007.67	2,007.67
01 Fund Total:		291,418.33	36,874.64	328,292.97

Fund: 12 CHILD DEVELOPMENT FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
1100	TEACHERS' SALARIES	378.00	0.00	378.00
1340	CERT. ADMINISTRATOR SALARIES	1,453.18	0.00	1,453.18
2900	OTHER CLASSIFIED SALARIES	194.14	0.00	194.14
3101	STRS ON 1000 SALARIES	0.00	31.18	31.18
3321	FICA-MED ON 1000 SALARIES	0.00	5.48	5.48
3322	FICA-MED ON 2000 SALARIES	0.00	2.81	2.81
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	8.54	8.54
3501	STATE UNEMPLOY ON 1000 SALARY	0.00	5.50	5.50
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	0.59	0.59

3601	WORKER'S COMP INS ON 1000 SAL	0.00	30.41	30.41
3602	WORKER'S COMP INS ON 2000 SAL	0.00	3.23	3.23
12 Fund Total:		2,025.32	87.74	2,113.06

Fund: 13 CAFETERIA FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
2200	CLASSIFIED SUPPORT SALARIES	15,808.92	0.00	15,808.92
2205	CLASS SUPPORT SALARIES SUBS	2,178.09	0.00	2,178.09
3202	PERS ON 2000 SALARIES	0.00	888.81	888.81
3312	OASDI ON 2000 SALARIES	0.00	885.46	885.46
3322	FICA-MED ON 2000 SALARIES	0.00	260.81	260.81
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	145.14	145.14
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	53.96	53.96
3602	WORKER'S COMP INS ON 2000 SAL	0.00	298.74	298.74
13 Fund Total:		17,987.01	2,532.92	20,519.93
District Total:		311,430.66	39,495.30	350,925.96

DATE: 9/30/09

FUND 01 GROSS PAYROLL	$	6,109,475.49
BENEFITS	$	1,938,883.49
TOTAL	$	8,048,358.98
FUND 11 GROSS PAYROLL - ADULT EDUCATION	$	-
BENEFITS	$	-
TOTAL	$	-
FUND 12 GROSS PAYROLL - CHILD DEVELOPMENT	$	7,502.81
BENEFITS	$	3,445.42
TOTAL	$	10,948.23
FUND 13 GROSS PAYROLL - CAFETERIA FUND	$	98,161.69
BENEFITS	$	27,172.99
TOTAL	$	125,334.68
DISTRICT TOTAL	**$**	**8,184,641.89**

Report: R0010A Gross Wage & Fringe Summary by Object for SEPTEMBER REGULAR 9/30/2009 Fiscal Year 2009/2010

Fund: 01 GEN FUND/CO SCHOOL SERV FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
1100	TEACHERS' SALARIES	4,087,528.12	0.00	4,087,528.12
1120	HOME INSTRUCTION SALARIES	6,973.46	0.00	6,973.46
1200	CERT PUPIL SUPPORT SALARIES	234,243.65	0.00	234,243.65
1300	CERT SUPRVSRS' & ADMINS' SAL	46,529.58	0.00	46,529.58
1310	CERT. SUPERVISOR SALARIES	17,422.14	0.00	17,422.14
1320	SUPERINTENDENTS SALARIES	14,579.05	0.00	14,579.05
1330	ASSISTANT SUPERINTENDENTS SAL	11,072.67	0.00	11,072.67
1340	CERT. ADMINISTRATOR SALARIES	291,440.18	0.00	291,440.18
1900	OTHER CERTIFICATED SALARIES	62,871.76	0.00	62,871.76
2100	INSTRUCTIONAL AIDES' SALARIES	286,745.23	0.00	286,745.23
2200	CLASSIFIED SUPPORT SALARIES	511,143.22	0.00	511,143.22
2300	CLASS SUPRVSRS' & ADMINS' SAL	13,289.12	0.00	13,289.12
2310	CLASS SUPERVISORS SALARIES	39,490.88	0.00	39,490.88
2320	CLASS. ADMINISTRATOR SALARIES	87,935.97	0.00	87,935.97
2400	CLERICAL & OFFICE SALARIES	234,067.66	0.00	234,067.66
2407	CLERICAL AND OFFICE SAL HOURLY	138,571.75	0.00	138,571.75
2900	OTHER CLASSIFIED SALARIES	24,405.81	0.00	24,405.81
3101	STRS ON 1000 SALARIES	0.00	406,498.70	406,498.70
3102	STRS ON 2000 SALARIES	0.00	630.36	630.36
3201	PERS ON 1000 SALARIES	0.00	7,584.04	7,584.04
3202	PERS ON 2000 SALARIES	0.00	127,211.95	127,211.95
3311	OASDI ON 1000 SALARIES	0.00	4,378.90	4,378.90
3312	OASDI ON 2000 SALARIES	0.00	73,238.82	73,238.82
3321	FICA-MED ON 1000 SALARIES	0.00	59,340.62	59,340.62
3322	FICA-MED ON 2000 SALARIES	0.00	17,887.57	17,887.57
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	1,955.50	1,955.50
3411	HEALTH & WELFARE ON 1000 SALS	0.00	569,610.50	569,610.50
3412	HEALTH & WELFARE ON 2000 SALS	0.00	235,219.23	235,219.23
3501	STATE UNEMPLOY ON 1000 SALARY	0.00	14,319.81	14,319.81
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	4,008.46	4,008.46
3601	WORKER'S COMP INS ON 1000 SAL	0.00	79,275.18	79,275.18
3602	WORKER'S COMP INS ON 2000 SAL	0.00	22,191.44	22,191.44
3711	H & W CURRENT RETIREES ON 1000	0.00	241,930.20	241,930.20
3712	H & W CURRENT RETIREES ON 2000	0.00	73,602.21	73,602.21
3911	TAXABLE FRINGE BEN ON 1000 SAL	630.00	0.00	630.00
3912	TAXABLE FRINGE BEN ON 2000 SAL	535.24	0.00	535.24
01 Fund Total:		6,109,475.49	1,938,883.49	8,048,358.98

Fund: 12 CHILD DEVELOPMENT FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
1100	TEACHERS' SALARIES	3,173.30	0.00	3,173.30
2100	INSTRUCTIONAL AIDES' SALARIES	1,812.60	0.00	1,812.60
2400	CLERICAL & OFFICE SALARIES	2,516.91	0.00	2,516.91
3101	STRS ON 1000 SALARIES	0.00	285.60	285.60
3202	PERS ON 2000 SALARIES	0.00	367.41	367.41
3312	OASDI ON 2000 SALARIES	0.00	172.64	172.64
3321	FICA-MED ON 1000 SALARIES	0.00	29.19	29.19
3322	FICA-MED ON 2000 SALARIES	0.00	51.60	51.60
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	34.07	34.07

Report: R0010A Gross Wage & Fringe Summary by Object for SEPTEMBER REGULAR 9/30/2009 Fiscal Year 2009/2010

3411	HEALTH & WELFARE ON 1000 SALS	0.00	1,320.26	1,320.26
3412	HEALTH & WELFARE ON 2000 SALS	0.00	1,037.60	1,037.60
3501	STATE UNEMPLOY ON 1000 SALARY	0.00	9.52	9.52
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	13.00	13.00
3601	WORKER'S COMP INS ON 1000 SAL	0.00	52.70	52.70
3602	WORKER'S COMP INS ON 2000 SAL	0.00	71.83	71.83
12 Fund Total:		7,502.81	3,445.42	10,948.23

Fund: 13 CAFETERIA FUND

Object	Description	Wage Total	Fringe Total	Wage & Fringe Total
2200	CLASSIFIED SUPPORT SALARIES	78,410.93	0.00	78,410.93
2320	CLASS. ADMINISTRATOR SALARIES	6,235.35	0.00	6,235.35
2400	CLERICAL & OFFICE SALARIES	13,515.41	0.00	13,515.41
3202	PERS ON 2000 SALARIES	0.00	7,066.76	7,066.76
3312	OASDI ON 2000 SALARIES	0.00	4,054.94	4,054.94
3322	FICA-MED ON 2000 SALARIES	0.00	1,352.79	1,352.79
3332	ALTER. RETIREMENT ON 2000 SAL	0.00	1,228.59	1,228.59
3412	HEALTH & WELFARE ON 2000 SALS	0.00	11,545.13	11,545.13
3502	STATE UNEMPLOY ON 2000 SALARY	0.00	294.52	294.52
3602	WORKER'S COMP INS ON 2000 SAL	0.00	1,630.26	1,630.26
13 Fund Total:		98,161.69	27,172.99	125,334.68
District Total:		6,215,139.99	1,969,501.90	8,184,641.89

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. James C. Franco, Superinternent
FROM: Dr. Casey J. Goodall, Associate Superintendent for Business
DATE: November 23, 2009
SUBJECT: **Accept the Annual Report on the Collection and Expenditure of Development Fees for Fiscal Year 2008/09**

BACKGROUND: Effective January 1, 1997, SB 1693 amended the Government Code to add additional reporting requirements regarding development fees which are assessed on new development to mitigate the impact of that development on school facilities.

RATIONALE: The attached reports reflect the status of Development Fee funds in accordance with SB 1693.

Although it appears that mitigation payments are exempt from the annual reporting requirements of GC 66006(b)(1), since they are special taxes and not a "fee", they are included in the report in order to show a complete picture.

FUNDING: Fund 25-9019: Developer Fees, Fund 25-9011: Mitigation, Fund 25-9012 Mountain House Mitigation.

RECOMMENDATIONS: Accept the Annual Report on the Collection and Expenditure of Development Fees for Fiscal Year 2008/09

Prepared by: Bonny Carter, Director of Facilities and Planning

Tracy Joint Unified School District
Mitigation Fund
25-9011

Beginning Balance	**$**	**29,106,249.49**
Revenue		
Fees Collected	$	664,799.88
Interest Earned/Misc.		625,621.44
Total Revenue	**$**	**1,290,421.32**
Expenditures		
Building Improvements		
New Construction		
Kimball High School	$	30,000,000.00
Total Expenditures	**$**	**30,000,000.00**
Ending Fund Balance	**$**	**396,670.81**

Tracy Joint Unified School District
Developer Fee Fund
25-9019

Beginning Balance	**$**	**2,006,793.84**
Revenue		
Fees Collected	$	1,067,737.47
Interest Earned/Misc.		84,003.70
Total Revenue	**$**	**1,151,741.17**
Expenditures		
Building Improvements		
Relocatables		
Williams MS Relocatable	$	(15,562.18)
Clover Site (TLC 3 Relocatables)		38,167.80
Rents		23,608.68
Kimball High School		2,500,000.00
Administrative		18,340.00
Total Expenditures	**$**	**2,564,554.30**
Ending Fund Balance	**$**	**593,980.71**

Tracy Joint Unified School District
Mountain House Fund
25-9012

Beginning Balance	**$**	**13,247,582.13**
Revenue		
Fees Collected	$	363,873.55
Interest Earned/Misc.		250,938.86
Total Revenue	**$**	**614,812.41**
Expenditures		
Administrative	$	114,834.30
Bus Purchase		734,459.82
Total Expenditures	**$**	**849,294.12**
Ending Fund Balance	**$**	**13,013,100.42**

Tracy Unified School District
Summary of Cash Flow
Facilities Planning
(2009 $'s)

Sources of Cash	Prior	2008/09	2009/10	2010/11	2011/15	TOTAL
Interest	$ 1,878,524	$ 962,673	$ 400,000	$ 525,000	$ 700,000	$ 4,466,197
Redevelopment/Deferred M	$ -	$ 822,872	$ -	$ 3,000,000	$ 3,335,742	$ 7,158,614
State Bond Proceeds	$ 47,883,563	$ 5,603,134	$ 15,007,914	$ -	$ 9,366,466	$ 77,861,077
Local Bond Proceeds	$ 34,000,000	$ 29,000,000	$ -	$ 18,000,000	$ 13,100,000	$ 94,100,000
Misc. Revenue	$ 782,717	$ 783,658				$ 1,566,375
Unrestricted Facilities Fund	$ 312,103	$ 367,656	$ -	$ -	$ -	$ 679,759
Mitigation/Developer Fees	$ 61,033,394	$ 2,096,411	$ 500,000			$ 63,629,805
Total Sources	$ 145,890,300	$ 39,636,405	$ 15,907,914	$ 21,525,000	$ 26,502,208	$ 249,461,827

Uses of Cash						
Capital Project Expd	$ 43,915,947	$ 61,709,597	$ 27,667,482	$ 7,325,409	$ -	$ 140,618,436
Modernization Expd	$ 3,388,743	$ 8,504,800	$ 35,886,213	$ 20,065,491	$ 37,201,893	$ 105,047,141
Administration/Contigency	$ 129,785	$ 41,465	$ 75,000	$ 75,000	$ 3,475,000	$ 3,796,250
Total Uses	$ 47,434,476	$ 70,255,863	$ 63,628,695	$ 27,465,900	$ 40,676,893	$ 249,461,827

NET CASH FLOW	**$ 98,455,824**	**$ (30,619,458)**	**$ (47,720,781)**	**$ (5,940,900)**	**$ (14,174,685)**	**$ 0**

*Beginning Balance	$ -	$ 98,455,824	$ 67,836,367	$ 20,115,585	$ 14,174,685	$ 14,174,685
Ending Balance	$ 98,455,824	$ 67,836,367	$ 20,115,585	$ 14,174,685	$ 0	$ 0

State Bond Revenue	2007/08	2008/09	2009/10	2010/11	2011/15	TOTAL
New Construction						
Tracy High School	$ 11,527,309					$ 11,527,309
West High School Pool	$ 1,155,318					$ 1,155,318
West High School Theater			$ 1,534,343			$ 1,534,343
THS Demolition	$ 250,000					$ 250,000
Kimball High School	$ 34,950,936	$ 1,495,297	$ 2,450,000			$ 38,896,233
Modernizations						$ -
THS Science Building		$ 4,107,837				$ 4,107,837
THS Cafeteria			$ 8,582,368			$ 8,582,368
THS CTE Vehicle Maint. Program			$ 869,340			$ 869,340
THS CTE Computer Hdw			$ 418,304			$ 418,304
THS CTE FEAST			$ 743,236			$ 743,236
THS CTE Child Development			$ 410,323			$ 410,323
Central School Modernization					$ 1,752,975	$ 1,752,975
McKinley School Modernization					$ 1,320,416	$ 1,320,416
Monte Vista School Modernization					$ 3,171,812	$ 3,171,812
North School Modernization					$ 1,217,927	$ 1,217,927
South West Park School Modernization					$ 1,903,336	$ 1,903,336
Total State Bond Revenue	$ 47,883,563	$ 5,603,134	$ 15,007,914	$ -	$ 9,366,466	$ 77,861,077

Local Bond Revenue	2007/08	2008/09	2009/10	2010/11	2011/15	TOTAL
Total Local Bond Revenue	$ 34,000,000	$ 29,000,000		$ 18,000,000	$ 13,100,000	$ 94,100,000

Tracy Unified School District
Summary of Projected Capital Projects
(2009 $'s)
TUSD District Facilites

PROJECTS	Prior Years	2008/09	2009/10	2010/11	2011/15	TOTAL
New Construction						
Tracy High School Demo	$ 574,362					$ 574,362
Tracy High School New Clsrm Bldg	$ 13,729,165	$ 6,321,164	$ 38,500			$ 20,088,829
West High School Stadium	$ 6,259,642	$ 374,892	$ 40,000			$ 6,674,534
West High School Pool	$ 5,100,445	$ 361,285	$ 40,000			$ 5,501,730
West High School Theater	$ 290,650		$ 3,709,350	$ 562,309		$ 4,562,309
Kimball High School	$ 17,961,683	$ 53,802,962	$ 17,589,632			$ 89,354,278
Mountain House HS (Lammersville)	$ -	$ 849,294	$ 6,250,000	$ 6,763,100		$ 13,862,395
TOTAL NEW CONSTRUCTION	$ 43,915,947.44	$ 61,709,597.48	$27,667,482.00	$ 7,325,409.42	$ -	$ 140,618,436.34
Modernizations						
THS Science Building	$ 2,732,045	$ 3,011,031	$ 35,386			$ 5,778,463
THS Misc Projects	$ 107,388	$ 960	$ 113,689			$ 222,037
THS HVAC	$ 97,853	$ 1,352,915	$ 54,347	$ -	$ -	$ 1,505,115
THS CTE Computer Hdw/Industrial	$ 42,771	$ 256,391	$ 1,266,662			$ 1,565,823
THS CTE Auto Maint. Program Sho	$ 47,358	$ 356,473	$ 2,350,778			$ 2,754,609
THS Ag Shop & Weight Rm	$ 810	$ 27,072	$ 166,562			$ 194,444
THS Architectural Program	$ 15,590	$ -	$ -			$ 15,590
THS Library Classroom Building	$ 104,603	$ 1,192,606	$ 11,763,951	$ 1,547,462		$ 14,608,621
THS Cafeteria/FEAST/Child Dev/Mu	$ 81,697	$ 1,583,750	$ 12,380,804			$ 14,046,252
THS Master Planning	$ 158,628	$ 2,728	$ 5,000	$ 5,000	$ 5,000	$ 176,356
THS Remove Relocatable Buildings				$ 506,250	$ 506,250	$ 1,012,500
THS Repair Site at Relocatables				$ 1,012,500	$ 1,012,500	$ 2,025,000
THS Priority Projects					$ 2,598,532	$ 2,598,532
Central School Modernization		$ 69,427	$ 352,650	$ 500,000	$ 6,294,223	$ 7,216,300
McKinley School Modernization		$ 79,563	$ 640,000	$ 4,000,000	$ 999,137	$ 5,718,700
Monte Vista School Modernization		$ 167,837	$ 640,000	$ 6,500,000	$ 6,745,163	$ 14,053,000
North School Modernization		$ 59,189	$ 169,500	$ 500,000	$ 5,463,211	$ 6,191,900
South West Park School Modernization		$ 75,153	$ 210,750	$ 500,000	$ 12,477,997	$ 13,263,900
Technology/Security Cameras		$ 120	$ 4,000,000	$ 4,000,000	$ 1,099,880	$ 9,100,000
Charter School		$ 5,721	$ 1,000,000	$ 994,279		$ 2,000,000
Relocatable Moves		$ 263,866	$ 736,134			$ 1,000,000
TOTAL MODERNIZATION	$ 3,388,743.31	$ 8,504,800.02	$35,886,213.36	$20,065,490.90	$37,201,893.00	$ 105,047,140.59
Administration	$ 129,785	$ 41,465	$ 75,000	$ 75,000	$ 175,000	$ 496,250
Contigency					$ 3,300,000	$ 3,300,000
TOTAL CONTIGENCY/ADMINISTRATION	$ 129,785.09	$ 41,465.00	$ 75,000.00	$ 75,000.00	$ 3,475,000.00	$ 3,796,250.09
TOTAL BOND PROJECTS	**$ 47,434,476**	**$ 70,255,863**	**$ 63,628,695**	**$ 27,465,900**	**$ 40,676,893**	**$ 249,461,827**

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Sheila Harrison, Assistant Superintendent of Educational Services and Human Resources
DATE: November 18, 2009
SUBJECT: **Ratify Overnight Travel for the Tracy High Sophomore and Varsity Boys Basketball Teams to Participate in the Harlan Carter Basketball Tournament in Redding, CA, on December 3-4, 2009**

BACKGROUND: The Harlan Carter Basketball Tournament hosts teams from different areas and backgrounds and encourages student interaction. The Tracy High Boys Sophomore and Varsity Basketball Teams would like to participate in the Harlan Carter Basketball Tournament at Shasta High School in Redding, CA, on December 3-4, 2009. This is an annual event for Tracy High School. Approximately twenty four players and two coaches will be making the trip. Students will travel to and from the tournament by District vans driven by Coaches Paul Demsher, Paul Pedersen and team parents who are District approved. Team players, coaches and chaperones will be staying at the Best Western Hill Top Inn in Redding, CA.

RATIONALE: Two overnights are required to provide the basketball team's ample time to rest and prepare for their games. Tournament competition is a good venue to expose our teams to, as it helps them experience travel, socialization skills, working together as a team and learn appropriate behavior when away from home. This will be a worthwhile learning experience for all the players. This aligns with Strategic Goal #2: Provide a safe environment for students and staff that is conducive to learning and Strategic Goal #7: Develop and utilize partnerships that contribute to the achievement of District Goals.

FUNDING: The Tracy High Athletic Department will pay the $750 transportation costs for District vans. The Tracy High School Boys Basketball Program (ASB) will pay the $450 tournament fee and hotel costs. Individual players will pay for food and miscellaneous expenses. Money generated by fundraiser(s) will be available to pay for those students who are unable to fund their own trip.

RECOMMENDATION: Ratify Overnight Travel for the Tracy High School Sophomore and Varsity Boys Basketball Teams to Participate in the Harlan Carter Basketball Tournament in Redding, CA, on December 3-4, 2009

Prepared by: Mr. Jason Noll, Principal, Tracy High School.

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Sheila Harrison, Assistant Superintendent of Educational Services and Human Resources
DATE: November 18, 2009
SUBJECT: **Approve Overnight Travel for the West High Boys Varsity Basketball Team to Pleasant Valley High School in Chico on December 10 – 12, 2009**

BACKGROUND: For the past several years the West High Varsity Basketball Team has been fortunate enough to be invited to participate in prestigious tournaments throughout the State. The Pleasant Valley High School tournament hosts teams from a wide variety of school districts in California and encourages student interaction by housing the visiting teams in the homes of Pleasant Valley students. Tournament competition is a good venue to expose our teams to as it helps them to experience travel, socialization skills, working together as a team, and teaches them appropriate behavior when away from home. The tournament will be held Thursday, December 10th through Saturday, December 12th at Pleasant Valley High School in Chico, California. Fifteen students will travel to and from the tournament by district vans, driven by chaperones Derek Sprecksel, Head Coach, Jon VanDrimmelen, teacher at West High, and Troy Brown, Assistant Principal at West High. Several player's parents will attend the tournament as well.

RATIONALE: This will be a worthwhile learning experience for all the players. This meets Strategic Goal #7: Develop and utilize partnerships that contribute to the achievement of District Goals.

FUNDING: There will be no cost to West High or Tracy Unified School District. The West High Basketball program will pay for all expenses incurred to attend this tournament and various fundraising activities will provide the funding needed to cover the cost of transporting students and coaches.

RECOMMENDATION: Approve Overnight Travel for the West High Boys Varsity Basketball Team to Pleasant Valley High School in Chico on December 10 – 12, 2009

PREPARED BY: Jeff Frase, Principal - West High School

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Sheila Harrison, Assistant Superintendent of Educational Services and Human Resources
DATE: November 17, 2009
SUBJECT: **Approve Overnight Travel for Matt Netto, Barbara Ramirez, Phillip Fleming, Hannah Garrity, Tecia Clifford, Justin Nool and Robert Lessenger to Attend the ACDA Western Division Honor Choir and Conference on March 2-7, 2010 in Tucson, AZ**

BACKGROUND: Recorded audition selection for participation in the ACDA Western Division Honor Choir is a prestigious honor for high school students. Six students from Tracy High received scores which qualified them to participate in this event. Students will travel by airplane to Arizona, District approved drivers will transport students to and from the airport. Matt Netto will chaperone the trip. They will stay at the Hotel Tucson Inn Suites in Tucson.

RATIONALE: It is goal of the THS Performing Arts Magnet to provide students with increased performance opportunities. Our students, Barbara Ramirez, Phillip Fleming, Hannah Garrity, Tecia Clifford, Justin Nool and Robert Lessenger are uniquely qualified to participate in this event and exemplify musical excellence. This aligns with Strategic Goal #2: Provide a safe environment for students and staff that is conducive to learning and Strategic Goal #7: Develop and utilize partnership that contribute to the achievement of District Goals.

FUNDING: The total will not exceed $4,500. Expenses for the ACDA Western Division Honor Choir will be paid out of the Performing Arts Magnet account, the ASB account, and students' family contributions. Fundraiser(s) will be available to pay for those students who are unable to fund their own trip.

RECOMMENDATION: Approve Overnight Travel for Matt Netto, Barbara Ramirez, Phillip Fleming, Hannah Garrity, Tecia Clifford, Justin Nool and Robert Lessenger to Attend the ACDA Western Division Honor Choir and Conference on March 2-7, 2010 in Tucson, AZ

Prepared by: Jason Noll, Principal, Tracy High School

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Sheila Harrison, Assistant Superintendent of Educational Services and Human Resources
DATE: November 19, 2009
SUBJECT: **Approve the Request to the California Department of Education to Authorize Villalovoz School as a Schoolwide Title 1 Program**

BACKGROUND: : Schoolwide programs (SWPs) are a cornerstone of the vision for school reform as defined in Title I of the federal No Child Left Behind (NCLB) Act of 2001. Research shows that in order for the lowest achieving students in the highest poverty schools to meet high standards of performance, the school's entire instructional program, not just a separate Title I program, must be substantially improved. Since no separate student eligibility process is required for participation in a SWP, the advantage to a school becoming a SWP is that the SWP educational program serves ALL students. Fiscally, NCLB allows schools to consolidate or blend funds. SWP schools may then use their consolidated federal, state, and local funds to reform their entire educational program. Title I schools often choose to change their status from targeted assistance to SWP status in order to better meet the needs of their students.

RATIONALE : During the 2008-2009 Villalovos School was identified as the next school within Tracy Unified School District to qualify as a Title 1 School. This determination is made based upon the number of students at each site who qualify for free and reduced lunch. To be eligible to operate as a SWP school, schools must have a concentration of students living in poverty of at least 40 percent in the initial year of the SWPs. To become a SWP school, eligible Title I schools must submit a request for Authorization to be Schoolwide Program to the California Department of Education

FUNDING: There is no cost to the District.

RECOMMENDATION: Approve the Request to the California Department of Education to Authorize Villalovoz School as a Schoolwide Title 1 Program

Prepared by: Linda Dopp, Director of Alternative Programs

California Department of Education
Request for Authorization of a Schoolwide Program

(Please print or type all information.)

County: San Joaquin School District: Tracy Unified School District

School: Villalovoz Elementary CDS Code 3/9/7/5/4/9/9/6/1/0/6/4/8/8/

Street Address: 1550 Cypress Drive

City: Tracy, CA Zip: 95376

Principal: Lisa Beeso Telephone: (209) 830-3331

FAX: (209) 830-3332 E-mail: lbeeso@tusd.net

Consolidated Program Director: Linda Dopp Telephone: (209) 830-3210

FAX: (209) 830-3239 E-mail: ldopp@tusd.net

To meet NCLB requirements, each schoolwide program (SWP) school must receive technical assistance when it completes its comprehensive needs assessment and its schoolwide program plan. Please check the box for at least one entity that has provided technical assistance for your school. Also, identify by name the lead provider for each box checked.

X Regional System of District and School Support (RSDSS) Charles Vidal

☐ County Office of Education _____

☐ External Coaches/Consultants _____

☐ Institution of Higher Education _____

X Other LEA Advisors -Carol Anderson-Woo and Linda Dopp and School Site Leadership Team

The undersigned certify that this school is at least 40% poverty level and also, that the schoolwide program plan incorporates the ten federally required components as listed on Attachment A of the California Department of Education SWP Web page located at http://www.cde.ca.gov/sp/sw/rt/.

Superintendent: _____ Date: _____

Principal: Lisa Beeso Date: _____

Date of Local Board Approval: _____

School Improvement and Title I Basic Office
California Department of Education
1430 N Street, Room 6208
Sacramento, CA 95814-5901

Revised April, 2009

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

To: Dr. James Franco, Superintendent
From: Dr. Sheila Harrison, Assistant Superintendent for Educational Services & Human Resources
Date: November 23, 2009
Subject: Approve School Site Single Plans for Student Achievement and Site Categorical Budgets for the 2009/2010 School Year.

BACKGROUND: Each school site is required to develop a school plan (Single Plan for Student Achievement) which includes an analysis of the prior year's assessment data, evaluates the progress toward meeting the goals for that year, establishes goals for the new school year, and develops a budget to support the successful implementation of the goals.

RATIONAL: State law requires local Governing Board approval of each site's Single Plan for Student Achievement. This report supports Strategic Goal #1: Provide a variety of learning opportunities through standards based curriculum and assessment, and research-based instruction that ensures that all students meet or exceed grade level standards and results in closing the achievement gap.

FUNDING: There is no cost to the District.

RECOMMENDATION: Approve School Site Single Plans for Student Achievement and Site Categorical Budgets for the 2009/2010 School Year.

Prepared by: Carol Anderson-Woo, Director of Curriculum, Accountability & Continuous Improvement

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Sheila Harrison, Assistant Superintendent of Educational Services and Human Resources
DATE: November 16, 2009
SUBJECT: **Approve Services Agreement with Sutter Tracy Community Hospital to Provide the PLAY School Readiness Program**

BACKGROUND: In April 2006, TUSD was awarded a grant from First 5 San Joaquin to provide a comprehensive school readiness program to children (age zero to five) and their families living within the attendance boundaries of North, Central, McKinley, and South/West Park Schools. A cornerstone of the PLAY Program is a preschool for families who do not qualify for subsidized programs. In addition to preschool services, TUSD partners with Sutter Tracy Community Hospital to provide a continuum of parenting, health and social support services. The contract with First 5 San Joaquin to provide the PLAY School Readiness Program between July 1, 2009 and June 30, 2010 was approved by the TUSD School Board in June 2009.

RATIONALE: Approving this Services Agreement will allow TUSD to continue to collaborate with Sutter Tracy Community Hospital to provide a variety of services including preschool, resource and referral, parenting support, health and social support to children age zero to five and their parents and early care and education providers in Tracy. This agenda item meets Strategic Goal #7: Develop and utilize partnerships that contribute to the achievement of District Goals.

FUNDING: There is no cost to the District; the District will receive grant money from First 5 San Joaquin to provide the PLAY School Readiness Program in the amount of approximately $751,839 for the period July 1, 2009 through June 30, 2010.

RECOMMENDATION: Approve Services Agreement with Sutter Tracy Community Hospital to Provide the PLAY School Readiness Program

Prepared by: Brandi Harrold, School Readiness Program Specialist

SERVICES AGREEMENT BETWEEN
SUTTER TRACY COMMUNITY HOSPITAL AND
TRACY JOINT UNIFIED SCHOOL DISTRICT

PLAY SCHOOL READINESS PROGRAM: HEALTHY CONNECTIONS

This is an agreement between the Sutter Tracy Community Hospital/Sutter Tracy Hospital Foundation (STCH) and Tracy Joint Unified School District (TUSD) to develop an effective working relationship in order to the PLAY School Readiness Program to children and families living within the attendance boundaries of TUSD elementary schools with an API score of 1 – 5. This partnership will work toward improving the lives of children age 0-5 and their families in order to help them arrive at Kindergarten ready and able to learn. While not a legally binding document, this document indicates a voluntary agreement to implement this program in partnership.

I. TERM AND SCOPE:

A. The term of this agreement shall begin July 1, 2009 and end June 30, 2010. This agreement is renewable on an annual basis; however, either party may terminate at any time upon 30 days written notice.

B. This agreement represents the entire agreement between the parties and is inclusive of the STCH Scope of Work, Budget, and Budget Narrative as approved. Revisions to this agreement can be done in writing and with mutual consent of the parties.

II. DESCRIPTION OF SERVICES:

A. General Provisions: STCH agrees to:

1. Work within the approved Scope of Work toward the agreed upon milestones.
2. Meet regularly with TUSD staff and other program partners.
3. Operate a family health resource center open to the families of children living within the attendance boundaries of TUSD elementary schools with an API score of 1-5.
4. Meet reporting requirements in accordance with First 5 San Joaquin contract requirements.
5. Submit expenditure reports (IBERS) by the 20th of each month, or the next business day if the 20th falls on a weekend or holiday.
6. Attend and participate in parent education events with TUSD.
7. Make available any additional agency services that would be useful to serving families and children in this program.

B. General Provisions: TUSD agrees to:

1. Serve as the designated First Five lead agency for this project and meet reporting and First Five San Joaquin contract requirements.
2. Provide FRRC with a copy of all agreements in which FRRC is referenced.
3. Meet regularly with FRRC staff.
4. Facilitate parent education events and provide resource materials for these events.
5. Reimburse FRRC for services rendered in a timely manner upon receipt of a complete invoice. Complete invoices unpaid after 60 days will be considered past due.
6. Forward documents submitted by FRRC as required by First Five of San Joaquin such as Scope of Work changes, IBERs, and Budget Revisions in a timely manner.
7. Forward responses and revisions requested of FRRC by First Five of San Joaquin as soon as possible to allow FRRC adequate notice and time to respond.
8. Hold FRRC harmless for fines, penalties, or disallowed costs due to late submissions if FRRC submitted a requested report in a timely manner as defined by this agreement and First Five contract requirements.

_____	_____
Sheila Harrison, Ed.D Assistant Superintendent of Educational Services and Human Resources Tracy Joint Unified School District	Gary Rapaport Chief Executive Officer Sutter Tracy Community Hospital
_____	_____
Date	Date

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Sheila Harrison, Assistant Superintendent of Educational Services and Human Resources
DATE: November 16, 2009
SUBJECT: **Approve Services Agreement with Family Resource and Referral Center to Provide the PLAY School Readiness Program**

BACKGROUND: In April 2006, TUSD was awarded a grant from First 5 San Joaquin to provide a comprehensive school readiness program to children (age zero to five) and their families living within the attendance boundaries of North, Central, McKinley, and South/West Park Schools. A cornerstone of the PLAY Program is a preschool for families who do not qualify for subsidized programs. In addition to preschool services, TUSD partners with Family Resource and Referral Center to provide a continuum of parenting, health and social support services. The contract with First 5 San Joaquin to provide the PLAY School Readiness Program between July 1, 2009 and June 30, 2010 was approved by the TUSD School Board in June 2009.

RATIONALE: Approving this Services Agreement will allow TUSD to continue to collaborate with Family Resource and Referral Center to provide a variety of services including preschool, resource and referral, parenting support, health and social support to children age zero to five and their parents as well as early care and education providers in Tracy. This agenda item meets Strategic Goal #7: Develop and utilize partnerships that contribute to the achievement of District Goals.

FUNDING: There is no cost to the District; the District will receive grant money from First 5 San Joaquin to provide the PLAY School Readiness Program in the amount of approximately $751,839 for the period July 1, 2009 through June 30, 2010.

RECOMMENDATION: Approve Services Agreement with Family Resource and Referral Center to Provide the PLAY School Readiness Program

Prepared by: Brandi Harrold, School Readiness Program Specialist

SERVICES AGREEMENT BETWEEN
FAMILY RESOURCE & REFERRAL CENTER AND
TRACY JOINT UNIFIED SCHOOL DISTRICT

PLAY SCHOOL READINESS PROGRAM: PARENTS AS TEACHERS

This is an agreement between the Family Resource and Referral Center (FRRC) and Tracy Joint Unified School District (TUSD) to develop an effective working relationship in order to provide the PLAY School Readiness Program to children and families living within the attendance boundaries of TUSD elementary schools with an API score of 1 – 5. This partnership will work toward improving the lives of children age 0-5 and their families in order to help them arrive at Kindergarten ready and able to learn.

I. TERM AND SCOPE:

A. The term of this agreement shall begin December 9, 2009 and end June 30, 2010. This agreement is renewable on an annual basis; however, either party may terminate at any time upon 30 days written notice.

B. This agreement represents the entire agreement between the parties and is inclusive of the FRRC Scope of Work, Budget, and Budget Narrative as approved. Revisions to this agreement can be done in writing and with mutual consent of the parties.

II. DESCRIPTION OF SERVICES:

A. General Provisions: FRRC agrees to:

1. Work within the approved Scope of Work toward the agreed upon milestones.
2. Meet regularly with TUSD staff and other program partners.
3. Provide Parent Education services to the families of approximately 40 children living within the attendance boundaries of TUSD elementary schools with an API score of 1-5.
4. Meet reporting requirements in accordance with First 5 San Joaquin contract requirements.
5. Submit expenditure reports (IBERS) by the 20th of each month, or the next business day if the 20th falls on a weekend or holiday.
6. Attend and participate in parent education events with TUSD.
7. Make available any additional agency services that would be useful to serving families and children in this program.

B. General Provisions: TUSD agrees to:

1. Serve as the designated First Five lead agency for this project and meet reporting and First Five San Joaquin contract requirements.
2. Provide FRRC with a copy of all agreements in which FRRC is referenced.
3. Meet regularly with FRRC staff.
4. Facilitate parent education events and provide resource materials for these events.
5. Reimburse FRRC for services rendered in a timely manner upon receipt of a complete invoice. Complete invoices unpaid after 60 days will be considered past due.
6. Forward documents submitted by FRRC as required by First Five of San Joaquin such as Scope of Work changes, IBERs, and Budget Revisions in a timely manner.
7. Forward responses and revisions requested of FRRC by First Five of San Joaquin as soon as possible to allow FRRC adequate notice and time to respond.
8. Hold FRRC harmless for fines, penalties, or disallowed costs due to late submissions if FRRC submitted a requested report in a timely manner as defined by this agreement and First Five contract requirements.

_____	_____
Sheila Harrison, Ed.D Assistant Superintendent of Educational Services and Human Resources Tracy Joint Unified School District	Kay G. Ruhstaller, RD Executive Director Family Resource & Referral Center
_____	_____
Date	Date

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Sheila Harrison, Assistant Superintendent of Educational Services and Human Resources
DATE: November 16, 2009
SUBJECT: **Approve Services Agreement with Charterhouse Center for Families to Provide the Delta Island School Readiness Program**

BACKGROUND: When Holt School District was consolidated into Tracy Unified in 2007, TUSD took over a portion of the Holt/New Hope School Readiness grant from the San Joaquin County Office of Education and renamed the program the Delta Island School Readiness Program. The Delta Island School Readiness Program grant was used to expand the school readiness services available in Tracy through the PLAY School Readiness Program. TUSD collaborates with Charterhouse Center for Families to provide the services available through this grant. This grant serves students who live in the Delta Island area. The contract with First 5 San Joaquin to provide the Delta Island School Readiness Program between July 1, 2009 and June 30, 2010 was approved by the TUSD School Board in June 2009.

RATIONALE: Approving this Services Agreement will allow TUSD to continue to collaborate with Charterhouse Center for Families to provide a variety of services including kindergarten transition events, resource and referral, parenting support, health and social support to children age zero to five and their parents and early care and education providers in Tracy. This agenda item meets Strategic Goal #7: Develop and utilize partnerships that contribute to the achievement of District Goals.

FUNDING: There is no cost to the District; the District will receive grant money from First 5 San Joaquin to provide the Delta Island School Readiness Program in the amount of approximately $138,937 for the period July 1, 2009 through June 30, 2010.

RECOMMENDATION: Approve Services Agreement with Charterhouse Center for Families to Provide the Delta Island School Readiness Program

Prepared by: Brandi Harrold, School Readiness Program Specialist

SERVICES AGREEMENT BETWEEN
CHARTERHOUSE CENTER FOR FAMILIES AND
TRACY JOINT UNIFIED SCHOOL DISTRICT

DELTA ISLAND SCHOOL READINESS PROGRAM

This is an agreement between the Charterhouse Center for Families (CCF) and Tracy Joint Unified School District (TUSD) to develop an effective working relationship in order to provide the DELTA ISLAND SCHOOL READINESS PROGRAM'S Parents As Teachers component to families living within the Delta Island Area. This partnership will work toward improving the lives of children age 0-5 and their families in order to help them arrive at kindergarten ready and able to learn.

I. TERM AND SCOPE:

A. The term of this agreement shall begin December 9, 2009 and end June 30, 2010. This agreement is renewable on an annual basis; however, either party may terminate at any time upon 30 days written notice.

B. This agreement represents the entire agreement between the parties and is inclusive of the CCF Scope of Work, Budget, and Budget Narrative as approved. Revisions to this agreement can be done in writing and with mutual consent of the parties.

II. DESCRIPTION OF SERVICES

A. General Provisions: CCF agrees to:

1. Work within the approved Scope of Work toward the agreed upon milestones.
2. Meet regularly with TUSD staff and other program partners.
3. Provide Parent Education (PAT) and Raising A Reader (RAR) services to the families of approximately 20 children living within the Delta Island area each year.
4. Meet reporting requirements in accordance with First Five San Joaquin contract requirements.
5. Submit expenditure reports (IBERS) by the 20th of each month or by the next business day if the 20th falls on a weekend or holiday.
6. Attend and participate in the parent education events with TUSD.
7. Make available additional agency services that would be useful to serving families and children in this program.

B. General Provisions: TUSD agrees to:

1. Serve as the designated First Five lead agency for this project and meet reporting and First Five San Joaquin contract requirements.
2. Provide CCF with a copy of all agreements in which CCF is referenced.
3. Meet regularly with CCF staff.
4. Facilitate parent education events and provide resource materials for these events.
5. Reimburse CCF for services rendered in a timely manner upon receipt of a complete invoice. Complete invoices unpaid after 60 days will be considered past due.
6. Forward documents submitted by CCF as required by First Five of San Joaquin such as Scope of Work changes, IBERs, and Budget Revisions in a timely manner.
7. Forward responses and revisions requested of CCF by First Five of San Joaquin as soon as possible to allow CCF adequate notice and time to respond.
8. Hold CCF harmless for fines, penalties, or disallowed costs due to late submissions if CCF submitted a requested report in a timely manner as defined by this agreement and First Five contract requirements.

Sheila Harrison, Ed.D Assistant Superintendent of Educational Services and Human Resources Tracy Unified School District	Mikey Kameinski Executive Director Charterhouse Center for Families
Date	Date

TRACY
UNIFIED SCHOOL DISTRICT

HUMAN RESOURCES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Sheila Harrison, Assistant Superintendent of Educational Services & Human Resources
DATE: November 20, 2009
SUBJECT: **Approve Classified, Certificated, and/or Management Employment**

BACKGROUND:
None

CERTIFICATED

BACKGROUND:
None

CERTIFICATED MANAGEMENT

BACKGROUND:

CLASSIFIED

Aurandt, Tammy
Food Service Worker (Replacement)
West High School
Range 22, Step A - $11.95 per hour
3 hours per day
Funding: Child Nutrition-School Program

Balatayo, Olivia
Food Service Worker (New) – *Abolished 7 hour position and created (2) 3.5 hour positions
Williams Middle School
Range 22, Step C - $13.11 per hour
3.5 hours per day
Funding: Child Nutrition – School Program

Dominguez, Oscar
Bus Driver/Custodian/Groundskeeper (Replacement)
District Wide/Transportation
Range 36, Step A - $16.53 per hour + ND
8 hours per day
Funding: General Fund – 22%; Transportation-Special Ed – 56%; Ongoing & Major Maintenance-22%

Kelly, Esther
School Supervision Assistant (New)
George Kelly School
Range 21, Step C - $12.81 per hour
1 hour per day
Funding: General Fund

Koochof, Edrin	Food Service Worker (New) Kimball High School Range 22, Step C - $13.11 per hour 2.5 hours per day Funding: Child Nutrition – School Program
Kraschinsky, Janet	High School Administrative Secretary (New) *Filled by current TUSD employee Kimball High School Range 32, Step C - $16.53 per hour 8 hours per day Funding: General Fund
Mendoza, Maria	I.E.P. Para Educator I (New) Hirsch Elementary School Range 24, Step B - $13.11 per hour 6 hours per day Funding: Special Education
Otis-Spencer, Yvette	Secretary to Principal of Comm. Day School (Replacement) *Filled by current TUSD employee Willow Community Day School 8 hours per day Funding: Community Day School
Plares, Selia	Food Service Worker (Replacement) Art Freiler School Range 22, Step C - $13.11 per hour 3.5 hours per day Funding: Child Nutrition – School Program
Ramirez-Osorio, Rosa	Food Service Worker (Replacement) *Filled by current TUSD employee South/West Park (Breakfast Program) Range 22, Step C - $13.11 per hour 1.5 hours per day Funding: Child Nutrition – School Program
Sanchez, Tina	Food Service Worker (New) - *Abolished 7 hour position and created (2) 3.5 hour positions Williams Middle School Range 22, Step B - $12.51 per hour 3.5 hours per day Funding: Child Nutrition – School Program
Scholes, Ian	Food Service Worker (Replacement) Tracy High School Range 22, Step A - $11.95 per hour 3 hours per day Funding: Child Nutrition – School Program

Sillivan, Veronica	School Supervision Assistant (New) George Kelly School Range 21, Step A - $11.69 per hour 1.5 hours per day Funding: General Fund
Simmonds, Maria	I.E.P. Para Educator I (Replacement) *Filled by current TUSD employee George Kelly School Range 24, Step E - $15.07 per hour 6 hours per day Funding: Special Education
Smith, Sheryl	High School Administrative Secretary (New) *Filled by current TUSD employee Kimball High School Range 32, Step E - $18.15 per hour 8 hours per day Funding: General Fund
Vasquez, Diana	Special Ed Para Educator I (Replacement) Hirsch Elementary School Range 24, Step A - $12.51 per hour 4 hours per day Funding: Special Ed IDEA Preschool 80%; Special Ed IDEA Grant 20%
BACKGROUND:	**COACHES**
James II, Frederick	Assistant Sophomore Football Coach Kimball High School Stipend: $1,558.48 (pro-rated)
Miller, Martin	Sophomore Girls Basketball Coach West High School Stipend: $3,896.19

RECOMMENDATION: Approve Classified, Certificated and/or Management Employment

Prepared by: Dr. Sheila Harrison, Assistant Superintendent of Educational Services & Human Resources

TRACY
UNIFIED SCHOOL DISTRICT

HUMAN RESOURCES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Sheila Harrison, Assistant Superintendent of Educational Services & Human Resources
DATE: November 20, 2009
SUBJECT: **Accept Resignations/Retirements/Leave of Absence for Classified, Certificated, and/or Management Employment**

BACKGROUND: **CERTIFICATED MANAGEMENT**

NAME/TITLE	SITE	EFFECTIVE DATE	REASON
None			

BACKGROUND: **CERTIFICATED**

NAME/TITLE	SITE	EFFECTIVE DATE	REASON
None			

BACKGROUND: **CLASSIFIED**

NAME/TITLE	SITE	EFFECTIVE DATE	REASON
Gomez, Claudia Site Supervisor	PLAY Program	11/13/2009	Relocating
Jackson, Queen School Supervision Assist.	Jacobson	11/16/2009	Personal
Kraschinsky, Janet Career Education Tech.	Kimball High School	11/03/2009	*Accepted HS Secretary position at Kimball

Otis-Spencer, Yvette Secretary to Ind. Study	Adult School	11/27/2009	*Accepted Secretary position at Willow
Smith, Sheryl Secretary to Principal	Willow Day School	10/30/2009	*Accepted HS Secretary position at Kimball
Rose, Phillip Bus Driver/Cust./Grounds	Maint/Transp.	11/09/2009	Personal
Teang, Kimpo Food Service Worker	South/West Park	11/13/2009	Personal

Prepared by: Dr. Sheila Harrison, Assistant Superintendent of Educational Services & Human Resources

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent for Business Services
DATE: November 23, 2009
SUBJECT: **Adopt Resolution 09-13 Resolution In Support of the Mountain House Elementary School District's Reorganization to Become a Thompson Bill District of the Future Lammersville Unified School District; To Approve the Form of an Agreement Concerning the Accommodation of High School Age Students Residing Within the Boundaries of the Mountain House Elementary School District; Approving an Addendum to the Unification Petition and to Confirm that the Conditions to the Petition for Reorganization have been Satisfied**

BACKGROUND: On August 11, 2009, the Board of Trustees adopted Resolution No. 09-05 in Support of a Joint Petition for Reorganizations of a Portion of the Tracy Joint Unified School District to Form a Lammersville Unified School District; and in support of the School District Reorganization Study and Implementation Plan to Form the Lammersville Unified School District. Simultaneous with the Joint Petition, an agreement between the Tracy District and the Lammersville District (the "Pre-Unification Agreements") was drafted setting forth the obligations and rights of the Lammersville District and the Tracy District in relation to the formation of the Lammersville Unified School District.

The San Joaquin County Committee on School District Reorganization has initiated the process of conducting hearings in response the Joint Petition; however, the Governing Board of the Mountain House District has also expressed an interest in the Unification of the Lammersville District and passed Resolution No. 2009/10-5 in support of the Joint Petition and the Unification on October 22, 2009. The Resolution expressed the Mountain House Board's desire to reorganize and become a Thompson Bill component elementary school district of the future Lammersville Unified School District.

RATIONALE: In response to Mountain House Board's desire to withdraw from the Tracy Joint Unified School District as a Thompson Bill component of the Tracy District; Addendum No. 1 to the Joint Petition has been prepared, a Pre-Unification Agreement between the Tracy Joint Unified School District and the Mountain House Elementary School

District has been prepared and Resolution No. 09-13 in Support of the Mountain House School District's Reorganization to become a Thompson Bill District of the Future Lammersville Unified School District has been prepared to cooperate with the Mountain House District's reorganization efforts.

FUNDING: The study addresses funding implications in detail.

RECOMMENDATION: Adopt Resolution 09-13 In Support of the Mountain House Elementary School District's Reorganization to Become a Thompson Bill District of the Future Lammersville Unified School District; to Approve the Form of an Agreement Concerning the Accommodation of High School Age Students Residing within the Boundaries of the Mountain House Elementary School District; Approving an Addendum to the Unification Petition and to Confirm that the Conditions to the Petition for Reorganization have been Satisfied

Prepared by: Bonny Carter, Director of Facilities and Planning

TRACY
UNIFIED SCHOOL DISTRICT

TRACY UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 09-13

RESOLUTION IN SUPPORT OF THE MOUNTAIN HOUSE ELEMENTARY SCHOOL DISTRICT'S REORGANIZATION TO BECOME A THOMPSON BILL DISTRICT OF THE FUTURE LAMMERSVILLE UNIFIED SCHOOL DISTRICT; APPROVING THE FORM OF AN AGREEMENT CONCERNING THE ACCOMMODATION OF HIGH SCHOOL AGE STUDENTS RESIDING WITHIN THE BOUNDARIES OF THE MOUNTAIN HOUSE ELEMENTARY SCHOOL DISTRICT; APPROVING AN ADDENDUM TO THE UNIFICATION PETITION; AND CONFIRMING THAT THE CONDITIONS TO THE PETITION FOR REORGANIZATION HAVE BEEN SATISFIED

WHEREAS, Tracy Joint Unified School District ("Tracy District") is a unified school district serving grades Kindergarten through 12th within the boundaries of the former Tracy Elementary School District, the former Delta Island Elementary School District, and the former Holt Elementary School District as well as serving grades 9th through 12th within the territory that it shares in common with Banta Elementary School District, the New Jerusalem Elementary School District, the Jefferson Elementary School District, and the Lammersville Elementary School District ("Lammersville District") within San Joaquin County and the Mountain House School District ("Mountain House District") within Alameda County;

WHEREAS, the Governing Board of the Lammersville District has expressed an interest in reorganizing the Lammersville District into a new unified school district serving grades Kindergarten through 12th for students within the existing Lammersville District ("Unification"), with such unified school district to be referred to as the Lammersville Unified School District ("Lammersville Unified School District");

WHEREAS, to that end, the Tracy District and the Lammersville District adopted Resolution Numbers 08-43 and 08-09-18, respectively, declaring their support for the proposed Unification of the Lammersville District;

WHEREAS, thereafter, the Resolution and Petition for Reorganization - School District Reorganization Study and Implementation Plan to Form the Lammersville Unified School District (the "Joint Petition") was prepared by the

Lammersville District and the Tracy District and considered by the Governing Boards of the respective school districts at public meetings held by the Boards;

WHEREAS, contemporaneous with the Joint Petition, an agreement between the Tracy District and the Lammersville District (the "Pre-Unification Agreement") was drafted setting forth the obligations and rights of the Lammersville District and the Tracy District in relation to the formation of the Lammersville Unified School District, including, but not limited to, administrative arrangements and agreed upon procedures to accommodate students and programs, interdistrict attendance of pupils who are residents of the respective districts, the procedures and processes to carry out the Unification consistent with Education Code sections 35700 through 35785, and the equitable division of resources following the Unification;

WHEREAS, the Board of the Tracy District adopted Joint Resolution Number 09-05 in support of the Joint Petition on August 11, 2009;

WHEREAS, the Tracy District's Board's support of the Joint Petition was conditioned on additional terms contained in an addendum to Resolution Number 09-05, including, but not limited to, an amendment to a mitigation agreement between the Tracy District and Trimark Communities, and its successors (i.e., Shea Mountain House, LLC);

WHEREAS, the Board of the Lammersville District adopted Joint Resolution Number 09-10-03 in support of the Joint Petition, on August 13, 2009;

WHEREAS, the San Joaquin County Committee on School District Reorganization has commenced the process of conducting hearings in response to the approval of the Joint Petition by the Boards of the Tracy District and the Lammersville District;

WHEREAS, the Governing Board of the Mountain House District has also expressed an interest in the Unification of the adjoining Lammersville District;

WHEREAS, similar to Lammersville District, the Mountain House District is a Thompson Bill component school district as provided for in Education Code section 35542;

WHEREAS, in support of the Joint Petition, the Board of the Mountain House District adopted Resolution Number 2009/10-5 in support of the Joint Petition and the Unification, on October 22, 2009;

WHEREAS, the Mountain House District's Resolution Number 2009/10-5 also expressed the Mountain House Board's desire to no longer be a Thompson Bill component elementary school district of the Tracy District and instead, to

reorganize to become a Thompson Bill component elementary school district of the future Lammersville Unified School District;

WHEREAS, in response to the interests of the Mountain House District as expressed in its Resolution No. 2009/10-5, an addendum to the Joint Petition has been prepared, entitled Addendum No. 1 to the Lammersville Unified School Reorganization Study and Implementation Plan ("Addendum No. 1 to the Joint Petition") and presented to the Board of the Tracy District;

WHEREAS, contemporaneous with the preparation of Addendum No. 1 to the Joint Petition, a Pre-Unification Agreement between the Tracy Joint Unified School District and the Mountain House Elementary School District has been prepared and presented to the Board of the Tracy District; and

WHEREAS, by way of this Resolution, the Tracy District intends: (i) to express its support for the proposed reorganization by the Mountain House District as described in Addendum No. 1 to the Joint Petition, (ii) to approve Addendum No. 1 to the Joint Petition, and (iii) to approve the Pre-Unification Agreement between the Tracy Joint Unified School District and the Mountain House Elementary School District.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby finds, determines and orders as follows:

Section 1. Recitals. The foregoing recitals are true and correct.

Section 2. Tracy District's Support of Mountain House District's Reorganization. The Board hereby approves of and supports the efforts of the Mountain House District to withdraw as a Thompson Bill component elementary school district of the Tracy District and to reorganize to become a Thompson Bill component elementary school district of the future Lammersville Unified School District for purposes of providing high school educational services to high school age students residing within the Mountain House District's boundaries. Further, the Board authorizes and directs Tracy District staff to prepare materials and data and to cooperate with the Mountain House District's reorganization efforts.

Section 3. Approval of Addendum No. 1 to the Joint Petition. The Board hereby approves Addendum No. 1 to the Joint Petition, attached hereto as **Exhibit A** in substantially final form, to become an addendum to the Joint Petition previously approved by the Board and on file with the San Joaquin County Committee on School District Organization. The Tracy District's Superintendent and the Associate Superintendent of Business Services is entitled to make such insertions, revisions, corrections, or amendments as are necessary to Addendum No. 1 to the Joint Petition as long as such modifications are consistent with the terms and conditions of this Resolution, consistent with the Pre-Unification Agreement

between the Tracy Joint Unified School District and the Mountain House Elementary School District, and consistent with the Joint Petition.

Section 4. Approval of the Pre-Unification Agreement. The Board hereby approves the form of the Pre-Unification Agreement between the Tracy Joint Unified School District and the Mountain House Elementary School District, attached hereto as **Exhibit B** in substantially final form, concerning the obligations and rights of both districts upon the reorganization of the Mountain House District to become a Thompson Bill component elementary school district of the future Lammersville Unified School District. Such obligations and rights include, but are not limited to, administrative arrangements and agreed upon procedures to accommodate students and programs and the interdistrict attendance of high school age pupils who are residents of the Mountain House District. The Board further authorizes and directs the Superintendent and the Associate Superintendent of Business Services of the Tracy District and their designees ("Officer"), and each of them individually, for and in the name of the Tracy District, to approve, execute, and deliver such agreement in substantially the form presented to this meeting, with such changes, insertions, revisions, corrections, or amendments as shall be approved by the Tracy District Officer executing the agreement for the Tracy District.

Section 5. Transportation Service for High School Age Students Residing within the Mountain House District. Consistent with the Mountain House Resolution Number 2009/10-5, the Board hereby declares that upon the Mountain House District's withdrawal from the Tracy District and reorganization to become a Thompson Bill component elementary school district of the future Lammersville Unified School District, the Tracy District shall no longer be obligated to provide transportation services to the high school age students residing within the boundaries of the Mountain House District. Such obligation shall thereafter be the responsibility of the future Lammersville Unified School District.

Section 6. Satisfaction of Conditions to Support of Joint Petition. The Board hereby finds that the conditions to the Tracy District's support of the Joint Petition, set forth in Addendum No. 1 to Joint Resolution No. 09-05, have been satisfied. As a result, the Tracy District states its unconditional support for the Joint Petition and the Lammersville District's Unification efforts.

APPROVED, PASSED AND ADOPTED by the following vote of the Board of Education of the Tracy Joint Unified School District called on this 8th day of December 2009.

AYES:

NOES:

ABSTAIN:

ABSENT:

_____
President of the Board of Education

ATTEST:

_____
Secretary of the Board of Education

EXHIBIT A

ADDENDUM NO. 1 TO THE JOINT PETITION

School District Reorganization Study and Implementation Plan
To Form Lammersville Unified School District from a Portion of the
Tracy Joint Unified School District

Addendum #1

This addendum addresses the issues related to the Mountain House School District (SD) becoming a Thompson Bill District in the new Lammersville Unified School District once the new district is formed. The Reorganization Study and Implementation Plan dated August 2009 included the Mountain House SD as part of the Tracy Joint Unified School District (JUSD).

1. Mountain House SD Historical Enrollment (California Department of Education CBED information)

Year	Students (K-8)
99/00	52
00/01	58
01/02	51
02/03	47
03/04	44
04/05	44
05/06	40
06/17	40
07/08	37
08/09	42

10 year student change	-10
10 year percent change	-19%

2. Mountain House SD Students Attending Tracy High Schools

Year	Students (9-12)
05/06	9
06/07	6
07/08	9
08/09	3
09/10	6

3. Future residential development in the Mountain House SD boundaries is not expected to change over the next 5 to 10 years which would have an impact upon the unification.

4. Condition 1 "The new district will be adequate in terms of the number of pupils enrolled." The numbers have been adjusted to show Mountain House 9-12 students attending Lammersville.

   Revised 1A, page 11:

   A. The affected school districts would have the following projected enrollment on the date that the proposal becomes effective or any new district becomes effective (estimated July 2011):

	Lammersville (11)	**Tracy USD (11)**
Elementary Students	2064	10,779
High School Students	635	5,725
*Unified District Students	**2693**	**(Total) 16,510**

   ***Enrolled in Tracy JUSD**

The Impact of six (6) Mountain House students leaving Tracy schools represents less that a 0.1% impact. The impact of new students attending the new Lammersville High School would be less than 1%.

Table 1.2
(Revised to shift Mountain House SD 9-12 students to Lammersville)

District	Projected Enrollment (Date of Unification)
Proposed Lammersville USD	2,699
Remaining Tracy JUSD	16,504

Table 1.3
(Revised to shift Mountain House SD 9-12 students to Lammersville)

District	Projected Enrollment Change
Proposed Lammersville USD	+958
Remaining Tracy JUSD	-867

Conclusion

There are no adverse enrollment projections from Mountain House School District becoming a Thompson Bill District of the new Lammersville Unified School District.

5. Assessed Valuation

Total estimated assessed value after Lammersville Unification

- Alameda County Portion (Mountain House SD) $74,705,532
- Tracy JUSD $13,625,831,328
- Lammersville $2,628,791,749

The assessed valuation impact of the Mountain House SD on the Tracy JUSD is 0.5%. The increase in assessed value on the new Lammersville Unified School District would be 2.8%. The change of assessed value of property from the Tracy JUSD would be insignificant.

6. Enrollment by Ethnicity

	Tracy		Lammersville		Mountain House	
	Students	%	Students	%	Students	%
Am. Indian / Alaska Native	107	.6%	17	1%	0	0%
Asian	1,590	9.2%	348	20%	0	0%
Pacific Islander	211	1.2%	22	1.3%	0	0%
Filipino	1,129	6.5%	301	17.3%	0	0%
Hispanic/Latino	7,031	40.5%	358	20.6%	13	31%
African American	1,403	8.1%	183	10.5%	0	0%
White (non Hispanic)	5,042	29.1%	490	28.1%	27	64.3%
Multiple or No Response	829	4.8%	22	1.3%	2	4.8%

The inclusion of the Mountain House SD students into the new Lammersville Unified School District will not have an adverse affect on the racial or ethnic make up of either Lammersville or Tracy school districts.

7. The revenue limit calculations will have an insignificant impact if the estimated 6 Mountain House SD 9-12 students attend the new Lammersville High School.

8. The educational programs described in the unification report will not change if the Mountain House SD 9-12 students attend the new Lammersville High School.

9. The student housing costs described in the unification report will not change if the Mountain House SD 9-12 students attend the Lammersville High School. The impact of 6 new 9-12 students on the Lammersville housing plan would not require any new classrooms based upon a state classroom student loading standard of 27 students per classroom.

10. The Property Values section of the unification report will not change.

Conclusion

The proposed change of the Mountain House School District as a Thompson Bill District to be included in the unification proposed for the Lammersville School District will not have an impact on the unification study dated August 2009.

EXHIBIT B

PRE-UNIFICATION AGREEMENT BETWEEN THE TRACY JOINT UNIFIED SCHOOL DISTRICT AND THE MOUNTAIN HOUSE ELEMENTARY SCHOOL DISTRICT

PRE-UNIFICATION AGREEMENT

By and Between

TRACY JOINT UNIFIED SCHOOL DISTRICT

and

MOUNTAIN HOUSE ELEMENTARY SCHOOL DISTRICT

This Pre-Unification Agreement (hereafter, the "Agreement"), dated _____, 2009, is made and entered into by and between the Tracy Joint Unified School District (hereafter the "Tracy District") and the Mountain House Elementary School District (hereafter the "Mountain House District"), collectively the "Districts," both school districts organized and existing under the laws of the State of California, and is predicated upon the following:

WITNESSETH:

WHEREAS, the Mountain House District is a non-unified district serving grades kindergarten through 8th;

WHEREAS, the Tracy District is a unified school district serving grades kindergarten through 12th within the boundaries of the Tracy Elementary School District and serving grades 9th through 12th within that territory that it shares in common with the Banta Elementary School District, the New Jerusalem Elementary School District, the Jefferson Elementary School District and the Lammersville Elementary School District (the "Lammersville District") within San Joaquin County and the Mountain House District within Alameda County (a map of the boundaries of the Tracy District is attached hereto as Exhibit A);

WHEREAS, the Mountain House District is an independent, Thompson Bill component elementary school district of the Tracy District with boundaries that touch portions of the Tracy District boundaries;

WHEREAS, high school age students residing within the Mountain House District currently receive high school educational services from the Tracy District;

WHEREAS, on October 22, 2009 the Mountain House District passed and adopted a resolution in support of the efforts of the Lammersville District to reorganize to become a unified school district serving grades kindergarten through 12th, with the goal of constructing its own high school, and to be referred to as the Lammersville Unified School District (the "Lammersville Unified School District");

WHEREAS, the governing board of the Mountain House District, with the support of the San Joaquin County Office of Education and the Alameda County Office of Education, desires to withdraw as a Thompson Bill component elementary school district of the Tracy District and to

reorganize as a Thompson Bill component elementary school district of the future Lammersville Unified School District in conjunction with the unification of the Lammersville District;

WHEREAS, the Board of the Tracy District supports the concept of the reorganization of the Mountain House District to become a Thompson Bill component elementary school district of the future Lammersville Unified School District, subject to agreement by the Districts to certain conditions as set forth herein;

WHEREAS, in order to accommodate high school age students from within the future Lammersville Unified School District and the Mountain House District on a long-term basis, the future Lammersville Unified School District seeks to construct and operate a Lammersville Unified School District high school (the "New High School") within its boundaries;

WHEREAS, in the event of voter approval of unification of the Lammersville District, construction of the New High School is anticipated to commence in the summer of 2013 and anticipated to become operational following the conclusion of construction. Even though the planning of New High School will commence immediately, the exact dates of commencement of construction and completion are merely estimates, and are not known with certainty;

WHEREAS, the Districts acknowledge that Education Code section 46600 authorizes two or more school districts to enter into an agreement for the interdistrict attendance of pupils who are residents of the respective districts;

WHEREAS, an agreement between the Tracy District and the Lammersville District (the "Pre-Unification Agreement") was drafted setting forth the obligations and rights of the Lammersville District and the Tracy District in relation to the formation of the Lammersville Unified School District, including, but not limited to, administrative arrangements and agreed upon procedures to accommodate students and programs, interdistrict attendance of pupils who are residents of the respective districts, the procedures and processes to carry out the Unification consistent with Education Code sections 35700 through 35785, and the equitable division of resources following the unification;

WHEREAS, reorganization of the Mountain House District will require a variety of administrative arrangements and agreed upon procedures in order to accommodate high school age students residing with the boundaries of the Mountain House District and programs for such students at Tracy District high schools prior to the construction of a suitable high school facility within the Lammersville Unified School District;

WHEREAS, the Tracy District and the Mountain House District intend to adopt the Pre-Unification Agreement between the Tracy District and the Lammersville District as a mechanism for setting forth such administrative arrangements and agreed upon procedures for the provision of educational services to the high school age students residing within the Mountain House District following the reorganization of the Mountain House District;

WHEREAS, the Districts further acknowledge that those procedures of the Education Code governing in part the process for unification of school districts, namely Education Code sections 35500 through 35785, provide further guidance and authority for the anticipated

reorganization of the Mountain House District, and it is the intent of the parties to this Agreement to delineate certain procedures, and agree upon certain approaches to carry out the process for reorganization as contemplated by the parties hereto. The procedures set forth in the Education Code sections 35500 through 35785 shall hereinafter be referred hereto as the "Unification Law";

WHEREAS, the Districts additionally wish to provide for an orderly transition, while ensuring the availability of adequate facilities for high school students of both Districts; and

WHEREAS, it is the intent of this Agreement to set forth the rights and obligations of the Districts in relation to the application of the Unification Law and the reorganization of the Mountain House District.

NOW THEREFORE, in consideration of the mutual agreements set forth herein, the Districts do hereby agree as follows:

AGREEMENT:

1. Recitals. The above recitals are true and correct and are incorporated herein by reference.

2. Provision of High School Educational Services. The Tracy District and the Mountain House District agree that the terms and conditions of the Pre-Unification Agreement between the Tracy District and the Lammersville District shall govern the relationship between the Tracy District and the Mountain House District with respect to the reorganization of the Mountain House District, subject to the exceptions set forth herein. As a result, as of the Unification Date (defined in Paragraph 2.G of the Pre-Unification Agreement) high school age students residing within the Mountain House District shall have the same rights and be treated in the same manner as high school students of the future Lammersville Unified School District, and shall be allowed to attend Tracy District high schools on a space available basis. Further, as of the Unification Date, the Tracy District and the Mountain House District shall have the same rights and obligations, as the Tracy District and the Lammersville District, respectively, have under the Pre-Unification Agreement.

3. Mountain House District Reorganization. The parties acknowledge and agree that references in the Pre-Unification Agreement to the "unification" of the Lammersville District shall mean the "reorganization" of the Mountain House District in the context of this Agreement.

4. Alameda County Office of Education. The parties further acknowledge and agree that references to the "San Joaquin County Office of Education," especially with regard to approvals and support of the unification and reorganization process, shall include the "Alameda County Office of Education" in the context of this Agreement.

5. Petition for Unification. Pursuant to the Unification Law, the Tracy District and the Lammersville District prepared, and their respective governing boards approved, the Resolution and Petition for Reorganization – School District Reorganization Study and Implementation Plan to Form the Lammersville Unified School District (the "Joint Petition").

The Joint Petition has been amended and approved by the governing boards of the Tracy District and the Lammersville District to include the impact of the Mountain House District's reorganization on the Tracy District and the future Lammersville Unified School District.

6. Costs. In consideration of the Tracy District providing educational services to high school age students residing within the Mountain House District following its reorganization, the future Lammersville Unified School District shall pay to the Tracy District funding received for such students from Federal, State and local sources of revenue as set forth in the Pre-Unification Agreement between the Tracy District and the Lammersville District at Paragraph 5. Notwithstanding Paragraph 2 above, for purposes of this Agreement, the Tracy District acknowledges that it does not expect to receive developer school impact mitigation fees to serve the high school age students from the Mountain House District.

7. Transportation. Notwithstanding Paragraph 2 above, after the Unification Date, the Tracy District shall no longer have any obligation to provide transportation to the high school age students residing within the boundaries of the Mountain House District.

8. Special Education Services. The parties acknowledge and agree that references to the "San Joaquin County Office of Education Special Education Local Plan Area" shall mean the "Tri-Valley Special Education Local Plan Area" in the context of this Agreement.

9. Notices. All notices that are required to be given by one party to the other under this Agreement shall be in writing and shall be deemed to have been given if delivered personally or enclosed in a properly addressed envelope deposited in a United States Post Office for delivery by registered or certified mail addressed to the Districts at the following address:

Tracy Joint Unified School District:	1875 W. Lowell Avenue Tracy, CA 95376 Attn: Superintendent
With a copy to:	Kronick Moskovitz Tiedemann & Girard 400 Capitol Mall, 27 Floor Sacramento, CA 95814 Attn: P. Addison Covert, Esq.
Mountain House Elementary School District:	3950 Mt. House Road Byron, CA 94514 Attn: President of the Board
With a copy to:	_____ _____ _____

10. Entire Agreement. This Agreement contains the entire agreement of the Districts as to the subject matter herein. This Agreement supersedes any prior or contemporaneous negotiations, representations, agreements, and understandings of the Districts with respect to the subject matter herein.

11. Choice of Law. This Agreement is made under and will in all respects be interpreted, enforced, and governed by the laws of the State of California, without regard to rules regarding conflict of interest law. Any litigation by either District to enforce or interpret the terms of this agreement shall be brought in San Joaquin County, California.

12. Construction. This Agreement has been jointly negotiated and drafted. The language of this Agreement shall be construed as a whole according to its fair meaning and not strictly for or against either of the Districts.

13. Enforcement. If there is litigation of any kind by either of the Districts to enforce the provisions of this Agreement, each party shall be responsible for their own fees and costs incurred in connection with such litigation or appeal thereof.

14. Severability. If any term, provision, covenant or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the Districts have caused this Agreement to be executed by their respective officers thereunto duly authorized, all as of the day and year first written above.

TRACY DISTRICT:

Tracy Joint Unified School District

By: _____
Title: _____

MOUNTAIN HOUSE DISTRICT

Mountain House Elementary School District

By: _____
Title: _____

EXHIBIT A

Map of Boundaries of Tracy Joint Unified School District, Including the Mountain House Elementary School District

[*To Come*]

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent, Business Services
DATE: November 20, 2009
SUBJECT: **Consider Claim No. 6-0910 TUSD**

BACKGROUND: On or about November 13, 2009, a claim was received by the Tracy Unified School District in which the claimant stated that a loss or injury occurred on or about August 3, 2009. The District's insurance providers reviewed the claim and determined:

a. The information provided to date does not suggest that there is a liability on behalf of the School District.

The District's insurance providers recommends a rejection/denial of this claim by the Board of Trustees.

The amount of the claim is noted as exceeding $66,000.00.

RATIONALE: District's insurance advisors, legal advisors, and District staff recommend rejection/denial of this claim. This is standard practice in order to protect the District from future litigation.

FUNDING: District insurance account covers costs up to the Board approved deductible amount.

RECOMMENDATIONS: All claims December 8, 2009 and after are hereby denied/rejected.

Prepared by: Dr. Casey Goodall, Associate Superintendent for Business Services.

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent for Business
DATE: November 19, 2009
SUBJECT: **Certify 2009-2010 Fiscal Year First Interim Report**

BACKGROUND: Education Code Section 42130 and 42131 require that the superintendent of each school district shall submit two reports to the governing board of the district during each fiscal year. The first report shall cover the financial and budgetary status of the district for the period ending October 31. The second report shall cover the period ending January 31. Both reports shall be approved by the district governing board no later than 45 days after the close of the period being reported. All reports required by this subdivision shall be in a format or on forms prescribed by the Superintendent of Public Instruction, and shall be based on standards and criteria for fiscal stability adopted by the State Board of Education pursuant to Section 33127. The reports, and supporting data, shall be maintained and made available by the school district for public review.

The governing board of each school district shall certify, in writing, within 45 days after the close of the period being reported, whether or not the school district is able to meet its financial obligations for the remainder of the fiscal year and, based on current forecasts, for the subsequent fiscal year.

In addition to the AB1200 oversight responsibilities generated in 1992, additional oversight responsibilities were added in 2004 with AB2756 requiring the San Joaquin County Office of Education added an additional requirement that the Tracy Unified School District board review the assumptions supporting the multiple year projections. The review associated with these two levels of review will be included with the First Interim Report document.

It should be noted that labor negotiations have not been completed for the current year, nor have any impacts caused by negotiations on the current or subsequent year budgets been included in this budget analysis.

Furthermore, the district is experiencing declining enrollment of approximately 100 students per year, and in the midst of facing the largest budget cuts ever proposed for TUSD. While the depth of further reductions are not yet known, the state's estimated shortfall, as announced by the California Legislative Analyst on November 18th, is a staggering $14.4 billion per year, with half of the recommended cuts, $7.2 billion, most likely coming from K-12 education. This statewide $7.2 billion cut to K-12 education might lead to additional cuts of approximately $18.7 million to TUSD for the current school year. The impact of these reductions will become clearer when Governor Schwarzenegger proposes his state budget in January.

The First Interim Report confirms a qualified review in which the district will be able to meet current obligations, but not the obligations of any future years.

FUNDING: The first interim report generates no cost. It is merely a reporting of all projected revenues and expenses in the current and next two fiscal years. This report and the actions required to implement the changes will ensure the district is able to meet its financial obligations for the remainder of the fiscal year and, based on current forecasts, for the subsequent three fiscal years.

RECOMMENDATION: Certify 2009-2010 Fiscal Year First Interim Report.

Prepared by: Dr. Casey Goodall, Associate Superintendent for Business.

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: James Franco, Superintendent
FROM: C. Goodall, Assistant Superintendent for Business
DATE: November 19, 2009
SUBJECT: **Adopt Board Policy 1230 Community Support Organizations (Third Reading – Intent to Adopt)**

BACKGROUND: On October 13th and 27th, 2009, the Board of Education reviewed a new policy governing Community Support Organizations. The policy represents best practices recommended by the California School Boards Association. Advisory groups were added as an additional set of groups covered by the policy.

RATIONALE: Bold items in the attached Administrative Regulation reflect recommended changes. Formatting will be corrected once changes are completed.

FUNDING: There is no cost to name these facilities.

RECOMMENDATION: Adopt Board Policy 1230 Community Support Organizations (Third Reading – Intent to Adopt)

COMMUNITY SUPPORT ORGANIZATIONS

The Governing Board recognizes the importance of having parent support/booster clubs that enhance and assist in furthering the educational opportunities of students.

Community support organizations (CSO) such as Parent Teacher Clubs, Parent Teacher Associations, Athletics Boosters, Band Boosters, **Advisory Groups**, and any other organizations approved by the Board to promote, encourage, and support the approved academic, co-curricular, and extra curricular activities of the district. All CSO's are directly responsible to the respective building principal who must operate under the laws of the State and administrative guidelines of the district.

The Board recognizes that school-connected organizations are separate legal entities, independent of the district. However, in order to help the Board fulfill its legal and fiduciary responsibility to manage district operations, any school-connected organization that desires to raise money to benefit any district student shall submit a request for authorization to the Board, in accordance with Board policy and administrative regulation. In addition, the Superintendent or designee shall establish appropriate internal controls for the relationship between school-connected organizations and the district.

The Board encourages school-connected organizations to consider the impact of fund-raising activities on the overall school and district program. School-connected organizations may consult with the principal to determine school needs and priorities. Activities by school-connected organizations shall not conflict with law, Board policies, administrative regulations, or any rules of the sponsoring school.

Legal Reference:

EDUCATION CODE	
200-262.4	**Prohibition of discrimination on the basis of sex**
35160	Authority of governing boards
38130-38138	**Civic Center Act, use of school property for public purposes**
48931	**Authorization for sale of food by student organization**
48931	**Sale of food to elementary students during the school day**
48931.2	**Sale of food to middle, junior, or high school students**
48931.5	**Sale of beverages at elementary, middle, or junior high schools**

COMMUNITY SUPPORT ORGANIZATIONS

48932	**Authorization for fund-raising activities by student organization**
40041	Use of civic center by public
40043	Groups which may use school facilities without charge
51520	**Prohibited solicitation on school premises**
51521	**Fund-raising by a school-connected organization**

BUSINESS AND PROFESSIONS CODE

17510-17510.95	**Solicitations for charitable purposes**
25608	**Alcohol on school property; use in connection with instruction**

GOVERNMENT CODE

12580-12599.7	**Fundraisers for Charitable Purposes Act**

PENAL CODE

319-329	**Lottery, raffle**

CODE OF REGULATIONS, TITLE 5

4900-4965	**Nondiscrimination in elementary and secondary education programs**
15500	**Food sales in elementary schools**
15501	**Food sales in high schools and junior high schools**

CODE OF REGULATIONS, TITLE 11

300-312.1	**Fundraising for charitable purposes**

UNITED STATES CODE, TITLE 20

1681-1688	**Discrimination based on sex or blindness, Title IX**

COURT DECISIONS

Serrano v. Priest, (1976) 18 Cal. 3d 728

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION LEGAL ADVISORIES

1101.89 School District Liability and "Hold Harmless" Agreements, LO:4-89

WEB SITES

CSBA: http//www.csba.org

COMMUNITY SUPPORT ORGANIZATIONS

California Office of the Attorney General, charitable trust registry:
http://caag.state.ca.us/charities
California State PTA: http://www.capta.org

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: James Franco, Superintendent
FROM: C. Goodall, Assistant Superintendent for Business
DATE: November 19, 2009
SUBJECT: **Adopt Revised Board Policy 3452 Student Activity Funds (Third Reading – Intent to Adopt)**

BACKGROUND: On October 13th and 27th, 2009, the Board of Education reviewed a first reading of proposed changes to Board Policy 33452 governing Student Activity Funds. The policy represents best practices recommended by the California School Boards Association.

BACKGROUND: On May 28, 2008, the Board of Education adopted changes to Administrative Regulation 1330.1 governing management of the District Facility Use policy. Since that time, additional changes have been recommended

RATIONALE: Bold items in the attached Administrative Regulation reflect recommended changes. Formatting will be corrected once changes are completed.

FUNDING: There is no cost to name these facilities.

RECOMMENDATION: Adopt Revised Board Policy 3452 Student Activity Funds (Third Reading Intent to Adopt)

STUDENT ACTIVITY FUNDS

The Governing Board recognizes that student organizations can provide students with an opportunity to conduct worthwhile cocurricular activities beyond those provided by the district can help students learn about effective financial practices. To that end, student organizations may raise and spend funds to support activities that promote welfare, morale, and educational experiences of the student body.

Generally, there are two types of Associated Student Body (ASB) organizations. ASBs in high schools and middle schools are called "organized ASBs" since the students, organizing their activities around student clubs and/or a student council, have primary responsibility for the ASB, with the assistance of an adviser. In elementary schools, the ASB is "unorganized" because there is no student council and the principal or designee usually oversees the fund-raising and spending decisions, with more limited involvement from the students.

Fundraising events

At the beginning of each school year, each principal or designee shall submit to the Superintendent or designee a list of the fund-raising events that each student organization proposes to hold that year. The Superintendent or designee shall review the proposed events and determine whether the events contribute to the educational experience and are not in conflict with or detract from the school's educational program. When reviewing proposed events, the Superintendent or designee shall consider the effects of the activities on student health and safety, evaluate the risk of liability to the district, and ensure that the proposed activities are in compliance with law, Board policy, and administrative regulation.

Management of funds

The Education Code requires the district to provide for the supervision of all funds raised by any student body organization or student organization using the name of the school. Consequently, student body funds shall be managed in accordance with law and sound business procedures designed to encourage the largest possible educational return to students without sacrificing the security of funds.

The Superintendent or designee shall develop internal control procedures to safeguard the organization's assets, promote the success of fund-raising ventures, provide reliable financial information, and reduce the risk of fraud and abuse. These procedures shall detail the oversight of activities and funds including, but not limited to, the appropriate role and provision of training for staff and students, parameters for events on campus, appropriate and prohibited uses of funds, and accounting and record-keeping processes, including procedures for handling questionable expenditures.

STUDENT ACTIVITY FUNDS

The principal or designee shall be responsible for the proper conduct of all student organization financial activities. The budget adopted by the student body organization should serve as the financial plan for the school year and shall be submitted to the Superintendent or designee at the beginning of each school year. The Superintendent or designee shall periodically review the organization's use of funds to ensure compliance with the district's internal control procedures.

Funds derived from the student body shall be disbursed according to procedures established by the student organization. All disbursements must be approved by a Board-designated official, the certificated employee who is the student organization advisor, and a student organization representative.

The Board shall provide an annual audit of student accounts by a certified public accountant or licensed public accountant. The cost of the audit shall be paid from district funds.

Legal Reference:

EDUCATION CODE

35182.5	Non-nutritious foods and beverages, vending machines
35564	Funds, obligation of the student body
41020	Requirement for annual audit
48930-48938	Student body organization
49431	Sale of food and beverages, elementary schools
49431.5	Sale of food and beverages, middle, and high schools
51520	School premise, prohibited solicitations
51521	Fund-raising projects

CODE OF REGULATIONS, TITLE 5

15500	Food sales, elementary schools
15501	Food sales, middle and junior high schools

COURT DECISIONS

Prince v. Jacoby, (2002) 303 F.3d 1074

Management Resources:

FISCAL CRISIS MANAGEMENT & ASSISTANCE TEAM PUBLICATIONS

Associated Student Body Accounting Manual & Desk Reference, 2005

STUDENT ACTIVITY FUNDS

WEB SITES
California Department of Education: http://www.cde.ca.gov
Fiscal Crisis Management & Assistance Team: http://www.fcmat.org

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: James Franco, Superintendent
FROM: C. Goodall, Assistant Superintendent for Business
DATE: November 19, 2009
SUBJECT: **Approve 2009-10 High School Associated Student Body Budgets and Constitutions and Associated Student Body Accounting Guide**

BACKGROUND: Under the law, students in California's public schools may raise money and make decisions about how they will spend this money. Student organizations that are established to raise and spend money on behalf of students are called Associated Student Body organizations or ASBs. ASBs must be made up of current students. The funds that are raised and spent by student organizations are called associated student body funds or ASB funds. ASB organizations and management of ASB funds represent an opportunity for students to not only raise money, but also to learn some of the principles of operating a small business and to learn leadership skills, while making a contribution to their school and fellow students. Student organizations may raise a surprisingly large amount of funds in a year.

RATIONALE: The governing board of the school district is ultimately responsible for the appropriate activities of student organizations. Under Education Code section 48930, the governing board has the authority to approve the formation of a student body organization, to establish the parameters under which the organization will operate. The board establishes policies and regulations specifying how the student body organization will be established, how the organization's activities will be supervised and how the organization's finances will be operated and managed.

One tool for managing ASB funds is the annual operating budget, which is a financial plan for the school year. The budget allows the ASB organization to estimate at the beginning of the year where it will be, in financial terms, at the end of the year. The budget must include estimated revenues, estimated expenses, and estimated ending reserves and carryover.

Budget monitoring is the process of comparing the actual revenues and expenses at a point in time to the budget to determine whether the revenues are being received as expected and that the expenses are not exceeding the projected amounts.

FUNDING: Annual approval of ASB Budgets and Constitutions allows the Board of Trustees oversight of the annual plans of the ASB organizations. The ASB Accounting Guide has been reviewed and updated and will be used to provide consistent guidance to individuals involved in managing ASB funds.

RECOMMENDATION: Approve 2009-10 High School Associated Student Body Budgets and Constitutions and Associated Student Body Accounting Guide

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent for Business Services
DATE: December 2, 2009
SUBJECT: **Approve Memorandum of Understanding Dated 11/18/09 By and Between Tracy Joint Unified School District and Lammersville Elementary School District**

BACKGROUND: On August 11, 2009, the Board of Trustees ratified a Memorandum of Understanding (MOU) that was previously executed by the Associate Superintendent of Business Services between the Lammersville Elementary School District and the Tracy Joint Unified School District. The intent of the MOU is to serve as an agreement to satisfy the County Treasurer and to allow for the payment of costs of legal services fees and unification consultant fees for both Districts to be paid from the Mountain House Developer Fees held in a Tracy District account. Both Districts agree that the unification of the Lammersville District is directly related to the planning and construction of a high school; and, agree that the costs of preparing and planning for the unification of the Lammersville District are an eligible and proper expenditure of Mountain House Developer Fees.

RATIONALE: This is the final version of the MOU that was adopted by the Lammersville School District Board of Education. This version is substantially the same MOU that was ratified by the TUSD Board on August 11, 2009. The MOU will be re-executed by the Associate Superintendent of Business Services after the December 8, 2009 TUSD Board of Education meeting.

FUNDING: Mountain House Developer Fee Fund

RECOMMENDATION: Approve Memorandum of Understanding Dated 11/18/09 By and Between Tracy Joint Unified School District and Lammersville Elementary School District

Prepared by: Bonny Carter, Director of Facilities and Planning

11-18-09
XII. F.

MEMORANDUM OF UNDERSTANDING
By and Between
TRACY JOINT UNIFIED SCHOOL DISTRICT
and
LAMMERSVILLE ELEMENTARY SCHOOL DISTRICT

This Memorandum of Understanding (hereafter, the "MOU"), dated 11-18-09, 2009, is made and entered into by and between the Tracy Joint Unified School District (hereafter the "Tracy District") and the Lammersville Elementary School District (hereafter the "Lammersville District"), collectively the "Districts," both school districts organized and existing under the laws of the State of California.

WITNESSETH:

WHEREAS, the Lammersville District seeks to become a unified district, to be known as the Lammersville Unified School District (the "Lammersville Unified School District"), serving grades kindergarten through 12th ;

WHEREAS, in order to accommodate high school age students on a long-term basis, the future Lammersville Unified School District seeks to design, fund, construct and operate a Lammersville Unified School District high school (the "Mountain House High School") within its boundaries;

WHEREAS, the Tracy District has been collecting developer mitigation fees (the "Developer Fees") under a School Facilities Impact Mitigation Agreement dated November 19, 1998 by and between Trimark Communities and its successors in interest, including, but not limited to, Shea Homes, Inc., and the Tracy District to finance the costs of development and construction of a high school to serve the development project located within the boundaries of the Lammersville District and the future Lammersville Unified School District, commonly known as Mountain House (the "Mountain House Project");

WHEREAS, the Developer Fees are held in a Tracy District account with the San Joaquin County Treasurer (the "County Treasurer");

WHEREAS, planning for and accommodating a new high school facility to serve the Mountain House Project is directly related to the unification of the Lammersville District, and the focus of the efforts to date by the Districts regarding the unification has been on planning for the funding and construction of such a high school, and the Districts therefore agree that the costs of preparing and planning for the unification of the Lammersville District are an eligible and proper expenditure of Developer Fees;

WHEREAS, both the Tracy District and the Lammersville District have retained consultants to assist with the preparing and planning for unification; and

WHEREAS, the Districts wish to set forth a mechanism by which such consultants hired by the Tracy District and the Lammersville District may be paid from the Developer Fees.

NOW THEREFORE, in consideration of the mutual agreements set forth herein, the Districts do hereby agree as follows:

AGREEMENT:

1. Recitals. The above recitals are true and correct and are incorporated herein by reference.

2. Purpose. It is the intent of the Districts that this MOU shall serve as an agreement between the Districts to satisfy the requirements of the County Treasurer and to allow the Lammersville District's costs of legal services fees and unification consultant fees to be paid from the Developer Fees held in a Tracy District account. It is the additional intent of this MOU to clarify the Districts' ability to pay for other costs and expenses arising out of the Lammersville District's unification efforts with Developer Fee funds.

3. Term. The term of this Agreement shall commence upon the date first written above and shall terminate upon the July 1 following an election by eligible voters to approve the unification of the Lammersville District (the "Unification Date"). After the Unification Date of the Lammersville District, the Tracy District shall transfer the Developer Fee funds to a Lammersville Unified School District account with the County Treasurer.

4. Payment of Lammersville District's Legal Fees. The Lammersville District has retained legal counsel (the "Legal Counsel") to provide legal services in connection with the Lammersville District's efforts to unify. Legal Counsel shall invoice the Lammersville District directly for legal services in accordance with Legal Counsel's regular billing practices. Such invoice may be for services rendered both prior to and subsequent to the date of this MOU as set forth above. The Lammersville District shall review and approve (or deny) the invoice, in whole or in part, in accordance with its regular accounting practices. Upon approval of the invoice, the Lammersville District shall forward such invoice to the Tracy District. After also reviewing and approving the invoice, the Tracy District agrees to promptly forward such invoice to the County Treasurer along with a requisition for disbursement of Developer Fee funds in an amount equal to the amount of the invoice. The Tracy District shall thereafter transfer such amount of Developer Fee funds to the Lammersville District for payment of Legal Counsel's invoice.

5. Payment of Lammersville District's Unification Consultant Fees. The Lammersville District has retained Joel Kirschenstein of the Sage Institute, Inc., in conjunction with the Tracy District, as the Districts' joint unification consultant (the "Consultant") to provide impartial advice and guidance to both Districts in connection

with the Lammersville District's efforts to unify. Both Districts agree to each pay fifty percent (50%) of the Consultant's fees. Accordingly, the Consultant shall invoice the Lammersville District for its portion of such fees, in accordance with the Consultant's regular billing practices. Such invoice may be for services rendered both prior to and subsequent to the date of this MOU as set forth above. The Lammersville District shall review and approve (or deny) the invoice, in whole or in part, in accordance with its regular accounting practices. Upon approval of the invoice, the Lammersville District shall forward such invoice to the Tracy District. After also reviewing and approving the invoice, the Tracy District agrees to promptly forward such invoice to the County Treasurer along with a requisition for disbursement of Developer Fee funds in an amount equal to the amount of the invoice. The Tracy District shall thereafter transfer such amount of Developer Fee funds to the Lammersville District for payment of the Consultant's invoice.

6. Other Costs and Expenses. The Tracy District and the Lammersville District acknowledge that prior to the date of this MOU and from time to time after such date, other costs and expenses related to the Lammersville District's efforts to unify will arise. Further, the parties agree that such costs and expenses, including but not limited to the costs of the Tracy District's legal and unification consultant fees, may be paid from the Developer Fee funds held in a Tracy District account with the County Treasurer. Upon receipt and approval of an invoice or other proof of such costs and expenses, the Tracy District shall promptly forward such invoice to the County Treasurer along with a requisition for disbursement of Developer Fee funds in an amount equal to the amount of the invoice. As applicable, The Tracy District shall thereafter transfer the requisitioned amount of Developer Fee funds to the Lammersville District for payment of its costs and expenses.

7. Prior Legal and Consultant Fees. The Tracy District and the Lammersville District further acknowledge and agree that the Tracy District's legal and consultant fees related to the Lammersville District's unification efforts that were previously paid from the Developer Fee funds were proper and valid expenditures of such funds.

8. Meet and Confer. In the event of a disagreement between the Districts regarding the use of Developer Fee funds, the Districts shall meet and confer within two (2) weeks following notice of the disagreement.

9. Notices. Any notice to either party shall be in writing and given by delivering the same to such party (a) in person; (b) by sending the same by registered or certified mail, return receipt requested, with postage prepaid; or (c) by delivering any notice by nationally recognized overnight delivery service (such as Federal Express) for next business day delivery to the following addresses:

If to the Tracy District: Tracy Joint Unified School District
1875 W. Lowell Avenue
Tracy, CA 95376
Attn: Superintendent

With a copy to:	Kronick Moskovitz Tiedemann & Girard 400 Capitol Mall, 27th Floor Sacramento, CA 95814 Attn: Addison Covert
If to the Lammersville District:	Lammersville Elementary School District 300 Legacy Drive Mountain House, CA 95391 Attn: Superintendent
With a copy to:	Lozano Smith 2000 Crow Canyon Place, Suite 200 San Ramon, CA 94583 Attn: Harold M. Freiman

Service shall be deemed complete on the date of actual delivery as shown on the addressee's return receipt. The addresses to which notices and demands shall be delivered or sent may be changed from time to time by notice to the other party.

10. Binding Effect. This MOU shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, successors and assigns.

11. Legal Effect. All obligations of the Tracy District and the Lammersville District are expressly made conditions of this MOU.

12. Time Is of the Essence. Time is of the essence in this MOU.

13. Severability. If any term, provision, covenant or condition of this MOU is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provision shall remain in full force and effect.

14. Entire Agreement. As of the date of this MOU as set forth above, this MOU constitutes the sole and only agreement between the Districts concerning their rights and duties in connection with the matters specified herein. Any prior agreements or representations between the Districts regarding those matters are null and void unless expressly set forth in this MOU.

15. Governing Law. This MOU shall be construed in accordance with and governed by the laws of the State of California. Any action to enforce or interpret this MOU shall be brought in San Joaquin County, California.

16. Counterparts. This MOU may be executed in counterparts and all counterparts so executed shall constitute one agreement binding on all the parties hereto. It shall not be necessary for each party to execute the same counterpart.

IN WITNESS WHEREOF, the parties hereby have executed this Memorandum of Understanding as of the date first written above.

TRACY DISTRICT:

TRACY JOINT UNIFIED SCHOOL DISTRICT, a school district

By: _____
Casey Goodall, Associate Superintendent of Business Services

LAMMERSVILLE DISTRICT:

LAMMERSVILLE ELEMENTARY SCHOOL DISTRICT, a school district

By: Dale H. Hansen
Dale H. Hansen, Superintendent