

REGULAR BOARD MEETING MINUTES

Administration Building
July 18, 2022
6:00 P.M.

The regular meeting of the Board of School Trustees of the Bluffton-Harrison Metropolitan School District was held on Monday, July 18, 2022, with all members present. Also in attendance was Dr. Brad Yates, Superintendent; Julie Meitzler, Asst. Superintendent; Tammy Mechling, Corporation Administrative Assistant; Jessica Bricker, Corporation Communications Specialist; Steve Baker, Rick Mettler, Schlaura Linderwell, Administrators; Jason Rybinski, new faculty member; Joseph Streveler, Jinny Broderick, interested patrons; David Schultz, News-Banner representative.

President Thompson called the meeting to order at 6:00 P.M.

President Thompson opened the meeting by reporting that the district was hosting the Wells County Chamber of Commerce annual BBQ chicken dinner in the middle school parking lot the same evening. President Thompson informed the Board that we finished week one of summer camps the previous week and we are looking forward to the next two weeks.

President Thompson called for any public comment and there were no comments forthcoming.

Minutes for the Regular Board Meeting held on June 20, 2022, were approved by consensus and appropriate signatures affixed thereon.

Vouchers for the period of June 21, 2022, through June 20, 2022, were approved by consensus and appropriate signatures were affixed on the voucher register.

The Fund Report for June was approved by consensus.

The Bank Statement for June was approved by consensus.

The Fund Transfer Report was approved by consensus.

Mrs. Meitzler reported on improvements made to the district as a result of the Community Work Group and an update on the repair of Bus #15 and replacement of two buses.

Dr. Yates reported on budget preparations for the 2023 budget, district projects, personnel exchange, severance liability, and the upcoming prospective board member informational session.

Dr. Yates informed the Board on the IDOE Explore, Engage and Experience Grant awarded to the district in the amount of \$308,070 to be used in the construction of the small-scale safety community, "Our Town", and curriculum enhancements for our new 8th grade Preparing for College and Careers course.

Dr. Yates thanked our school nurses Javon Steffen, Bethany Clem and Darcy Isch for preparing their annual nursing reports for the Board and for their service to our students.

Dr. Yates updated the Board on the Middle School Roof Replacement and Improvements Project and the High School HVAC Guaranteed Energy Savings Project. Many of the spaces at the middle school are moving into the drywall phase and finishing touches such as paint, ceiling grids and carpet should be in place over the next three weeks. At the high school, classroom spaces are being opened back up to personnel for final preparations for the new school year.

The Board approved Mrs. Anjie Hartman to be appointed as Corporation Treasurer. Brenda Clamme will remain as Deputy Treasurer. The motion by Bruce Holland and second by Mike Murray passed unanimously.

The Board approved the following employment recommendations as presented. The motion by Trent White and second by Bruce Holland passed unanimously.

Damaris Pacheco	MS Art Teacher
Kemper Amstutz	MS Team Leader
Kim Mayer	MS Team Leader
Tyson Brooks	MS Team Leader
Elizabeth Claghorn	MS Team Leader
Steve Abbett	MS Team Leader
Justin Uptgraft	MS Team Leader
Jeff Blair	MS Team Leader
Laura Xayyachack	MS Academic Team Head Coach
Amy Gerber	MS Academic Team Asst Coach
Elizabeth Claghorn	MS Academic Team Asst Coach
Carla Alspaugh	MS Academic Team Asst Coach
Elizabeth Claghorn	Mentor for Olivia Fisher
Jason Rybinski	Mentor for Jacob Summers
Amy Gerber	Mentor for Damaris Pacheco
Tara Cocanower	HS High Ability Building Coordinator & HS Teacher Technology Specialist
Clarissia Tijerina	MS High Ability Building Coordinator
Allison Krinn	ES High Ability Building Coordinator
Kole Meyer	Corporation Testing Coordinator & Student Information System Specialist
Zella Walborn	District Dyslexia Specialist
Schlaurea Linderwell	District Crisis Intervention Trainer
Eric Mounsey	District Crisis Intervention Trainer
Andrew Cook	HS Teacher Technology Specialist
Tyson Brooks	MS Teacher Technology Specialist
Jacob Amstutz	ES Teacher Technology Specialist
Tammy Mechling	Full Time Administrative Asst to the Superintendent
Ashlie Campbell	MS Yearbook Advisor

Katlynn Snider	ES Spec. Ed. Instructional Asst & Childcare Supervisor
Intent to Employ	ES Classroom Teacher
Intent to Employ	ES Spec. Ed Intense Intervention Instructional Asst's
Intent to Employ	ES Spec. Ed Instructional Asst
Brent Kunkel	HS Head Football Coach
Todd Morgan	HS Asst Football Coach
Bryan Bowman	HS Asst Football Coach
Tim Millspaugh	HS Asst Football Coach
Brad Woodward	HS Asst Football Coach
Alex Schantz	HS Asst Football Coach
Bryce Bonewit	HS Asst Football Coach
Trae Jojola	MS Football Coach
Jeramy Fendal	MS Football Coach
Ty Kinsey	MS Football Coach
Damon Dudley	MS Football Coach
Javon Johnson	MS Football Coach
Robert Vanderkolk	HS Tennis Coach
Spencer Schwartz	HS Tennis Coach
Hunter Cunningham	HS Tennis Coach
Tara Cocanower	HS Golf Coach
Jody Ault	HS Asst Golf Coach
Stacy Morrison	HS Volleyball Coach
Caylee Pyle	HS Asst Volleyball Coach
Nicole Bustos	MS Volleyball Coach
Jenny Lambert	MS Volleyball Coach
Kristan Trout	HS Cheerleading Coach
Sarah Moser	HS Cheerleading Coach
Cheyenne Penrod	MS Cheerleading Coach
Sara Runyon	MS Asst Cheerleading Coach
Robert Vanderkolk	Assistant Athletic Director
Michael Vanderkolk	Co-ed Cross Country Coach
Autumn Davis	Co-ed Cross Country Coach
Robert Dahl	Co-ed Asst Cross Country Coach (Volunteer)
Stephanie Baumgartner	MS Asst Cross Country Coach

The Board approved one additional employment recommendation as presented. The motion by Mike Murray and second by Bruce Holland passed 4-0, with Trent White abstaining.

Stephanie White

MS Cross Country Coach

The Board approved FMLA for the following personnel as presented. The motion by Trent White and second by Angie Sheets passed unanimously.

Allison Harter

7/7/22 – 9/30/22

Laken Etzler

8/22/22 – 11/14/22

The Board approved the 2022-2023 Student Handbooks on second reading as presented. The motion by Bruce Holland and second by Angie Sheets passed unanimously.

The Board approved the 2022-2023 student enrollment capacity as required by Indiana Code 20-26-11-32(b) as presented on a motion by Mike Murray and second by Trent White. The motion passed unanimously. The cut-off date for transfer requests will be July 31, 2023, and the capacity for each building will be as follows:

Elementary School	800 students
Middle School	640 students
High School	640 students

The Board approved the 2022-2023 Classified Handbook as presented. The motion by Angie Sheets and second by Bruce Holland passed unanimously.

The Board approved status-quo Administrator Contracts as presented and also approved Classified Work Agreements for the following personnel not explicitly listed in the Classified Handbook as presented. The motion by Bruce Holland and second by Trent White passed unanimously.

Virginia Bartlett	Spec. Ed. Job Coach
Ben Dailey	Associate Technology Director
Tristan Dick	MS PE Support Assistant
Angie Ifer	ES Library Instructional Assistant
Robin McCorkle	Food Service Director
Jonathan Morgan	Technology Support Specialist (Tier 3)
Jaci Moser	Childcare Director
Kassandra Osborn	Transportation Coordinator
Scott Ribich	Director of Technology
Kurt Smith	Technology Support Specialist (Tier 1)

The Board approved for consultation services to be provided by retired Corporation Secretary, Amy Dunwiddie. As some of the functions of the central office are only conducted once per year, the term of the consultation services will be in place through June 30, 2023. The suggested hourly rate of pay for Mrs. Dunwiddie's consultation services was presented as \$20.00 per hour. On a motion by Trent White and second by Angie Sheets, President Thompson then asked for any comments or questions regarding the motion. Mr. Holland made a motion to increase Mrs. Dunwiddie's consultation pay rate to be the same as her exiting pay rate upon retirement. Mike Murray seconded the motion. After consideration, Trent White and Angie Sheets then rescinded their initial motion. Mrs. Thompson called for a vote for the exiting pay rate to be the consultation pay rate and the motion passed unanimously.

New policy GEA (Social Media Use) was approved on second reading as presented. The motion by Bruce Holland and second by Mike Murray passed unanimously.

Policy GCBDF-R1 (Guidelines for Faculty Travel Reimbursement) was approved on second reading as presented. The motion by Trent White and second by Angie Sheets passed unanimously.

The following policies were reviewed, with no changes necessary, as part of an ongoing review of existing board policies. The motion to approve by Bruce Holland and second by Mike Murray passed unanimously as presented.

- GBEC-E2 Investigative Report of Alleged Sexual Harassment
- GCB Teacher Appreciation Grants & Compensation

The following policies were reviewed with changes as presented. The motion by Bruce Holland and second by Trent White passed unanimously.

- GBEC Policy on Sexual Harassment
- GBEC-E1 Report of Sexual Harassment
- GCEA Substitute Teacher Certification Plan Guidelines
- GCIA Summer School Assignments
- GCL Professional Staff Development
- GCL-R Professional Staff Development Guidelines

The deletion of the following policy was approved:
GCEA-E Substitute Teaching Application

The Board approved the renewal of Mrs. Deb Johnson as the Bluffton-Harrison MSD Wells County Public Library Board Appointee for a four-year term. The motion by Bruce Holland and second by Mike Murray passed unanimously.

On Wednesday, July 13, 2022, the State Board of Education approved the district's 1003 Flexibility waiver submitted in May 2022, which requested the State Board of Education to waive the requirement of our school corporation to conduct at least 180 student instructional days (IC 20-30-2-3). The approved waiver grants permission to the district to adjust our calendar for 177 student instructional days. This change provides our teaching faculty with three additional professional development days by eliminating the existing eLearning Days previously identified in our academic calendar. The Board approved the updated 2022-2023 district calendar as presented. The Notice of Action by the State Board of Education and the updated 2022-2023 district calendar are filed in the district office as Correlated File #2223-01. The motion by Bruce Holland and second by Mike Murray passed unanimously.

With there being no additional business to come before the board, the meeting was adjourned at 6:45 P.M. on a motion by Mike Murray and second by Trent White. The motion passed unanimously.

BOARD OF SCHOOL TRUSTEES:

Julie A. Johnson
Bruce E. Holland

Mike Murray
Trent White
Angie Brown