

## REGULAR BOARD MEETING MINUTES

Administration Building  
February 14, 2022  
6:00 P.M.

The regular meeting of the Board of School Trustees of the Bluffton-Harrison Metropolitan School District was held on Monday, February 14, 2022, with all members present. Also in attendance was Dr. Brad Yates, Superintendent; Julie Meitzler, Asst. Superintendent; Amy Dunwiddie, Corporation Secretary; Steve Baker, Rick Mettler, and Schlaura Linderwell, Administrators; Steve Frettinger, interested patron; and Jessica Bricker, News Banner representative.

President Thompson called the meeting to order at 6:00 P.M.

President Thompson opened the meeting by congratulating Landon Bertsch, Levi Johns and Juan Cruz for their successful placements in the semi-state wrestling meet and commended the maintenance staff, custodial staff and public road crews for their diligence in keeping roads and parking lots cleared during inclement weather.

Minutes for the Regular Board Meeting held on January 10, 2022, were approved by consensus and appropriate signatures affixed thereon.

Minutes for the Board of Finance Meeting held on January 10, 2022, were approved by consensus and appropriate signatures affixed thereon.

Vouchers for the period of January 11, 2022, through February 14, 2022, were approved by consensus and appropriate signatures affixed on the voucher register.

The Fund Report for January was approved by consensus.

The Bank Statement for January was approved by consensus.

The Fund Transfer Report was approved by consensus.

Mr. Baker presented information on the BHS Next Level Programs of Study report.

Mrs. Meitzler reported on transportation updates, school safety reunification drills, the school safety grant and student assessments.

Dr. Yates updated the Board on district projects, enrollment updates; a Community Working Group update; a communications committee update; central services personnel planning; and community partnerships.

Mr. Murray, in his role as legislative liaison, provided an update on the work of the General Assembly.

Dr. Yates updated the Board on the MS Roof Replacement and Improvements Project. Some main renovation areas are included in the proposed scope:

- 7th/8th Grade Science Classrooms - updating the classroom space for an improved science lab environment.
- 5th/6th Grade Restrooms - adding an individual restroom as well as converting the wash basin area into a common space to allow for improved supervision.
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- Office Space - redesigning the office layouts include a formal treasurer's office, additional meeting room, ADA compliant restrooms in the nurse's office and main office, and in-school suspension area relocated to the main office.
- Special Education Center - redesigning the special education layout to provide centralized programming for special education which includes sensory rooms, meeting space, and full facilities for intense intervention programming.
- School Lockers - replacement of all student lockers throughout the building.
- Upper gymnasium - replacement of existing floor and addition of two side basketball goals.
- Pool Lower Level - address failing concrete under the pool deck and stairwell
- Alternate Scope: Hallway and Cafeteria - updates to ceiling, walls, and flooring.

Dr. Yates had no new information to report on the HS HVAC project but did provide a copy of the financials for both projects for review.

The Board approved retirement requests from Linda Sturgeon, Elementary Teacher (32 years) and Amy Dunwiddie, Corporation Secretary (27 years) as presented. The motion by Bruce Holland and second by Mike Murray passed unanimously with much appreciation.

The Board approved the following resignations as presented. The motion by Trent White and second by Angie Sheets passed unanimously.

Leah Miller	Title 1 Instructional Asst.
Brittney Satterfield	ES Spec. Ed Instructional Asst.
Joyce Gerber	ES Spec. Ed Instructional Asst. (end of year)
Gina Pence	MS Spec. Ed Instructional Asst.
Heather Smeltzer	MS Spec. Ed Instructional Asst.
Dominic McPherson	Asst. Baseball Coach

The Board approved the following employment recommendations as presented. The motion by Mike Murray and second by Bruce Holland passed unanimously.

Chris Kruckow	Electrical Career Pathway Teacher (start 22-23 school year)
Hunter Cunningham	ES Summer School Teacher
Sarah Jackson	ES Summer School Teacher
Taylor Reed	ES Summer School Teacher
Jenny Lambert	ES Summer School Teacher
Jim Bueter	HS Summer School Instrumental Music
Jill Bollenbacher	HS Summer School E2020 Credit Recovery
Lori Williamson	FMLA Leave (T. Evans)
Jerrald Couch	MS Custodian
Estefania Rangel	Title 1 Instructional Asst.
April Schisler	ES Spec. Ed Instructional Asst.
Trae Jojola	VA Asst. Baseball Coach ( $\frac{2}{3}$ stipend)



Cody Harris	VA Asst. Baseball Coach (2/3 stipend)
Nicholas Krinn	MS Wrestling Coach (volunteer)
Justin Uptgraft	MS Boys Asst. Swim Coach
Dharma Steffen	Girls Asst. Tennis Coach
Kristi Searles	MS Asst. Swim Coach
Austin Heckert	Substitute Teacher
Roy Cerna	Substitute Teacher
Lora Christine Williams	Substitute Teacher
Intent-to-Employ	MS Spec. Ed Instructional Asst.
Intent-to-Employ	Spec. Purpose Bus Driver
Additional employment:	
Tyson Brooks	eSports Head Coach (fall & spring)
Jonathan Morgan	eSports Asst. Coach (fall & spring)
Kurt Smith	eSports 1/2 time Asst. Coach (fall & spring)
Addition of stipends to be added to Classified Handbook:	
\$250.00	Spec. Purpose Bus Driver (once trained and met certain criteria)
\$1,233.00	Asst. Golf Coach

The Board approved FMLA for the following personnel as presented. The motion by Angie Sheets and second by Trent White passed unanimously.

John Houlihan	2/14/22 – 5/3/22
Lydia McConnell	3/11/22 – 5/26/22
Ashlie Campbell	4/15/22 – 5/27/22

The following policies were reviewed, with no changes necessary, as part of an ongoing review of existing board policies. The motion to approve by Bruce Holland and second by Angie Sheets passed unanimously.

EFB	Review and Second Audit of Free/Reduced Lunch Applications
EFC	Competitive Foods Policy
EFD-R	Food Sanitation Program Guidelines
EFD-R1	Approval for School Carry-In Food Guidelines

The following policy was approved on first reading with changes per a recommendation from Mrs. McCorkle. The motion by Bruce Holland and second by Trent White passed unanimously.

EF-R	Procedures for Student Lunch/Meal Account Guidelines
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The Board approved the 2021 Transfer Resolution (Correlated File #2122-45) as presented and will instruct the Secretary to file with the County Auditor a copy of the transfers and the resolution for certification and transmission to the State Board of Tax Commissioners. The motion by Bruce Holland and second by Trent White passed unanimously.

The Board approved a Sunday building utilization request for the girls basketball program as presented. The motion by Mike Murray and second by Bruce Holland passed unanimously.

The Board approved the 2022-2023 Childcare Handbook as presented. The motion by Trent White and second by Angie Sheets passed unanimously.

On a motion by Julie Thompson and second by Bruce Holland, the Board approved voiding three (3) outstanding checks totaling \$24.19 as presented according to state statute (IC 5-11-10-5.2). The motion passed unanimously.

The Board reviewed the BHMSD Healthy Operations Plan (Correlated File #2122-46) and approved recommended updates as presented. In addition to the recommended changes, Dr. Yates requested authority to allow him to amend the plan as deemed necessary by new guidance from the Center for Disease Control and Prevention, Indiana Department of Health, or the Wells County Health Department based upon the latest guidance between Board meetings. At each Board Meeting following any changes, the plan will be presented to the Board for consideration. The motion to approve by Bruce Holland and second by Trent White passed unanimously.

The Board approved a Resolution Authorizing Litigation Against Manufacturers, Distributors, and Sellers of Electronic Cigarettes and Vaping Products (Correlated File #2122-47) as presented. The motion by Julie Thompson and second by Bruce Holland passed unanimously. Approval of the resolution will provide authorization for the district to join a mass tort lawsuit again JUUL. There is no out-of-pocket cost to schools joining the lawsuit.

Dr. Yates explained several unexpected difficulties with the elementary student technology devices and recommended selling the existing inventory and executing a new order for replacement devices and appropriate cases. Dr. Yates also requested authority for himself and President Thompson to execute a rental agreement on behalf of the Board prior to the next meeting. Proceeds from the sale of the used devices will cover the cost of a new least. The motion by Angie Sheets and second by Mike Murray passed unanimously.

The Board granted approval to authorize payment, as stipulated in the engagement contract, for the 2022-2023 professional development speaker as presented. The motion by Trent White and second by Bruce Holland passed unanimously.

Future topics will include a review of textbook/technology rental rates.

With there being no additional business to come before the board, the meeting was adjourned at 6:58 P.M. on a motion by Trent White and second by Bruce Holland. The motion passed unanimously.

BOARD OF SCHOOL TRUSTEES:

Angie Sheets  
Chris Webb

Julie A. Thompson  
Bruce E. Holland  
Mike Murray