

## REGULAR BOARD MEETING MINUTES

Administration Building  
November 18, 2019  
6:00 P.M.

The regular meeting of the Board of School Trustees of the Bluffton-Harrison Metropolitan School District was held on Monday, November 18, 2019, with all members present except Brent Hiday. Also in attendance was Dr. Brad Yates, Superintendent; Julie Meitzler, Assistant Superintendent; Steve Baker, Rick Mettler, and Schlaura Linderwell, Administrators; Ginny Vogel and Kaley Barnes, faculty members; Robin McCorkle, Food Service Director; Jennifer Borror, Asst. Food Service Director; Bruce Herr and Marielle Lael; Wells County Farm Bureau; Jim Hotopp, Marcia Hotopp, and Steve Frettinger; interested patrons; and Devan Filchak, News Banner representative.

President Murray called the meeting to order at 6:00 P.M.

President Murray opened the meeting by reporting that 12 teachers plan to attend the *Red for Ed* rally in Indianapolis on November 19<sup>th</sup> and that wearing red attire that day will be recognized district wide. President Murray also recognized each school building for the Veteran's Day programs each put on and the very informative convocation for high school and middle school students by the Fort Wayne Philharmonic *Violins of Hope*.

President Murray asked for any public comment and Marcia Hotopp inquired about the resolution to reduce appropriations for the Rainy Day Fund. Dr. Yates explained the notification process.

Minutes for the Regular Board Meeting held on October 14, 2019, were approved by consensus and appropriate signatures affixed thereon.

Vouchers for the period of October 15, 2019, through November 18, 2019, were approved by consensus and appropriate signatures affixed on the voucher register.

The Fund Report for the month of October was approved by consensus.

The Bank Statement for the month of October was approved by consensus.

The Fund Transfer Report was approved by consensus.

Mrs. Ginny Vogel was recognized as the BHMSD Educator of the Year and was presented a plaque from the district.

Mrs. Meitzler provided an update on curriculum and professional development throughout the district.

Dr. Yates provided a Superintendent's report to the Board. The report highlighted ongoing district projects and marketing efforts.

The Board approved the following resignations as presented. The motion by Julie Thompson and second by Bruce Holland passed unanimously.

Nicole Wingate	Speech Language Pathologist
Maelyn Frauhiger	Title 1 Instructional Asst.
Ashley Ayres	MS Spec. Ed Instructional Asst.
Deb Huffman	ES Cafeteria
Michelle Baumgartner	Substitute Teacher
Sarah Fredrickson	Substitute Teacher
Caleb Rupel	Substitute Teacher

The Board approved the following employment recommendations as presented. The motion by Bruce Holland and second by Heath Schlagenhauf passed unanimously.

Dharma Steffen	Pre-K Teacher
Leah Miller	Title 1 Instructional Asst.
Stephanie Hiday	Mentor to Dharma Steffen
Tim McKnight	Spec. Purpose Bus Driver
Tim Zeis	HS Asst. Wrestling Coach (volunteer)
Scott Minnich	HS Asst. Wrestling Coach (volunteer)
Brooks Morgan	HS Asst. Wrestling Coach (volunteer)
Hunter Copeland	HS Boys Asst. Swim Coach (volunteer)
Stephanie Scott	HS Boys Asst. Swim Coach (volunteer)
Jorie Kosmala	HS Boys Asst. Swim Coach (volunteer)
Todd Gibson	HS Boys Asst. Basketball Coach
John Irwin	HS Boys Asst. Basketball Coach
Matthew Sturgeon	MS Boys Basketball Coach
Spencer Harris	MS Boys Basketball Coach
Ryan Crist	HS Asst. Baseball Coach
Eric Mettler	HS Asst. Baseball Coach
Kevin Powell	HS Asst. Baseball Coach
Schlaura Linderwell	MS/HS Girls Asst. Swim Coach (volunteer)
Todd Bebout	HS Weight Training
Kaley Barnes	Head Softball Coach
Kiersten Mayer	Pool Personnel
Hayden Craighead	Pool Personnel
Alex Reiff	Pool Personnel
Emily Mann	Pool Personnel
Cadence Engle	Pool Personnel
Hanna Herndon	Pool Personnel
Andrew Hartman	Pool Personnel
Bryson Mayer	Pool Personnel
Caleb Geimer	Pool Personnel
Max Corle	Substitute Teacher
Jennifer Meadows	Substitute Teacher
Julia Reiff	Substitute Teacher
Kodi Scott	Substitute Teacher
Intent-to-Employ	Speech Language Pathologist
Intent-to-Employ	MS Instructional Asst.
Intent-to-Employ	MS Spec. Ed Instructional Asst.

The Board approved the following requests for FMLA as presented. The motion by Julie Thompson and second by Bruce Holland passed unanimously.

Karen Reed	11/21/19 – 12/20/19
Rick Mettler	12/2/19 – 1/13/20

The Board approved the following donations as presented. The motion by Heath Schlagenhauf and second by Julie Thompson passed unanimously.

Lowe's Bluffton	5 bags of 50 qt. Miracle Grow dirt and \$69.85 for Tower Garden
Renee's Garden Felton, CA	45 variety seed packets and \$148.15 for Tower Garden
SBTG, Whittier, CA	14 variety seedlings and \$45.42 for Tower Garden
Burpee Garden Products, PA	150 seed packets and \$380.71 for Tower Garden
Anytime Fitness	School supplies for students in need
Marty Betz	Hats for student in need
Anonymous Donor	\$1,000 for MS students in need
Wal-Mart	24 staplers (to be distributed district wide)

The Board approved updates to policy DLC-E (Expense Reimbursements), which combined language from policy DLC-E2 (Expense Reimbursements), on first reading as presented. With the consolidation of these two policies, policy DLC-E2 can be deleted from the policy book. The motion by Bruce Holland and second by Heath Schlagenhauf passed unanimously.

The Board approved the request for Approval of a School Garden Food Source as presented. The motion by Heath Schlagenhauf and second by Bruce Holland passed unanimously. Mrs. Robin McCorkle and Mrs. Jennifer Borrer along with members of the Wells County Farm Bureau provided a video of the Tower Garden Plant the Seed event.

The Board approved the resolution for Local Income Tax Distribution (Correlated File #1920-16) as presented. The motion by Heath Schlagenhauf and second by Julie Thompson passed unanimously.

The Board approved the resolution to Reduce Appropriations for the Rainy Day Fund (Correlated File #1920-17) as presented. The motion by Bruce Holland and second by Julie Thompson passed unanimously.

The Board granted permission for Dr. Yates to advertise for an Additional Appropriation hearing and public meeting to appropriate already receipted funds to the Education Fund (Correlated File #1920-18) as presented. The motion by Heath Schlagenhauf and second by Bruce Holland passed unanimously.

With there being no additional business to come before the board, the meeting was adjourned at 6:39 P.M. on a motion by Heath Schlagenhauf and second by Bruce Holland. The motion passed unanimously.



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BOARD OF SCHOOL TRUSTEES:

Mike My

Bruce E Holland

Holland

Julie A. Swenson