

**Canon-McMillan School District
District Policy Sign-Off Sheet**

Canon-McMillan Faculty Member:

The Canon-McMillan School District adopted a new policy manual during the 2016-2017 school year. The manual is a collection of approved statements of policy of the District and adheres to the format approved by Pennsylvania School Board Association. The purpose of these statements is to promote a broad and uniform understanding of the manner in which individual members of the District are to operate in a collective effort to achieve District objectives.

The District policy manual is available online via our website, <http://www.canon-mcmillan.org> under the District tab or via <http://www.boarddocs.com/policies>. In addition to 24 hour access to the online policy manual, copies are also available in your supervisor's office and school library.

All principals and supervisors are required to review the following policies with you in detail:

111 Lesson Plans	348 Harassment
113 Special Education	351 Drug and Substance Abuse
121 Fieldtrips	611 Purchases Budgeted
130 Homework	618 Student Activity Funds
212 Report Student Progress	705 Safety
213 Assessment of Student Progress	710 Use of Facilities by Staff
216 Student Records	713 Protection of Personal Property
218 Student Discipline	804 School Day
313 Evaluation of Employees	805 Emergency Evacuation of Buildings
317 Conduct/Disciplinary Procedures	806 Child/Student Abuse
317.1 Educator Misconduct	815 Acceptable Use of Internet
323 Tobacco Use	819 Suicide Awareness, Prevention and Response
325 Dress and Grooming	824 Maintaining Professional Adult/Student Boundaries
332 Working Periods	910.1 Volunteers
340 Responsibility for Student Welfare	

I acknowledge that I have read and understand each of the policies contained within the Canon-McMillan School District Policy Manual. I have been provided the opportunity to ask questions of my building administrator(s) or supervisor(s) regarding these policies and have done so where necessary. I have paid particular attention to those policies outlined on this page.

Employee Name (Please print)

Employee Signature

(Date)

Cc: personnel file

