

REGULAR BOARD MEETING MINUTES

Administration Building

July 15, 2019

6:00 P.M.

The regular meeting of the Board of School Trustees of the Bluffton-Harrison Metropolitan School District was held on Monday, July 15, 2019, with all members present except Brent Hiday. Also in attendance was Dr. Brad Yates, Superintendent; Julie Meitzler, Assistant Superintendent; Amy Dunwiddie, Corporation Secretary; Steve Baker and Rick Mettler, Administrators; Kemper Amstutz, faculty member candidate; Steve Frettinger interested patron; and Dave Schultz, News Banner representative.

President Murray called the meeting to order at 6:00 P.M.

President Murray opened the meeting by commending the City of Bluffton for another successful Fourth of July celebration on the stadium grounds and reported that the Childcare program is averaging 30-40 children each day. President Murray, on behalf of the board, extended condolences to the families of Carol Herring, High School Instructional Assistant, on the passing of her husband Mike Herring; and the family of Jon Bennett on his recent passing. Jon Bennett was a 28-year employee of the district in the capacities of Teacher, Principal and Business Manager.

Minutes for the Regular Board Meeting held on June 17, 2019, were approved by consensus and appropriate signatures affixed thereon.

Vouchers for the period of June 18, 2019, through July 15, 2019, were approved by consensus and appropriate signatures affixed on the voucher register.

The Fund Reports for the month of June, 2019, were approved by consensus.

The Bank Statement for the month of June, 2019, was approved by consensus.

The Fund Transfer Report for the month of June, 2019, was approved by consensus.

Mr. Baker reported on US News Best High Schools rankings which placed Bluffton High School in the top 20% in Indiana and the top 25% nationally. Mr. Baker also reported on the success of the high school AP testing results for World History and Physics.

Mrs. Meitzler provided an update on Elementary Summer School, Transportation issues and Grant programs.

Dr. Yates provided an update on various district ongoing projects including elementary playground asphalt construction, middle school lunch line improvements, and high school chiller repairs. He updated the Board on district funding estimates, retirement severance projections, and the payroll schedule for the 2019-2020 school year. Dr. Yates presented his Superintendent Entry Plan outlining goals for his first year as Superintendent. The plan consists of three phases: Listen & Learn, Analyze & Share, and Plan & Grow.

The Board approved the following resignations as presented. The motion by Bruce Holland and second by Julie Thompson passed unanimously.

Aimee Lucabaugh	MS Mild Disabilities Teacher, Team Leader & Head Softball Coach
Chandler Prible	HS Math Teacher & HS Asst. Boys Basketball Coach
Tia Osborn	HS Spec. Ed Instructional Asst.
Teresa Buskirk	HS Spec. Ed Instructional Asst.
Taylor Lewis	HS Spec. Ed Instructional Asst.
Jerry Baller	Spec. Purpose Bus Driver

On a motion by Heath Schlagenhauf and second by Bruce Holland, the Board approved the following employment recommendations as presented. The motion passed unanimously.

Kemper Amstutz	8 th Grade Writing Teacher
Sydney Jeffers	HS Math Teacher
Haylee Stewart	ES Spec. Ed Instructional Asst.
Emily Wyatt	ES Spec. Ed Instructional Asst.
Brittany Dobson	ES Title 1 Instructional Asst.
Erika Gerber	ES Title 1 Instructional Asst.
Bryan Bowman	HS Spec. Ed Instructional Asst. & MS Girls Basketball Coach
Teresa Buskirk	HS Custodian
April Crous	Transfer from 7 th Reading to 6 th Science
Lisa Sheets	Transfer from 8 th Reading to 7 th Reading
Chaise Mosher	Transfer from 8 th Writing to Mild Disabilities
Nicole Burns	MS Team Leader
Joyce Evans	Mentor for Lauren Smith
Jill Bollenbacher	Mentor for Sydney Jeffers
Jason Pierce	Head Baseball Coach
Michael Vanderkolk	MS Girls Basketball Coach
Cindy Brooks	MS Volleyball Coach
Nicole Bustos	MS Volleyball Coach
Mike Morris	HS Asst. Girls Basketball Coach
Kylie Vanderkolk	HS Asst. Volleyball Coach
Caylee Pyle	HS Asst. Volleyball Coach
Katie Craney	Substitute Teacher
Jessica Skordos	Substitute Teacher

The Board approved an update to policy GBCBB (Criminal History Information) on first reading as presented. The motion by Bruce Holland and second by Heath Schlagenhauf passed unanimously.

The Board approved policy AFC (Teacher Evaluation and Development Plan) on second reading as presented. The motion by Julie Thompson and second by Heath Schlagenhauf passed unanimously.

The Board approved policy IIBGA (BHMSD Student Internet and Technology Responsible Use Policy) on second reading as presented. The motion by Bruce Holland and second by Heath Schlagenhauf passed unanimously.

The Board approved policy JBCAA (Admission of Homeschooled Students on a Part-Time Basis) on second reading as presented. The motion by Heath Schlagenhauf and second by Julie Thompson passed unanimously.

The Board approved the 2019-2020 student enrollment capacity as required by Indiana Code 20-26-11-32(b) as presented on a motion by Bruce Holland and second by Julie Thompson. The motion passed unanimously. The cut-off date for transfer requests will be July 31st and the capacity for each building will be as follows:

Elementary School	800 Students
Middle School	640 Students
High School	640 Students

The Board approved a donation of \$200 to be used in the summer feeding program from Kappa Kappa Kappa sorority as presented. The motion by Heath Schlagenhauf and second by Bruce Holland passed unanimously with appreciation.

The Board approved Status Quo Work Agreements for the following classified personnel not explicitly listed in the Classified Handbook as presented on a motion by Julie Thompson and second by Bruce Holland. The motion passed unanimously.

Virginia Bartlett	Special Education Job Coach
Jennifer Borrer	Asst. Food Service Director
Ben Dailey	District Network Specialist
Robin McCorkle	Food Service Director
Jonathan Morgan	Technology Support Specialist
Jaci Moser	Childcare Director
Scott Ribich	Director of Technology
Abby Steffen	MS Phys. Ed Support Asst.
Heather Stoppenhagen	Speech Language Pathologist Asst.
Melissa Thompson	ES Library Instructional Asst.
Terry Twigg	Technology Support Specialist

The Board approved the 2019-2020 Head Start Lease Agreement as presented on a motion by Bruce Holland and second by Heath Schlagenhauf. The motion passed unanimously.

The Board approved the 2019-2020 Transportation Handbook on a motion by Bruce Holland and second by Julie Thompson. The motion passed unanimously.

The Board approved the 2019-2020 Classified Handbook on a motion by Heath Schlagenhauf and second by Julie Thompson. The motion passed unanimously.

During the public comment section of the meeting, Steve Frettinger inquired if there were any updates on using solar panels for energy purposes. Dr. Yates responded that no definite decisions have been made and that options were still being explored. Mr. Frettinger wanted clarification on who contributed to the 401(a) accounts which funds retirement liability for employees. Dr. Yates responded that the district funds the employee 401(a) accounts and that employees have the option to open and contribute to their own 403(b) accounts. Mr. Frettinger also inquired about any updates to the Ruby Payne training. Dr. Yates responded that training is ongoing for all new and existing employees.

With there being no additional business to come before the board, the meeting was adjourned at 6:40 P.M. on a motion by Heath Schlagenhauf and second by Bruce Holland. The motion passed unanimously.

BOARD OF SCHOOL TRUSTEES:

Julie A. Thompson

Steve Frettinger
Bruce E. Holland