

**Board of Directors Monthly Meeting Minutes
Pine Lake Preparatory, Inc.
Wednesday, August 24th, 2022, at 6:30 PM**

Attendees: Fred Shilmover, Brie Leggat Johnson, Jessica Bronzert, Katie Davidson, Caroline Mones, Bobby Peterson, Lauren Millovitsch, Manish Jain, Eduardo Haynes

Absent:

School Leadership Present: Brant Hyatt, Andrew Mocerri, Sherri Fletcher, Tim Hoffman, Shelly Sims, Lori Reuter, Jennifer Liberatore, Joe Webb

**1. Call to Order and Conflict of Interest Reminder (6:30 pm)
per NCGS 138A-15(e)**

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

No Conflicts

2. Mission, Vision and Values (6:31 pm)

Mission- Pine Lake Preparatory prepares students for college and a purposeful life.

Vision- The Pine Lake Preparatory community fosters an academically rigorous environment that enables everyone to lead a purposeful life founded on equity, inclusivity, and justice.

Community Values - Perseverance, Respect, Integrity, Driven to Excellence, and Empathy

3. Public Comment (6:33 pm)

None

4. Board Business (6:34 pm)

a.) Approval of Meeting Minutes: 07.27.22 (For Approval)

Move to motion made by: Fred Shilmover

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Anyone abstained: No

b.) Approval of Meeting Minutes: 08.08.22 (For Approval)

Move to motion made by: Fred Shilmover

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Anyone abstained: Ed Haynes (absent from 8.8.22 meeting)

- c.) Board sets committees and committee membership for 2022-2023 school year.
- d.) Board Communication and Operations.

5. Financial Matters (6:42 pm)

- a.) June Dashboard: Fiscal Year End Update.

Approval of 2022 Budget.

Move to motion made by: Fred Shilmover

Second motion made by: Bobby Peterson

Motion passed: Yes

Anyone abstained: No

- b.) July 2022 Financial Dashboard

- c.) July 2022 Fundraising Dashboard

- b.) Approval of the Safety Grant submission (For Approval)

Submission of the Fiscal year 2022-23 Safety Grant

Move to motion made by: Fred Shilmover

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Anyone abstained: No

6. Administrative Matters (6:58 pm)

- a.) Staff Retention Data.

Andrew Mocerri updated board on staff retention ~ 94%

- b.) Draft of 2022-2023 Annual Operating Plan.

Provisional approval of 2022-23 Annual Operating Plan without any substantive changes needed.
Minor changes to be made to Goal 4; Objective 4.6 and Goal 6; Objective 6.4a

Move to motion made by: Fred Shilmover

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Anyone abstained: No

- c.) Student Enrollment Update

Andrew Mocerri provided update

7. Executive Session (7:35 pm)

Motion to move into Executive Session b. § 143-318.11(a)(3&6) *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee: or to consult with an attorney by the PLP Board of Directors in order to preserve the attorney-client privilege between the attorney and the Board, which privilege is hereby acknowledged.*

Move to motion made by: Fred Shilmover

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Anyone abstained: No

8. Resumed Open Session and Vote as Needed (8:34 pm)

Motion to withhold the minutes from the Executive Session from public view according to b. § 143-318.11(a)(3&6) *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee: or to consult with an attorney by the PLP Board of Directors in order to preserve the attorney client privilege between the attorney and the Board, which privilege is hereby acknowledged.*

Move to motion made by: Fred Shilmover

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Anyone abstained: No

9. Adjourn (8:35 pm)

Motion to adjourn.

Move to motion made by: Fred Shilmover

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Anyone abstained: No