

REGULAR BOARD MEETING MINUTES

Administration Building
June 22, 2020
5:50 P.M.

The regular meeting of the Board of School Trustees of the Bluffton-Harrison Metropolitan School District was held on Monday, June 22, 2020, with all members present. Also in attendance was Dr. Brad Yates, Superintendent; Julie Meitzler, Asst. Superintendent; Amy Dunwiddie, Corporation Secretary; Steve Baker, Rick Mettler, and Schlaura Linderwell, Administrators; Richard Bricker, Jinny Broderick, Steve Frettinger and Chere Frettinger, interested patrons; and Devan Filchak, News Banner representative. The public was notified that the meeting would be live streamed.

President Murray called the meeting to order at 5:50 P.M.

President Murray opened the meeting by thanking Bluffton Lowe's for the completed "Heroes Project" at Bluffton High School and thanked the maintenance and transportation staff for their efforts to include BHMSD in the City of Bluffton's "Father's Day Saturday Safari" on June 20th. The Board was also reminded that the City of Bluffton will be hosting fireworks on the BHMSD campus on July 4th.

Minutes for the Regular Board Meeting held on May 18, 2020, were approved by consensus and appropriate signatures affixed thereon.

Vouchers for the period of May 19, 2020, through June 22, 2020, were approved by consensus and appropriate signatures affixed on the voucher register.

The Fund Report for May was approved by consensus.

The Bank Statement for May was approved by consensus.

The Fund Transfer Report was approved by consensus.

Dr. Yates reported that Bluffton High School has achieved the status of a *Performance Qualified High School* for the 2020-2021 school year.

Mrs. Meitzler provided an update on curriculum, grant work, transportation, insurance and personnel.

Dr. Yates provided a Superintendent's report to the Board. The report highlighted district projects, debt service payments, an SEBT update, COVID-19 issues, a prospective board member information session, budget planning and personnel exchange data and an IEERB compliance report.

Dr. Yates shared a draft document in regards to the reopening of school in the fall based on feedback from parents through the Parent Survey and Reopening Committee. The final draft will be presented at the next board meeting on July 20.

The Board approved the following resignations as presented. The motion by Brent Hiday and second by Heath Schlagenhauf passed unanimously.

Amanda Burman	HS Lang. Arts Teacher
Laura Fiechter	MS Digital Productions/Computer Science Teacher
Katie Craney	Substitute Teacher

The Board approved the following employment recommendations and transfers as presented. The motion by Bruce Holland and second by Julie Thompson passed unanimously.

Twyla Bice	ES Cafeteria
Trent Miller	Groundskeeper
Jodi Leas	Mentor to Sebastian Baxter
Jim Bueter	Summer School Instrumental Music
Jill Bollenbacher	Summer School E2020 & HS Team Leader
Pam Roush	ES PAT Member
Megan Weldy	ES PAT Member
Allison Krinn	ES PAT Member
Tammy Funk	ES PAT Member
Gretchen Grau	ES PAT Member
Zella Walborn	ES PAT Member
Sarah Yergler	ES PAT Member
Angie Irwin	MS Team Leader
Kim Mayer	MS Team Leader
Tyson Brooks	MS Team Leader & MS Academic Coach
Bev Balash	MS Team Leader
Chaise Mosher	MS Team Leader
Kate Farlee	MS Team Leader & Student Council Sponsor
Steve Abbett	MS Team Leader
Megan Johnson	MS Student Council Sponsor
Laura Xayyachack	MS Academic Coach
Carla Alspaugh	MS Academic Coach
Elizabeth Claghorn	MS Academic Coach
Jackie Chaney	HS Team Leader
John Price	HS Team Leader
Vicki Van Matre	HS Team Leader
Kevin Powell	HS Team Leader
Tami Wuest	HS Team Leader
Brent Kunkel	Football Summer Camp (1/2 stipend)
Chris Benedict	Boys Basketball Summer Camp (1/2 stipend)
Karl Grau	Girls Basketball Summer Camp (1/2 stipend)
Stacy Morrison	Volleyball Summer Camp (1/2 stipend)
Amanda Burman	Tiger Dance Company Sponsor (2019-2020 stipend)
Zella Walborn	District Dyslexia Specialist (2019-2020 stipend)
Intent-to-Employ	ES Mild Disabilities Teacher
Michael Vanderkolk	Transfer from MS Lang. Arts Teacher to HS Lang. Arts Teacher
Megan Johnson	Transfer from ES Mild Disabilities Teacher to MS Mild Disabilities Teacher
Kylie Hermanson	Transfer from Grade 5 to MS Health Teacher

Amy Rusu	Transfer from Grade 8 Lang. Arts to Grade 6 Lang. Arts
Lisa Sheets	Transfer from Grade 7 Lang. Arts to Grade 5
Stephanie Crist	Transfer from MS Classroom Instr. Asst. to MS Spec. Ed Instr. Asst.
Jacob Geisman	Transfer from MS Classroom Instr. Asst. to MS Spec. Ed Instr. Asst.
Sue Swain	Transfer from MS Classroom Instr. Asst. to MS Spec. Ed Instr. Asst.
Cheyenne Penrod	Transfer from MS Classroom Instr. Asst. to MS Spec. Ed Instr. Asst.
Angie Ifer	Transfer from ES Spec. Ed Instr. Asst. to ES Library Instr. Asst.
Haylee Stewart	Transfer from ES Spec. Ed Instr. Asst. to HS Spec. Ed Instr. Asst.
Tosha Gallion	Transfer from ES Instr. Asst. to Students on Suspension (SOS) Supervisor

The Board approved the following requests for FMLA as presented. The motion by Julie Thompson and second by Bruce Holland passed unanimously.

Julee Frauhiger	June 23rd – July 6th
Erin Trexler	August 10th – November 2nd

The Board approved the following donations as presented. The motion by Brent Hiday and second by Heath Schlagenhauf passed unanimously with appreciation.

Wells County Foundation	\$1,500 for 2020 Senior Awards video
Bluffton Elk Lodge	\$1,000 for Summer Feeding Program

The Board approved the 2020-2021 lunch prices as presented. There is no increase from last year. The motion by Bruce Holland and second by Heath Schlagenhauf passed unanimously.

Elem Student Lunch	\$2.75
MS Student Lunch	\$2.75
HS Student Lunch	\$2.85
All Student Breakfast	\$1.90
Adult Lunch (all buildings)	\$3.40

The Board approved the 2020-2021 Region 8 Food Bids as presented. The motion by Brent Hiday and second by Julie Thompson passed unanimously.

Milk & Dairy	Prairie Farms
Bread & Bakery	Aunt Millies
Cafeteria Food/Supplies &	Gordon Food Service
Pass Thru Value Added Commodities	

The Board approved the Superintendent Evaluation Process and Procedures as presented by Dr. Yates. The motion by Heath Schlagenhauf and second by Bruce Holland passed unanimously.

The Board approved policy JHD (Student Mental and Behavioral Services Records) on first reading as presented. This policy requires school boards to adopt a policy prohibiting the sharing of reports or notes relating to a student receiving mental or behavioral services from non-contracted providers and maintaining any reports, notes, diagnosis, or appointments for a student who is participating in mental or behavioral services provided by a contracted center or provider

under the MOU in the student's permanent file. Such items are required to be kept in a separate confidential student file. The motion by Julie Thompson and second by Brent Hiday passed unanimously.

The Board approved policy AFC (Teacher Evaluation and Development Plan) on second reading as presented. The motion by Brent Hiday and second by Heath Schlagenhauf passed unanimously.

The Board approved policy GCPA (Reduction in Force (RIF) Procedure and Recall Professional Staff) on second reading as presented. The motion by Bruce Holland and second by Julie Thompson passed unanimously.

The Board approved the 2020-2021 student handbooks on first reading as presented. The motion by Heath Schlagenhauf and second by Bruce Holland passed unanimously.

The Board approved a Resolution for Suspension of School Board Policies Conflicting with Waivers or Extensions During COVID-19 Pandemic (Correlated File #1920-36) as presented. This resolution suspends policies and procedures in conflict with government waivers or extensions in the efforts to develop a plan for returning to school. The motion by Bruce Holland and second by Brent Hiday passed unanimously.

In final business of the evening, Dr. Yates initiated a conversation in regard to the continuation of Board Meeting live video streaming as the Technology Department reported one live viewer during the June meeting.

With there being no additional business to come before the board, the meeting was adjourned at 6:44 P.M. on a motion by Brent Hiday and second by Heath Schlagenhauf. The motion passed unanimously.

BOARD OF SCHOOL TRUSTEES:

Julie A. Shultz

Heath Schlagenhauf
Mike McGee
Brent Hiday