

REGULAR BOARD MEETING MINUTES

Administration Building
June 20, 2022
6:00 P.M.

The regular meeting of the Board of School Trustees of the Bluffton-Harrison Metropolitan School District was held on Monday, June 20, 2022, with all members present, except Angie Sheets. Also in attendance was Dr. Brad Yates, Superintendent; Julie Meitzler, Asst. Superintendent; Tammy Mechling, Corporation Human Resources; Kassandra Osborn, Transportation Coordinator; Rick Mettler, Schlaura Linderwell, Administrators; Brittany Kloer, CTE Director; Jacob Summers, Malinah Dixon and Kayla Graber, new faculty members; Alyson Summers, Tim Garrett, Edward Osborn, Joseph Streveler, Steve Frettinger, interested patrons; David Schultz, News-Banner representative.

President Thompson called the meeting to order at 6:00 P.M.

President Thompson opened the meeting by recognizing Bluffton High School's welding program for earning a 70% pass rate for all students during the 2021-2022 school year. The boys' golf team was commended for advancing to the IHSSA golf regional for the first time in over 40 years, and junior Lauren Reiff was congratulated for finishing 17th in discus at the IHSSA Championship. The school board was recognized for being designated as a "Commendable" board by the Indiana School Boards Association.

President Thompson called for any public comment and there were no comments forthcoming.

Minutes for the Regular Board Meeting held on May 16, 2022, were approved by consensus and appropriate signatures affixed thereon.

Vouchers for the period of May 17, 2022, through June 20, 2022, were approved by consensus and appropriate signatures were affixed on the voucher register.

The Fund Report for May was approved by consensus.

The Bank Statement for May was approved by consensus.

The Fund Transfer Report was approved by consensus.

Brittany Kloer presented a check from the Reserve Grant and a photo of equipment that will be purchased for the Advanced Manufacturing Electrical CTE course. Mrs. Kloer reported there are 24 students enrolled in the electrical program, with a few students on the waiting list.

Mrs. Meitzler reported on the grant writing pre-app process and a tort claim related to a bus accident from Spring 2022.

Dr. Yates reported on district projects, debt service payments, the 2023 Pre-Budget Worksheet, the Prospective Board Member Informational Session, and the July 4 Fireworks City partnership.

Dr. Yates reported on the district student enrollment history, sharing that the district's enrollment reached a twenty-year high of 1,727.32 and after mid-year graduates, we concluded the school year with an enrollment of 1,663.53.

Dr. Yates updated the Board on the Middle School Roof Replacement and Improvements Project and the High School HVAC Guaranteed Energy Savings Project. At the middle school, a majority of the demolition work has been completed, and the installation of new lockers will be completed soon. At the high school, crews continue to work room to room to remove existing HVAC equipment in preparation for new units.

The Board approved the retirement request from Lisa Smith as presented. The motion by Bruce Holland and second by Mike Murray passed unanimously.

The Board approved the following resignations as presented. The motion by Trent White and second by Bruce Holland passed unanimously.

Lauren Smith	Kindergarten Teacher
Kalynn Adkins	ES Spec. Ed Instructional Asst

The Board approved the following employment recommendations as presented. The motion by Mike Murray and second by Bruce Holland passed unanimously.

Kole Meyer	Summer School Administrator
Kayla Graber	Preschool Special Education Teacher
Malinah Dixon	Grade 3 Teacher
Tara Longenberger	ES Title I Reading Teacher
Jason Rybinski	8 th Grade Science Teacher
Jacob Summers	8 th Grade College & Careers Teacher
Erica Bittner	Mentor to Hunter Cunningham
Tammy Funk	Mentor to Malinah Dixon
Kevin Powell	Mentor to Chris Kruchkow
Lydia McConnell	Mentor to Kayla Graber
Allyson Lock	Speech Language Pathologist Asst
Ashlie Campbell	Summer Camp Instructional Asst
Stephanie Crist	ES Spec. Ed Instructional Asst
Madeline Wenger	ES Spec. Ed Instructional Asst
Angela DeHoff	HS Spec. Ed Instructional Asst
Andrea Herrold	Transfer to Kindergarten
Karley Blankenship	Transfer to Grade 1
Zella Walborn	Transfer to Student Support Specialist
Joey Villanueva	Transfer to Grade 2
Hunter Cunningham	Transfer to ES Intense Intervention Teacher
Jason Pierce	Transfer to Grade 4
Staci Hunt	Transfer to Grade 3
Sarah Miller	Transfer to Grade 3
Jill Mounsey	ES Team Leader (Updated recommendation due to the resignation of Lauren Smith)

Grace Sommerfeld	ES Team Leader (Updated recommendation due to the resignation of Zella Walborn)
Zella Walborn	ES Team Leader (Recommendation of an additional ES Team Leader due to the new position of Student Support Specialist)
Jill Bollenbacher	HS Team Leader
Jackie Chaney	HS Team Leader
John Price	HS Team Leader
Vicki VanMatre	HS Team Leader
Kevin Powell	HS Team Leader
Tara Cocanower	HS Team Leader
Madisyn Fenstermaker	Childcare Supervisor
Tim Garrett	HS Baseball/Assistant Coach
Marco Betancourt	HS Baseball/Assistant Coach (2/3 Stipend)
Trae Jojola	HS Baseball/Assistant Coach (2/3 Stipend)
Cody Harris	HS Baseball/Assistant Coach (2/3 Stipend)
Abigail Clines	HS Volleyball/Assistant Coach
Brittany Kloer	2022-2023 Contract Addendum
Kassandra Osborn	2022-2023 Classified Work Agreement

The Board approved the Superintendent Contract as presented. The motion by Bruce Holland and second by Trent White passed unanimously.

The Board approved the following donations as presented. The motion by Mike Murray and second by Bruce Holland passed unanimously.

Kurt Smith	Television to use in the MS Computer Science classroom
Memorials in memory of Jeff Bowman	\$150 to HS Football program
CVS	Hand sanitizing wipes for Childcare and Nurse Clinics

The Board approved the following Region 8 Food Bids for the 2022-2023 school year. The motion by Trent White and second by Mike Murray passed unanimously.

Milk & Dairy	Prairie Farms
Cafeteria Food, Supplies, Pass Thru Value Added	
Commodities & Bakery	Gordon Food Service
Produce	Piazza Produce, LLC

The Board approved the 2022-2023 Student Handbooks as presented. The motion by Bruce Holland and second by Trent White passed unanimously.

The Board approved the 2022-2023 Transportation Handbook as presented. The motion by Mike Murray and second by Bruce Holland passed unanimously.

New policy GEA (Social Media Use) was approved on first reading as presented. This new policy has been drafted to provide guidance to employees regarding the use of electronic/social media. The intent of the policy is not to limit communication between parties, but to provide more assurance for safe, effective communication practices. The motion by Bruce Holland and a second by Trent White passed unanimously.

Policy GCBDF-R1 (Guidelines for Faculty Travel Reimbursement) was approved on first reading as presented. Changes to the policy reflect inflation and allow for an increase in meal reimbursement during professional leave. The motion by Trent White and second by Bruce Holland passed unanimously.

The following policies were reviewed, with no changes necessary, as part of an ongoing review of existing board policies. The motion to approve by Mike Murray and second by Trent White passed unanimously as presented.

GBEB-R	Blood-Borne Pathogens Exposure Control Plan Guidelines
GBN	Possessing Firearms on School Property
GCBDF	Professional Staff Absences for Conferences and Visitations
GCBDF-R2	Request for Approval for Attendance of a Professional Activity
JBCA	Transfer Students

The following policy was approved with changes:

GCBDJ	Staff Absences for Medical Leave
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The Board approved the renewal of Mrs. Deb Johnson as the Bluffton-Harrison MSD Wells County Public Library Board Appointee for a four-year term. The motion by Bruce Holland and second by Mike Murray passed unanimously.

The Board approved the district's plan for the sale of old technology devices. The motion by Bruce Holland and second by Trent White passed unanimously. Teaching staff will have the opportunity to purchase the laptop they have used over the last six years. Any remaining laptops would be sold to a buy-back vendor (Second Life). Faculty/Staff and Elementary iPads will be sold to a buy-back vendor. Revenue from the sale of teacher devices will be deposited into the Education Fund. Revenue from the sale of student devices will be deposited into the Curricular Material Fund to offset future curricular/technology purchases.

Dr. Yates explained the USDOE regulations on a local education agency's return to in-person instruction plans: BHMSD Healthy Operations Plan (Correlated File # 2122-48), Reopening BHMSD 2020-2021 (Correlated File #2122-53) and Keeping BHMSD Open 2020-2021 (Correlated File #2122-54). The plans must be reviewed and revised as needed every six months, must include public comment and be posted on the LEA's public website. Dr. Yates informed the Board where the district's plans are located online at www.bhmsd.org/notices. Dr. Yates welcomed any public comment and there were no comments forthcoming. Upon review of the existing plans, Dr. Yates recommended changes to the ESSER III plan only, as presented (Correlated File #2122-55). The Board approved re-approval of the plans as presented. The motion by Mike Murray and second by Bruce Holland passed unanimously.

With there being no additional business to come before the board, the meeting was adjourned at 6:49 P.M. on a motion by Bruce Holland and second by Trent White. The motion passed unanimously.

BOARD OF SCHOOL TRUSTEES:

Julie A. Shingon
Bruce E. Holland

Mike Mj
Trent White