

**Finance & Facilities Subcommittee
Meeting Minutes
Central Office Conference Room
December 1, 2022**

Finance and Facilities Subcommittee Chair Melissa Finnigan called the meeting to order at 5:34pm.

Present: Melissa Finnigan, Glenn Gazdik (Zoom until 5:37pm), Maureen Sattan, James Mol (via Zoom), Superintendent Tim Van Tassel, Assistant Superintendent Michelle Zawawi and Business Manager Bill Hoff

October Financial Report:

Mr. Hoff updated the committee on our current financial status. We have a \$57,795 surplus for the year to date. Though we still have a surplus in transportation we saw an increase in Special Education Transportation over what was projected. There was also a new projection for health insurance that adjusted the amount projected as well.

We also discussed the changes to the Excess Cost Reimbursement calculation that is being reviewed by the state of CT.

Facilities Update

Mr. Plano and Mr. Hoff were able to get all pertinent information submitted for the HVAC grants that are being distributed by the state. Superintendent Van Tassel and Mr. Hoff will be meeting with the Board of Finance to put forward a town meeting to vote on the amount that the town will match if the projects are accepted.

The committee reviewed the plans for the upcoming Large Animal Facility updates that are going out for bid soon and will be paid for by the ASTE money that we have saved from our Agricultural Program.

Adjournment: Meeting adjourned at 6:45pm.