

REGULAR BOARD MEETING MINUTES

Administration Building
July 19, 2021
6:00 P.M.

The regular meeting of the Board of School Trustees of the Bluffton-Harrison Metropolitan School District was held on Monday, July 19, 2021, with all members present. Angie Sheets attended virtually. Also in attendance were Dr. Brad Yates, Superintendent; Julie Meitzler, Assistant Superintendent; Amy Dunwiddie, Corporation Secretary; Rick Mettler, and Schlaura Linderwell, Administrators; Steve Frettinger and Chris Koiner, interested patrons; and Dave Schultz, News Banner representative.

President Thompson called the meeting to order at 6:00 P.M.

President Thompson thanked Stylus Technologies and the district Tech Department for setting up the new video solutions for future board meetings and commended the district and building crews for their hard work over the summer preparing the buildings for the return of school.

Minutes for the Public Hearing held on June 21, 2021, were approved by consensus and appropriate signatures affixed thereon.

Minutes for the Regular Board Meeting held on June 21, 2021, were approved by consensus and appropriate signatures affixed thereon.

Vouchers for the period of June 22, 2021, through July 19, 2021, were approved by consensus and appropriate signatures affixed on the voucher register.

The Fund Report for June was approved by consensus.

The Bank Statement for June was approved by consensus.

The Fund Transfer Report was approved by consensus.

Mrs. Meitzler reported on transportation updates, a school safety report and professional development opportunities.

Dr. Yates updated the Board on district projects, the budget process with personnel exchanges, the results of the State Board of Accounts audit, and severance liability.

Dr. Yates presented data in regard to staff performance evaluations for the previous school year to be in compliance with the Indiana law that requires this information to be reported to the school governing body prior to August 15th of each year.

Dr. Yates updated the board on the status of the on-going Middle School Roof Replacement and Improvements Project along with the high school HVAC Guaranteed Energy Savings Project. Dr. Yates made a recommendation to approve EMCOR Construction Services to act as the Energy Savings Company for the district in regard to the High School Project. The motion by Mike Murray and second by Bruce Holland passed unanimously.

The Board approved retirement requests from Jana Wanner and Julia Tobias as presented. The motion by Bruce Holland and second by Trent White passed unanimously with appreciation for their years of service.

The Board approved the following resignations as presented. The motion by Bruce Holland and second by Mike Murray passed unanimously.

Erin Roush	MS Mild Interventions Teacher
Chelsea Woosley	MS Spec. Ed Instructional Asst.

The Board approved the following employment recommendations as presented. The motion by Trent White and second by Bruce Holland passed unanimously.

Kaylee Patterson	Grade 2 Teacher
Kristi Searles	MS Mild Interventions Teacher
Deb Johnson	HS Lang. Arts Interventionist (ESSER)
Kyle Linton	HS Math Interventionist (ESSER)
Craig Helfrich	Transfer from Grade 2 to ES Phys Ed
Pam Roush	Mentor to Alex Forte
Jill Bollenbacher	Mentor to Kyle Linton
Thomas Walker	MS ISS/Secretary Aide
Arminda Ehrman	Title 1 Instr. Assistant
Kurston Haines	MS Spec. Ed Instr. Assistant
Heather Smeltzer	MS Spec. Ed Instr. Assistant
Alexis Mittlestedt	MS Spec. Ed Instr. Assistant
Kassandra Osborn	Change from City Bus Route to County Route
Marie Masterson	Change from County Bus Route to City Route
Allison Krinn	ES High Ability Coordinator
Clarissia Tijerina	MS High Ability Coordinator
Tara Cocanower	HS High Ability Coordinator
Madisyn Fenstemaker	Childcare Program
Lilly Sroufe	Childcare Program
Intent-to-Employ	Title 1 Reach Room Interventionist Teacher
Intent-to-Employ	ES Math Interventionist Teacher (ESSER)
Intent-to-Employ	HS Part-time ELA Interventionist Teacher (ESSER)
Intent-to-Employ	MS Certified Teacher (non-specific)
Intent-to-Employ	MS Social Studies Teacher
Intent-to-Employ	MS Spec. Ed Instr. Assistants (several positions available)
Robert Vanderkolk	High School Tennis/Head Coach
Hunter Cunningham	High School Tennis/Assistant
Noah Christal	High School Tennis/ Assistant (Volunteer)
Brent Kunkel	High School Football/Head Coach
Brent Kunkel	High School Football/Head Coach
Todd Morgan	High School Football/Assistant (5%)
Bryan Bowman	High School Football/Assistant (5%)
Tim Millspaugh	High School Football/Assistant (5%)
Craig Nern	High School Football/Assistant (5%)

Bryce Bonewit	High School Football/Assistant ($\frac{5}{6}$)
Brad Woodward	High School Football/Assistant ($\frac{5}{6}$)
Javon Johnson	Middle School Football Coach ($\frac{4}{5}$)
Ty Kinsey	Middle School Football Coach ($\frac{4}{5}$)
Jeramy Fendel	Middle School Football Coach ($\frac{4}{5}$)
Damon Dudley	Middle School Football Coach ($\frac{4}{5}$)
Trae Jojola	Middle School Football Coach ($\frac{4}{5}$)
Craig Helfrich	High School Basketball/Assistant
Chad Grieser	High School Basketball/Assistant
Matthew Sturgeon	Middle School Basketball Coach
Javon Johnson	Middle School Basketball Coach
Marcus Morgan	Middle School Basketball Coach (Volunteer)
Craig Helfrich	Future Tigers Coach
Chad Grieser	Future Tigers Coach
Matthew Sturgeon	Future Tigers Coach
Aaron Sturgeon	Future Tigers Coach
Javon Johnson	Future Tigers Coach
Matt Beste	Future Tigers Coach
Brian Lambert	Future Tigers Coach
Jackson Lambert	Future Tigers Coach
Marcus Morgan	Future Tigers Coach
Clint Renner	Future Tigers Coach
Scott Ribich	Future Tigers Coach
Adam Atkins	Future Tigers Coach (Volunteer)
Eric Kiefer	Future Tigers Coach (Volunteer)
Andy Ault	Future Tigers Coach (Volunteer)
Tad Baumgartner	Future Tigers Coach (Volunteer)
Brett Bothast	Future Tigers Coach (Volunteer)
Mike Christal	Future Tigers Coach (Volunteer)
Justin Uptgraft	High School Swimming/Head Coach
Brian Lambert	High School Swimming/Assistant
Stephanie Scott	High School Swimming/Assistant (Volunteer)
Marah Hill	Middle School Swimming Coach
Ben Sprunger	High School Wrestling/Head Coach
Tim Zeis	High School Wrestling/Assistant
Brooks Morgan	High School Wrestling/Assistant (Volunteer)
Ryan Corkwell	High School Wrestling/Assistant (Volunteer)
Eric Bultemeier	High School Wrestling/Assistant (Volunteer)
Nick Fiechter	High School Wrestling/Assistant (Volunteer)
Brady Johns	High School Wrestling/Assistant (Volunteer)
Ben Sprunger	Middle School Wrestling
Brooks Morgan	Middle School Wrestling
Jason Pierce	High School Baseball/Head Coach
Tim Garrett	High School Baseball/Assistant ($\frac{2}{3}$)
Eric Metter	High School Baseball/Assistant ($\frac{2}{3}$)

Steve Abbett	High School Golf/Head Coach
Tim Abbett	High School Golf/Assistant (Volunteer)
Adam Atkins	High School Golf/Assistant (Volunteer)
Brent Kunkel	High School Track/Head Coach
Michael Vanderkolk	High School Track/Assistant
Jackson Lambert	High School Track/Assistant (Volunteer)
Allison Harter	Middle School Track/Assistant
Tiffany Tonner	Middle School Track/Assistant
Tara Cocanower	High School Golf/ Head Coach
Jody Ault	High School Golf/ Volunteer
Stacy Morrison	High School Volleyball/ Head Coach
Stacy Morrison	High School Volleyball/ Head Coach
Caylee Pyle	High School Volleyball/ Assistant
Cindy Brooks	High School Volleyball/ Assistant
Nicole Bustos	Middle School Volleyball Coach
Intent-to-Employ	Middle School Volleyball Coach
Eric Mounsey	High School Basketball/Head Coach
Eric Mounsey	High School Basketball/Head Coach
Eric Mounsey	Lady Future Tigers Coordinator
Kelli Kistler	High School Basketball/Assistant
Jaci Moser	High School Basketball/ Assistant
Bryan Bowman	High School Basketball Assistant
Marah Hill	Middle School Basketball Coach
Lauren Brinneman	Middle School Basketball Coach
Abby Ault	Middle School Basketball Coach (Volunteer)
Tristan Dick	Lady Future Tigers Coach
Lauren Brinneman	Lady Future Tigers Coach
Marah Hill	Lady Future Tigers Coach
Jenny Lambert	Lady Future Tigers Coach
Kelli Kistler	Lady Future Tigers Coach
Andrea Herrold	Lady Future Tigers Coach
Madeline Wenger	Lady Future Tigers Coach
Tim Garrett	Lady Future Tigers Coach
Chrissy Craig	Lady Future Tigers Coach
Jaci Moser	Lady Future Tigers Coach
Heath Gibson	Lady Future Tigers (Volunteer)
Kristan Brinneman	High School Cheerleader Sponsor
Sarah Miller	High School Cheerleader/ Assistant
Heather Kryriss	High School Cheerleader/Assistant
Cheyenne Penrod	Middle School Cheerleader Sponsor
Heather Kryriss	Middle School Cheerleader (Volunteer)
Hunter Cunningham	High School Swimming/Head Coach
Erica Bittner	High School Swimming/ Assistant
Schlaura Linderwell	High School Swimming/Assistant (Volunteer)
Hunter Cunningham	Middle School Swimming Coach

Hunter Cunningham	Middle School Diving Coach
Tara Cocanower	High School Track/Head Coach
Sebastian Baxter	High School Track/Assistant
Vicki VanMatre	High School Track/Assistant (Volunteer)
Erin McKinley	Middle School Track/Assistant
Ashlie Campbell	Middle School Track/Assistant
Hunter Cunningham	High School Tennis/Head Coach
Bryan Bowman	High School Tennis/Assistant
Ben Powers	High School Softball/Head Coach
Matt Moore	High School Softball/Assistant
Rick Meyers	High School Softball/Assistant (½)
Lauren Brinneman	High School Softball/Assistant (½)
Aries Petty	High School Softball/Assistant (Volunteer)
Cierah Walden	High School Softball/Assistant (Volunteer)
Robert Vanderkolk	Assistant Athletic Director
Todd Bebout	High School Weight Training
Michael Vanderkolk	High School Cross Country Coach
Erin McKinley	High School Cross Country/Assistant
Bob Dahl	High School Cross Country/Assistant (Volunteer)
Stephanie Baumgartner	Middle School Cross Country/Assistant

As per board member request, a separate motion was made to approve Karl Grau as HS Head Boys Basketball Coach, HS Boys Basketball Summer Camp (2022) Coach and Future Tigers Coordinator as presented. The motion by Mike Murray and second by Bruce Holland passed by a vote of 4-1 with Trent White casting the opposing vote.

To avoid a conflict of interest, the Board considered the request to approve Stephanie White as a MS Girls Track Coach and a MS Cross Country Coach along with Spencer Harris as a Future Tigers Coach on a separate motion as presented. The motion by Bruce Holland and second by Mike Murray passed by a vote of 4-0 with Trent White abstaining from the vote.

The Board approved FMLA for Troy Sheets from July 13th through August 31st as presented. The motion by Trent White and second by Bruce Holland passed by a vote of 4-0 with Angie Sheets abstaining from the vote.

The Board approved a donation of disposable face masks and sanitary wipes from Lowe's Bluffton store to be used district wide as presented. The motion by Bruce Holland and second by Mike Murray passed unanimously.

The Board approved the 2021-2022 student enrollment capacity as required by Indiana Code 20-26-11-32(b) as presented on a motion by Trent White and second by Bruce Holland. The motion passed unanimously. The cut-off date for transfer requests will be July 31 and the capacity for each building will be as follows:

Elementary School	800 students
Middle School	640 students
High School	640 students

The Board approved the 2021-2022 Transportation Handbook as presented. The motion by Bruce Holland and second by Mike Murray passed unanimously.

The Board approved the 2021-2022 Classified Handbook as presented. The motion by Trent White and second by Bruce Holland passed unanimously.

The Board approved status-quo Classified Work Agreements for the following personnel not explicitly listed in the Classified Handbook as presented. The motion by Bruce Holland and second by Trent White passed unanimously.

Virginia Bartlett	Spec. Ed Job Coach
Ben Dailey	District Network Specialist (Tier 4)
Tristan Dick	MS Phys. Ed Support Asst.
Angie Ifer	ES Library Instr. Asst.
Robin McCorkle	Food Service Director
Jonathan Morgan	Technology Support Specialist (Tier 3)
Jaci Moser	Childcare Director
Scott Ribich	Director of Technology
Kurt Smith	Technology Support Asst. (Tier 1)

On a motion by Mike Murray and second by Trent White, the Board approved status-quo Administrator Contracts as presented. The motion passed unanimously.

HEA 1437 amended the Open Door Law to allow school board members to participate in school board meetings by an electronic means of communication when not subject to a declared public emergency. To align BHMSD policies with that of the ISBA requirements and provisions of HEA 1437, the Board developed policy BDD (Electronic Participation) that addresses the procedures that will apply to a school board member's participation in a board meeting by electronic means. The motion to approve this policy by Bruce Holland and second by Trent White passed unanimously.

The Board approved policy GCB (Teacher Appreciation Grants & Compensation) on first reading as presented. Indiana Code 20-43-10-3.5 requires the board to annually adopt Policy GCB (Teacher Appreciation Grants & Compensation) and submit the adopted policy to the Indiana Department of Education for approval. The Teacher Appreciation Grant will provide funding of \$37.50 per student as determined by the fall ADM count. Grant funding can only be used for teachers rated effective or highly effective and employed by the district as of December 1st. The district is expected to receive grant funding by December 5, 2021. There were no changes being recommended to the policy at this time. The motion by Mike Murray and second by Bruce Holland passed unanimously.

The Board approved policy JC (Student Engagement and Attendance Policy for Virtual or Remote Learning) on second reading as presented. The motion by Trent White and second by Bruce Holland passed unanimously.

The following policies were reviewed, with no changes necessary, as part of an ongoing review of existing board policies. The motion to approve the following policies by Mike Murray and second by Bruce Holland passed unanimously.

CB	School Superintendent
CBE	Superintendent's Development Opportunities

CBF	Superintendent's Consulting Activities
CI	Temporary Administrative Arrangements
DFD	Rentals and Service Charges
DFD-L	Rentals and Service Charges

Dr. Yates presented an updated *BHMSD Healthy Operations Plan* (Correlated File #2122-01) to align with recommendations from the Wells County Health Department. The motion by Bruce Holland and second by Mike Murray passed unanimously. Updates as presented:

For the 2021-2022 school year, BHMSD will begin the school year under the following guidelines:

- Face coverings/masks are recommended for non-vaccinated individuals at school, on the bus, and at events.
- Contact tracing and quarantines will be followed as directed by the Wells County Health Department
- Social distancing will be preferred, but may not be fully possible in all scenarios
- Desktop cleaning will remain an option for students, faculty, and staff
- Sanitizer fogging/spraying will continue on a nightly basis

With there being no additional business to come before the board, the meeting was adjourned at 6:45 P.M. on a motion by Mike Murray and second by Trent White. The motion passed unanimously.

BOARD OF SCHOOL TRUSTEES:

Bruce E Holland
Julie A Thompson

Mike Murray
Trent White