

Sayreville, New Jersey  
 January 7, 2014  
 7:30 P.M.

The Sayreville Board of Education held its Reorganization Meeting on January 7, 2014 in the Cafeteria at Sayreville War Memorial High School.

Business Administrator/Board Secretary D’Andrea called the meeting to order at 7:35 P.M. and read the following announcement:

IN ACCORDANCE WITH CHAPTER 231, P.L. Law 1975, this public reorganization meeting of the Sayreville Board of Education has been established by faxing a copy of the public meeting notice to THE HOME NEWS TRIBUNE. In addition, copies of the announcement of this meeting have been sent to the Borough Clerk and a copy of the notice of the meeting has also been posted on the bulletin board outside of the Office of the Secretary to the Board.

Business Administrator/Board Secretary D’Andrea led the Pledge of Allegiance.

Business Administrator/Board Secretary D’Andrea then read the official results of the School Board Election held on November 5, 2013.

<u>Three Year Term Candidates</u>	<u>At Polls</u>	<u>Absentee</u>	<u>Provisional</u>	<u>Total</u>
Daniel S. Balka	2,482	135	8	2,625
Thomas Biesiada	2,136	140	8	2,284
John Walsh	2,832	178	10	3,020
Helen Bruno-Raccuia	1,640	115	6	1,761
William G. Kilpatrick, Jr.	2,132	141	10	2,283
Lucille “Lucy” A. Bloom	2,254	173	10	2,437

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

The following newly-elected Board members were sworn in:

Three-Year Term

Daniel S. Balka

Lucille A. Bloom

John Walsh

Business Administrator/Board Secretary D'Andrea conducted a roll call. Members present were Mr. Balka, Mrs. Batko, Mrs. Bloom, Mr. Brodzinski, Mr. Ciak, Mrs. DePinto, Mrs. Trapp, Mr. Walsh and Mr. Macagnone.

Also present were Superintendent Dr. Alfano, Assistant Superintendent Mrs. Zeichner, Assistant Superintendent Mrs. Facendo, Business Administrator/Board Secretary Mr. D'Andrea and Board Attorney Mr. Busch of the Schwartz, Simon, Edelstein and Celso law firm.

Business Administrator/Board Secretary D'Andrea called for nominations for the position of President of the Board. Mr. Macagnone nominated Kevin Ciak for Board President. Motion seconded by Mrs. Trapp. Roll call. Seven yes votes recorded, two no votes. Motion carried. Yes votes to support Mr. Ciak's nomination were recorded by Mrs. Bloom, Mr. Brodzinski, Mr. Ciak, Mrs. DePinto, Mrs. Macagnone, Mrs. Trapp and Mr. Walsh. No votes recorded by Mr. Balka and Mrs. Batko. Mr. Ciak was declared President of the Board.

At this point in the meeting, Business Administrator/Board Secretary D'Andrea congratulated Mr. Ciak as the elected president of the Board and turned the gavel over to him to conduct the election of Vice President of the Board.

Mr. Macagnone nominated Mrs. DePinto. The motion was seconded by Mrs. Trapp. Roll Call, Nine yes votes recorded. Motion carried. Yes votes recorded by Mr. Balka, Mrs. Batko, Mrs. Bloom, Mr. Brodzinski, Mrs. DePinto, Mr. Macagnone, Mrs. Trapp, Mr. Walsh and Mr. Ciak. Mrs. DePinto was elected Vice President of the Board.

## PRESENTATION

- Middle School – "Bye Bye Birdie"

9. The Board approved the meeting dates for the coming year.

Pursuant to Section 13 of the Open Public Meetings Act, Chapter 231, P.L. 1975, the following is a list of regular public meetings of the Board of Education of the Borough of Sayreville commencing January 21, 2014, at which meeting action may be taken on any matter legally brought before the Board of Education. These meetings shall take place at the Sayreville War Memorial High School cafeteria, at 6:30 PM Executive Session and 7:30 PM Public Session except as noted.

Tuesday, January 21, 2014 (6:00 PM Executive; 6:30 PM Public)	Tuesday, February 4, 2014
Tuesday, March 4, 2014	Tuesday, February 18, 2014
Tuesday, April 1, 2014	Tuesday, March 18, 2014
Tuesday, May 6, 2014	Tuesday, April 22, 2014
Tuesday, June 3, 2014	Tuesday, May 20, 2014
Tuesday, July 15, 2014 (3 <sup>rd</sup> Tues.)	Tuesday, June 17, 2014
Tuesday, September 2, 2014	Tuesday, August 19, 2014 (3 <sup>rd</sup> Tues.)
Tuesday, October 7, 2014	Tuesday, September 16, 2014
Tuesday, November 18, 2014	Tuesday, October 21, 2014
Tuesday, December 16, 2014	Tuesday, December 2, 2014
	Tuesday, January 6, 2015 (Reorg.)

It is hereby directed that this notice shall be posted in accordance with the previous Board Resolution, mailed to the various newspapers in accordance with previous Board Resolution, mailed to those persons requesting said notice in accordance with previous Board Resolution and also published by the Board of Education in the legal advertisement section in the official newspapers of this Board of Education.

Mr. Balka – Meeting in late June 2014. Mr. D’Andrea explained.

10. The Board appointed Emidio D’Andrea as Business Administrator/Board Secretary for the period January 7, 2014 through January 6, 2015.

WHEREAS, N.J.S.A. 18A:17-5 requires the appointment of a Board Secretary.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoint Emidio D’Andrea as Board Secretary for the period January 7, 2014 through January 6, 2015.

11. The Board named the Public Agency Compliance Officer for the period of January 7, 2014 through January 6, 2015 in accordance with the following resolution:

WHEREAS the Sayreville Board of Education has been made aware of the need for compliance with P.L. 1975, C.1237, (NJAC 17:27-3.2) and

WHEREAS, as part of that compliance an officer or employee must be designated as public Agency Compliance Officer,

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoints Emidio D’Andrea, the Business Administrator/Board Secretary as the Public Agency Compliance Office (P.A.C.O.) for contracts.

12. The Board named a Qualified Purchasing Agent for the period of January 7, 2014 through January 6, 2015 in accordance with the following resolution:

WHEREAS the Sayreville Board of Education wishes to recognize that Emidio D’Andrea is a Qualified Purchasing Agent pursuant to the Public School Contracts Law.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoints Emidio D’Andrea, the Business Administrator/Board Secretary as the Board’s Qualified Purchasing Agent who may exercise the duties of a Qualified Purchasing Agent pursuant to N.J.S.A. 18A:18A-3 and N.J.S.A. 18A:18A-2b.

13. The Board named Anne Facendo as the Affirmative Action Officer for the period of January 7, 2014 through January 6, 2015.

It must be noted Mr. Balka abstained from voting on the following appointment:

14. WHEREAS N.J.S.A. 18A:17-31 required the appointment of a Treasurer of School Monies for the period of January 7, 2014 through January 6, 2015.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoint Wayne Kronowski as the Treasurer of School Monies for the period of January 7, 2014 through January 6, 2015.

15. WHEREAS the Sayreville Board of Education requires the professional services of a Board Attorney.

NOW THEREFORE BE IT RESOLVED that the law firm of Schwartz, Simon, Edelstein & Celso, LLC, be appointed as legal counsel from January 7, 2014 through January 6, 2015 to the Sayreville Board of Education; and

BE IT FURTHER RESOLVED that this appointment is being made without competitive bidding inasmuch as the contracting of professional services is exempt therefrom pursuant to the provisions of the Public School Contracts Law as provided in N.J.S.A. 18A:18A-5.

16. The Board agreed to set policy and certain fiscal procedures for the period of January 7, 2014 through January 6, 2015.

WHEREAS this Board of Education is required by law to hold a reorganization meeting on this day and at said reorganization meeting to perform certain acts in making certain appointments as required by law; and

WHEREAS, it would be to the best interest of this school district to ratify all of the existing rules, regulations and policies of previous Boards of Education:

NOW THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Sayreville, County of Middlesex, New Jersey, as follows:

The President and Secretary of this Board and the Treasurer of School Funds are hereby authorized as persons to sign the checks of this Board.

No contract or legal documents will bind the Sayreville Board of Education unless executed by the President and Secretary. In the absence of the Secretary, the Assistant Superintendent of Schools will execute such documents.

In the matters of checks issued by the Board of Education, with the exception of payroll checks, all other checks must have signature of the President, Treasurer and Secretary. In the absence of the President or Secretary, the Vice President's and Assistant Superintendent's signatures are required.

17. The Board named the official newspapers of the Sayreville Board of Education for the period of January 7, 2014 through January 6, 2015.

WHEREAS N.J.S.A. 18A:18A-1 et seq. requires the Board to designate an official newspaper.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education names the Home News Tribune and The Star Ledger as the official newspapers of the Sayreville Board of Education for the period of January 7, 2014 through January 6, 2015.

18. The Board named the Official Depositories of the Board for the period of January 7, 2014 through January 6, 2015.

WHEREAS this Board of Education is required by N.J.S.A. 18A:17-34 to designate a depository of school monies.

NOW THEREFORE BE IT RESOLVED that the Amboy National Bank, PNC Bank, MBIA and Peapack Gladstone Bank are hereby designated and established as the official depositories for the funds of this school district.

<u>Bank</u>	<u>Account</u>	<u>Account #</u>
MBIA	Investment	-2501
PNC Bank	Operating	-8823
	Cafeteria	-5657
	SWMHS Athletic	-6772
Amboy National Bank	Operating	-302
	Operating	-50387
	Operating	-005
	Payroll	-046
	Payroll Agency	-9509
	Unemployment	-3731
	SWMHS Activities	-4812
	SWMHS Activities	-80230
	SWMHS Activities	-4087
	SWMHS Activities	-48274
	SMS Activities	-3220
	SMS Activities	-83117
	Eisenhower School	-3662
	Wilson School	-3212
	Truman School	-3174
	Arleth School	-3131
	UES Activities	-1251
	Petty Cash	-619
	Petty Cash	-7005
	Investments	Various
Bank of America	SWMHS – Investments	Various

19. WHEREAS N.J.S.A. 18A:23-1 requires the appointment of an auditor of the Board of Education’s financial records.

NOW THEREFORE BE IT RESOLVED that the Sayreville Board of Education appoint the firm of Samuel Klein & Company, as Auditors, and

BE IT FURTHER RESOLVED that this appointment is being made without competitive bidding inasmuch as the contracting of professional services is exempt therefrom pursuant to the provisions of the Public School Contracts Law as provided in N.J.S.A. 18A:18A-5.

**PUBLIC PARTICIPATION ON REORGANIZATION AGENDA ITEMS ONLY**

**REORGANIZATION AGENDA APPROVAL – Items 9 through 19**

Motion by Mr. Macagnone, second by Mr. Walsh. Roll call vote. Nine yes votes recorded. Motion carried. Yes votes recorded by Mr. Balka, Mrs. Batko, Mrs. Bloom, Mr. Brodzinski, Mrs. DePinto, Mr. Macagnone, Mrs. Trapp, Mr. Walsh and Mr. Ciak.

**SUPERINTENDENT’S REPORT OVERVIEW**

**BUILDINGS AND GROUNDS**

No Report.

**FINANCE**

1. The Board of Education approved the list of bills dated January 7, 2014 prepared by the Board Secretary in the amount of \$327.00 for the Operating Account.

**PERSONNEL (NON-CERTIFIED)**

1. The Board of Education approved the following professional days at the amounts listed in addition to mileage at the employee’s respective contractually negotiated rate.

Name	Professional Day	Date	Registration Fee
Keri Andrews	Tools of the Mind Training #3 for School Business	1/9/14	Free
Annemarie Christensen	Tools of the Mind Training #3 for School Business	1/9/14	Free
Eleanor DeLuca	Tools of the Mind Training #3 for School Business	1/9/14	Free
Debra Meyers	Tools of the Mind Training #3 for School Business	1/9/14	Free
Sandra Paul	PARCC Field Test NJ Tech Readiness Regional Training Workshop	1/15/14	Free
Maryalice Pearson	Tools of the Mind Training #3 for School Business	1/9/14	Free
Migdalia Rivera	Tools of the Mind Training #3 for School Business	1/9/14	Free
Lisa Scirica	Tools of the Mind Training #3 for School Business	1/9/14	Free

**PERSONNEL (CERTIFIED)**

1. The Board of Education accepted the resignation of Shawn Currie, Vice Principal at the Sayreville War Memorial High School, effective February 17, 2014.

Mr. Macagnone and Mr. Ciak made comments about Mr. Currie leaving the district.

2. The Board of Education granted an unpaid medical leave of absence to Kelly Cibrian, Kindergarten Teacher at the Wilson Elementary School, from January 2, 2014 through June 30, 2014.

3. The Board of Education approved the following professional days at the amounts listed in addition to mileage at the employee’s respective contractually negotiated rate.

Name	Professional Day	Date	Registration Fee
Kara Duffy	Adaptive Physical Education for Students with Special Needs Grades K-8	1/31/14	\$100.00
Rosemarie Griggs	Addressing the CCSS by Tailoring Your Reading and Writing to Specific Genres and Disciplines	1/16/14	\$150.00 Title IA
Jacqueline McGrade	Tools of the Mind Training #3 for School Business	1/9/14	Free
Kim Miller	Tools of the Mind Training #3 for School Business	1/9/14	Free
Maria Charito Orogo-Coe	Tools of the Mind Training #3 for School Business	1/9/14	Free
Melissa Pekosz	Tools of the Mind Training #3 for School Business	1/9/14	Free
Judith Perone	Tools of the Mind Training #3 for School Business	1/9/14	Free

Alice Potenski	Tools of the Mind Training #3 for School Business	1/9/14	Free
Jodi Schreier	Making Sense of the Common Core Fractions, Number Sense and Operations Standards in Grades 3-5	1/29/14	\$150.00
Debra Sheldon	Tools of the Mind Training #3 for School Business	1/9/14	Free
Hiral Shukla	Tools of the Mind Training #3 for School Business	1/9/14	Free
Jacqueline Sullivan	Tools of the Mind Training #3 for School Business	1/9/14	Free
Lisa Zalnieratis	Tools of the Mind Training #3 for School Business	1/9/14	Free

4. The Board of Education approved the attendance of Dr. Frank Alfano, Superintendent of Schools and Mrs. Anne Facendo, Assistant Superintendent of Schools at the NJASA Techspo 2014 from January 30 to January 31, 2014 in Atlantic City as follows:

Registration	- \$385.00
Accommodations	- 99.00 (plus tax - Thursday night only)
Meals	- Per OMB Guidelines
Mileage	-

5. The Board of Education approved the attendance of Mr. Keith Mahoney, English Teacher at the Sayreville War Memorial High School and Sarah Magaw, Math Teacher at the Sayreville War Memorial High School, at the NJASA Techspo 2014 from January 30 to January 31, 2014 in Atlantic City as follows:

Registration	- \$385.00
Accommodations	- 99.00 (plus tax - Thursday night only)
Meals	- Per OMB Guidelines
Mileage	- Per State Guidelines

Mrs. Batko asked, "How were the teachers selected?" Mrs. Facendo explained the process.

6. The Board of Education approved the employment of the following personnel for school year 2013-14 at the salaries and assignments indicated below.

Name	Location	Assignment	2013-14 Salary	Effective Dates	Track
*Asri, Andrea (K. Cibrian)	Wilson School	Replacement Kindergarten Teacher	Prorated **\$46,753 (MA, Step 1)	Pending Completion of Paperwork thru 6/30/2014	Non Tenure
Roman, Andrea (E. Howard)	Truman School	Replacement Grade 2 Teacher	Prorated **\$44,753 (BA, Step 1)	1/8/2014 thru 6/30/2014	Non Tenure
Russo, Cecelia (C. Cordes)	SWMHS	Replacement Resource Center/In Class Support Teacher	Prorated (\$46,753 + \$125 Stipend =) **\$46,878 (MA, Step 1)	Extension 1/1/2014 Thru 6/30/2014	Non Tenure

\*\*Pending Salary Contract Negotiations (2012-13 salary guide)

7. The Board of Education approved the following support personnel to the substitute teacher list for school year 2013-14. All applicants are certified for

substituting. *All substitute applicants cannot be used as a substitute employee until their name appears on an approved substitute list issued by the Superintendent's Office.*

\*Dobrzynski, Lori Ann

8. The Board of Education approved the following support personnel to the substitute nurse list for school year 2013-14. All applicants are certified for substituting. *All substitute applicants cannot be used as a substitute employee until their name appears on an approved substitute list issued by the Superintendent's Office.*

\*Oliver, Kristin

\*Conditional upon final approval by the N.J. Department of Education and the Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. or N.J.S.A. 18A:6-4.13 et seq.

#### POLICY

No Report.

#### CURRICULUM

TABLED By Dr. Alfano

1. The Board of Education is requested to approve the recommendation of the Board's disciplinary committee as a result of the Student Disciplinary Hearing #1 and Student Disciplinary Hearing #2 held on January 7, 2014.

#### CO-CURRICULUM

No Report.

#### SUPPORT SERVICES

1. The Board of Education approved the following trip:

- a. On Wednesday, January 8, 2014, eight students from the Sayreville High School Student Council and two teachers to the College of New Jersey in Ewing to attend the NJASC Winter Convention 2014. One bus will be contracted from \*Wehrle Bus Service at a cost of \$375.00 to be paid by the Board of Education. Alternate date: Thursday, January 9, 2014.

\*Other quotes: First Student - \$475.00.

#### PUBLIC PARTICIPATION ON AGENDA ITEMS ONLY

#### SUPERINTENDENT'S REPORT APPROVAL

Motion by Mrs. DePinto, second by Mrs. Bloom. Roll call vote. Nine yes votes recorded. Motion carried. Yes votes recorded by Mr. Balka, Mrs. Batko, Mrs. Bloom, Mr. Brodzinski, Mr. Ciak, Mrs. DePinto, Mr. Macagnone, Mrs. Trapp and Mr. Walsh.

Mr. Ciak spoke about Mr. Macagnone as President of the Board of Education.



DISCUSSION

None

PUBLIC PARTICIPATION

- Comments about district morale
- Comments about power outage on January 6, 2014.

Motion by Mrs. DePinto, second by Mrs. Trapp. Roll call vote. Nine yes votes recorded. Motion carried. Yes votes recorded by Mr. Balka, Mrs. Batko, Mrs. Bloom, Mr. Brodzinski, Mrs. DePinto, Mr. Macagnone, Mrs. Trapp, Mr. Walsh and Mr. Ciak.

RESOLUTION

WHEREAS Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Sayreville, County of Middlesex, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

STUDENT DISCIPLINE  
Middle School Students

SUPERINTENDENT CONTRACT

ATTORNEY-CLIENT PRIVILEGE  
Board Executive Session  
Tuition Reimbursement

3. It is anticipated at this time that the above-stated subject matter shall be made public at such time as the need for non-disclosure no longer exists.
4. This Resolution shall take effect immediately.

A motion by Mrs. DePinto second by Mr. Macagnone. Roll call vote. Nine yes votes recorded. Motion carried. Yes votes recorded by Mr. Balka, Mrs. Batko, Mrs. Bloom, Mr. Brodzinski, Mrs. DePinto, Mr. Macagnone, Mrs. Trapp, Mr. Walsh and Mr. Ciak. The Board reopened the meeting to the public at 8:41 P.M.

A motion by Mrs. DePinto second by Mrs. Trapp. Roll call vote. Nine yes votes recorded. Motion carried. Yes votes recorded by Mr. Balka, Mrs. Batko, Mrs. Bloom, Mr. Brodzinski, Mrs. DePinto, Mrs. Trapp, Mr. Macagnone, Mr. Walsh and Mr. Ciak to approve the following:

The Board of Education approved the recommendation of the Board's disciplinary committee as a result of the Student Disciplinary Hearing #1 and Student Disciplinary Hearing #2 held on January 7, 2014.

A motion by Mr. Macagnone, second by Mrs. Trapp. Roll call vote. Nine yes votes recorded. Motion carried. Yes votes recorded by Mr. Balka, Mrs. Batko, Mrs. Bloom, Mr. Brodzinski, Mrs. DePinto, Mrs. Trapp, Mr. Macagnone, Mr. Walsh and Mr. Ciak. The Board reconvened to Executive Session at 8:42 P.M.

Motion by Mrs. Trapp, second by Mrs. DePinto. Roll call vote. Eight yes votes recorded. Motion carried. Yes votes recorded by Mr. Balka, Mrs. Batko, Mr. Brodzinski, Mrs. Trapp, Mr. Macagnone, Mr. Walsh and Mr. Ciak. The Board adjourned the meeting at 9:40 P.M.

Respectfully submitted,

Emidio D'Andrea  
Business Administrator/Board Secretary