



BOARD MEETING MINUTES

Board Members in Attendance:

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Ryan Cotterman, President | <input checked="" type="checkbox"/> Yuliya Morris, Treasurer | <input type="checkbox"/> Diego Torres |
| <input checked="" type="checkbox"/> Roland Lewis Jr., Vice President | <input checked="" type="checkbox"/> Hassan Kingsberry | <input checked="" type="checkbox"/> A. Monica Cutno |
| <input checked="" type="checkbox"/> Shon Mallory, Secretary | <input type="checkbox"/> Monique Taylor | |

I. Call to Order

- A. Regular monthly meeting of the Board of Directors was called to order at 6:31 PM by Ryan Cotterman.
- B. Mission and vision statements were read by the board president.

II. Consent Agenda

- A. Draft minutes from the September 19, 2022 regular board meeting were presented.
- B. Financial report was given by Ryan Cotterman.

Motion to approve the consent agenda.

- Motion:** Shon Mallory
- Second:** Roland Lewis Jr.
- Discussion:** None
- Conflict of Interest:** None
- Vote:** Unanimously Approved (5-0)

III. Public Comments

- A. None Presented

Yuliya Morris joined the meeting at 6:38 PM

IV. Committee Reports

- B. Academic Committee report was given by Dr. Fuller.
 1. School safety grant was successfully submitted, and the School expects to receive confirmation by the end of the month.
 2. The \$15,000 grant application for the outdoor classroom is still in progress. If it is not received, the costs are planned to be covered to complete the project.
 3. An update was provided on the reboot of the Garden classroom project, which is going well.
 4. Draft calendar for 2023-2024, which was built similar to prior year and includes 190 instructional days, was provided and discussion ensued.
 5. A collaborative workday between Exploris and ESA occurred, which included professional development, knowledge sharing regarding the weighted lottery and other training.
 6. The required inspection of the retention pond was completed and submitted to the town.
 7. EPA fundraiser achieved their goal of over \$60,000 raised.
 8. Athletics had successful seasons with several teams placing in the top three for the year.

Motion to approve calendar for the 2023-2024 school year.

Motion: Hassan Kingsberry
Second: A. Monica Cutno
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (6-0)

C. Finance Committee report was given by Yuliya Morris

1. Reviewed the 2022-2023 budget noting that the final ADM of 734 was approved and updated.
2. The updated ADM increased the coverage ratio to 1.50, which is significantly exceeding the required ratio of 1.10.
3. Reviewed the audited financial statements for 2022-2023 noting an unqualified audit opinion and no internal control issues identified. There were only a few immaterial changes from the original version presented during the September board meeting.
4. Feedback from the audit was provided and discussion ensued, including agreement that the process for evaluating audit firms through a request for proposal was good to perform every three to five years.

Motion to approve the 2022-2023 audited financial statements.

Motion: Yuliya Morris
Second: Ryan Cotterman
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (6-0)

Motion to ratify the AT&T Charter Services agreement for November 18, 2022 trip.

Motion: A. Monica Cutno
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (6-0)

Motion to ratify the AT&T Charter Services agreement for the November 3, 2022 Sylvan Bird Park trip.

Motion: Yuliya Morris
Second: Hassan Kingsberry
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (6-0)

Motion to ratify the MCStor self storage agreement.

Motion: Hassan Kingsberry
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (6-0)

Motion to ratify the Gaggle purchase order.

Motion: Shon Mallory
Second: A. Monica Cutno
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (6-0)

Motion to ratify the Third Talk agreement.
Motion: A. Monica Cutno
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (6-0)

Motion to ratify the U-Haul Truck Rental agreement.
Motion: Ryan Cotterman
Second: Hassan Kingsberry
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (6-0)

Motion to approve Holbrook Tours agreement and field trip.
Motion: Shon Mallory
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (6-0)

Motion to approve iPad purchase order with a maximum spend of \$17,642.
Motion: Yuliya Morris
Second: Hassan Kingsberry
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (6-0)

Motion to approve the Dreambox Learning reading pilot agreement.
Motion: Ryan Cotterman
Second: Shon Mallory
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (6-0)

Motion to approve Tim's Toolbelt trophy case agreement.
Motion: A. Monica Cutno
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (6-0)

D. Development Committee report was given by Roland Lewis Jr.

1. Reviewed potential facility improvement list and discussion ensued.

E. Governance Committee report was given by Ryan Cotterman

1. No information or amendments to the School's policies were presented.

V. Closed Session

- A. The Board moved into closed session at 8:38 PM to discuss specific personnel matters under NC G.S. 143-318.11(a)(6) and confidential legal matters under NC G.S. 143-318.11(a)(1).

Motion to approve entering closed session.

Motion: Roland Lewis Jr.
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (6-0)

- B. The Board exited closed session at 8:59 PM and resumed regular board meeting.

Motion to approve exiting closed session.

Motion: Shon Mallory
Second: Hassan Kingsberry
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (6-0)

VI. Actions

Motion to accept the School's HR recommendations as discussed during closed session.

Motion: A. Monica Cutno
Second: Shon Mallory
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (6-0)

Motion to approve moving the board meeting from December 19, 2022 to December 12, 2022.

Motion: A. Monica Cutno
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (6-0)

VII. Adjournment

- A. Next regular board meeting is on Monday, November 21, 2022, from 6:30 PM - 8:00 PM at 590 Traditions Grande Blvd., Wake Forest, NC 27587.
B. Board meeting was adjourned at 9:09 PM.

Motion to adjourn the meeting.

Motion: Ryan Cotterman
Second: Hassan Kingsberry
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (6-0)