

ADDRESSING YOUR QUESTIONS & CONCERNS

STEP 1

Contact the Teacher/Staff Member:

Most concerns can be resolved quickly and easily at the school level. Please keep in mind teachers and staff are working to provide services for many students.

Therefore, your patience is appreciated.

Please allow up to 48 hours for a response Monday through Friday during school hours.

STEP 2

Contact the School Principal:

If you believe your concern is unresolved, contact the school principal.

STEP 3

Contact the Superintendent's Office:

If you feel your concern is unresolved after talking with your school, please contact the Superintendent's Office. The

Superintendent's Office is here to help resolve concerns and ensure that families and schools are successfully partnering for student success.

STEP 4

The Board of Education:

If in your conversations with the Superintendent, you are directed to the Board of Education to address a policy issue, you may submit a request that the Board consider an item for its upcoming agenda.

QUESTIONS



**BARSTOW
UNIFIED**
SCHOOL DISTRICT

Your **Best Choice** for **Academic Success!**

DISTRICT GOAL

The goal of Barstow Unified School District is to ensure that each of our schools treats students fairly, equitably, is safe and maintains an environment conducive to learning.

At BUSD, we are committed to:

- Non-discrimination in discipline
- Acknowledging the rights of students and parents
- Effective training for all staff in CR-PBIS, Restorative Justice and research-based alternatives to suspension
- Maintaining student engagement and building relationships
- Preventing, eliminating and remedying harassment and bullying

SPECIFIC TOPICS

The Barstow Unified School District is committed to equal opportunity for all individuals in education. District programs, activities, and practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics, or association with a person or group with one or more of these actual or perceived characteristics.

Matters of discrimination or harassment should be brought to the District Office and do not need to follow the steps outlined in this document.

A Notice of Complaint Procedures for Staff, Students, Parents and Guardians is available on our website in English and Spanish. If you need additional support or would like to ask questions about this process, please contact the District's Uniform Complaint Officer, Jorge Gutierrez, at jorge_gutierrez@busdk12.com or 760-255-6041.