

REGULAR BOARD MEETING MINUTES

Administration Building  
January 13, 2020  
6:00 P.M.

The regular meeting of the Board of School Trustees of the Bluffton-Harrison Metropolitan School District was held on Monday, January 13, 2020, with all members present. Also in attendance was Dr. Brad Yates, Superintendent; Julie Meitzler, Assistant Superintendent; Amy Dunwiddie, Corporation Secretary; Steve Baker, Rick Mettler and Schlaura Linderwell, Administrators; Jim Hotopp and Marcia Hotopp, interested patrons; and Devan Filchak, News Banner representative.

President Murray called the meeting to order at 6:00 P.M.

Requirements for the first meeting in January include the reorganization of offices and the floor was opened for nominations to elect a new president. Bruce Holland nominated Mike Murray and Brent Hiday seconded the nomination. Mike Murray was elected President for a second term by unanimous vote.

President Murray then opened the floor for nominations for Vice President. Brent Hiday nominated Julie Thompson and Heath Schlagenhauf seconded the nomination. Julie Thompson was elected Vice President by unanimous vote.

President Murray opened the floor for nominations for Secretary. Julie Thompson nominated Bruce Holland and Heath Schlagenhauf seconded the nomination. Bruce Holland was elected Secretary by unanimous vote.

Board members volunteered to serve on the following committees and were appointed as such:

Legislative Liaison	Mike Murray
Long Range Planning	Bruce Holland
Facilities Planning	Heath Schlagenhauf
Negotiations	Julie Thompson

On a motion by Brent Hiday and second by Heath Schlagenhauf, Dr. Yates was reappointed as Corporation Treasurer and Brenda Clamme was reappointed as Deputy Treasurer for the calendar year 2020. The motion passed unanimously.

The services of Andrews & Crell PC as legal counsel, with Colin Andrews as primary counsel, was approved unanimously on a motion by Bruce Holland and second by Heath Schlagenhauf. The district will continue to use the legal services of the ISBA for most legal school matters and Barnes & Thornburg LLP and/or Church, Church, Hittle and Antrim for more extensive legal matters that warrant their expertise such as contract negotiations and employment law.

President Murray commended the high school wrestling team for their success at the Bill Kerbel Invitation at New Haven High School including three individual champions as well and

announced that Victor Pacini will be at Bluffton High School and Bluffton Middle School on January 23<sup>rd</sup> to present the body safe program "Be Seen and Heard".

Minutes for the Regular Board Meeting held on December 16, 2019, were approved by consensus and appropriate signatures affixed thereon.

Vouchers for the period of December 17, 2019, through January 13, 2019, were approved by consensus and appropriate signatures affixed on the voucher register.

The Fund Report for the month of December was approved by consensus.

The Bank Statement for the month of December was approved by consensus.

The Fund Transfer Report was approved by consensus.

Mr. Baker provided a report on the BHS graduation rate for 2019. BHS ranked 17<sup>th</sup> out of 400 high schools in Indiana with a reported 98.1% of graduating seniors. This placed BHS in the top 3% of all high schools.

Mrs. Meitzler provided an update on curriculum, professional development, and revisions to classified job descriptions and evaluation tools.

Dr. Yates provided a Superintendent's report to the Board. The report highlighted ongoing district projects, update to Administrative guidelines, an eLearning professional development plan, a high school Triple E Day (Enrolled, Employed, Enlisted) focus with an in-school field trip for all high school students, an update to the 2020 Budget Notice, and state and federal accountability reports.

President Murray provided an update on the work of the General Assembly.

Dr. Yates provided Organizational Charts for Education and Operations (Correlated File #1920-23) along with a flow chart outlining the district's order of succession as outlined in board policy CI (Temporary Administrative Arrangements).

The Board approved the following resignations as presented. The motion by Bruce Holland and second by Brent Hiday passed unanimously.

Kevin Keller	Area 18 CTE Director (effective 7/1/2020)
Julie Long	MS Spec. Ed Instructional Asst.

The Board approved the following employment recommendations as presented. The motion by Brent Hiday and second by Julie Thompson passed unanimously.

Karen Bell	Grade 1 Teacher
Jacob Geisman	MS Instructional Asst.
Lauren Brinneman	Asst. Softball Coach
Matthew Sturgeon	Long Term Substitute (J. Leyse)
Clint Baumgartner	Substitute Teacher
Lora Williams	Substitute Teacher



Jason Pierce	Transfer from Grade 4 to Grade 5
Megan Johnson	Transfer from Grade 5 to ES Mild Disabilities Teacher
Dharma Steffen	Transfer from PK Teacher to Grade 4
Gretchen Grau	Mentor to Dharma Steffen
Intent-to-Employ	PK Teacher (classified position)
Intent-to-Employ	MS Spec. Ed Instructional Asst.

The Board approved the following donations as presented. The motion by Heath Schlagenhauf and second by Bruce Holland passed unanimously with appreciation.

Clean Fuels National	\$441.44 to pay off all student IOU's in the lunch program
Coats for Kids	New coats for Elem students in need
Lowe's of Bluffton	Heroes Project: painting of HS gym stairwells

The Board approved changes to policy AFD (Evaluation of Classified Employee Performance) on first reading as presented and also approved the deletion of policy AFD-E (Classified Evaluation & Employment Recommendation) to coincide with the changes. The motion by Bruce Holland and second by Brent Hiday passed unanimously.

The Board approved changes to policy IL (Standardized Testing Program) on first reading as presented. The motion by Heath Schlagenhauf and second by Bruce Holland passed unanimously.

The Board approved changes to policy IL-E (BHMSD Testing Program) on first reading as presented. The motion by Julie Thompson and second by Brent Hiday passed unanimously.

On a motion by Heath Schlagenhauf and second by Bruce Holland, the Board adopted a resolution (Correlated File #1920-24) granting permission for inner-fund borrowing and approval to pay necessary claims between board meetings as permitted by the Indiana State Board of Accounts as presented. The motion passed unanimously.

The Board approved the 2019 Transfer Resolution (Correlated File #1920-25) as presented and will instruct the Secretary to file with the County Auditor a copy of the transfers and the resolution for certification and transmission to the State Board of Tax Commissioners. The motion by Julie Thompson and second by Heath Schlagenhauf passed unanimously.

The Board approved the 2020 Expenditure Goals (Correlated File #1920-26) as presented on a motion by Bruce Holland and second by Brent Hiday. The motion passed unanimously.

The Board granted permission to participate in standard state and federal grant programs including, but not limited to, Title I, Title II, Title III and Title IV as presented. The motion by Julie Thompson and second by Heath Schlagenhauf passed unanimously.

The Board approved the Resolution for the 2020 Census Plan (Correlated File #1920-27) as presented. The motion by Brent Hiday and second by Heath Schlagenhauf passed unanimously.

The Board approved a contact with PCG (Public Consulting Group) (Correlated File #1920-28) for Medicaid billing services. The motion by Bruce Holland and second by Julie Thompson passed unanimously.

With there being no additional business to come before the board, the meeting was adjourned at 6:49 P.M. on a motion by Heath Schlagenhauf and second by Julie Thompson. The motion passed unanimously.

BOARD OF SCHOOL TRUSTEES:

Mike McG  
Brent Hickey  
D

Bruce E. Holland  
Julie Thompson  
Heath Schlagenhauf