

NOTICE
REGULAR MEETING OF THE GOVERNING BOARD
TRACY UNIFIED SCHOOL DISTRICT

DATE: TUESDAY, February 26, 2013
PLACE: DISTRICT EDUCATION CENTER
BOARD ROOM
1875 W. WEST LOWELL AVENUE
TRACY, CALIFORNIA
TIME: 5:30 PM Closed Session
7:00 PM Open Session

A G E N D A

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|-----------|---|----------------|
| 1. | Call to Order | Pg. No. |
| 2. | Roll Call – Establish Quorum
Board: J. Costa, G. Crandall, W. Gouveia, T. Guzman, K. Lewis, G. Silva, J. Vaughn
Staff: J. Franco, C. Goodall, S. Harrison, B. Etcheverry | |
| 3. | Closed Session: Opportunity to Address the Board Regarding Closed Session Items which follow. Closed session is limited to consideration of items specifically authorized under the Government Code and/or the Education Codes.
3.1 Educational Services
3.1.1 Finding of Fact #12-13/#54
3.1.2 Application for Early Graduation #12-13/KHS# 10204018
Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___

3.2 Human Resources
3.2.1 Accept Resignation Agreement for Classified Employee #UCL-177
Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___
3.2.2 Approve the Non Re-Election of Probationary Certificated Employees #UC-783 and #UC-784, Pursuant to Education Code Section 44929.21(b)
Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___
3.2.3 Consider Public Employee/Employment/Discipline/Dismissal/Release
Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___
3.2.4 Conference with Labor Negotiator
Agency Negotiator: Sheila Harrison
Assistant Superintendent of Educational Services & Human Resources
Employee Organization: CSEA, TEA | |
| 4. | Adjourn to Open Session | |
| 5. | Call to Order and Pledge of Allegiance | |
| 6. | Closed Session Issues:
6a Finding of Fact #12-13/#54
Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___. | |

6b Report Out of Action Taken on Application for Early Graduation #12-13/
KHS# 10204018

Action: Motion __; Second __. **Vote:** Yes __; No __; Absent __; Abstain __.

6c Report Out of Action Taken on Accept Resignation Agreement for Classified
Employee #UCL-177

Action: Motion __; Second __. **Vote:** Yes __; No __; Absent __; Abstain __.

6d Report Out of Action Taken on Approve the Non Re-Election of Probationary
Certificated Employees #UC-783 and #UC-784, Pursuant to Education Code
Section 44929.21(b)

Action: Motion __; Second __. **Vote:** Yes __; No __; Absent __; Abstain __.

7. Approve Regular Minutes of February 12, 2013.

1-6

Action: Motion __; Second __. **Vote:** Yes __; No __; Absent __; Abstain __.

8. Student Representative Reports: Kimball High: Brianna Pekari; Tracy High: Ivan Diaz;
West High: Natasha Bartolome; Stein High: Justin Chapman-Varela.

9. Recognition & Presentations: An opportunity to honor students, employees and
community members for outstanding achievement:

9.1 Bohn School Update

9.2 Recognize and Congratulate West High School Students for Winning Twenty Medals at
the SkillsUSA California Region 5 Leadership Conference and Skills Championship

10. Hearing of Delegations: Anyone wishing to address the Governing Board on a non-agenda
item may be heard at this time. Presentations shall be held to a reasonable length, normally
not to exceed five (5) minutes. If formal action is required, the item will be placed on a
future agenda and action will be taken at a future date. If information or a report is requested,
the request for it must also be submitted in writing to the superintendent. (Please complete a
speaker's card at the secretary's desk).

This is a period in which members of the public may address the Board on any subject
within the Board's jurisdiction that is not on the agenda. The Brown Act does not allow the
Board to take action or discuss items which are not on the agenda. This is because other
members of the public have not been notified through the agenda that the subject of the
statement would be discussed at this Board meeting.

The Board may ask for the item to be placed on a future agenda, direct the speaker to a
person who can help, or provide the speaker with the correct procedure to follow to address
his/her problem. All speakers have a constitutional right to free speech. As a protective
measure, we would like to remind you that if you say something which might give another
person the right to pursue legal recourse against you. There is a record of this meeting. This
does not mean you cannot criticize employees of the District. However, we would suggest
that you do it without using names. We would also suggest that you use the personnel
complaint procedures. The board can only hear and address complaints which have been
processed in line with the policy. You may obtain copies of the policy from Human
Resources, and staff will assist you.

11. Information & Discussion Items: An opportunity to present information or reports
concerning items that maybe considered by Trustees at a future meeting.

11.1 Administrative & Business Services:

11.1.1 Receive Report Regarding Budget Assumptions of March 2, 2011

7-8

11.2	Educational Services:	Pg. No.
11.2.1	Receive Report on District Technology	9
12.	PUBLIC HEARING: None.	
13.	Consent Items: Actions proposed for consent are consistent with the approved practices of the district and are deemed routine in nature. Trustees receive board agenda background information in advance of scheduled meetings and are prepared to vote with knowledge on the consent items. Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___.	
13.1	Administrative & Business Services	
13.1.1	Approve Assembly, Service, Business and Food Vendors	10-16
13.1.2	Accept the generous donations from the various individuals, businesses, and school site parent teacher associations listed herein with thanks and appreciation from the staff and students of the Tracy Unified School District	17-18
13.1.3	Ratify Measure S Related Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda	19-20
13.1.4	Ratify Routine Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda	21-22
13.2	Educational Services	
13.2.1	Approve Overnight Travel for Three Tracy High School (THS) Science Students and One Chaperone to Participate in the Junior Science and Humanities Symposium in Berkeley, CA on March 14-16, 2013	23
13.3	Human Resources	
13.3.1	Accept the Resignations/Retirements/Leaves of Absence for Certificated, Classified and/or Management Employees	24
13.3.2	Approve Classified, Certificated and/or Management Employment	25-26
13.3.3	Ratify Agreement for Special Contract Services for Assistant Baseball Coach Chico Juarez for the 2012-2013 Spring Season	27-29
14.	Action Items: Action items are considered and voted on individually. Trustees receive background information and staff recommendations for each item recommended for action in advance of scheduled meetings and are prepared to vote with knowledge on the action items.	
14.1	Administrative & Business Services	
14.1.1	Consider Claim No. 05-1213 TUSD	30
Action:	Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___.	
14.1.2	Authorize the Director of Transportation to Bid and Award the Purchase of One (1) Fourteen Passenger School Bus to Accommodate Additional Special Education Students	31
Action:	Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___.	
14.1.3	Authorize the Superintendent authorization to purchase up to four (4) School Buses to Accommodate Additional Special Education Students	32
Action:	Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___.	
14.1.4	Approve Phase 2 Plan for the Tracy High School Baseball Field Project at Monte Vista Middle School	33
Action:	Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain___.	

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|--------|---|-------------------------|
| | | Pg. No. |
| 14.1.5 | Approve Positions Granted Permission and Authority to Have Vehicles Towed or Ticketed on the Grounds of Tracy Unified School District Schools
Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain__. | 34 |
| 14.2 | Educational Services: None. | |
| 14.3 | Human Resources: | |
| 14.3.1 | Adopt Resolution No. 12-17, Authorizing the Reduction and Elimination of Particular Kinds of Service for the 2013-2014 School Year
Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain__. | 35-37 |
| 14.3.2 | Adopt Resolution No. 12-18, Adopting the Competency Criteria in the Case of Certificated Reduction in Force for the 2013-2014 School Year
Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain__. | 38-40 |
| 14.3.3 | Adopt Resolution No. 12-19, Adopting the Tie-Breaking Criteria In the Case of Certificated Reduction in Force for the 2013-2014 School Year
Action: Motion___; Second___. Vote: Yes___; No___; Absent___; Abstain__. | 41-43 |
| 15. | Board Reports: An opportunity for board members to discuss items of particular importance or interest in the district. | |
| 16. | Superintendent's Report: An opportunity for the superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities. | |
| 17. | Board Meeting Calendar: | |
| 17.1 | March 12, 2013 | |
| 17.2 | March 26, 2013 | |
| 17.3 | April 23, 2013 | |
| 17.4 | May 14, 2013 | |
| 17.5 | May 28, 2013 | |
| 17.6 | June 11, 2013 | |
| 17.7 | June 25, 2013 | |
| 18. | Upcoming Events: | |
| 18.1 | March 29 – April 5, 2013 | No School, Spring Break |
| 18.2 | May 27, 2013 | No School, Memorial Day |
| 18.3 | June 1, 2013 | Graduation |

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability. To make this request, please telephone the Superintendent's Office at 209.830.3201. If any person with a disability needs a disability-related modification or accommodation, including auxiliary aids or services, he/she should also contact the Superintendent's Office at least 24 hours prior to the meeting.

**Minutes of
Regular Meeting of the Governing Board
For Tracy Unified School District
Held on Tuesday, February 12, 2013**

5:30 PM: President Silva called the meeting to order and adjourned to closed session.

Roll Call: Board: J. Costa, G. Crandall, W. Gouveia, T. Guzman, K. Lewis, G. Silva, J. Vaughn
Staff: J. Franco, S. Harrison, C. Goodall, B. Etcheverry

7:01 PM President Silva called the Tracy Unified School District Board of Education to order and led those present in the Pledge of Allegiance.

Closed Session: 6a Finding of Fact #12-13/47, 49, 50, 51, 52, 53
Action: Lewis, Gouveia **Vote:** Yes-6; No-0; Absent-1(Crandall)
6b Report Out of Action Taken on Application for Reinstatement #12-13/31
Action: **Vote:** Yes-6; No-0; Absent-1(Crandall)
6c Report Out of Action Taken on Application for Enrollment #12-13/5
Action: **Vote:** Yes-6; No-0; Absent-1(Crandall)
6d Report Out of Action Taken on Request to Expunge Expulsion #12-13/2 – KHS#10315105
Action: Approved. **Vote:** Yes-6; No-0; Absent-1(Crandall)
6e Report Out of Action Taken on Discharge Classified Employee #UCL-174
Action: Pulled. **Vote:** None.
6f Report Out of Action Taken on Consider Non-Paid Leave of Absence Request for Classified Employee #UCL-175, Pursuant to Article XXIII
Action: Approved. **Vote:** Yes-6; No-0; Absent-1(Crandall)
6g Report Out of Action Taken on Consider Non-Paid Leave of Absence Request for Classified Employee #UCL-176, Pursuant to Article XXIII.
Action: Pulled. **Vote:** None.
6h Report Out of Action Taken on Approve Resolution #12-16 Regarding the Release and Reassignment of Employee #UC-785
Action: Approved. **Vote:** Yes-6; No-0; Absent-1(Crandall)

Employees Present: N. Link, J. Cardoza, C. Minter, K. Alcorn, B. Carter, B. Meyer, T. Sorget, J. Anderson, C. Anderson-Woo, P. Hall, R. Riddle, L. Cuaresma, B. Meyer, J. O'Hara, D. Cheeseman

Press: None.

Visitors Present: A. Mora

Minutes: 7. Approve Regular Minutes of January 22, 2013
Action: Guzman, Gouveia. **Vote:** Yes-6; No-0; Absent-1(Crandall)

Student Rep Reports: 8. None

Recognition & Presentations:

9.1 Central School Update

Principal, Nancy Link, presented a power point. Fifty percent (50%) of their students are EL learners. Their API has increased 141 points in the past 5 years for EL learners and they reclassified 22 students. They are using Nancy Fetzter Writing, Rosetta Stone, and other EL strategies in all lessons and building positive relationships with students and staff. They use interdisciplinary vocabulary development program where students have 2 pages in a workbook with power words each day. In class, students have little cards and if they see a power word for the day in something they are reading they tie in those vocabulary words with what they are doing. They then showed a short video of several grade level classes using these programs. They also reviewed stand and deliver where students must use complete sentences when they are called on.

9.2 Freiler School Update

Principal, Karen Alcorn, reviewed a power point. Twenty-six percent (26%) of their student population are English learners. Their API was 801 which met their target. In the primary grades they have small group instruction on CELDT which is 5 days of intervention for 30 minutes using Santillana, Rosetta Stone Realia and Headsprout. In 6th grade, the core teacher has an intervention period of 30 minutes which allows students to work with these programs and in 7th and 8th grades, they have 50 minutes per day with an intervention teacher. The staff reviewed CST data and met in leadership teams. The impact is increasing. They are using Nancy Fetzter. They have purchased multi-cultural books for the library, offer music, art and dance programs; students attend the LULAC conference and referred 8th graders to the AVID program to offer more support.

Hearing of Delegations

10. Renee Riddle commented that not all library techs are here because some had to get 2nd jobs because of their hours. She thought that since Proposition 30 passed, they would get their hours back. They have 35-40 hours per week of work to do and have only 20 hours to do their jobs. Students are not reading because their doors are locked. Most have had to cut K-3 classes from library. Some students can only come in once a month. There is only 1 tech at each school. Some have 500 students and some have 1200 students. There is not enough time. She would like to have the hour given back to keep the doors open. On March 2nd, the agenda stated that reductions made would be restored if the tax extension was placed on the ballot and successful.

Information & Discussion Items:

11.1 Administrative & Business Services: None.

11.2 Educational Services:

11.2.1 Receive Report on the Advancement Via Individual Determination (AVID) Program in Tracy Unified School District for the 2012-2013 School Year

AVID District Director, Terri Sorgent, Assistant Superintendent of Educational Services and Human Resources, Dr. Sheila Harrison, and Director of Alternative Programs, Linda Dopp reviewed a power point

which showed the changes to the AVID program. Our program began in the 2002-03 year with 571 students. The state funding for AVID has changed. They reviewed the steps to transition which include assigning Terri Sorgent as the district director. As director, there is a two year training program. The training will begin in March and the costs are paid from categorical funds. AVID is a structured college prep system, for grades 6-12. The participation is voluntary and it provides a rigorous course of study.

11.2.2 Receive Report Update on STAR and the SMARTER Balanced Assessment System for the Common Core State Standards (CCSS)

Director of Curriculum, Accountability and Continuous Improvement, Dr. Carol Anderson-Woo presented a power point. California is part of SMARTER Balanced which is the assessment for CCSS. We are considered a governing state. The summative assessment is at the end of the course assessment. It will include some performance task and some computer adaptive assessment. Grades 3-8 will be assessed. This will begin in the 2014-15 school year. There will be computer adaptive tasks in ELA and math. A portion will be multiple choice, selected response, constructed response and performance tasks. There will be pilot test schools at Bohn and Williams. She then reviewed the state superintendent's recommendations for testing.
Trustee Lewis left the meeting at 8:13 p.m.
Trustee Lewis returned to meeting at 8:19 p.m.

Public Hearing: 12.1 **Public Hearing:** None.

Consent Items: **Action:** Lewis, Guzman. **Vote:** Yes-6; No-0; Absent-1(Crandall)

13.1 Administrative & Business Services:

13.1.1 Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District

13.1.2 Approve Assembly, Service, Business and Food Vendors

13.1.3 Authorize Associate Superintendent for Business Services to Enter into Agreement to Dispose of Damaged, Obsolete and Surplus Furniture, Computers and Equipment through Direct Sale to Vendor in Lieu of Disposal Expenses

13.1.4 Ratify Measure S Related Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

13.1.5 Ratify Routine Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

13.2 Educational Services:

13.2.1 Approve Agreement for Special Contract Services with Soul Shoppe and Louis Bohn Elementary School to Provide a One Day Assembly and Workshop Sessions for Students on February 21, 2013 and a One Day Teacher In-service Training on March 11, 2013.

- 13.2.2 Ratify Agreement for Special Contract Services with San Joaquin County Office of Education (SJCOE), Regional System of District and School Support (RSDSS) and Jacobson Elementary School for the 2012-2013 School Year
- 13.2.3 Approve Overnight Travel for Kimball High School (KHS) Cheerleaders to Attend the National Cheer Association (NCA) Competition in Buena Park, CA on March 14-17, 2013
- 13.3 **Human Resources:**
- 13.3.1 Approve Classified, Certificated and/or Management Employment
- 13.3.2 Accept Resignations/Retirements/Leaves of Absence for Classified, Certificated, and/or Management Employment
- 13.3.3 Ratify Special Contract Services for Assistant Swim Coach Katie Melville at Kimball High School for the 2013 Spring Season
- 13.3.4 Approve the Classified and Certificated Calendars for the 2013-14 School Year

Action Items:

- 14.1 **Administrative & Business Services:** None.
- 14.1.1 Adopt Resolution No. 12-14 to Excuse Meeting Absence of Board Member
- Action:** Gouveia, Vaughn. **Vote:** Yes-6; No-0; Absent-1 (Crandall)
- 14.1.2 Annual Meeting of Tracy School Facilities Financing Authority
- 8:34 pm The TUSD Board Meeting was adjourned.
1. CALL TO ORDER Annual TSFFA Meeting
 2. ROLL CALL/CONFIRMATION OF OFFICERS - Establish Quorum

<i>Name</i>	<i>TSFFA Board Position</i>
Greg Silva	Chair
James Vaughn	Vice-Chair
Gregg Crandall - ABSENT	Secretary
Walter Gouveia	Member
Ted Guzman	Member
Jill Costa	Member
Kelly Lewis	Member

<i>Name</i>	<i>TSFFA Staff Position</i>
James Franco	Executive Director
Casey Goodall	Treasurer and Controller

1. Comments From the Public on **Items Not on the Agenda** (5-Minute Time Limit Per Individual)

Persons wishing to speak to items not on the agenda are asked to complete a "Request to Speak" card and present it to the Chair prior to the meeting. Subjects not on the agenda may be introduced at this time, but no action may be taken on them at this meeting. When you address the Board, please stand at the podium and state your name for the record.

None.

Comments From the Floor on **Items On the Agenda**
(5-Minute Time Limit Per Individual)

Persons wishing to speak to items on the agenda are asked to complete a “Request to Speak” card and present it to the Chair prior to the meeting. You will be given an opportunity to speak on the subject at the time the item is discussed by the Board. When you address the Board, please stand at the podium and state your name for the record.
None.

2. DISCUSSION/ACTION – None

- 4.1** Approve Meeting Minutes of February 28, 2012.
Action: Guzman, Gouveia. **Vote:** Yes-5; No-0; Absent-1(Crandall); Abstain-1 (Lewis)
- 4.2** Accept the 2011-2012 Independent Annual Financial Report for the Tracy School Facilities Financing Authority (Separate Cover Item)
Action: Lewis, Gouveia. **Vote:** Yes-6; No-0; Absent-1(Crandall)

ADJOURNMENT

Lewis, Gouveia. **Vote:** Yes-6; No-0; Absent-1(Crandall)

8:36 pm The TUSD Board Meeting was then reconvened.

- 14.1.3** Accept the 2011-12 Independent Annual Financial Audit and Performance Audit for Measure E and for Measure S General Obligation Bonds (Separate Cover Item)
Action: Vaughn, Gouveia. **Vote:** Yes-6; No-0; Absent-1(Crandall)
- 14.2 Educational Services:**
- 14.2.1** Approve Resolution #12-15 Establishing March as “Arts in Education Month”
Action: Vaughn, Lewis. **Vote:** Yes-6; No-0; Absent-1(Crandall)
Bill Meyer thanked the Board for their support and commented that Tracy High Performing Arts Magnet had more students than any other high school and Tracy Unified had more students than all but 1 other district. He invited the board to attend the opening of the art show on March 5th. On March 26th at West High’s new theater there will be the annual drama festival at 7:00 p.m. and on March 27th at West High gym is the All District Music Festival also at 7:00 p.m.
- 14.2.2** Adopt Revised Board Policy 5129 with New Number 5131.2, (Second Reading)
Action: Guzman, Gouveia. **Vote:** Yes-6; No-0; Absent-1(Crandall)
- 14.2.3** Acknowledge Revised Administrative Regulation 5129 with New Number 5131.2 (Second Reading)
Action: Guzman, Vaughn. **Vote:** Yes-6; No-0; Absent-1(Crandall)
- 14.2.4** Approve Tracy Unified School District Technology Plan 7/1/2013-6/30/2016 (Separate Cover Item)
Action: Lewis, Vaughn. **Vote:** Yes-6; No-0; Absent-1(Crandall)

14.2.5 Cast Ballot for CSBA 2013 Delegate Assembly Election.
Action: Appoint Balzarini and Neely.
Gouveia, Lewis. **Vote:** Yes-6; No-0; Absent-1(Crandall)

Board Reports:

Trustee Lewis spent a few hours in a facility meeting which was very informative. They went to EB Theater and got a lot accomplished. The facility group does great work. He would like the administration to please look at the hearing of delegations manifesto that the president has to read every time someone wants to speak on a non agenda item. Maybe have it on the back of the card and have them sign that they have read it. Trustee Costa passed. Trustee Gouveia attended the Parks and Community Service Commission. El Pescadero Park is the dog park. Not all big and small dogs get along so they are looking at building another park for little dogs. As TUSD builds fences around schools, they may want to negotiate the 4ft fence at North school as the City could use the fence. (Dr. Goodall believes we will be using the same fence and put an extension on top) Legacy Park will be turned over to the leagues on April 2. They also will be offering new courses at reasonable prices. Trustee Guzman complimented Walter Gouveia's son, Andrew, for participating in the soccer tournament in Las Vegas this weekend. They will be playing a Division I team from Germany. He also attended the facility meeting with Kelly and Greg. They are doing a great job with facilities and Measure S and E bonds. He went to the new Tracy High baseball field at Monte Vista Middle School and it's coming along nicely. The kids really like it. He spoke with the coaches and they are happy with it. He attended the TLC board meeting. They received our response to the SELPA report and are open to the idea and look forward to working with us on that. They had an open enrollment meeting for high school and had a nice turnout. They approved our TUSD MOU draft for the high school. Trustee Vaughn passed. Trustee Silva attended a facility meeting. He gave kudos to the group for doing a great job. He spent time on interviews for the master planner that will be helping us to review our planning for facilities. It was an interesting experience and there were several good, qualified applicants.

Superintendent Report:

Dr. Franco commented that we will be offering a Mandarin class beginning on February 23rd at West High School. It will have a fee of \$90 and will be run by the Adult School. Sheila & planners have organized 15 workshops for buyback days for teachers. They must be there promptly at 8:00 a.m.

8:55 p.m.

Clerk

Date



BUSINESS SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent for Business Services
DATE: February 20, 2013
SUBJECT: Receive Report Regarding Budget Assumptions of March 2, 2011

BACKGROUND: During the special board meeting of March 2, 2011, the Tracy Unified School District Board of Trustees approved a budget plan which included a list of proposed reductions which would “be restored if the tax extension” was “placed on the ballot, and” was “successful”. This list of proposed reductions included a plan to “Reduce Library Techs to 20 Hours” with an associated cost savings of \$356,912 per year.

At the time the plan was proposed, Governor Brown was publicly promoting a tax extension for a June 2011 election. The March 2, 2011 agenda item described the Governor’s tax plan, as follows:

1. The Governor proposes to balance the state budget by implementing \$12.5 billion of cuts to agencies other than K-12 education, and by generating \$12 billion of revenues by extending three existing taxes for five years.
2. The Governor proposes to maintain level funding for K-12 education so long as the tax measure is placed on the ballot and is approved by the electorate.
3. If the tax measure fails to be placed on the ballot or fails to receive approval by the electorate, Tracy Unified School District anticipates a loss of approximately \$5.7 million per year in revenues.
4. The tax measure is planned for a June election.
5. Because Tracy Unified School District is required to approve a balanced budget in June, and because the results of the election will not be known until then, the District must develop a budget which anticipates the reduced revenues.

RATIONALE: The district administration believes the contingency of a tax extension being placed on the ballot was explicitly linked to the tax proposal being promoted by the Governor at that time: a tax measure extending three existing taxes for three years, and one planned for the June 2011 election. Therefore, the district administration believes that, because the Governor’s proposed tax extension was not placed on the ballot, nor did it pass a vote of the electorate, there was no resulting intention of the Board of Trustees to restore any or all of the reductions included in that section of the budget plan, nor is there any obligation for the Board to take such action now or in the future on these items.

The Board of Trustees will, however, consider those reductions as part of a budget development plan that considers all of the needs of the district in light of funding that is still 23% below that of 2007.

FUNDING: This report generates no cost.

RECOMMENDATION: Receive Report Regarding Review Budget Assumptions of March 2, 2011.

Prepared by: Dr. Casey Goodall, Associate Superintendent for Business Services



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Dr. Sheila Harrison, Assistant Superintendent of Educational Services and Human Resources
DATE: February 15, 2013
SUBJECT: Receive Report on District Technology

BACKGROUND: It is the vision of the Tracy Unified School District to create an educational community that prepares individuals to live, learn, communicate and work successfully in a technologically complex, rapidly changing, information rich society. Learners should use technology effectively within a sound rigorous education setting. To be effective, technology and learning must complement each other. The District's technology and network infrastructure has continued to evolve with the changes in the world's technology to support the District's educational and business operations.

RATIONALE: It is important to update the School Board on changes in technology as technology is an integral tool in the District's educational and business operations. This meets District Strategic Goal #4: Utilize technology as a tool for improvement in instruction, and to increase efficiency in operations across the District.

FUNDING: None

RECOMMENDATION: Receive Report on District Technology

Prepared by: Cindy Minter, Director of Information Services and Educational Technology



BUSINESS SERVICES MEMORANDUM

TO: James Franco, Superintendent
FROM: C. Goodall, Associate Superintendent for Business Services
DATE: February 14, 2013
SUBJECT: Approve Assembly, Service, Business and Food Vendors

BACKGROUND: To be valid or to constitute an enforceable obligation against the district, education code 17604 requires that all contracts must be approved and/or ratified by the board of trustees. This requirement is met in several different ways, depending on the value of the requisition, the types of services or materials being procured, and the advance notice staff has in procuring the services or materials.

RATIONALE: School site assemblies, services, business and food vendors require pre-approval to ensure three different documents are in place: an approved contract when applicable; a certificate of insurance; an endorsement letter naming the district an additional insured. In addition, all vendors are reviewed to ensure the content is appropriate for student audiences, and that conflicts do not occur with other school site or district events.

To that end, the attached list of vendors has met all of the criteria to provide assemblies at TUSD sites, and their presentation has been deemed appropriate for TUSD students.

This list will be updated as needed and presented to the board for approval.

FUNDING: Per attached summary of requisitions.

RECOMMENDATIONS: Approve Assembly, Service, Business and Food Vendors

PREPARED BY: Cindy Everhart, Facility Use Secretary

Approved Vendor List
2012-2013

Date Board Approved	Vendor Name	Insurance Expires
SMOKING, TOBACCO PRODUCTS, ALCOHOL, DRUGS, FIREARMS OR EXPLOSIVES ARE PROHIBITED ON ANY SCHOOL DISTRICT PROPERTY. Vendors must be aware of the location of emergency exits at all times. Vendors are prohibited from applying pesticides, chemicals, or cleaning products to district facilities or grounds. FLAMES ARE PROHIBITED INDOORS ON DISTRICT PROPERTY - SEE SPECIFICS UNDER FOOD VENDOR BELOW!		
↓ADDING APPROVED VENDOR↓		
	Elite Entertainment Professional DJ Services, Greg Wallace, 952-3548, elitedj@aol.com, www.elitedj4u.com	2/15/2014
	Media Fusion Studios, Video Production, Nick Xanttopulos, 957-4021, nick@mediafusionstudios.com, www.mediafusionstudios.com	8/22/2013
	Taqueria Maguey Restaurant- Mexican food catering. Contact Javier - 832-1059. 2242 Grantline Rd. Tracy	2/3/2014
↓ APPROVED LIST BELOW BY EXPIRATION DATE↓		
4/12/11	LMG Attractions- DJ Services. Dave Tillman 275-0226, www.lmgattractions.com	3/1/2013
9/11/12	Give Every Child A Chance, Tutor Mentoring Program, 855-0702, www.gecactracy.org	3/6/2013
9/25/2012	Central Valley Party - party rental supplies, on-site events. Archille Hubbnner - 832-8890, info@centralvalleypartyrentals.com. Www.centralvalleypartyrentals.com	3/21/2013
5/8/12	Jester Games - Diablo presentation. Roxanne Lynch - 310-613-0331. Roxanne@thediablofest.com. www.thediablofest.com	4/25/2013

Approved Vendor List
2012-2013

Date Board Approved	Vendor Name	Insurance Expires
8/28/12	Shows that Teach - Mark Beckwith, 800-909-0024, mark@showsthatteach.com, www.showsthatteach.com. Variety of artistic stage productions on subjects such as character education, music history, reading motivation, fine arts, environmental conservation, red ribbon, water science, the holidays, inventors, character and anti-bullying.	4/25/2013
2/12/08	Ravioli the Clown - Denis Martinez - 835.3535, www.raviolitheclown.com	5/1/2013
10/11/11	Rumors Productions - Jenna Teyshak/Jon Tyner - 640-8000, jenna@rpcdj.com, www.rpcdj.com	5/1/2013
2/12/08	Sparkles the Clown, Terry Donaldson - 835-8383, www.sparklesdelight.com	5/1/2013
9/13/11	Youth for Christ - Point Break Adolescent Resources. Violence Prevention Services. Contact Joan Stone in Prevention Services 830-3218.	5/1/2013
9/13/11	Athletic Perfection - Cheer Routine choreography. Jennifer Moore 609-8736, jennwhip29@hotmail.com, julie@athleticperfectioncheer.com, www.athleticperfectioncheer.com	5/14/2013
8/28/07	Horizon Intertainment - Teen Truth Anti Bully JC Pohl 818 755 8800 , jc@teentruthlive.com	5/18/2013
9/11/12	Camfel Productions- A Multi Media Production. Veronica Loya, 626-960-6922, veronica@camfel.com. www.camfel.com	6/1/2013
2/14/12	Sound Wave Mobile DJ - David Gomes-510-938-7903, info@soundwavemobiledj.com, www.soundwavemobiledj.com	6/1/2013

Approved Vendor List
2012-2013

Date Board Approved	Vendor Name	Insurance Expires
2/14/12	PIQE-Parent Institute for Quality Education - Teresa Guerrero, 238-9496/484-8404, tguerrero@piqe.org, www.piqe.org	6/10/2013
11/8/11	Sounds in Motion - DJ & Sound Services. George or Jason 522-5999, soundsinmotion@msn.com, www.soundsinmotiondj.com	6/15/2013
12/14/10	David Greenberg-Author-360-560-7766. fax # 503-842-1290. authilus@teleport.com. www.authorsillustrators.com/greenberg/greenberg.htm	6/18/2013
9/25/2012	SOS Entertainment - Sound, Lighting & Event Production Company. Derek Sage - 661-424-1767, info@sosentertainment.com, www.sosentertainment.com	6/25/2013
3/8/11	Dr. Andrew Troisen, DDS. 833-1240	7/1/2013
4/12/11	Marquis Entertainment - DJ (209) 951-1982, www.marquisentdjs.com, enmar3@yahoo.com	8/1/2013
2/14/12	CAM Counseling and More - Lettie Ordone. 640-4179, 832-1094, lordonecam@yahoo.com. Www.lordonecam.com	8/7/2013
11/13/07	Bureau of Lectures & Ancient Artifacts John Tacha or Terry Lyman 800.255.0084, (FIRE SHOW NOT ALLOWED) www.assemblyline.com/index.html bureau@assemblyline.com	8/20/2013
9/11/12	Audio Tech - DJ Services. David Mendez-609-6012, djdavies81@yahoo.com, Rod Riley-499-2517322-3047, rodriley21@yahoo.com	8/24/2013
8/14/12	Elite T-Shirt Printing - Dina 640-1918 or dina@elitetshirtprinting.com	8/24/2013
10/25/11	Amos Productions-DJ Services. Nicole - 1800-693-5003 or 925-449-3847. nicole@amospro.com or info@amospro.com	9/20/2013
6/12/12	Feet First Eventertainment-DJ Service, Amy Wu 510-601-0600, info@feetfirstevents.com	10/12/2013

Approved Vendor List
2012-2013

Date Board Approved	Vendor Name	Insurance Expires
8/28/12	One Day At A Time, Inc. - Youth conflict management, Gang intervention and gang awareness. Johnny Rodrigues-925-437-3574. www.odatec.org	10/30/2013
3/8/11	Peacemakers - Paul Hall -phall@tusd.net or Kevin James - kev4jam@sbcglobal.net	11/1/2013
2/12/13	Dataworks-No Parent Left Behind Parent Program. Parents as teachers, motivations and academic performance, home environment and homework assistance. Maria Cuadra - 800-495-1550, maria@dataworks-ed.com or info@dataworks-ed.com	11/25/2013
10/9/07	Mad Science, Danielle Mae Lee, danielle@madsciencesacto.com, 916-736-2924, Elena Michel elena@madsciencesacto.com (Fire & Ice Show not allowed)	12/1/2013
1/25/11	Kaiser Permanente - Dean Starnes, dean.starnes@kp.org, 510-987-2223, www.Kp.org/etp/ncal, Programs "Community Troupe", PEACE Signs" "The Best Me", "Nightmare on Puberty ST." and "Secrets".	1/1/2014
8/9/11	Graphic & Wear, Steve Lewis, gicts@sbcglobal.net, steve@gicgraphicwear.com, www.gicgraphicwear.com, 723-9817	1/9/2014
5/8/12	International Printing Museum- Mark Barbour. 310-515-7166, mail@printmuseum.org, www.printmuseum.org	1/30/2014
8/25/09	Soul Shoppe - Vicki Abadesco, Phone: 510-338-3231, info@soulshoppe.com, support@soulshoppe.com. www.soulshoppe.com	2/1/2014
11/13/07	Ancient Artifacts- Social studies Gold Rush presentations. Lourdes Schallock-916-799-0321, info@ancientartifacts.biz, www.ancientartifacts.biz NO GUN SHOW ALLOWED!!!!!!	2/5/2014

Approved Vendor List
2012-2013

Date Board Approved	Vendor Name	Insurance Expires
5/8/12	Rhythm Magic-education music program, Michael Bayard, (916) 683-2575, bayard@rhythmmagic.com, www.rhythmmagic.com	3/28/2014
2/23/10	Boys Scouts - Civil War History presentation Preston Gilliam, 209-830-1870 or pgilliam@pacbell.net	NO Charge, Tier 1
5/26/09	Cowboys & Kids Reach Assembly, Penny Conway, www.reachkids.com, reachme@theriver.com	NO Charge, Tier 1
5/8/12	Dairy Council of CA Mobile Dairy Classroom, Leona Bettencourt, 916-263-3560 x413, ibettencourt@dairycouncilofca.org. Www.dairycouncilofca.org. Must follow Animal Policy Guidelines AR 6163.1	NO Charge, Tier 1
4/28/09	District 5 Dairy Princess, 639-1715	NO Charge, Tier 1
5/26/09	Get Real Behind The Wheel, Safe Driving Assembly targeted to 8th, 9th & 10th graders. Ken Ucci 209.601.6523 or Tom Simpson 612-4222. www.getrealbehindthewheel.org	NO Charge, Tier 1
2/10/09	JOE FOSS Institute, 480.348.0316, www.jfiweb.org	NO Charge, Tier 1
10/23/07	Lawrence Hall of Science, 510-642-1700, pfsreq@berkeley.edu, www.lawrencehallofscience.org	NO Charge, Tier 1
10/9/07	McDonalds Tammi Beck 916-962-1982	NO Charge, Tier 1
10/9/07	NASA Karin Costa 650-604-6077	NO Charge, Tier 1
10/9/07	Otto the Auto Wendy Sanchez 415-565-2676 wendy_sanchez@csaa.com	NO Charge, Tier 1
10/9/07	Sandia Labs Joel Lipkan - jlipkin@comcast.net	NO Charge, Tier 1

Date Board Approved	Vendor Name	Insurance Expires
12/13/11	Stockton Ports Baseball By The Books - reading incentive program. Free of charge-chance to win free tickets. Margaret Sacchet-644-1900, msacchet@stocktonports.com, www.web.minorleaguebaseball.com/index.jsp?sid=t524	NO Charge, Tier 1
<p>*Section 308.3 Open Flame. A person shall not utilize or allow to be utilized, an open flame in connection with a public meeting or gathering for purposes of deliberation, worship, entertainment, amusement, instruction, education, recreation, awaiting transportation or similar purpose in Group A or E occupancies in accordance with Appendix Chapter 1, Section 105.6.</p> <p>Please remind your staff that candles, incense, cigarettes, or any item with an open flame are not permitted anywhere on school property. Per the Tracy Fire Inspector, failure to comply with this requirement can result in personal and/or District fines ranging from \$250 – 1,000.</p>		
<p>OUTDOORS ONLY - Make sure barbeques are 10 feet away from any building or structure. Place drip pans or tarps under barbeques to avoid spillage on pavement. Do not dump grease, oil, briquettes or barbeques anywhere on TUSD property or in garbage cans or dumpster. If accident spill occurs you are to provide an oil absorbent and clean properly.</p>		
<p>↓APPROVED FOOD VENDORS↓</p>		
10/23/12	Rainbow Italian Ice - Tonya or Jayson Griffith-510-491-5689, italianicegirl2012@yahoo.com or 510-591-6693. www.rainbowitalianice.com.	9/4/2013
5/8/12	Oh My Dawgs Inc., Food Catering. Uoxina Aguirre - 836-0093, uoxina@comcast.net. www.ohmydawgs.com	10/12/2013
12/11/12	Freebirds Burrito Restaurant - Ethel Birrell - 835-6000 or \$559-392-3251. ebirrell@freebirds.com. Www.freebirds.com	11/21/2013
12/8/09	Texas Roadhouse- Tim Lund, 830-1133, store_tracy@texasroadhouse.com	12/1/2013
9/25/2012	Squeeze Inn Restaurant - Food catering. Dean Davis - 833-7992 or 331-3228. www.tracy.thesqueezeinn.com	1/12/2014



BUSINESS SERVICES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent for Business Services
DATE: February 26, 2013
SUBJECT: **Accept the Generous Donations From the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein With Thanks and Appreciation From the Staff and Students of the Tracy Unified School District.**

BACKGROUND: In order to assist the various school sites and departments in the District with the continued effort to enhance the educational, technological, health, and environmental needs of our students and staff, the following funds, materials, and/or equipment are to be considered for acceptance as donations:

Freiler Elementary School:

1. Tracy Unified School District/Freiler Elementary School: From the Freiler Staff Parent Association in the amount of \$561.63 (ck. #1296). This donation is being used towards classroom supplies and FedEx copy services.

Kelly School:

1. Tracy Unified School District/Kelly School: From the Kelly School Parent Teacher Organization in the amount of \$955.00 (ck. #5404). This donation will be distributed amongst several teachers at Kelly School to go towards classroom supplies.

Kimball High School:

1. Tracy Unified School District/Kimball High School Track Team: From the Nike Clearance Store. The donation consists of fourteen pairs of track spikes, at a value of \$560.00. This donation will be distributed amongst the students on the Kimball High School track team.

Tracy High School:

1. Tracy Unified School District/Tracy High School: From the Tracy High Booster Club in the amount of \$9,267.80 (ck. #118311). This donation will go towards Tracy High School Athletic Scholarships.

West High School:

1. Tracy Unified School District/West High School: From Darren and Jennifer Okamoto in the amount of \$500.00 (ck. #4044). This donation will benefit the West High School softball teams.
2. Tracy Unified School District/West High School: From Matthew Fine in the amount of \$500.00 (ck. #4393). This donation will benefit the West High School Softball teams.

RATIONALE: Acceptance is recommended in order to meet the District's strategic goals and to enhance and benefit the educational experiences of the students of the Tracy Unified School District.

This agenda item meets Strategic Goal #2 – Create a quality and effective learning environment for all students.

FUNDING: Sites and departments of the District will incur responsibilities and costs associated with (some) of the donations which include, but are not limited to, supplies, repairs, maintenance of equipment, disposal/recycling. All items accepted by the Board of Trustees of the Tracy Unified School District are directed to the District's warehouse through the Materials Management Department for inclusion on the inventory list, marking for distribution and identification prior to site or department use or placement. All items needing inspection prior to installation or use are scheduled through the Materials Management and Operations and/or the Facilities Developments and budgeted accordingly. All technology items are reviewed and approved by the Director of Information Services and Educational Technology, prior to Board presentation.

RECOMMENDATION: Accept the generous donations from the various individuals, businesses, and school site parent teacher associations listed herein with thanks and appreciation from the staff and students of the Tracy Unified School District.

Prepared by: Dr. Casey Goodall, Associate Superintendent for Business Services.



BUSINESS SERVICES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent for Business Services
DATE: February 12, 2013
SUBJECT: Ratify Measure S Related Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

BACKGROUND: To be valid or to constitute an enforceable obligation against the district, education code 17604 requires that all contracts must be approved and/or ratified by the board of trustees. This requirement is met in several different ways, depending on the value of the requisition, the types of services or materials being procured, and the advance notice staff has in procuring the services or materials. Routine requisitions less than \$5,000 are ratified on the consent calendar when the board approves the warrants list. Except when specific exceptions are detailed in board policies and procedures, requisitions greater than \$15,000 are submitted as action items for board pre-approval. Also, Special Services and advice in financial, accounting, engineering, legal or administrative matters pursuant to Government Code 63060 meet the requirements.

Routine requisitions between \$5,000 and \$15,000, and requisitions greater than \$15,000 which meet specific criteria, may be ratified on the consent calendar by board approval of a summary list, more detailed than the warrants listing. This may also include ratification of "Notice of Completion" of construction projects.

RATIONALE: The attached summary of these requisitions with related support documentation details financial obligations greater than \$5,000 but which meet the criteria to be ratified in this format. The summary is organized alphabetically so that the project's back-up material is identified with the same letter in the lower left hand corner.

FUNDING: Per attached summary of requisitions.

RECOMMENDATION: Ratify Measure S Related Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

Prepared by: Dr. Casey Goodall, Associate Superintendent for Business Services

**BUSINESS SERVICES
FACILITIES DEVELOPMENT DEPARTMENT
MEASURE S BOND
SUMMARY OF SERVICES**

A. Vendor: AMS.NET
Site: Monte Vista Middle School Modernization
Item: Quote, Focus Contract - Ratify
Services: Contractor to provide and install additional cabling pathways to the Art Building and the Library Building for the security camera project.
Cost: \$1,859.76
Project Funding: Measure S Bond Funds and State School Building Fund (SSBF)

B. Vendor: AMS.NET
Site: Hirsch Elementary School – Surveillance Project
Item: Quote, Focus Contract - Ratify
Services: Contractor to provide and install four (4) infrared illuminators for security camera project.
Cost: \$4,080.06
Project Funding: Measure S Bond Funds



BUSINESS SERVICES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent for Business Services
DATE: February 26, 2013
SUBJECT: **Ratify Routine Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda**

BACKGROUND: To be valid or to constitute an enforceable obligation against the district, education code 17604 requires that all contracts must be approved and/or ratified by the board of trustees. This requirement is met in several different ways, depending on the value of the requisition, the types of services or materials being procured, and the advance notice staff has in procuring the services or materials. Routine requisitions less than \$5,000 are ratified on the consent calendar when the board approves the warrants list. Except when specific exceptions are detailed in board policies and procedures, requisitions greater than \$15,000 are submitted as action items for board pre-approval. Also, Special Services and advice in financial, accounting, engineering, legal or administrative matters pursuant to Government Code 63060 meet the requirements.

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RATIONALE: The attached summary of these requisitions with related support documentation details financial obligations greater than \$5,000 but which meet the criteria to be ratified in this format. The summary is organized alphabetically so that the project's back-up material is identified with the same letter in the lower left hand corner.

FUNDING: Per attached summary of requisitions.

RECOMMENDATION: Ratify Routine Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

Prepared by: Dr. Casey Goodall, Associate Superintendent for Business Services

**BUSINESS SERVICES
FACILITIES DEVELOPMENT DEPARTMENT
SUMMARY OF SERVICES**

A. Vendor: AT&T
Site: District Wide
Item: Contract - Ratify
Services: Internet Services – The CALNET 2 (5yr) contract expires 1-29-2014 and CALNET 3 (5yr) will not begin until 7-1-2024. This contract will bridge the period from 1-30-2014 to 6-30-2014 guarantying the CALNET 2 pricing.
Cost: \$1,800.00 monthly after ERATE & CTF discounts
Project Funding: General Fund - Utilities

B. Vendor: AT&T
Site: District Wide
Item: Contract - Ratify
Services: Local Voice & Long Distance Services - The CALNET 2 (5yr) contract expires 1-29-2014 and CALNET 3 (5yr) will not begin until 7-1-2024. This contract will bridge the period from 1-30-2014 to 6-30-2014 guarantying the CALNET 2 pricing.
Cost: \$1,400.00 monthly average after ERATE & CTF discounts
Project Funding: General Fund - Utilities

C. Vendor: Judge Netting, Inc.
Site: Monte Vista Middle School – Ball field
Item: Agreement
Services: Contractor to provide all engineering and design required to receive DSA approval, including all calculations and drawings. Contractor to also provide all labor, materials, appurtenance and equipment to construct the project.
Cost: \$89,700.00
Project Funding: General Fund – Unrestricted Facilities Fund and General Fund

D. Vendor: Rainforth Grau Architects.
Site: District Service Center – Technology Center
Item: Proposal – Part One
Services: Architect to provide professional design services to modify office interior of the Information Services and Educational Technologies (ISET) Department. The scope of work shall include: analyze ISET department operations to determine spatial needs, create new layout that provides sufficient space, and provide sufficient mdf and server rooms with proper layouts and adequate cooling. Part one shall include scoping, review of existing drawings, programming meetings, preliminary plans illustrating extent and scope of work with initial estimate. Part-Two shall include final plan development and engineering, field review, agency approvals, bidding, and construction administration services.
Cost: Part-One: \$12,000.00 + Reimbursable Expenses
Part-Two: To be Determined (Part one shall be applied as credit)
Project Funding: General Fund



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. James Franco Superintendent
FROM: Dr. Sheila Harrison, Assistant Superintendent for Educational Services and Human Resources
DATE: February 13, 2013
SUBJECT: **Approve Overnight Travel for Three Tracy High School (THS) Science Students and One Chaperone to Participate in the Junior Science and Humanities Symposium in Berkeley, CA on March 14-16, 2013**

BACKGROUND: The San Francisco Bay Area Science Fair has been inviting Tracy High School to present research at the Junior Science and Humanities Symposium for many years. This year, the students who will be attending are Hilary Sit, Aditya Gupta, and Jamison Sloan. They will be observing this event in preparation of competing and/or presenting at the Western Regional Semi-Finals next year, if selected. Ms. Erin McKay, teacher/advisor, will chaperone and transport the students via private vehicle. Ms. McKay and students will stay at the Emeryville Hilton Garden Inn Hotel in Emeryville, CA.

RATIONALE: Finalists are selected through a rigorous screening process which provides each student a valuable opportunity to compete regionally in the scientific field. The Junior Science and Humanities Symposium will allow students an opportunity to share scientific research which they have conducted and analyzed. This aligns with District Strategic Goal #3: Provide a safe and equitable learning environment for all students and staff, and District Strategic Goal #7: Develop and utilize partnerships to achieve District Goals.

FUNDING: There will be two days of sub costs to the high school. These costs will be paid out of the Tracy High Science Account. The San Francisco Bay Area Science Fair and Junior Science and Humanities Symposium will incur all costs for the three students and their advisor for accommodations, meals, and competition event expenses. The \$100 deposit fee will be paid by the THS Science Department fund.

RECOMMENDATION: Approve Overnight Travel for Three Tracy High School (THS) Science Students and One Chaperone to Participate in the Junior Science and Humanities Symposium in Berkeley, CA on March 14-16, 2013

Prepared by: Mr. Jason Noll, Principal, Tracy High School



HUMAN RESOURCES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Sheila Harrison, Assistant Superintendent of Educational Services and Human Resources
DATE: February 15, 2013
SUBJECT: Accept Resignations/Retirements/Leave of Absence for Classified, Certificated, and/or Management Employment

BACKGROUND:

CLASSIFIED RESIGNATION

<u>NAME/TITLE</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Bryant, Lisa School Supervision Assist.	Art Freiler	02/22/13	Accepted Para Ed I position at MVMS
Pereira, Michelle School Supervision Assist.	George Kelly	02/08/13	Accepted School Supervision Assistant position at Jacobson
Smiley, Danielle STEPS Assoc. Instructor	Stein H.S. STEPS	01/29/13	Accepted 7 hour Assoc. Instructor position

RECOMMENDATION: Accept Resignations/Retirements/Leave of Absence for Classified, Certificated, and/or Management Employment

Prepared by: Dr. Sheila Harrison, Assistant Superintendent of Educational Services and Human Resources



HUMAN RESOURCES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Sheila Harrison, Assistant Superintendent of Educational Services and Human Resources
DATE: February 15, 2013
SUBJECT: Approve Classified, Certificated, and/or Management Employment

BACKGROUND:

Afzal, Hashiqullah

Artiga, DeDe

Bryant, Lisa

Duarte, Norma

Motalei, Cecilia

CLASSIFIED

Utility Person III (Replacement)
Transportation/Maintenance
Range 36, Step A - \$16.53 per hour + ND
8 hours per day
Funding: General Fund – 50% and Transportation
Special Ed – 50%

School Supervision Assistant (Replacement)
Bohn Elementary School
Range 21, Step A - \$11.69 per hour
1 hour per day
Funding: General Fund

Para Educator I (Replacement)
*Filled by current TUSD employee
Monte Vista Middle School
Range 24, Step C - \$13.73 per hour
5 hours per day
Funding: General Fund

School Supervision Assistant (Replacement)
Hirsch Elementary School
Range 21, Step A - \$11.69 per hour
1.5 hours per day
Funding: General Fund

Bilingual Para Educator I (Replacement)
George Kelly School
Range 24, Step C - \$13.73 per hour
3 hours per day
Funding: EIA

Pereira, Michelle

School Supervision Assistant (Replacement)
*Filled by current TUSD employee
Jacobson Elementary School
Range 21, Step A - \$11.69 per hour
2 hours per day
Funding: General Fund

Rose, Chrys

School Supervision Assistant (Replacement)
Jacobson Elementary School
Range 21, Step B - \$12.24 per hour
2 hours per day
Funding: General Fund

Smiley, Danielle

STEPS Early Childhood Development
Associate Instructor (Replacement)
*Filled by current TUSD employee
Stein Continuation H.S. (STEPS Program)
Range 24, Step E - \$15.07 per hour
7 hours per day
Funding: General Fund

RECOMMENDATION: Approve Classified, Certificated and/or Management Employment

Prepared by: Dr. Sheila Harrison, Assistant Superintendent of Educational Services and Human Resources



HUMAN RESOURCES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Sheila Harrison, Assistant Superintendent of Educational Services and Human Resources
DATE: February 12, 2013
SUBJECT: Ratify Agreement for Special Contract Services for Assistant Baseball Coach Chico Juarez for the 2012-2013 Spring Season

BACKGROUND: There is a need in the baseball program at West High School for adequate supervision by knowledgeable coaches to ensure the players have a safe, educational and positive experience. Having exceptionally qualified staff is the primary aim of the athletic program. This agenda item needs to be ratified due to the late addition of coaching staff.

RATIONALE: Mr. Chico Juarez is uniquely qualified to assist and enhance the baseball program at West High School. Mr. Juarez has been a volunteer assistant coach for the last two years and has the experience that will ensure the overall success and safety of the program. His duties will consist of development and supervision of specific positions on the varsity team, and daily preparation and maintenance of the field. This will help games to start without delay and ensure the playing environment is safe for all baseball players.

This aligns with District Strategic Goal #3: Provide a safe and equitable learning environment for all students and staff.

FUNDING: Expenses for the assistant baseball coach will be paid by the District and reimbursed by the West High School ASB Baseball account. Expenses will not exceed \$500.00.

RECOMMENDATION: Ratify Agreement for Special Contract Services for Assistant Baseball Coach Chico Juarez for the 2012-2013 Spring Season

PREPARED BY: Troy Brown, Interim Principal, West High School

TRACY UNIFIED SCHOOL DISTRICT
1875 W. Lowell Ave., Tracy, California 95376

AGREEMENT FOR SPECIAL CONTRACT SERVICES

This agreement, by and between Tracy Unified School District, hereinafter referred to as "District," and Chico Juarez, hereinafter referred to as "Contractor," is for consultant or special services to be performed by a non-employee of the District. District and Contractor, herein named, do mutually agree to the following terms and conditions:

1. Contractor shall perform the following duties:

As an assistant Baseball Coach for the 2013 season at West HS, Mr. Juarez will be responsible for the skill development and supervision of a position group as directed by West's varsity head coach. Mr. Juarez will also assist in the daily maintenance of both the varsity and JV baseball diamonds at West HS.

2. Contractor will provide the above services(s), as outlined in Paragraph 1, for a period of up to a total of 105 () [] HOURS [✓] DAY(s), under the terms of this agreement at the following location West HS.

3. In consideration of the services performed by Contractor, District shall pay Contractor according to the following fee schedule:

- a. District shall pay \$ 500.00 per [] HOUR [] DAY [✓] FLAT RATE, not to exceed a total of \$ 500.00. Contractor shall only be paid for work completed to the satisfaction of District through the termination date of this agreement.
- b. District [] SHALL; [✓] SHALL NOT reimburse Contractor for out-of-pocket expenses incurred during Contractor's performance of the services, including: mileage, meals and lodging in the district rates not to exceed those currently in effect for employees of the District. Reimbursement of expenses shall not exceed those currently in effect for employees of the District. Reimbursement of expenses shall not exceed \$ 0.00 for the term of this agreement.
- c. District shall make payment on a [] MONTHLY PROGRESS BASIS, [✓] SINGLE PAYMENT UPON COMPLETION OF THE DUTIES and within thirty (30) working days from Contractor's presentation of a detailed invoice or on a claim form provided by District. Original paid receipts are required for lodging, air fare (passenger coupon or ticket stub), automobile rental, and parking. Claims for unusual expenses, such as teaching materials, photocopying, etc., must be accompanied by original paid invoices.

4. The terms of the agreement shall commence on February 4, 2013, and shall terminate on May 31, 2013.

5. This agreement may be terminated at any time during the term by either party upon 10 days written notice.

6. Contractor shall contact the District's designee, Matt Loggins AD at (209) 830-3370 x. 3064 with any questions regarding performance of the services outlined above. District's designee shall determine if and when Contractor has completed the services described.

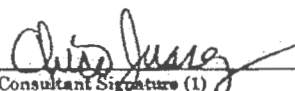
7. The parties intend that an independent contractor relationship be created by this contract and District assumes no responsibility for workers' compensation liability. District likewise assumes no responsibility for liability for loss, damage, or injury to person(s) or property resulting from, or caused by, the contractor's activities during or relating to the performance of service under this Agreement.

Contractor agrees to hold harmless and to indemnify District for:

Any injury to person or property sustained by Contractor or by any person, firm, or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by act, neglect, default or omission, of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of their term of this Agreement, and Contractor at his or her own cost, expense, and risk, shall defend any and all actions, suits or other legal proceedings that may be instituted against District for any such claim or demand, and pay or satisfy any judgment that may be rendered against District in any such action, suit or legal proceedings or the result thereof. Nothing herein provided shall be construed to require Contractor to hold harmless or indemnify District for liability or damages resulting from the negligence or willful act, or omission of District or its officers, agents, or employees.

8. This Agreement is for the personal services of the Contractor and Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement except for employees of Contractor.
9. Contractor certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state, or local statutes, rules or regulations or with any policies of Contractor's current employer.
10. District shall become the owner or, and entitled to, exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced in the scope of services performed and no other uses thereof will be permitted except by permission of the District. Proprietary materials will be exempted from this clause.

AGREED:


Consultant Signature (1)

Social Security Number (2)

Title

Address

Tracy, CA 95376

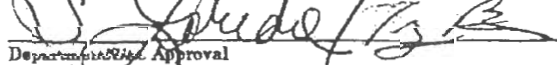
Tracy Unified School District

2/8/13

Date

WHS / BASEBALL

Account Number to be Charged:


Department Head Approval

Budget Approval

Date Approved by the Board

Send all copies to the Business Office:

- (1) Whenever organizational names are used, the authorized signature must include title, such as president.
- (2) Whenever organizational names are used, the employer IRS Identification Number must be used instead of a Social Security Number.



BUSINESS SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent, Business Services
DATE: February 26, 2013
SUBJECT: Consider Claim No. 05-1213 TUSD

BACKGROUND: On January 31, 2013, a claim was received by the Tracy Unified School District in which the claimant stated that a loss occurred on an undisclosed date. The District's insurance providers reviewed the subsequent claim and determined:

- a. The information provided to date does not suggest that there is a liability on behalf of the School District.

The District's insurance providers recommend a rejection/denial of this claim by the Board of Trustees.

The amount of the claim is noted as exceeding \$14,000.00.

RATIONALE: District's insurance advisors, legal advisors, and District staff recommend rejection/denial of this claim. This is standard practice in order to protect the District from future litigation.

FUNDING: District insurance account covers costs up to the Board approved deductible amount.

RECOMMENDATIONS: Reject Claim No. 05-1213 TUSD

Prepared by: Dr. Casey Goodall, Associate Superintendent for Business Services.



BUSINESS SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent, Business Services
DATE: February 8, 2013
SUBJECT: **Authorize the Director of Transportation to Bid and Award the Purchase of One (1) Fourteen Passenger School Bus to Accommodate Additional Special Education Students.**

BACKGROUND: The Tracy Unified School District has experienced an increase of special needs students due to a new pre-school class being added to Hirsch Elementary School.

RATIONALE: To ensure the district has adequate equipment to provide this mandated service, TUSD must purchase one additional bus for the new pre-school classroom at Hirsch Elementary, the estimated cost would not exceed \$90,000. Fuel and maintenance for the new routes would be approximately \$20,000 per year based on current fuel prices.

FUNDING: The total one-time cost of one (1) bus will not exceed \$90,000 to be paid from the unrestricted ending balance of the General Fund. The total on-going cost of will be approximately \$20,000, which will increase the encroachment of the special education transportation program.

RECOMMENDATION: Authorize the Director of Transportation to Bid and Award the Purchase of One (1) Fourteen Passenger School Bus to Accommodate Additional Special Education Students.

Prepared by: Dr. Casey Goodall, Assistant Superintendent of Business Services



BUSINESS SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent, Business Services
DATE: February 8, 2013
SUBJECT: **Authorize the Superintendent to Purchase up to Four (4) School Buses as the Need is Identified to Accommodate Additional Special Education Students.**

BACKGROUND: The Tracy Unified School District has experienced a steady increase of special needs students. As administration plans for the 2013-14 school year, there is a potential for additional transportation services to accommodate additional special needs student enrollment at various grade levels, bell schedules or changes in programs.

RATIONALE: To ensure the district has adequate equipment to provide these mandated services, TUSD may need to purchase buses as changes occur. In many cases, service must be started within 10 days of the IEP meeting

FUNDING: If the buses and routes are needed, the total one-time cost of four (4) buses will not exceed \$320,000 to be paid from the unrestricted ending balance of the General Fund. The total on-going cost will be approximately \$80,000, which will increase the encroachment of the special education transportation program.

RECOMMENDATION: Authorize the Superintendent authorization to purchase up to four (4) School Buses to Accommodate Additional Special Education Students.

Prepared by: Casey Goodall-Assistant Superintendent of Business Services



BUSINESS SERVICES MEMORANDUM

TO: Dr. James C. Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent for Business
DATE: February 15, 2013
SUBJECT: Approve Phase 2 Plan for the Tracy High School Baseball Field Project at Monte Vista Middle School

BACKGROUND: The Tracy High School Stadium and Improvement project was authorized by the Board of Education on September 13, 2011 and is well underway. Because Tracy High School is severely undersized for a high school (32 acres), it was determined early in the project planning phase that the Tracy High School baseball field would need to be relocated in order to complete the stadium project. The Board directed staff to investigate various alternatives and report back on a location to house the baseball fields. Monte Vista Middle School was chosen as the best alternative location and staff moved forward with preliminary planning on this site.

RATIONALE: A planning committee consisting of the Tracy High School (THS) principal, THS baseball coaches, the Board Facilities Committee, the Superintendent, the Associate Superintendent for Business Services, the Monte Vista (MV) principal, and a representative of the MV PE Department was formed to plan the baseball field improvements. On October 23, 2012, the Board of Education approved the plan to move forward with the final planning of the fields and Phase 1 construction so that the varsity facilities would be complete for the 2012/2013 baseball season. Phase 2 improvements have now been evaluated; and, the Facilities Committee and staff are recommending that we move forward with Phase 2 at this time in order have the JV field complete for the 2013/2014 season. The Facilities Committee has reviewed the Phase 2 improvements and is recommending that the JV dugouts be constructed of chain link rather than CMU in order to provide parity with the other comprehensive high schools in the district.

FUNDING: General Fund – \$275,000 (Estimated), but not to exceed \$300,000

RECOMMENDATION: Approve Phase 2 Plan for the Tracy High School Baseball Field Project at Monte Vista Middle School

Prepared by: Bonny Carter, Director of Facilities and Planning



BUSINESS SERVICES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Casey Goodall, Associate Superintendent for Business Services
DATE: February 15, 2013
SUBJECT: Approve Positions Granted Permission and Authority to Have Vehicles Towed or Ticketed on the Grounds of Tracy Unified School District Schools

BACKGROUND: In order for the Tracy Police Department to have vehicles towed or ticketed on the grounds of Tracy Unified Schools, a designated authority must grant permission.

RATIONALE: A list of district representative including at least one person from each school site will allow for safety issues related to cars parked inappropriately on campuses. Therefore, the following positions are recommended as designated authorities to grant permission to the Tracy Police Department to have vehicles towed or ticketed on the grounds of Tracy Unified School District schools.

Superintendent, Associate Superintendent for Business Services, Assistant Superintendent for Human Resources and Educational Services, Director of Student Services, Director of Alternative Programs, Director of Transportation, the Principal at each site, Assistant Principals and Vice Principals at each site.

FUNDING: This report generates no cost.

RECOMMENDATION: Approve Positions Granted Permission and Authority to Have Vehicles Towed or Ticketed on the Grounds of Tracy Unified School District Schools.

Prepared by: Dr. Casey Goodall, Associate Superintendent for Business Services



HUMAN RESOURCES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Sheila Harrison, Assistant Superintendent of Educational Services and Human Resources
DATE: February 15, 2013
SUBJECT: Adopt Resolution No. 12-17, Authorizing the Reduction and Elimination of Particular Kinds of Service for the 2013-2014 School Year

BACKGROUND: Pursuant to Education Codes 44949, 44955, and 44951, the District administration is making a recommendation that will require the Governing Board of the Tracy Unified School District to reduce or discontinue particular kinds of service in order to reduce the number of certificated employees of the District.

RATIONALE: Reduction or discontinuance of particular kinds of service is needed to address staffing needs and budget concerns for the 2013-2014 school year.

RECOMMENDATION: Adopt Resolution No. 12-17, Authorizing the Reduction and Elimination of Particular Kinds of Service for the 2013-2014 School Year

Prepared by: Dr. Sheila Harrison, Assistant Superintendent of Educational Services and Human Resources

**TRACY UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 12-17
REDUCTION AND ELIMINATION OF
PARTICULAR KINDS OF SERVICE
FOR THE 2013-2014 SCHOOL YEAR**

WHEREAS, as a result of staffing and budget concerns and as needed to balance the budget, the Board of Trustees of the Tracy Unified School District has determined that it shall be necessary to reduce the following particular kinds of certificated services of the District not later than the beginning of the 2013-2014 school year:

- a. Reduction of Elementary Classroom Teaching Program, resulting in the elimination of 16.0 FTE certificated Teacher positions.
- b. Reduction of Middle School Physical Education Teaching Program, resulting in the elimination of 1.0 FTE certificated Teacher positions.
- c. Reduction of High School Physical Education Teaching Program, resulting in the elimination of .8 FTE certificated Teacher positions.
- d. Reduction of High School Social Science Teaching Program resulting in the elimination of 1.0 FTE certificated Teacher positions.
- e. Reduction of High School English Teaching Program, resulting in the elimination of 2.0 FTE certificated Teacher positions.
- f. Reduction of High School Business Teaching Program, resulting in the elimination of 1.0 FTE certificated Teacher positions.

WHEREAS, it is the opinion of the Governing Board that it is necessary by reason of the above reduction or elimination of particular kinds of service to eliminate 21.8 FTE certificated positions in the District at the close of the current school year in accordance with Education Code section 44955; and

WHEREAS, this Board is authorized by Education Code section 44955 to deviate from terminating employees in order of seniority where the District demonstrates a specific need for personnel to teach a specific course or course of study.

NOW, THEREFORE, BE IT RESOLVED that it shall be necessary to terminate at the end of the 2012-2013 school year the employment of not more than 21.8 certificated employees of the District as a result of the above reduction of services. The Superintendent or his designated representative is directed to take all appropriate action needed, including the sending of appropriate notices to all employees whose positions shall be affected by virtue of this action.

PASSED AND ADOPTED this 26th day of February, 2013 by the Board of Trustees of the Tracy Unified School District by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Greg Silva, President
Board of Trustees
Tracy Unified School District

Attested:

I certify that the foregoing resolution was adopted by the Board of Trustees of the Tracy Unified School District, County of San Joaquin, on the date shown above.

Clerk
Board of Trustees
Tracy Unified School District



HUMAN RESOURCES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Sheila Harrison, Assistant Superintendent of Educational Services and Human Resources
DATE: February 15, 2013
SUBJECT: Adopt Resolution No. 12-18, Adopting the Competency Criteria in the Case of Certificated Reduction in Force for the 2013-2014 School Year

BACKGROUND: Pursuant to Education Codes 44949, 44955, and 44951, the District administration is making a recommendation that will require the Governing Board of the Tracy Unified School District to reduce or discontinue particular kinds of services in order to reduce the number of certificated employees of the District. In conjunction with that recommendation it is necessary to adopt criteria for determining if a certificated employee would have the competency to replace (Bump) another certificated employee out of their position.

RATIONALE: Reduction or discontinuance of particular kinds of services are needed to address staffing needs and budget concerns for the 2013-2014 school year and the District must have a way to ensure that when one certificated employee may potentially replace (bump) another certificated employee that they possess the necessary competency in order to provide adequate services.

RECOMMENDATION: Adopt Resolution No. 12-18, Adopting the Competency Criteria in the Case of Certificated Reduction in Force for the 2013-2014 School Year

Prepared by: Dr. Sheila Harrison, Assistant Superintendent of Educational Services and Human Resources

**TRACY UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 12-18**

**COMPETENCY CRITERIA IN THE CASE OF
CERTIFICATED REDUCTION IN FORCE FOR THE 2013-2014 SCHOOL YEAR**

WHEREAS, it appears that it will be necessary for the Tracy Unified School District to lay off certificated employees at the end of the 2012-2013 school year for the 2013-2014 school year; and

WHEREAS, the District is required to provide instruction to students who have limited English language proficiency; and

WHEREAS, the State has determined that in order to provide instruction to such students, teachers shall be specifically trained in appropriate techniques, which training is demonstrated by the teacher holding a BCLAD, CLAD, SB 2042, AB 1059, SB 395 or equivalent certificate; and

WHEREAS, approximately 24% of the students in the District are English Learners ("EL"), that is, students whose first language is not English; and

WHEREAS, to provide teachers for those classes containing EL students, there is a need for teachers throughout the District who are EL certified; and

WHEREAS, for the purposes of making assignments and reassignments of certificated employees for the District, a certificated employee shall be deemed to be competent to perform certificated services if he or she, in addition to the criteria described above, has a credential authorizing the service to be rendered.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Tracy Unified School District that for the purposes of making assignments and reassignments of certificated employees for the District to meet its obligations under Education Code Section 44955, a certificated employee shall be deemed to be competent and qualified to perform certificated service if:

He or she holds a BCLAD, CLAD, SB 2042, AB 1059, SB 395 or equivalent certification to provide instruction to English Learners; and

He or she has a credential authorizing the service to be rendered.

PASSED AND ADOPTED, by roll call vote this 26th day of February, 2013, by the Governing Board of the Tracy Unified School District.

AYES: _____

NOS: _____

ABSTENTIONS: _____

ABSENT: _____

Clerk of the Board of Education of the
Tracy Unified School District of
San Joaquin County, State of California



HUMAN RESOURCES MEMORANDUM

TO: Dr. James Franco, Superintendent
FROM: Dr. Sheila Harrison, Assistant Superintendent of Educational Services and Human Resources
DATE: February 15, 2013
SUBJECT: Adopt Resolution No. 12-19, Adopting the Tie-Breaking Criteria In the Case of Certificated Reduction in Force for the 2013-2014 School Year

BACKGROUND: Pursuant to Education Codes 44949, 44955, and 44951, the District administration is making a recommendation that will require the Governing Board of the Tracy Unified School District to reduce or discontinue particular kinds of services in order to reduce the number of certificated employees of the District. In conjunction with that recommendation it is necessary to adopt criteria for tie breaking when two or more certificated employees possess the same seniority date.

RATIONALE: Reduction or discontinuance of particular kinds of services are needed to address staffing needs and budget concerns for the 2013-2014 school year and the District must have a way to break ties between two or more certificated employees with the same seniority date who are both currently providing the same particular kind of service identified for reduction or discontinuance.

RECOMMENDATION: Adopt Resolution No. 12-19, Adopting the Tie-Breaking Criteria In the Case of Certificated Reduction in Force for the 2013-2014 School Year

Prepared by: Dr. Sheila Harrison, Assistant Superintendent of Educational Services and Human Resources

**TRACY UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 12-19**

**ADOPTING TIE BREAKING CRITERIA
IN THE CASE OF A CERTIFICATED REDUCTION IN FORCE
FOR THE 2013-2014 SCHOOL YEAR**

WHEREAS, it appears that it will be necessary for the Tracy Unified School District to lay off certificated employees at the end of the 2012-2013 school year for the 2013-2014 school year; and

WHEREAS, there are individuals who have the same first date of paid service as probationary certificated employees.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Tracy Unified School District that if any two or more employees have the same first date of paid service as probationary certificated employees in the Tracy Unified School District, and if there is a need to reduce staffing by a number less than all such individuals, the decision as to which individuals shall be given preference and not be laid off shall be determined by the following criteria, which are based upon the Governing Board's determination of the needs of the District and its students:

1. Individuals with BCLAD a certificate will be given preference. If these factors are identical then;
2. Individuals with CLAD, SDAIE or an equivalent certificate will be given preference. If these factors are identical then;
3. Individuals with credentials and actual teaching experience in the District as follows: in the subject area of mathematics with a single subject authorization in mathematics authorizing the person to teach up to and including 12th grade mathematics; in the subject area of science with a single subject authorization in science authorizing the person to teach Biological Sciences, Chemistry, Geosciences, and/or Physics, and Special Education will be given preference. If these factors are identical then;
4. Individuals whose credentials, authorizations or certifications enable them to serve in the greatest number of different K-12 teaching positions will be given preference. If these factors are identical then;
5. Individuals with no Requires Improvement or Unsatisfactory ratings on his/her most recent evaluation. If these factors are identical then;
6. Individuals with valid extra-duty experience within the District (i.e., coaching, class sponsorship or other student-related activities) will be given preference. If these factors are identical then;

7. A lottery shall be conducted among those remaining, and layoff shall be from the lowest number to the highest number from the lottery.

PASSED AND ADOPTED by roll call vote this 26th day of February, 2013, by the Governing Board of the Tracy Unified School District.

AYES: _____

NOS: _____

ABSTENTIONS: _____

ABSENT: _____

_____,
Clerk of the Board of Education of the
Tracy Unified School District of
San Joaquin County, State of California

