

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, November 14, 2022** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting was open to the public and a recording is posted on the website.

AGENDA

A. PROCEDURAL ITEMS

1. Chair Ellison called the meeting to order at 5:30 p.m.
2. Roll Call - Present: Daniels, Ellison, Newmaster, Arcand. Absent: Beloyed, Streiff Oji, Thompson.
Ex-Officio: Dr. Wayne Kazmierczak.
3. Pledge of Allegiance.
4. Daniels moved and Newmaster seconded to approve the agenda as presented.
Voice vote: Ayes, Daniels, Ellison, Newmaster, Arcand. Nays, none. Motion carried.
5. Arcand moved and Daniels seconded to approve the consent agenda consisting of:
 - a) Minutes for regular Board meeting on October 10, 2022, and October 24, 2022;
 - b) Invoices based upon a random sample, all of which met the standards and guidelines as set by the School Board;
 - c) Correspondence;
 - d) Resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - e) Field trips;
 - f) Resolution regarding personnel items to include:
 - **RESIGNATION/TERMINATION/NON-RENEWAL – CLASSIFIED STAFF**
 - THERESA DECHAINED – Paraeducator - Sunrise Park Middle School
Employed by District 624 since 11/08/2021
Effective Date: 10/18/2022
 - BAYLEE HAMILTON – Lunchroom Supervisor - Central Middle School
Employed by District 624 since 10/03/2022
Effective Date: 11/14/2022
 - BRITTANY NORTON – Administrative Assistant - TEC
Employed by District 624 since 04/15/2021
Effective Date: 10/14/2022
 - CHESTER WHITMORE – Paraeducator - Sunrise Park Middle School
Employed by District 624 since 11/08/2021
Effective Date: 10/18/2022
 - KALEE XIONG – Paraeducator - Lincoln Elementary
Employed by District 624 since 04/26/2021
Effective Date: 06/10/2022
 - **RESIGNATION/TERMINATION/NON-RENEWAL – NON-AFFILIATED STAFF**

KYLE CARLIN-SCHAUER – OST Site Supervisor - Lincoln Elementary

Employed by District 624 since 05/30/2017

Effective Date: 11/01/2022

THANDEKA CHIINZE – Equity Achievement Specialist - District Center

Employed by District 624 since 08/24/2021

Effective Date: 10/14/2022

➤ **RETIREMENT – CLASSIFIED STAFF**

JANINE FROGNER – Nutrition Services Manager - Lincoln Elementary

Employed by District 624 since 03/19/2007

Effective Date: 01/03/2023

➤ **EXTRA ASSIGNMENT – CERTIFIED STAFF**

KARLA BOOTH – .2 FTE ELL Teacher - Vadnais Heights Elementary

MA + 60, Step 13 \$17,389.81

Effective Date: 10/10/2022 - 06/12/2022

BENJAMIN KIRKHAM – .2 FTE Language Arts Teacher - WBLAHS - South Campus

MA + 60, Step 13 \$3,882.11

Effective Date: 10/24/22 - 12/16/22

➤ **CHANGE IN ASSIGNMENT – NON-AFFILIATED STAFF**

RACHEL RANCOUR – From Admin Assistant Nutrition Services - District Center

To Assistant Director of Nutrition Services - District Center

Annual salary \$75,000

Effective Date: 10/17/2022

➤ **CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**

JEFFREY CASBY – From Custodian - Central Middle School

To License Custodian - WBLAHS- South Campus

Effective Date: 09/19/2022

PATRICIA FERRELL – ELL Assistant - WBLAHS - South Campus

Increase in hours from 30 hrs/wk to 40 hrs/wk

Effective Date: 10/31/2022

JOANNE FORSYTHE – ELL Assistant - Sunrise Park Middle School

Increase in hours from 30 hrs/wk to 40 hrs/wk

Effective Date: 10/31/2022

KYLE MARSH – ELL Assistant - WBLAHS - North Campus

Increase in hours from 24 hrs/wk to 32 hrs/wk

Effective Date: 10/31/2022

FUE XIONG – Student Supervisor - ALC

Decrease in hours from 30 hrs/wk to 25 hrs/wk

Effective Date: 11/01/2022

➤ **PART TIME LEAVE OF ABSENCE – CERTIFIED STAFF**

JACKLYN BREMER – FACS Teacher- WBLAHS - South Campus

Position 1.0 FTE (Leave .2 FTE)

Effective Date: 2022-2023 School Year

ERICA LARGENT – School Nurse & Health Teacher- WBLAHS - South Campus

Position 1.0 FTE (Leave .2 FTE)

Effective Date: 2022-2023 School Year

NICOLE MCGARTHWAITE – Social Studies Teacher- WBLAHS - South Campus

Position 1.0 FTE (Leave .2 FTE)

Effective Date: 2022-2023 School Year

CHRISTINE MOREN – Language Arts & AVID Teacher- Central Middle School

Position 1.0 FTE (Leave .4 FTE)

Effective Date: 2022-2023 School Year

STEPHANIE TOLLISON – School Psychologist- Sunrise Park Middle School

Position 1.0 FTE (Leave .1 FTE)

Effective Date: 2022-2023 School Year

➤ **FULL TIME LEAVE OF ABSENCE – CLASSIFIED STAFF**

JASON BOOR – Custodian - Matoska Elementary

Employed by District 624 since 05/22/1997

Effective Date: 07/20/2022 through 06/30/2023

➤ **FULL TIME LEAVE OF ABSENCE – CERTIFIED STAFF**

HEIDI LILLA – 5th Grade Teacher- Willow Lane Elementary

Employed by the District 624 since 08/24/2015

Effective Date: 2022-2023 School Year

MARY MILES – Physical Therapist - Normandy Park

Employed by the District 624 since 08/26/2004

Effective Date: 11/01/2022 through 06/30/2023

HEATHER SCHMIDT – Instructional Coach - Central Middle School

Employed by the District 624 since 08/23/2001

Effective Date: 08/29/2022 through 06/12/2023

➤ **NEW PERSONNEL – CLASSIFIED STAFF**

AMAYA ABRAHIM – Instructional Assistant - Matoska Elementary

\$20.12 per hr., 27.5 hrs. per wk.

Effective Date: 11/09/2022

ELIZABETH DEMARS – Paraeducator - WBLAHS - North Campus

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 10/24/2022

MONICA HEDTKE – NS Park Time - Central Middle School

\$17.50 per hr., 18.75 hrs. per wk.

Effective Date: 10/31/2022

CYNTHIA JUTZ – Instructional Assistant - Oneka Elementary

\$20.12 per hr., 26.25 hrs. per wk.

Effective Date: 10/11/2022

JODIE KELLEY – NS Park Time - WBLAHS - South Campus

\$17.50 per hr., 16.25 hrs. per wk.

Effective Date: 11/02/2022

EMILY KRONSCHNABLE – Paraeducator - TEC

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 10/31/2022

STEPHANIE LANNERS – Paraeducator - Oneka Elementary

\$20.61 per hr., 24 hrs. per wk.

Effective Date: 10/24/2022

LINDA LY – OST Program Assistant - Lincoln & Matoska Elementary

\$18.50 per hr., 32.5 hrs. per wk.

Effective Date: 11/02/2022

ROSEMARIE MILLER – Paraeducator - WBLAHS - North Campus

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 10/31/2022

MARION PEW – Building Assistant - Matoska Elementary

\$19.32 per hr., 25 hrs. per wk.

Effective Date: 10/28/2022

JOSEPH SCHRANKLER – OST Program Assistant - Birch Lake Elementary

\$18.50 per hr., 15 hrs. per wk.

Effective Date: 10/24/2022

➤ **NEW PERSONNEL – CABINET**

BRENTON SHAVERS – Director of Educational Equity and Achievement - Dist Center

\$139,230 (prorated \$82,466.99)

Effective Date: 11/28/2022

➤ **LONG TERM SUBSTITUTE – CERTIFIED STAFF**

CANDACE CLARK – Special Education Teacher - WBLAHS - North Campus

1.0 FTE BA, Step 1, \$37,357.11

Effective Date: 10/31/22

KRISTA CODDINGTON – Kindergarten Teacher - Lincoln Elementary

1.0 FTE MA, Step 1, \$18,133.08

Effective Date: 12/15/2022 - 03/30/2023

KRISTA CODDINGTON – Kindergarten Teacher - Lincoln Elementary

1.0 FTE MA, Step 1, \$14,315.59

Effective Date: 03/31/2022 - 06/12/2023

GRACE GAUSTAD – Specialist Teacher - Vadnais Heights Elementary

1.0 FTE BA, Step 1, \$41,092.82

Effective Date: 10/10/2022

SANDRA KNUTSON-SMAKER – Music Teacher - Lincoln Elementary

MA, step 6, \$20,364.91

Effective Date: 11/28/2022 through 03/03/2023

Roll call vote: Ayes, Daniels, Ellison, Newmaster, Arcand. Nays, none. Motion carried.

B. PUBLIC FORUM

C. INFORMATION ITEMS

1. Student Recognition - Students in Girls Soccer, Boys Cross Country, Girls Cross Country and Competition Cheerleading were recognized and congratulated by Dr. Kazmierczak for earning state and national recognition.
2. Superintendent's Report - Dr. Kazmierczak thanked the community for their support of the Capital Projects Levy renewal. He congratulated the orchestra program for receiving the 2022 Meritorious Orchestra Program Award. He spoke about the WBLAHS - North Campus transition schedule, middle school name submittal process, and announced the new Director of Educational Equity and Achievement. He finished with information about Coffee with Dr. K, emergency closing communications, and the new inductees to the Bears Athletic Hall of Fame.
3. MCEA Project Award Presentation - Jon Anderson, Adult Programs & Facility Use Coordinator, and Michelle Hubbard, Adult Programs Specialist from the

Community Services & Recreation team were recognized for receiving a Minnesota Community Education Association (MCEA) Annual Project Award.

D. DISCUSSION ITEMS

1. 2021-22 World's Best Workforce Summary and Achievement and Integration Progress Report - An overview of the World's Best Workforce/Achievement and Integration Progress Report was presented.
2. First Reading of School Board Policies: a) 402, Disability Nondiscrimination Policy, b) 528, Student Parental, Family and Marital Status Nondiscrimination, c) 615, Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans and LEP Students, d) 722, Public Data and Data Subject Requests, and e) 806, Crisis Management Policy. The policies listed will be on the December 12, 2022 or subsequent agenda for a second reading.

E. OPERATIONAL ITEMS

1. Arcand moved and Newmaster seconded to approve the action on Resolution of Intent to Issue Facilities Maintenance Bonds up to \$34,505,000. **Roll call vote: Ayes, Daniels, Ellison, Newmaster, Arcand. Nays, none. Motion carried.**
2. Newmaster moved and Arcand seconded to approve the action on 2023-24 Course Proposals. **Voice vote: Ayes, Daniels, Ellison, Newmaster, Arcand. Nays, none. Motion carried.**
3. Arcand moved and Daniels seconded to approve the action on Bids for South Campus Athletic Fields for a total amount of \$492,750. **Roll call vote: Ayes, Daniels, Ellison, Newmaster, Arcand. Nays, none. Motion carried.**
4. Daniels moved and Arcand seconded to approve the action on Resolution Canvassing Returns of Votes of the School District Special Election. **Roll call vote: Ayes, Daniels, Ellison, Newmaster, Arcand. Nays, none. Motion carried.**
5. Daniels moved and Newmaster seconded to approve the action on Resolution Establishing Polling Places for 2023. **Voice vote: Ayes, Daniels, Ellison, Newmaster, Arcand. Nays, none. Motion carried.**
6. Arcand moved and Daniels seconded to approve the action on School Board Policies, a) 301, School District Administration; b) 302, Superintendent; c) 303, Superintendent Selection; d) 304, Superintendent Contract, Duties and Evaluation; e) 305, Policy Implementation; f) 306, Administrator Code of Ethics; g) 422, Policies Incorporated by Reference; h) 423, Employee-Student Relations; i) 520, Student Surveys; j) 522, Student Sex Nondiscrimination; and k) 523, Policies Incorporated by Reference. **Voice vote: Ayes, Daniels, Ellison, Newmaster, Arcand. Nays, none. Motion carried.**

F. BOARD FORUM

- G. ADJOURNMENT** - Arcand moved and Daniels seconded to adjourn the meeting at 6:25 p.m. **Voice vote: Ayes, Daniels, Ellison, Newmaster, Arcand. Nays, none. Motion carried.**

Submitted by: Margaret Newmaster, acting clerk