

Canon-McMillan School District Transportation Van Usage Form

School(s): _____

Sport/Activity: _____

Date of Trip: _____

Van Number: _____

Destination: _____

If you plan to stop anywhere besides the above location, where: .

Driver Names:

1. _____ Emergency No: _____

2. _____ Emergency No: _____

3. _____ Emergency No: _____

Passenger Names:

1. _____ Emergency No: _____

2. _____ Emergency No: _____

3. _____ Emergency No: _____

4. _____ Emergency No: _____

5. _____ Emergency No: _____

6. _____ Emergency No: _____

7. _____ Emergency No: _____

8. _____ Emergency No: _____

9. _____ Emergency No: _____

10. _____ Emergency No: _____

Vehicle Pickup Date and Time: _____

Vehicle Return Date and Time: _____

Canon-McMillan School District

Support Facility Transportation Department

186 Boone Avenue
Strabane, PA 15363
Phone 724-745-1502

Driver's License History Authorization

I authorize Jurdon Maier, Director of Facilities & Transportation, of the Canon-McMillan School District, to view my Driver's License History.

PRINTED NAME

DRIVER'S LICENSE NUMBER

DRIVER'S SIGNATURE

DATE

Mark Any Existing Damage You See Prior to Taking Van

Name: _____

Date: _____

Van #: _____



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Safety Guidelines

1. Cell phone use by the driver when driving the vehicle is not permitted. Pull off the road in a safe location to make/or receive any calls.
2. The driver is responsible to make sure all passengers wear their seatbelts and enforcing riding rules.
3. No smoking in school vehicles.
4. No eating in school vehicles.
5. If you are on any medication that would impair your driving, you are not permitted to drive.
6. School Vans are 10-passenger vehicles including drivers. All passengers are to wear seatbelts while riding in the van.
7. No trailers or special hitches are to be used with district vehicles.
8. No inside parking or use of parking garages of school vans.
9. All directions and alternate routes are the driver's responsibility.
10. A GPS System is available if needed.
11. Call the Director of Transportation, Jurdon, about accidents at 412-639-0126. Or call the Transportation Coordinator, Andrea, at 724-986-0373.
- 12. YOU are responsible for cleaning the van after your trip. Please pick up all trash before leaving the van.**

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Emergency contact for vehicle failure: (call in the order below)

1. Support Facility/Garage - 724-745-1502 x0
2. Jason KrenzelaK – 724-350-7810
3. Neil Stewart – 724-350-9611
4. Jose Tunon – 724-255-8269
5. Jeremy Addis – 724-413-8378

Parking & Access to the Transportation Facility:

- Swipe your access card over the reader, located on the small island in the main parking lot, to open the gate. You may need to swipe your card several times. **If you do not have an access card, please contact Jurdon, Andrea, Sarah, or Susan at the support facility**

The gate will close automatically in 60 seconds

Once inside, to reopen the gate, press the open button on the keypad to the left of the gate. Make sure the gate is closed before you leave

- The van can be parked in any space across from the fuel pumps
- Any problems that are minor in nature can be reported to the office or voice mail number 724-745-1502 x 0 for the front desk, option 2 – 1 for Sarah, option 2 – 3 for Andrea