

REGULAR BOARD MEETING MINUTES

Administration Building
May 17, 2021
6:00 P.M.

The regular meeting of the Board of School Trustees of the Bluffton-Harrison Metropolitan School District was held on Monday, May 17, 2021, with all members present. Also in attendance were Dr. Brad Yates, Superintendent; Julie Meitzler, Assistant Superintendent; Amy Dunwiddie, Corporation Secretary; Steve Baker, Rick Mettler and Schlaura Linderwell, Administrators; Brittany Kloer, CTE Director; Steve Frettinger, interested patron; and Dave Schultz, News Banner representative.

President Thompson called the meeting to order at 6:00 P.M.

President Thompson opened the meeting by congratulating Bruce Holland for earning the status of "Commendable Board Member" through his professional development efforts with the Indiana School Boards Association and recognized the Middle School and High School boys track teams for winning their respective ACAC track championships.

Minutes for the Regular Board Meeting held on April 19, 2021, were approved by consensus and appropriate signatures affixed thereon.

Minutes for the Board Work Session held April 19, 2021, were approved by consensus and appropriate signatures affixed thereon.

Vouchers for the period of April 20, 2021, through May 17, 2021, were approved by consensus and appropriate signatures affixed on the voucher register.

The Fund Report for April was approved by consensus.

The Bank Statement for April was approved by consensus.

The Fund Transfer Report was approved by consensus.

Dr. Yates recognized Kevin Powell and his high school welding program on receiving the *Excellence for Outstanding Secondary/Post-secondary Career and Technical Education Program of Study* award that was presented by the Indiana Governor's Workforce Cabinet. Mrs. Brittany Kloer, CTE Director, presented a plaque to Mr. Baker in Mr. Powell's absence.

Mrs. Meitzler reported on COVID-19 updates, grant updates, grant updates, a kindergarten enrollment update, and the recent bus inspection.

Dr. Yates updated the Board on district projects, a debt management plan update, the State Board of Accounts audit proceedings, a plan to dispose of obsolete equipment and a liability insurance review.

Dr. Yates reported that Bluffton High School achieved the status of *Performance Qualified High School* for the 2021-2022 school year. The award is based on the school's 2019-2020 A-F school performance. In order to receive this distinction, a high school must receive an "A" grade for the previous school year.

Dr. Yates reported that plans are going forward for an indoor high school graduation ceremony on May 28th at 7:30 p.m.

Mike Murray reported on the work of the general assembly.

The Board approved the retirement request from Kevin Holmes as presented. The motion by Bruce Holland and second by Trent White passed unanimously.

The Board approved the following resignations as presented. The motion by Angie Sheets and second by Mike Murray passed unanimously.

Karen Double	ES Spec. Ed. Instr. Asst.
Briana Marshall	ES Spec. Ed Instr. Asst.
Liana Reinhard	Title 1 Instr. Asst.
Ashton Trout	ES Long Term Substitute
Heather Stoppenhagen	SLPA

Prior to board consideration of the list below, Trent White requested President Thompson to consider the recommendation for Karl Grau (Boys Basketball Summer Camp Coach) as a separate action from the full list of employment recommendations. The board accepted Trent White's request and Karl Grau's recommendation was taken as a separate action.

The Board approved the following employment recommendations as presented. The motion by Bruce Holland and second by Mike Murray passed unanimously.

Kurt Smith	District Technology Asst.
Kristan Brinneman	HS Attendance Secretary
Craig Helfrich	Transfer from Kdg. to Grade 2
Holly Mishler	Transfer from Grade 1 to Dist. EL Teacher
Allison Krinn	Transfer from Grade 2 to Art
Hunter Cunningham	Transfer from Grade 3 to Grade 4
Stacy Lehman	Transfer from Grade 3 to Grade 4
Lindsay Schoeder	Transfer from Grade 4 to Grade 2
Dharma Steffen	Transfer from Grade 4 to Grade 3
Amy Gerber	Transfer from ES Art Teacher to 6th Grade Science Teacher
Heather Kyriss	Transfer from 6th Grade Science Teacher to 5th Grade Science Teacher
Erin Roush	Transfer from Title 1 Reach Room Teacher to MS Mild Interventions Teacher
Nicolle Beer	Transfer from ES Spec. Ed Instr. Asst. to Special Purpose Bus Driver
Jennifer Cook	Transfer from ES Spec. Ed Instr. Asst. to Title 1 Instr. Asst.
David Penrod	Transfer from ES 2nd shift to 1st shift Custodian

Adam Shively	ES 2nd shift Custodian
Brent Kunkel	Football Summer Camp
Eric Mounsey	Girls Basketball Summer Camp
Stacy Morrison	Volleyball Summer Camp
Heather Kyriss	HS Asst. Cheer Coach
Kelli Kistler	HS Asst. Girls Basketball Coach
Heather Strunk	Summer School Bus Driver & Bus Cleaning
Kevin Mechling	Summer School Bus Driver & ½ Summer Childcare Swim Driver
Kassandra Osborn	½ Summer Childcare Swim Driver
Loretta Miller	Bus Cleaning
Rachel Kinsey	Bus Cleaning
Aerika Campbell	Substitute Teacher

On a separate motion by Mike Murray and second by Bruce Holland, Karl Grau was approved as the Boys Basketball Summer Camp coach. The motion carried by a vote of 4-1 with Trent White casting the opposing vote.

The Board approved FMLA for the following personnel as presented. The motion by Trent White and second by Angie Sheets passed unanimously.

Pam Roush	5/7/21 – 5/21/21
Ashley Kilgore	8/5/21 – 10/15/21
Caroline (Grace) Sommerfeld	10/25/21 – 12/22/21

The Board approved the following donations as presented. The motion by Mike Murray and second by Bruce Holland passed unanimously.

Peytons Northern	10 cases of hand sanitizer for use in the summer school programs
Christiana Furnish	Bus Safety book to ES library

The Board approved policy AFCB (Beginning Educator Residency Program) on first reading as presented. Changes to the policy aligns the program to IDOE requirements with the second year focusing on district guidance in maintaining teacher licensing and professional development. The motion by Bruce Holland and second by Trent White passed unanimously.

The Board approved the following policies on second reading as presented. The motion by Angie Sheets and second by Mike Murray passed unanimously.

AFB	Superintendent Evaluation Plan
AFC	Teacher Evaluation and Development Plan
AFCA	Principal Effectiveness Rubric
AFCC	Athletic Director Effectiveness Rubric
AFCD	Asst. Principal Effectiveness Rubric
AFE	Asst. Superintendent Effectiveness Rubric
EFF	Wellness Policy on Physical Activity and Nutrition

The following policies were reviewed, with no changes necessary, as part of an ongoing review of existing board policies. The motion to approve the following policies by Bruce Holland and second by Trent White passed unanimously.

IIBGA	BHMSD Student Internet and Technology Responsible Use Policy
IIBGAA	BHMSD Employee Internet and Technology Responsible Use Policy

The Board approved changes to the Childcare Program rates for BHMSD employees as presented. The motion by Angie Sheets and second by Bruce Holland passed unanimously. Changes include the following:

BHMSD Employee Actively Working in Childcare:

No Cost for Service of their own dependent child(ren)

BHMSD Employee NOT Actively Working in the Childcare Program:

50% Discount for Service of their own dependent child(ren)

The Board approved the following Textbook/Technology Rental Fees for 2021-2022 with no increase as presented. The motion by Mike Murray and second by Bruce Holland passed unanimously.

Kdg. – 4 th Grade	\$120
5 th – 12 th Grade	\$165

The Board approved the Memorandum of Understanding to the 2020-2021 Collective Bargaining Agreement (Correlated File #2021-24) as presented. The motion by Bruce Holland and second by Trent White passed unanimously. Terms of the agreement are outlined below:

The need for the memorandum of understanding (MOU) between the Bluffton-Harrison Teachers Association and Bluffton-Harrison Metropolitan School District exists due to an unanticipated event that was not known or available at the time the parties ratified the original collective bargaining agreement (CBA) and unanticipated circumstances impacting multiple school employers and exclusive representatives. The following unanticipated events contributed to the necessity to draft and ratify a MOU:

- 1) *The availability of federal grant funding to support the safe, healthy operation of in-person instruction was not known nor anticipated at the time the parties ratified the original CBA.*
- 2) *In April of 2021 the School Employees' Benefits Trust authorized a premium holiday (no billing for insurance coverage), which impacts multiple school employers and exclusive representatives.*

As a result of both unanticipated circumstances, the Bluffton-Harrison Teachers Association and district leadership developed the attached MOU to supplement and change the existing CBA as follows:

Exhibit A	<i>\$250 stipend for extra duties performed in preparation for the 2020-2021 school year</i>
Exhibit B	<i>\$5.41 per day stipend up to \$1,000.00 for extra duties performed throughout the 2020-2021 school year</i>
Exhibit C	<i>Adjustments to the 2021 calendar year board contributions to health insurance premiums to reflect the premium holiday</i>

The Board approved an additional \$1,000 stipend to the school nurses for extra duties performed throughout the school year as presented. The motion by Mike Murray and second by Bruce Holland passed unanimously.

The Board granted permission for Dr. Yates to publish a *Notice of Hearing* for the middle school and high school projects as presented and listed below. The motion by Bruce Holland and second by Trent White passed unanimously.

- Middle School Roof
- High School Heating, Ventilation, and Air-Conditioning

The middle school project will utilize a design, bid, build or Construction Manager as Contractor (CMC) method while the high school project will utilize an energy savings contract.

The Board granted permission for Dr. Yates to advertise a *Request for Qualifications* (Correlated File #2021-25) to address building needs at the high school in the area of energy efficiency within the HVAC systems. The motion by Angie Sheets and second by Bruce Holland passed unanimously.

At the conclusion of the meeting, Dr. Yates informed the Board that each building will serve individual lunches for their staff, and the end of year recognition program will be held in the high school cafetorium on May 27th.

With there being no additional business to come before the board, the meeting was adjourned at 6:55 P.M. on a motion by Mike Murray and second by Bruce Holland. The motion passed unanimously.

BOARD OF SCHOOL TRUSTEES:

Angie Sheets

Jalici A. Thompson
Mike Murray
Bruce Holland