

REGULAR BOARD MEETING MINUTES

Administration Building
March 14, 2022
6:00 P.M.

The regular meeting of the Board of School Trustees of the Bluffton-Harrison Metropolitan School District was held on Monday, March 14, 2022, with all members present. Also in attendance was Dr. Brad Yates, Superintendent; Julie Meitzler, Asst. Superintendent; Tammy Mechling, Corporation Human Resources; Steve Baker, Rick Mettler, Schlaura Linderwell and Alyssa Moser, Administrators; Steve Frettinger and Marci Klopfenstein, interested patrons; and Jessica Bricker, News-Banner representative.

President Thompson called the meeting to order at 6:00 P.M.

President Thompson opened the meeting by thanking elementary school PE teacher, Mr. Craig Helfrich and the elementary students and families for raising \$9,000 for the American Heart Association and congratulated middle school swim and dive teams on a great swim season and commended Bluffton High School National Honor Society students who have been volunteering to assist elementary students with math through a program set up by Mr. Kevin Leising, elementary interventionist. President Thompson also wished good luck to our musical students on their upcoming spring concert at the high school following the Board Meeting.

Minutes for the Regular Board Meeting held on February 14, 2022, were approved by consensus and appropriate signatures affixed thereon.

Minutes for the Executive Session Board Meeting held on February 14, 2022, were approved by consensus and appropriate signatures affixed thereon.

Vouchers for the period of February 15, 2022, through March 14, 2022, were approved by consensus and appropriate signatures were affixed on the voucher register.

The Fund Report for February was approved by consensus.

The Bank Statement for February was approved by consensus.

The Fund Transfer Report was approved by consensus.

Mrs. Meitzler reported on student summer opportunities, transportation staffing needs, and an update on the Community Work Group.

Dr. Yates reported on district projects, district marketing, property, liability, and workers' compensation insurance, central services personnel planning and informed the Board of the upcoming annual Middle School Holding Corporation meeting.

Mr. Murray, in his role as legislative liaison, provided an update on the work of the General Assembly.

Dr. Yates presented the High School State Board of Accounts Compliance Report.

President Thompson reported that Mr. Baker has scheduled Friday, May 27, 2022 at 7:30 p.m. as the graduation date for the Class of 2022. The ceremony will be held in the BHS gymnasium.

Dr. Yates updated the Board on the MS Roof Replacement and Improvements Project stating that the district continues to wait for roofing schedules and that he and our roofing consultants met with R. Adams Roofing in early March to discuss the material cost increases impacting the industry. The district has an executed contract which protects the district from the volatility of material costs, while the roofing industry as a whole is experiencing price fluctuations. The CMC Team is advertising for bidders with a due date of March 30, 2022 and a mandatory walk-through will be held on March 16, 2022 to allow interested bidders to view areas to be improved.

Dr. Yates reported that equipment for the High School HVAC Guaranteed Energy Savings Project has been ordered and that work will begin in April or May. Investment Grade Pricing information was provided to Board Members.

The Board approved the following resignations as presented. The motion by Angie Sheets and second by Bruce Holland passed unanimously.

Jerica Bergdall	ES Food Service
Ashlie Campbell	MS Asst Track Coach
Jerry Petzel	Bus Driver

The Board approved the following employment recommendations as presented. The motion by Mike Murray and second by Trent White passed unanimously.

Megan Yates	Spec. Purpose Bus Driver
Jerry Baller	Change from Spec. Purpose Driver to Substitute Driver
Amy Reineck	ES Food Service
Wendy Deverell	Substitute Teacher
Michele Mechling	Substitute Teacher
Adam Atkins	HS Asst Golf Coach
Spencer Schwartz	HS Asst Golf Coach (Volunteer) & HS Asst Tennis Coach (Volunteer)
Kane Stellar	MS Asst Track Coach
Luke Petty	HS Asst Softball Coach (Volunteer)
Jenny Lambert	MS Asst Track Coach
Abby Steffen	MS Asst Track Coach
Lauren Brinneman	Change from HS Asst Softball Coach ½ Stipend to Full Stipend
Rick Meyers	Change from HS Asst Softball Coach ½ Stipend to HS Asst Softball Coach (Volunteer)
Intent-to-Employ	MS Asst Track Coach
Intent-to-Employ	Corporation Treasurer

The Board approved one additional employment recommendation as presented. The motion by Bruce Holland and second by Mike Murray passed 4-0, with Trent White abstaining.

Stephanie White Summer Textbook Coordinator

The Board approved the following donations as presented. The motion by Trent White and second by Bruce Holland passed unanimously.

BAE Systems	\$48.55 to MS for student needs
Lou Scott	Surface wipes, hand sanitizer and antiseptic cleaning solution for BHMSD nurses' supply
Anonymous	\$100.00 to BHS for the Band fund
Shelley and Olivia	
Mossburg	Clothing and coats to Elem for students in need
Verizon Wireless	\$1,000.00 and supplies to Elem for teachers and staff
Tony and LuAnn	
Garton/Buckets for Santa	Sub sandwiches to Elem for all staff

The Board approved FMLA for the following personnel as presented. The motion by Angie Sheets and second by Mike Murray passed unanimously.

Jerry Petzel	2/21/22 – 4/4/22
Kevin Mechling	3/8/22 – 4/19/22
Taylor Evans	8/8/22 – 10/14/22
Lisa Sheets	One day per week 3/14/22 – 5/23/22

The following policy was approved on first reading as presented with changes per a recommendation from Dr. Yates. The motion by Bruce Holland and a second by Trent White passed unanimously.

GBA Equal Opportunity Employment

The following new policy was approved on first reading as presented. The motion by Angie Sheets and second by Bruce Holland passed unanimously.

DFC Grants and Donations

The following policy was approved on second reading as presented. The motion by Bruce Holland and second by Mike Murray was passed unanimously.

EF-R Procedures for Student Lunch/Meal Account Guidelines

The following policies were reviewed, with no changes necessary, as part of an ongoing review of existing board policies. The motion to approve by Trent White and second by Angie Sheets passed unanimously as presented.

GBCBA	Policy on Employee Drug and Alcohol Offenses
GBCBA-E	Notice to Employee Drug and Alcohol Policy
GBCBB	Criminal History Information
GBD	Return to Work

The Board approved deletion of the following policy as presented per a recommendation from Dr. Yates. The motion by Trent White and second by Angie Sheets passed unanimously.

GBE Staff Health & Safety

The Board approved the update to the BHMSD Healthy Operations Plan (Correlated File #2122-48) as presented, based on recommendations from the Centers for Disease Control and Prevention and the Indiana Department of Health. The motion by Bruce Holland and second by Mike Murray passed unanimously.

The Board approved an equipment lease rental agreement with First American for elementary student technology devices as presented. The motion by Trent White and second by Angie Sheets passed unanimously.

The Board approved an IN-MaC Design & Innovation Studio award of \$25,000 to the elementary school as presented. The motion by Bruce Holland and second by Mike Murray passed unanimously.

With there being no additional business to come before the board, the meeting was adjourned at 6:33 P.M. on a motion by Mike Murray and second by Bruce Holland. The motion passed unanimously.

BOARD OF SCHOOL TRUSTEES:

<u>Julie A. Shynon</u>	<u>Mike Murray</u>
<u>Bruce E. Holland</u>	<u>Angie Sheets</u>
	<u>LS MHA</u>