AccelerateU.org
Online learning in New York State, from EduTech

AccelerateU Student Guide

(A helpful tool for coaches, counselors and parents too)

Inside:

How to use Genius (student management system)

How to use Buzz (student learning system)

WELCOME TO ACCELERATEU!

Please reach out to us anytime you need assistance

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HOW TO LOG INTO YOUR ACCELERATEU CLASS

Option 1 – Go to your welcome email

Counselors/Guardians: Print this for Test Student _now_, so there is no delay in starting

Your school has enrolled you in the online course: Z Test course

Duration: 11/22/2022 to 4/11/2023

Adviser: Test Z Coach, kelly.zimmerman@edutech.org
Teacher: Test Z Teacher

<u>Log in here</u> to start working right away.

Username: teststudent

Password: Test2022!

To change your password, use the "Edit Account" option.

AccelerateU Contract - you MUST agree to:
- Follow your school's Code of Conduct and Acceptable Use Policy (AUP)
- Work in your course 3-5 times per week for at least 3+ hours per week
- Communicate with us regularly and respond to emails within 24 hours
- Never copy anyone else's work or provide answers to anyone
- Never use online language translation programs
- Refrain from intimidation, harassment, bad language, and bullying
- Be sure to cite the works of others if you use permitted Internet sources.

Option 2- Log in at ACCELERATEU.ORG

AccelerateU - Online Courses

AccelerateU offers 300+ online, asynchronous courses for NYS students. Our courses are facilitated by our teachers, with tech support provided by our staff. **Students work independently**, guided by due dates and weekly progress reports. We also offer online real-time tutoring for students in our Regents courses.

Whether it's for a **single course** or an **entire class**, AccelerateU staff and teachers are happy to work with your district.
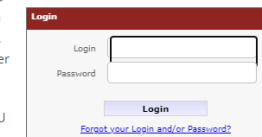
Each one-semester course costs $754 per student, which is aidable. 0 to 7 days no charge for enrollments dropped in this time frame. 8 to 28 days charge of $50 for enrollments dropped in this time frame.

AccelerateU meets NYSED Part 100.5d10 requirements for online and blended learning.

Student / Staff Login

> **Login**
> Login
> Password
> Login
> Forgot your Login and/or Password?

What do kids think?

Below is summary data of exit surveys since 2015-16.

- Please rate your online learning experience.
- Would you take another AccelerateU course?
- What was the online learning experience like?

AccelerateU Staff

Mike Morone, Administrator
Kelly Zimmerman, Coordinator
Rich Yeomen, Edutech Data Protection Officer
Dr. Kelli Eckdahl, Director of Edutech
and 34 part-time online teachers

Resources

- AccelerateU Guide
- Registering Students
- Student Contract
- RWADA Projected Aid Ratios
- Sample Cross Contract
- Video- How to Access AccelerateU Courses
- Video- How to Use Genius
- Video- Course Information
- Video- Activities in Buzz
- Video- Navigating Your Course

EduData
Instructional Technology
AccelerateU - Online Courses
Register a Student
Contact Us
Course List
Course Costs
How it works
Supporting Students
Learning Technology Grant
Data Security
Special Education
Cafeteria
Project Coordination
LAKENet
DocuShare
Joint Technology Coordinators Meetings
Finance Applications

GENIUS DASHBOARD

This is your course dashboard in Genius. When you log in, this is where you will be taken. Click the launch button to go into your course. Click on Messages and Announcements at the top right to see information.

For each class you take, there is a course card. It tells you your current grade, start and end date, actual and expected work completed, how may days are left in your course and how many minutes you have spent in the course. If you click on your teacher's name, you can learn more about your online teacher as well as launch into your class and send your teacher an email.

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🔔 Announcements   💬 Messages   N

- 📊 Dashboard
- 📄 Upload files
- 👤 Mentor Information
- 👥 Course Information
- ⚙ View Transcript
- ✉ Messages
- 📇 Contacts
- 👤 Edit Account
- 🔑 MFA
- ❓ Contact School
- 🔗 External Links

📊 Dashboard

This student is currently enrolled in 1 course

94.59%

Physics, semester 1 of 2 (requires labs)

Mark Pellegrino
Sep 07, 2022 - Jan 11, 2023

Actual
35 of 48

32 of 48
Expected

📅 37d left   LAUNCH   🕐 1580 min
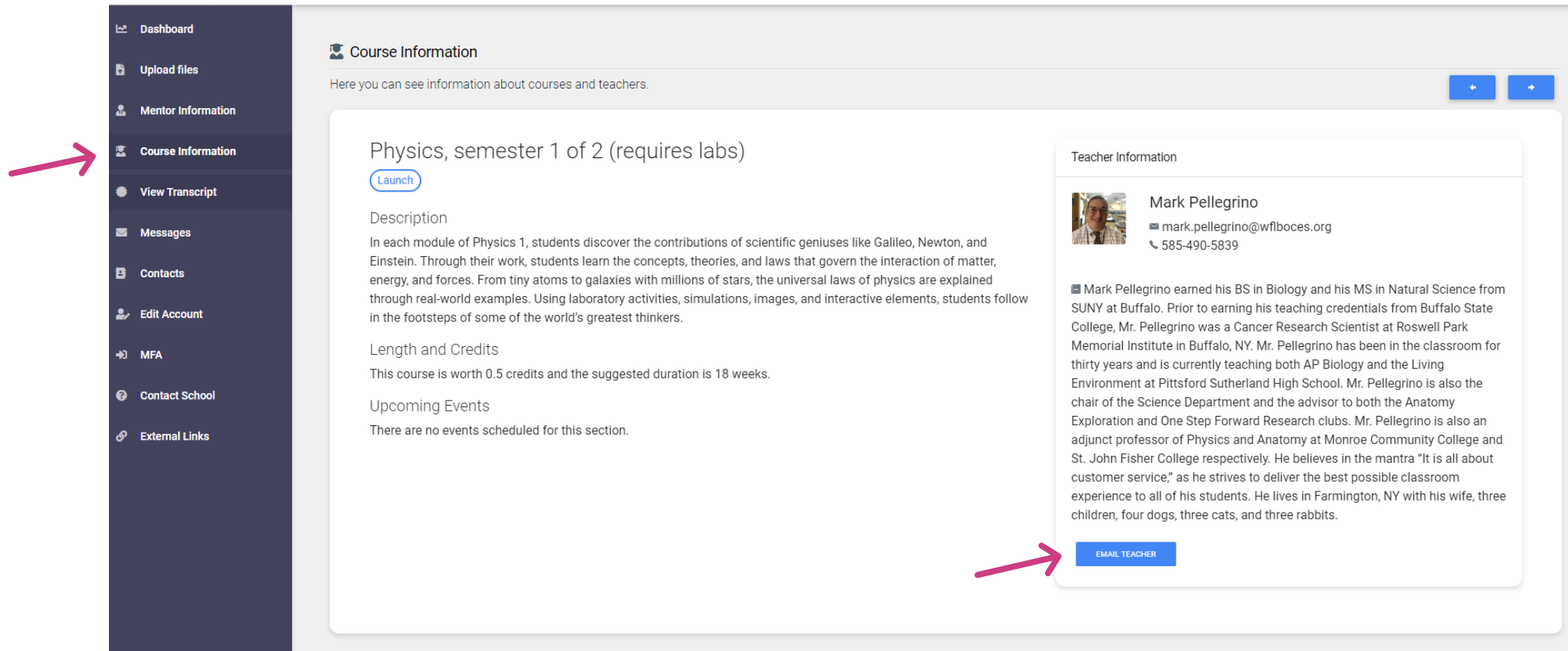
📊 Activity

These are the latest activities for this student:

Course	Time	Minutes
Physics, semester 1 of 2 (requires labs)	12/4/2022 10:25:12 AM	10.33
Physics, semester 1 of 2 (requires labs)	12/1/2022 8:11:19 PM	1.67
Physics, semester 1 of 2 (requires labs)	12/1/2022 8:05:46 PM	5.48
Physics, semester 1 of 2 (requires labs)	12/1/2022 8:02:29 PM	3.18
Physics, semester 1 of 2 (requires labs)	12/1/2022 8:01:16 PM	1.20

🎓 Course Requests

There are no courses requested by this student.

Course information is where you can see information about courses and your teachers. You can also get here by clicking on your teacher's name in the dashboard. If you are taking multiple classes, click the arrows on the top right to see course information for your other classes.

You can email your teacher by clicking the email teacher box at the bottom of the Teacher Information Bio in addition to the Messages tab.

MESSAGES ARE SENT IN GENIUS

All communication happens through MESSAGES in Genius.

Check each day for updates or new messages from your teacher, Mr. Morone or any of the AccelerateU staff.

To send a message, click the COMPOSE button at the top of the Messages box and type in part of the person's name.

CONTACTS
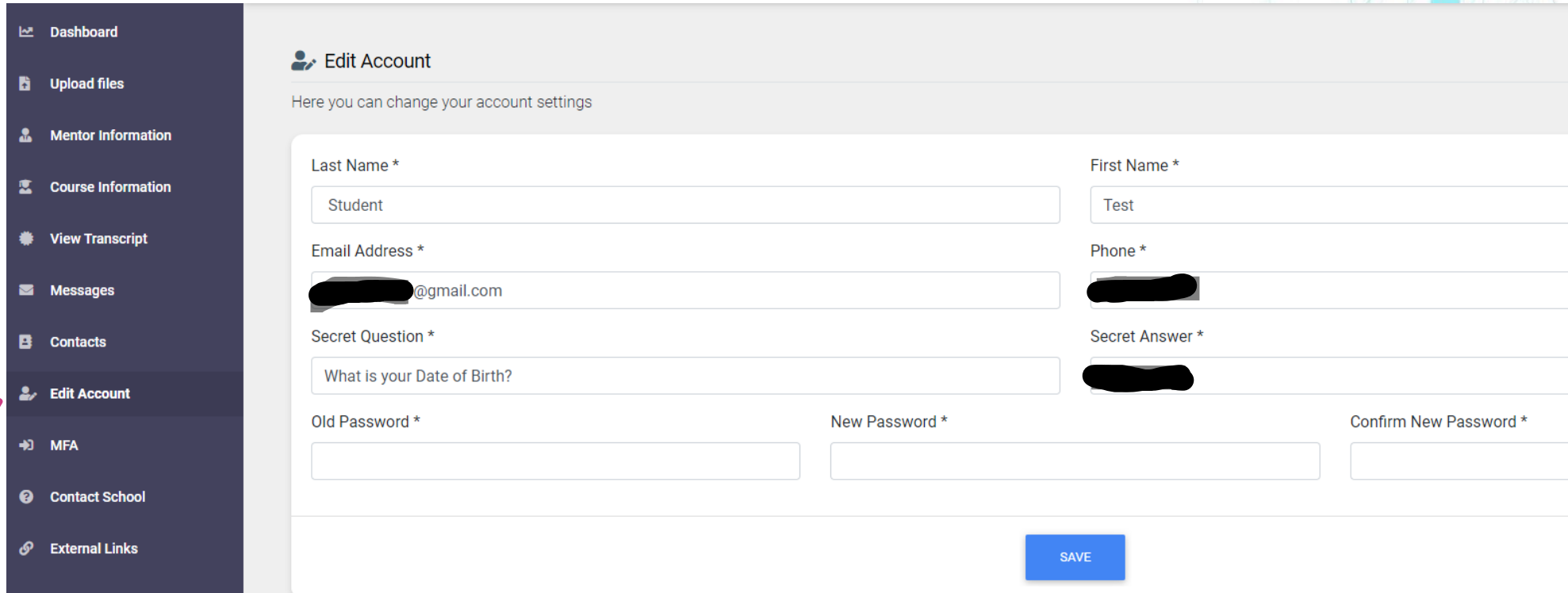
Contacts is another place you can see your coach's information just like in the Mentor tab. You can click email coach to send them a message.

Your coach(es) are people at your home school who are supporting you and/or monitoring you in your AccelerateU class.

EDIT ACCOUNT (CHANGE YOUR PASSWORD)

Make it Eight Characters

COPY AND PASTE YOUR OLD PASSWORD

Capital letter.   Lowercase letter.   Number.   Symbol.

Examples: Dog2022#   2022#Dog   #Dog2022

CONTACT SCHOOL

This is a way you can send a message to AccelerateU administrators with questions, issues or concerns.

EXTERNAL LINKS
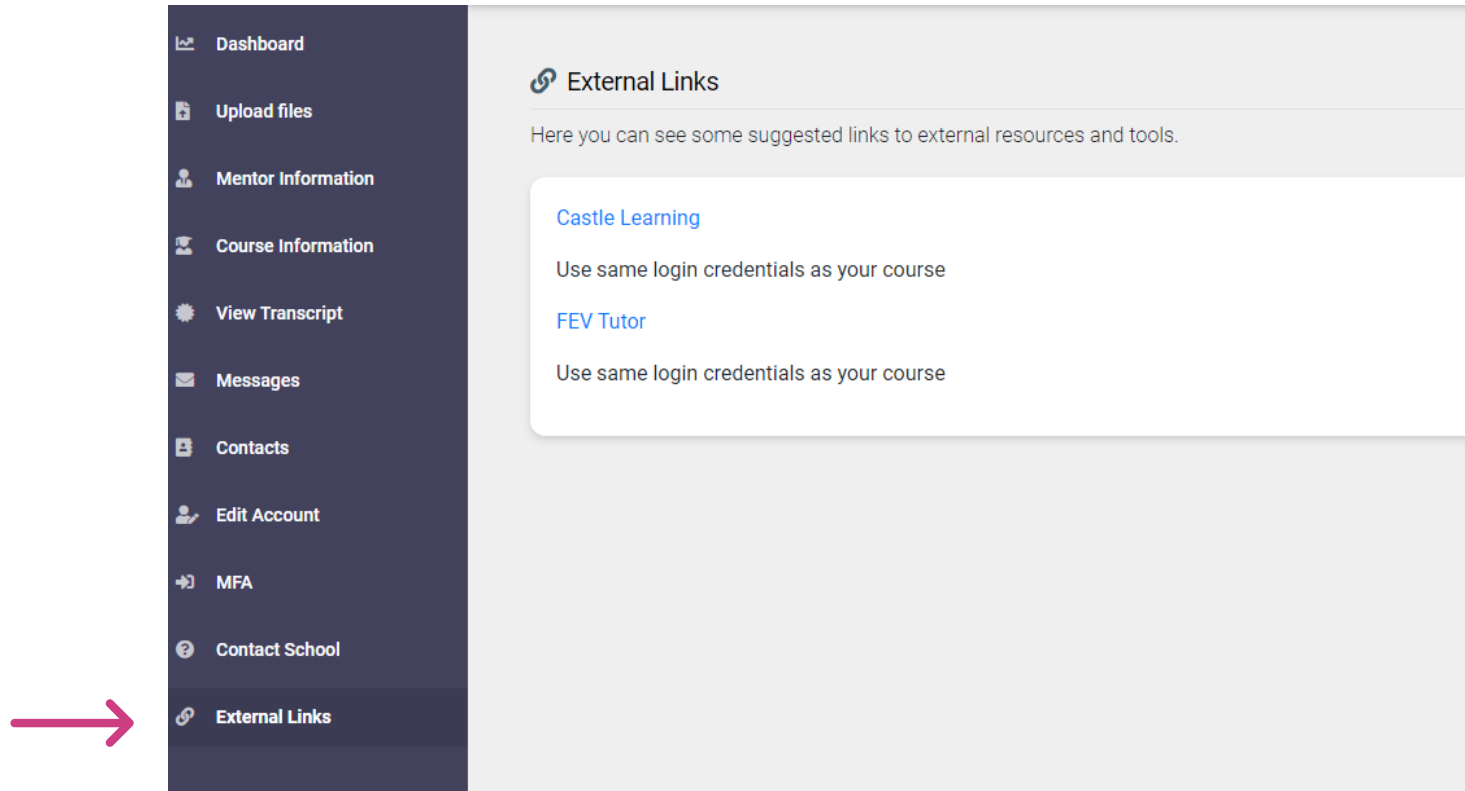
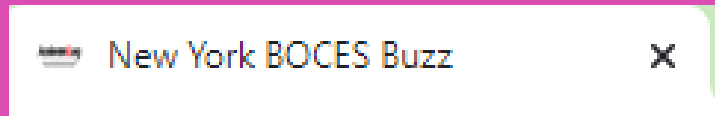If you use **Castle Learning** in your course, you can access it here.

All English, Social Studies, Math and Science courses can use **FEV Tutor** for support.

Go to FEVTUTOR.com or click on the link.

BUZZ LEARNING MANAGEMENT SYSTEM

(Think Google Classroom)

This is what the Buzz window tab looks like - | New York BOCES Buzz ✕

Buzz is where you will-

- Do Units, Lessons, and Activities

- See your gradebook and due dates

- See your to-do list and calendar

- Upload assignments and take exams

COURSE INFORMATION – 3 PARTS

Don't forget to read your announcements

1. Course Cards-
This student is enrolled in three classes.
Click on the course card to go to your course.

3. Activity Stream-
See notifications of when you submitted an assignment or when a teacher graded an assignment.

2. To-Do List-
This list shows past due assignments that need to be completed.

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COURSE CARDS
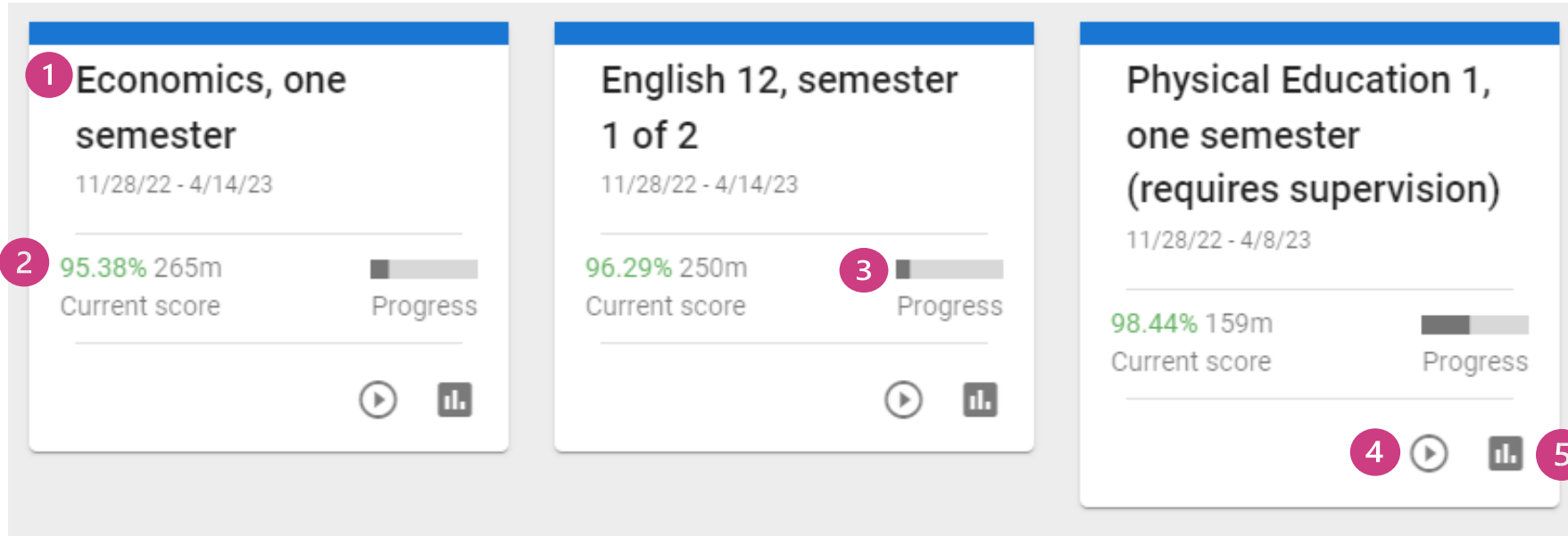
1. Course title. Clicking anywhere takes you to your class.
2. Current grade and minutes spent logged in course.
3. Course progress. Percent of gradable activities that have been completed.
   (Don't get behind. Zeroes will count as completed until you do the activity)
4. Course activity button. This will also take you to your class Activities.
5. Course gradebook button. This will take you to your class gradebook.

NAVIGATING IN BUZZ

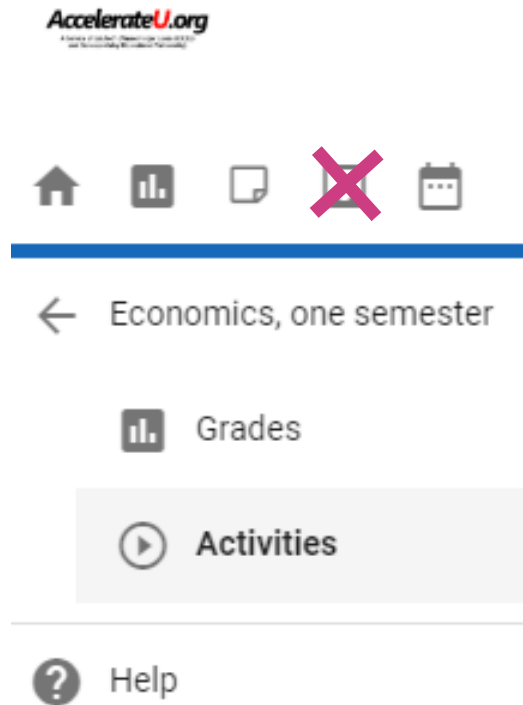🏠 **Economics, one semester**
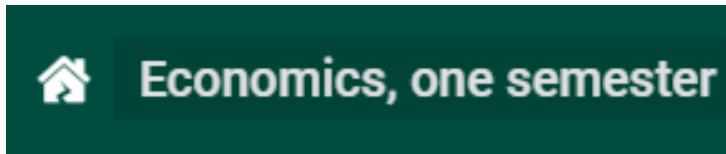
Click on the house icon to Toggle between your Gradebook and Activities

You can also click:

🏠 = STUDENT app
📊 = GRADES
🗒 = NOTES
📅 = CALENDAR
✉ (DON'T USE COMMUNICATION IN BUZZ. ONLY USE MESSAGES IN GENIUS.)

BUZZ GRADEBOOK

Gradebook Summary-

- Current grade and minutes logged into course
- Course start and end date
- Percent of activities completed

Score: 68.14% 857m

Schedule: Sep 23, 2022 - Jan 31, 2023 (2 months remaining)

58.33% of gradable activities completed (56 of 96)

62.25% of all activities completed (94 of 151)

Gradebook-

- Score in Green = passing   Red = failing
- Green checkmark = completed
  (0 in the gradebook is marked as completed. Go back and complete it!!)
- Speech bubble = teacher left comments
- Swirl with arrow = retry allowed
- Submitted date in green = on time   Red = late
- Follow the target due dates to stay on track with your course.

Score	Status	Submitted date	Target due date
100%	✓	Oct 21, 2022	Oct 17, 2022
40%	✓	Oct 24, 2022	Oct 18, 2022
80%	✓ 💬	Oct 28, 2022	Oct 19, 2022
40%	✓	Oct 28, 2022	Oct 19, 2022
0%	✓ ↺ 💬	Oct 31, 2022	Oct 20, 2022
100%	✓	Oct 31, 2022	Oct 21, 2022
100%	✓	Oct 31, 2022	Oct 24, 2022
100%	✓	Nov 2, 2022	Oct 24, 2022
82.5%	✓ 💬	Nov 2, 2022	Oct 25, 2022

ACTIVITIES WHERE ALL OF YOUR LEARNING HAPPENS

MODULE OR UNIT $\longrightarrow$ 📁 Exploring Themes and Ideas

EXPAND FILE TO SEE CONTENTS $\longrightarrow$ 📂 The Art and Craft of Writing

📄 LEARNING LESSON $\longrightarrow$ 📄 Novel Guide Reminder #2

📄 The Art and Craft of Writing: Are You Ready?

📄 Figures of Speech

📋 ASSESSMENT- QUIZ OR TEST $\longrightarrow$ 📋 Figures of Speech Quiz

📄 Analyzing Figures of Speech

📋 Analyzing Figures of Speech Quiz

📄 Describing Tone

📋 Describing Tone Quiz

📄 Analyzing Tone

📋 Analyzing Tone Quiz

📄 Planning Fiction

📋 Planning Fiction Quiz

📝 ASSIGNMENT OR ACTIVITY $\longrightarrow$ 📝 Planning Fiction Assignment

NAVIGATING WITHIN A LESSON

Back – goes to activities

Next/previous activity
Takes you out of lesson

IMPORTANT!!!
There are 5 pages in this lesson
Click the arrows or the down arrow
to view all pages

Course home
Helpful tips on getting
started and navigation

For you to take notes

Important!!!

Inner Scroll
Bar:
Scroll down
all the way to
view the entire
lesson page

MENU   NOTES   GLOSSARY   PRINT   VIDEOS

1 of 5 ▼   ‹   HOME   ›

HOPE : PLAY FOR LIFE : 06.01 THE WEIGHT EPIDEMIC

Objectives

When you complete this lesson, you should be able to:

- identify the health-related problems associated with low levels of cardiorespiratory endurance, muscular strength and endurance, flexibility, and body composition
- assess how obesity increases the susceptibility to injury and illness

Overweight vs. Obesity

Overweight and obese are defined as having too much or excessive fat that may impair health. The American Medical Association, the largest physician group in the United States, recognizes obesity as a disease. They suggest that physicians closely monitor those at risk, especially young people, because of the associated health risks.

For children and teens, being overweight or obese is defined differently than it is for adults. Children and teens are still growing, and males and females develop at different rates. Doctors use body mass index (BMI) measurements along with other indicators to help determine if a young person is at risk for obesity and other weight-related problems.

Child and Adolescent BMI Ranges

GIRLS AGE 2-20   BOYS AGE 2-20

Outer Scroll
Bar:
Scroll down
all the way to
see entire
screen and
options

‹ PREVIOUS ACTIVITY   NEXT ACTIVITY ›

Previous Activity – Make sure you have viewed all pages of the lesson
before continuing

Next Activity – don't click until you have viewed the entire lesson

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HOW TO DO A DROPBOX SUBMISSION

⌃ **Submission**

Target due: Wednesday

⬤ **My comments**

1 Click this Plus sign to....

Add a short answer response or copy

and paste or to add an audio/video

file.

(Does not save for you to work on

later)

+

Add your comments here

2 Or... click on this plus sign to attach a file.

PDF or Microsoft Word Documents

DO. NOT. ATTACH. GOOGLE DOCS!!

+

SUBMIT MY WORK

3 When you are ready, click SUBMIT MY WORK

Add a Video or Audio Recording

1. Click the Grey plus sign to make the task bar appear

2. Click video or audio recording. You can record or upload

3. What Video Recording looks like

4. What Audio Recording looks like

5. You can record for up to 3 minutes. You can have as many attempts as you need. Review it when you are done. Click INSERT and SUBMIT MY WORK.

TROUBLE SHOOTING LOG IN ISSUES

IF YOU ARE HAVING TROUBLE LOGGING INTO YOUR ACCELERATEU CLASS,
THERE IS A VERY GOOD PROBABILITY THAT IT IS A SETTINGS ISSUE THAT IS EASY TO FIX.

Please use a Windows PC, Chromebook, or Macintosh for course work.
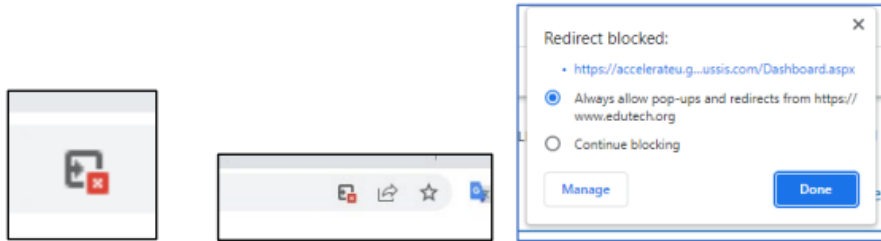Other devices like cell phones and tablets do not always work well.

Use Google Chrome as the browser.
If Chrome is not available, use Microsoft Edge.

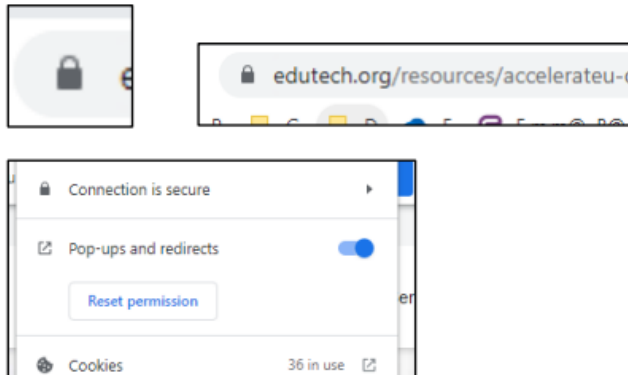You may need to allow pop-ups and redirects, as shown below.

(1) Pop-ups and Redirects
- Click on the icon in the top right corner of the URL line
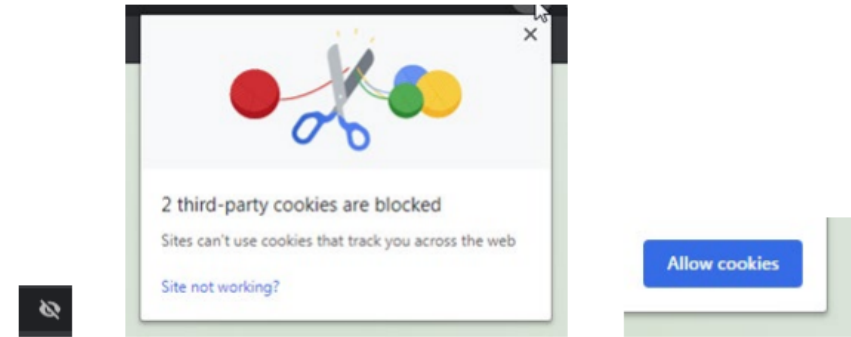- Select "Always allow pop-ups and redirects from…"

OR:
- Click on the lock icon in the top left corner of the URL line
- Move the slider to allow pop-ups and redirects
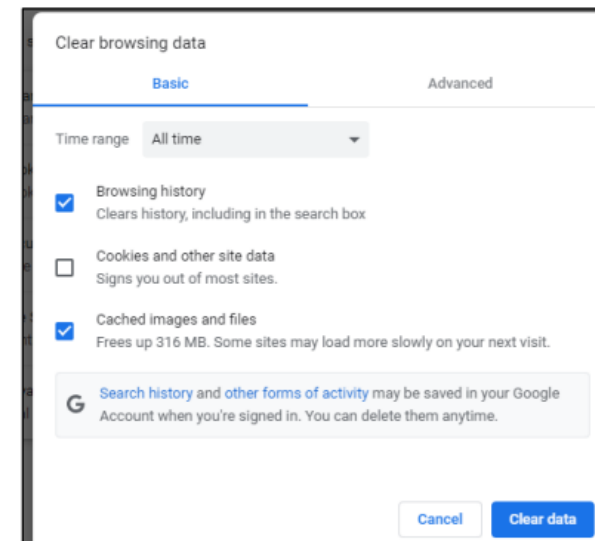

(2) You may also need to allow cookies
- Click eye icon in the top right corner of the URL line
- Click on "Site not working"?
- Click on "Allow cookies"
- Refresh your page

(3) Additionally, you may need to delete your cache (browsing history)

Ctrl-Shift-Delete is the shortcut

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Complete the orientation course
You can also look on the AccelerateU.org website for tutorial videos. If you don't know how to do something, ask us. We will send you step by step directions.

Work 3-5 hours per week

Read
Read the lessons.
Read the instructions.

Ask for help when needed
Email or Message AccelertateU.
Go to your Coach and tell them you need help.
They will contact us if they can't assist.

Have local support
Who is your AccelerateU advocate at your home district?
Who can help you get help from AccelerateU when you don't know what to do?
Who is monitoring you and making sure that you are working on your class consistently?
We all need an advocate.

Work sequentially
Go in order and avoid jumping around.

Don't plagiarize

Respond to our messages

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